



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks  
Edward L. Kemp  
Patrick J. Lamping

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### DEPARTMENT OF ADMINISTRATIVE SERVICES

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager  
797-5071 / Fax 797-5596

Vickie Pratt  
General Services/Contracts & Grants  
Manager  
797-5380 / Fax 797-5067

Glasstime LLC  
312 B Festus Centre Drive  
Festus MO 63028

March 19, 2009

The County of Jefferson Missouri has awarded *Glasstime LLC* the bid for:

#### WINDSHIELD AUTO GLASS REPLACEMENT

Purchases will be made as requested.

Ordinance Number: 09-0195

Contract Term: 4/16/2009 to 6/01/2010

The CONTRACT PURCHASE ORDER is #: **C09WINDSHIELD**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382