



County of Jefferson

State of Missouri

MICHELLE WORTH
DEPARTMENT OF THE COUNTY COLLECTOR

JEFFERSON COUNTY
ADMINISTRATION CENTER
PO BOX 100
HILLSBORO, MO 63050

Phone: (636) 797-5406
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APPLICATION FOR MERCHANT LICENSE

**WARNING: IF YOU ARE NOT A RESIDENT OF JEFFERSON COUNTY YOU ARE REQUIRED
TO FILE AN AFFADAVIT WITH THIS OFFICE BEFORE A MERCHANTS LICENSE CAN BE ISSUED!**

COMPANY NAME: _____ PHONE: _____

DBA NAME (IF APPLICABLE): _____

BUSINESS ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

OWNER'S NAME: _____ OWNER'S PHONE: _____

BILLING ADDRESS:
(IF DIFFERENT THAN BUSINESS) _____

SALES TAX #: _____ NATURE OF BUSINESS: _____
(REQUIRED)

TYPE OF LICENSE: _____ NEW LICENSE _____ RENEWAL _____ OPENING DATE _____

TYPE OF SALES: _____ RETAIL _____ WHOLESALE _____ BOTH _____

**THE STATE OF MISSOURI REQUIRES THAT VERIFICATION OF WORKERS' COMPENSATION
INSURANCE BE GIVEN BEFORE ANY MUNICIPALITY OR COUNTY CAN ISSUE A LICENSE.**

WORKERS' COMPENSATION INSURANCE IS REQUIRED FOR BUSINESSES IN THE FOLLOWING CATEGORIES:
CHECK IF APPLICABLE

_____ CONSTRUCTION – ONE (1) OR MORE EMPLOYEES

_____ NON-CONSTRUCTION – FIVE (5) OR MORE EMPLOYEES

PLEASE CHECK THE PROPER STATEMENT BELOW:

_____ I HAVE ATTACHED VERIFICATION OF WORKERS' COMPENSATION INSURANCE

_____ I AM NOT REQUIRED BY THE STATE OF MISSOURI TO HAVE WORKERS' COMPENSATION INSURANCE

PLEASE ENCLOSE MERCHANT LICENSE FEE: \$25.00
(MAKE CHECKS PAYABLE TO MICHELLE WORTH, COLLECTOR)

NOTE TO APPLICANT – This merchant's license does not exempt you from obtaining other County permits. You are responsible for obtaining all other County permits/approvals (i.e. zoning, occupancy and building permits, liquor licenses, etc.)

SIGNATURE

DATE