

## **PUBLIC NOTICE**

**10/18/24**

**The County of Jefferson, Missouri (hereafter the “County”) and the Jefferson County Sheriff’s Office applied to the United States Bureau of Justice for a Justice Assistance Grant (JAG) for the 2024 fiscal year for the purchase of Dual Band Radios. The total cost is \$35,293.00 and no matching funds are required. A copy of the grant application is available for inspection on the County Website and at the Office of Contracts and Grants located in the Jefferson County Administration Center as well as the Sheriff’s Office in Hillsboro, Missouri. Questions or comments concerning this grant should be directed to Elizabeth Crites, Sheriff’s Office Finance and Grants Coordinator at her email address [ecrites@jeffcomo.org](mailto:ecrites@jeffcomo.org).**

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

**OPPORTUNITY & PACKAGE DETAILS:**

Opportunity Number:	O-BJA-2024-172239
Opportunity Title:	BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation
Opportunity Package ID:	PKG00287897
CFDA Number:	16.738
CFDA Description:	Edward Byrne Memorial Justice Assistance Grant Program
Competition ID:	C-BJA-2024-00092-PROD
Competition Title:	Category 2- Applicants with eligible allocation amounts of \$25,000 or more
Opening Date:	09/04/2024
Closing Date:	10/16/2024
Agency:	Bureau of Justice Assistance
Contact Information:	Erich Dietrich

**APPLICANT & WORKSPACE DETAILS:**

Workspace ID:	WS01415062
Application Filing Name:	JCSO Communications Enhancement 2024
UEI:	DSLJMKQ1DSW1
Organization:	COUNTY OF JEFFERSON
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Requirement:	Mandatory
Download Date/Time:	Sep 13, 2024 01:58:15 PM EDT
Form State:	No Errors

**FORM ACTIONS:**

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

Completed by Grants.gov upon submission.

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** County of Jefferson, Missouri

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

43-6001827

**\* c. UEI:**

DSL MJKQ1DSW1

**d. Address:**

**\* Street1:**

729 Maple

**Street2:**

PO Box 100

**\* City:**

Hillsboro

**County/Parish:**

Jefferson

**\* State:**

MO: Missouri

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

63050-0100

**e. Organizational Unit:**

**Department Name:**

Jefferson County Sheriff's Off

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Elizabeth

**Middle Name:**

**\* Last Name:**

Crites

**Suffix:**

**Title:** Finance and Grants Coordinator

**Organizational Affiliation:**

**\* Telephone Number:**

636-797-5020

**Fax Number:**

**\* Email:**

ecrites@jeffcomo.org

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Bureau of Justice Assistance

### 11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

### \* 12. Funding Opportunity Number:

O-BJA-2024-172239

\* Title:

BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation

### 13. Competition Identification Number:

C-BJA-2024-00092-PROD

Title:

Category 2- Applicants with eligible allocation amounts of \$25,000 or more

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

JCSO Communications Enhancement 2024

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="35,293.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="35,293.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed:



# Jefferson County Office of the Sheriff



*David L. Marshak*  
Sheriff

*Timothy S. Whitney*  
Undersheriff

September 13, 2024

To whom it may concern,

The Jefferson County Sheriff's Office is submitting an application to participate in the FY2024 Edward Byrne Memorial Justice Assistance Local Solicitation under CFDA#16.738.

Once JAG funding is received, we will use these funds in order to purchase dual band vehicle mounted radios. This equipment will allow Jefferson County Sheriff's Office to provide more community policing to the county thus supporting the JAG program.

### Dual Band Radios

The APX8500 series of radios would greatly aid the Sheriff's Office in interoperability needs with the multiple agency and jurisdictions they provide assistance. The radios give dual band functionality to the officer so that they are able to talk with units on an 800MHz band and VHF band. The radios hold a higher capacity of channels to be able to accommodate statewide communication with all public safety personnel. In all, this line of radios will give the officer maximum functionality with the current and new communication systems.

This is an ongoing program to replace radios as needed and to outfit new officers/vehicles as they are hired.

We look forward to hearing from the review board on this application.

Sincerely,

Dave Marshak  
Sheriff of Jefferson County

Headquarters  
400 First Street  
Hillsboro, MO 63050  
636-797-5000  
636-797-6451 (Fax)

Correctional Facility  
510 First Street  
Hillsboro, MO 63050  
636-797-5081  
636-797-5025 (Fax)

North Zone Office  
Dillon Plaza  
High Ridge, MO  
636-797-6407  
636-677-5511 (Fax)

East Zone Office  
Windsor Campus  
Imperial, MO  
636-797-6405  
636-464-5850 (Fax)

South Zone Office  
Jefferson College  
Hillsboro, MO  
636-797-6118  
636-797-6116 (Fax)

P.O. Box 100, Hillsboro, Missouri 63050  
636-797-5000  
636-797-5049 Fax  
[www.jcsd.org](http://www.jcsd.org)

"Committed to Our Community"

## **Program Narrative**

### **A. Description of the Issues-**

Jefferson County, Missouri is a suburban county with six hundred sixty-four (664) square miles of land and water. The approximate population for the county is 224,000 with Ninety-six (96) percent being Non-Hispanic Caucasian, one (1) percent African American, and three (3) percent other races. Jefferson County Sheriff's Office is the primary law enforcement agency for Jefferson County and has one hundred seventy (170) sworn personnel. In 2022, Jefferson County Sheriff's Office responded to a total of 69,499 calls for service. This total includes all categories of calls from citizens as well as officer on-view incidents.

To comply with the 911 mandate for interoperability, our agency is requesting to purchase five (5) dual band vehicle mounted radios. Dual band radios would greatly aid the Jefferson County Sheriff's Office for interoperability needs with the multiple agency and jurisdictions that we aid. The radios are equipped with 800MHz and VHF radio bands that the officer can choose the appropriate band required. The radios hold a higher capacity of channels to accommodate communication with all public safety personnel. Other features of the radios include noise canceling microphone system and a large front display. In all, the dual band radios requested will give our officers' maximum functionality with the current and upcoming communications systems. This is an ongoing effort to replace older radios as needed and to outfit newly hired officers.

### **B. Project Design and Implementation-**

The design and implementation of the project is straightforward. The equipment will be purchased and installed in a timely manner. All items will be requested for

purchase through Jefferson County Purchasing Department; once the items are approved for purchasing, the items are ordered through the respective companies. Once the items have been received, which typically takes one to two months depending on the company, installation of the items can begin. The Jefferson County Fleet Department installs all equipment into patrol vehicles, and this typically takes a couple months depending on their workload for all items to be installed on each vehicle. Because our agency currently has contracts with the specific companies, there is no bid process necessary for the purchase of the items. A bid process, at which time the public can comment, was previously completed to enter the contracts with the companies. Once all items are installed and in use, benefits will be able to be seen instantaneously.

Concerning the NIBRS requirement of the project, our agency utilizes the St. Louis County CARE Records Management System. The Computer Assisted Report Entry (CARE) records management system was developed in 1984 by the St. Louis County Police Department for the law enforcement community. As authorized in St. Louis County Ordinance No. 26,663, the Cooperative Application Services Agreement between REJIS Commission (REJIS) and St. Louis County, REJIS and the St. Louis County Police Department have partnered in the expansion of the CARE system. REJIS understands the nature of technological applications are mission critical and a robust, full-functional records management system is essential to police operations. Regional data sharing is at the core of REJIS, providing clients with technology to fight crime; more data means more crime solvability. CARE equips officers with information that pertains to people, vehicles, addresses, and more, through investigative searches. The objectives of using the CARE system are to increase officer safety and provide analytical

tools to analyze emerging crime trends, properly allocate resources and view current activity. CARE operates through the CJIS secure REJIS network, with the latest technology allowing all report data to be maintained in a reliable and secure site within REJIS. The records management system is continually being enhanced, many of which are the results of users submitting suggestions for CARE innovations.

IBR/MIBRS/NIBRS data fields and reporting requirements are currently incorporated into the CARE RMS. The next system modification phases will include IBR data validation checks and submissions compliancy. CARE is NIBRS compliant as of 2019 and we are requesting a waiver of the NIBRS set aside.

#### C. Capabilities and Competencies-

Jefferson County Sheriff's Office currently has in house training concerning dual band radios and we conduct trainings as needed for new officers receiving equipment to ensure that the officer knows the functions and maintenance of the items they are receiving. Due to the increased training, officers are more productive in their duties on the job because they know the ins and outs of their devices. As an officer becomes more accustomed to their new equipment, their work and performance will produce more favorable results for everyone involved. Some of the increased productivity includes faster investigation time, faster report approval time, and more in-depth investigations. Officers with the Jefferson County Sheriff's Office are and will be fully capable to fulfill their job responsibilities with the added technology provided through the solicitation.

#### D. Data Collection-

The Jefferson County Sheriff's Office currently compiles statistics for the various departments in our agency. Jefferson County 911 Dispatch provides our agency with the

statistics for calls of service that our agency was dispatched. Platoons where officers are assigned compile data of the number of calls for service that each officer is assigned. Each division also keeps track of the inventory for the officers assigned to their platoon and the Jefferson County Auditor's Office also does yearly physical inventory of all equipment assigned to officers and/or vehicles. All necessary data to complete PMT reports will be available to our agency for reporting purposes.

## Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name	Position	Computation				
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position				
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost
						\$0
Total(s)						\$0
Narrative						

Purpose Area #4

B. Fringe Benefits			
Name		Computation	
<i>List each grant-supported position receiving fringe benefits.</i>		<i>Show the basis for computation.</i>	
		<b>Base</b>	<b>Rate</b>
			<b>Total Cost</b>
			\$0
			<b>Total(s)</b>
			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

C. Travel								
Purpose of Travel	Location	Type of Expense	Basis	Computation				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of trips</i>				
				Cost	Quantity	# of Staff	# of Trips	Total Cost
			N/A					\$0
<b>Total(s)</b>								<b>\$0</b>
<b>Narrative</b>								

Purpose Area #4

D. Equipment			
Item	Computation		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	# of Items	Unit Cost	Total Cost
Dual Band Radio	5	\$7,058.60	\$35,293
			\$0
<b>Total(s)</b>			<b>\$35,293</b>
<b>Narrative</b>			
<p>The APX8500 series of dual band radios would greatly aid the Sheriff's Office in interoperability needs with the multiple agency and jurisdictions they provide dual band functionality to the officer so that they are able to talk with units on an 800MHz band and VHF band. The radios hold a higher capacity of channels for statewide communication with all public safety personnel. In all, this line of radios will give the officer maximum functionality with the current and new communication equipment. Requesting to purchase five (5) radios at the rate of \$7058.60 each.</p>			

Purpose Area #4

E. Supplies			
Supply Items	Computation		
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>		
	# of Items	Unit Cost	Total Cost
			\$0
			\$0
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

F. Construction				
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		# of Items	Cost	Total Cost
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				

Purpose Area #4

G. Subawards (Subgrants)						
Description	Purpose			Consultant?		
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>			<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>		
					<b>Total Cost</b>	
				<b>Total(s)</b>	<b>\$0</b>	
Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation			
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the</i>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>
						\$0
					<b>Total</b>	<b>\$0</b>
<b>Narrative</b>						

Purpose Area #4

<b>H. Procurement Contracts</b>								
<b>Description</b>  <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		<b>Purpose</b>  <i>Describe the purpose of the contract</i>			<b>Consultant?</b>  <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
						<b>Total Cost</b>		
<b>Total(s)</b>						<b>\$0</b>		
<b>Consultant Travel (if necessary)</b>								
<b>Purpose of Travel</b>  <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		<b>Location</b>  <i>Indicate the travel destination.</i>		<b>Type of Expense</b>  <i>Hotel, airfare, per diem</i>		<b>Computation</b>  <i>Compute the cost of each type of expense X the</i>		
					<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>

Purpose Area #4

						\$0
<b>Total</b>						\$0
<b>Narrative</b>						
<b>I. Other Costs</b>						
<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>	
					\$0	
<b>Total(s)</b>						<b>\$0</b>
<b>Narrative</b>						



Purpose Area #4

J. Indirect Costs			
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such</i>	
	Base	Indirect Cost Rate	Total Cost
			\$0
Total(s)			\$0
Narrative			

# Budget Summary

Budget Summary											
Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.											
	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		
Budget Category	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Total(s)
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$35,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,293
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	\$35,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,293
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	\$35,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,293
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	