



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks  
Edward L. Kemp  
Patrick J. Lamping

### DEPARTMENT OF ADMINISTRATIVE SERVICES

**Stephen M. Stoll - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager

797-5071 / Fax 797-5596

Vickie Pratt  
General Services/Contracts & Grants  
Manager  
797-5380 / Fax 797-5067

QUILL CORPORATION  
100 SCHELTER RD  
LINCOLNSHIRE IL 60069-3602

December 8, 2009

The County of Jefferson Missouri has awarded *Quill Corporation and Mineral Area Office Supply* the bid for:

### OFFICE SUPPLIES 2010

Purchases will be made as requested.

Ordinance Number: 09-0428

Contract Term: 1/1/2010 to 12/31/2010

The CONTRACT PURCHASE ORDER is #: **C10OFFICESUPPLIES**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382



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MINERAL AREA OFFICE SUPPLY  
331 W MAIN ST  
PARK HILLS MO 63601-2543

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