

INTRODUCED BY: COUNCIL MEMBER(s)

Henderson

1           **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN  
2 PRODUCTS AND SERVICES FOR LIQUID BITUMINOUS MATERIALS 2020,  
3 DEPARTMENT OF PUBLIC WORKS.**

4           **WHEREAS**, Pursuant to Ordinance 20-0205 Jefferson County, Missouri entered  
5 into a Contract, known as the Liquid Bituminous Materials 2020, with Missouri Petroleum  
6 Products Co., LLC, Coastal Energy Corp, N.B. West Contracting Company, Lead Belt  
7 Materials Co. Inc.; and

8           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends  
9 the renewal of the following bid awards at the same terms and conditions as previously bid,  
10 as authorized by the original Invitation for Bid awarded by the County, for an additional  
11 one-year term:

12           **BID NAME**

13           Liquid Bituminous Materials 2020

14           **AWARDED BIDDERS**

15           Missouri Petroleum Products Co., LLC (A1)

16           Coastal Energy Corp (A2)

17           N.B. West Contracting Company (A3)

18           Lead Belt Materials Co. Inc. (A4)

19           **ORDINANCE NUMBER**

**FILED**

MAR 01 2021

1 20-0205

2 **WHEREAS**, the Department of Public Works of Jefferson County, Missouri,  
3 requested renewal from the awarded bidder, Missouri Petroleum Products Co., LLC,  
4 Coastal Energy Corp, N.B. West Contracting Company, Lead Belt Materials Co. Inc., to  
5 renew the contract for the Liquid Bituminous Materials 2020 with the County; and

6 **WHEREAS**, the Jefferson County, Missouri, County Council finds it is in the best  
7 interest of the County to renew the bid award for Liquid Bituminous Materials 2020 for  
8 the term of 3-21-21 to 3-20-22 with Missouri Petroleum Products Co., LLC, Coastal  
9 Energy Corp, N.B. West Contracting Company, Lead Belt Materials Co. Inc., with  
10 approval of the County Council and County Executive up to **\$600,000.00 per term, for**  
11 **total amount not to exceed \$600,000.00 for the term**, subject to budgetary limitations.

12 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
13 **AS FOLLOWS:**

14 **Section 1.** The County authorizes the renewal of the bid awards for an  
15 additional one-year term as follows:

16 **BID NAME**

17 Liquid Bituminous Materials 2020

18 **TERM**

19 3-21-21 to 3-20-22

20 Upon approval of the County Council and County Executive

21 **AMOUNT**

22 Up to **\$600,000.00 per term,**

for total amount not to exceed \$600,000.00 for the term,

subject to budgetary limitations

### AWARDED BIDDERS

### Missouri Petroleum Products Co., LLC (A1)

## Coastal Energy Corp (A2)

N.B. West Contracting Company (A3)

## Lead Belt Materials Co. Inc. (A4)

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute a renewal agreement, attached hereto and incorporated herein by reference and attached as Exhibit A1 through A4. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

12        Section 3.      Copies of all Invitations for Bid, Requests for Proposals, responses  
13      thereto, and any contracts or agreements shall be maintained by the Department of the  
14      County Clerk consistent with the rules and procedures for the maintenance and retention  
15      of records as promulgated by the Secretary of State.

16            Section 4.     This Ordinance shall be in full force and effect from and after its  
17   date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
18   shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins Absent

Council Member District 2, Renee Reuter Yes

Council Member District 3, Phil Hendrickson Yes

Council Member District 4, Charles Groeteke Yes

Council Member District 5, Tracey Perry Yes

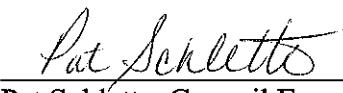
Council Member District 6, Daniel Stallman Yes

Council Member District 7, James Terry Yes

THE ABOVE BILL ON THIS 22nd DAY OF February, 2021:

✓ PASSED        FAILED

  
Phil Hendrickson, County Council Chair

  
Pat Schlette, Council Executive Assistant

THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 25<sup>th</sup> DAY OF February, 2021.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

Dennis J. Gannon  
Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Ken Waller  
Ken Waller, County Clerk  
BY: Debra S. Wink

Reading Date: 02-22-2021



*County of Jefferson*  
State of Missouri  
Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

**David Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Dana Downs  
Human Resources Manager  
(636)797-5563 / Fax (636)797-5596

Jackie Talarski  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

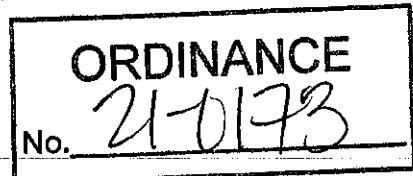
MISSOURI PETROLEUM PRODUCTS CO., LLC  
1620 WOODSON RD  
ST LOUIS MO 63114

December 17, 2020

Attn: Mike Hartman

**RECEIVED**

JAN 8 2021



Your company was awarded a bid for **“LIQUID BITUMINOUS MATERIALS 2020”** for the County of Jefferson, Missouri in **March 2020**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

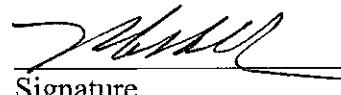
The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **March 21, 2021 through March 20, 2022**.

**PLEASE INCLUDE THE FOLLOWING ITEMS:**

- 13) This executed renewal letter
- 14) Updated insurance certificates
- 15) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 16) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

MIKE HARTMAN  
Printed Name of Authorizing Agent

  
Signature

12/29/2020  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Jackie Talarski  
Jackie Talarski  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as  
of this \_\_\_\_\_ day of \_\_\_\_\_ 2021:

MISSOURI PETROLEUM PRODUCTS CO. LLC  
Company Name

Mike Hartman

Signature

Mike Hartman, Vice President  
Print

Company Address: \_\_\_\_\_

1620 Woodson Rd

St. Louis, MO 63114

Phone: 314-219-7319

County of Jefferson, State of Missouri

Dennis J. Gannon

Dennis J. Gannon County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy W. April  
County Auditor

APPROVED AS TO FORM

John C. Clegg  
County Counselor



1620 Woodson Road  
St. Louis, Missouri 63114

(314) 219-7305  
FAX: (314) 991-9624

December 29, 2020

Jefferson County Missouri  
729 Maple St  
Hillsboro, MO 63050

Missouri Petroleum Products Co., LLC does not own real or personal property in Jefferson County, Missouri.

Sincerely,

Mike Hartman  
Vice President

Subscribed and sworn to before me this 29<sup>th</sup> of Dec/2020. I am  
(day) (Month/Year)

Commissioned as a notary public within the County of Franklin, State of  
(Name of County)

Missouri, and my commission expires on 8/5/2024.  
(Name of State) (Date)

Signature of Notary

12/29/2020

Date



CYNTHIA L COX  
My Commission Expires  
August 5, 2024  
Franklin County  
Commission #20230129



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRUFF, SEIBELS & WILLIAMS, INC. P.O. Box 10265 Birmingham, AL 35202	CONTACT NAME: <input type="text" value="Martha Lee Hawkins"/>	
	PHONE (A/C, No. Ext): <input type="text" value="800-476-2211"/> FAX (A/C, No): <input type="text"/>	
INSURED Missouri Petroleum Products Company, LLC 1620 Woodson Road St. Louis, MO 63114	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Arch Insurance Company	11150
	INSURER B: <input type="text"/>	<input type="text"/>
	INSURER C: <input type="text"/>	<input type="text"/>
	INSURER D: <input type="text"/>	<input type="text"/>
	INSURER E: <input type="text"/>	<input type="text"/>
INSURER F: <input type="text"/>	<input type="text"/>	

## COVERAGEs

CERTIFICATE NUMBER: Y3RMHY5Q

REVISION NUMBER:

-THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		ZAGLB9218904	10/01/2020	10/01/2021	EACH OCCURRENCE	\$ 2,000,000
						DAMAGE TO RENTED PREMISES (EA occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 4,000,000
						PRODUCTS - COMP/OP AGG	\$ 4,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		ZACAT9241204	10/01/2020	10/01/2021	COMBINED SINGLE LIMIT (EA accident)	\$ 2,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$:					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
A	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	ZAWCI9388004 Part I WC excludes ND, OH, WA, WY; Part II EL includes ND, OH, WA, WY.	10/01/2020	10/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	\$ 1,000,000 \$ 1,000,000 \$ 1,000,000
							\$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured on General Liability in respect to work/services performed by named Insured as per written contract.

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson County 729 Maple Street Hillsboro, MO 63050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffccomo.org](http://www.jeffccomo.org)

Dana Downs  
Human Resources Manager  
(636)797-5563 / Fax (636)797-5596

Jackie Talarski  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

COASTAL ENERGY CORP  
PO BOX 218  
WILLOW SPRINGS MO 65793

RECEIVED

JAN 10 2021



December 17, 2020

Attn: Jon Singleton

Your company was awarded a bid for "**LIQUID BITUMINOUS MATERIALS 2020**" for the County of Jefferson, Missouri in **March 2020**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **March 21, 2021 through March 20, 2022**.

#### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

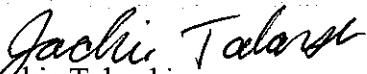
Jon Singleton, Coastal Energy Corp  
Printed Name of Authorizing Agent

Signature

12-28-20  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

  
Jackie Talarski  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as  
of this \_\_\_\_\_ day of \_\_\_\_\_ 2021:

COASTAL Energy Corp  
Company Name

DS  
Signature  
Don Singleton  
Print

County of Jefferson, State of Missouri

Dennis J. Gannon  
Dennis J. Gannon County Executive

Company Address: \_\_\_\_\_

P.O. Box 218  
Willow Springs, Mo 65793

Phone: 417-469-2777

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Krisy L. Appling  
County Auditor

APPROVED AS TO FORM

CC  
County Counselor



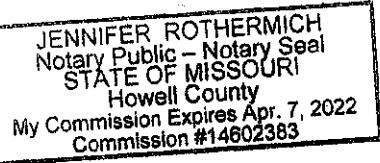
## Coastal Energy Corporation

PO Box 218 • 1 Coastal Drive  
Willow Springs, Missouri 65793  
Ph. (417) 469-2777 • Fax (417) 469-2294

jon@coastal-fmc.com  
www.coastal-fmc.com

Jon Singleton, asphalt sales representative for Coastal Energy Corporation does not own any real, or personal property in Jefferson County, Missouri, nor does Coastal Energy Corporation.

28th day of December 2020  
*Jennifer Rothermich*



Jon Singleton  
*JS* 12-28-20



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/25/2020

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PRODUCER		CONTACT NAME: Angie White
Barker Phillips Jackson, Inc PO Box 4207		PHONE (A/C, No. Ext): (417) 887-3550
		FAX (A/C, No.): (417) 887-3252
		E-MAIL: awhite@bpj.com
		ADDRESS:
INSURED		INSURER(S) AFFORDING COVERAGE
Springfield MO 65808-4207		INSURER A: Crum & Forster Specialty Ins Co
		INSURER B: Travelers Property & Casualty Company of America
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

COVERAGES		CERTIFICATE NUMBER: CL2032532645		REVISION NUMBER:							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.											
INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS					
A	COMMERCIAL GENERAL LIABILITY		EPK126312	03/25/2020	03/25/2021	EACH OCCURRENCE	\$ 5,000,000				
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000				
	<input checked="" type="checkbox"/> POLLUTION LIABILITY					MED EXP (Any one person)	\$ 5,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY	\$ 5,000,000				
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE	\$ 5,000,000				
	OTHER:					PRODUCTS - COMP/OP AGG	\$ 5,000,000				
A	AUTOMOBILE LIABILITY		EPK126312	03/25/2020	03/25/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 3,000,000				
	ANY AUTO					BODILY INJURY (Per person)	\$				
	OWNED AUTOS ONLY					BODILY INJURY (Per accident)	\$				
	Hired AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$				
	<input checked="" type="checkbox"/> AUTOS ONLY						\$				
	DED					RETENTION \$	\$				
	UMBRELLA LIAB					EACH OCCURRENCE	\$				
	EXCESS LIAB					AGGREGATE	\$				
	DED					RETENTION \$	\$				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						N/A			PER STATUTE	OTHE-
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/>									E.L. EACH ACCIDENT	ER
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below									E.L. DISEASE - EA EMPLOYEE	\$
	E.L. DISEASE - POLICY LIMIT	\$									
	AGGREGATE	\$100,000									
	DEDUCTIBLE	\$1,000									
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)											

CERTIFICATE HOLDER		CANCELLATION		
County of Jefferson 729 Maple Street PO Box 100 Hillsboro		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
		AUTHORIZED REPRESENTATIVE		
		<div style="text-align: right;"><i>Angie White</i></div>		



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

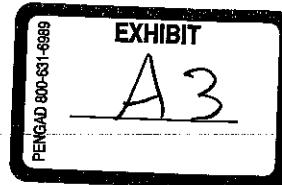
Dana Downs  
Human Resources Manager  
(636)797-5563 / Fax (636)797-5596

Jackie TalarSKI  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

N.B. WEST CONTRACTING COMPANY  
18637 HISTORIC RTE 66  
PACIFIC MO 63069

January 11, 2021

Attn: Chris West



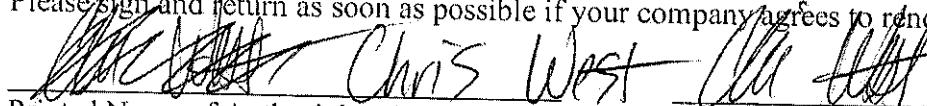
Your company was awarded a bid for "**LIQUID BITUMINOUS MATERIALS 2020**" for the County of Jefferson, Missouri in **March 2020**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **March 21, 2021 through March 20, 2022**.

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Please sign and return as soon as possible if your company agrees to renew this contract.

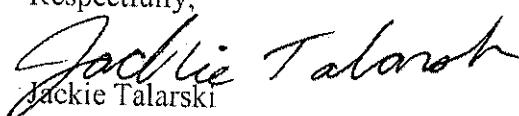
  
Printed Name of Authorizing Agent

Signature

1/20/21  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

  
Jackie TalarSKI

Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as  
of this \_\_\_\_\_ day of \_\_\_\_\_ 2021:

N.B. West Contracting Company  
Company Name

Chris West  
Signature  
Chris West  
Print

County of Jefferson, State of Missouri

Dennis J. Gannon  
Dennis J. Gannon County Executive

Company Address: \_\_\_\_\_

18637 U.S. Highway 66  
Pacific, MO 63069

Phone: 314-962-3145

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy M. Spain  
County Auditor

APPROVED AS TO FORM

CCR  
County Counselor



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Hunter Fredrick	
AssuredPartners of Missouri, LLC 11975 Westline Industrial Dr		PHONE (A/C, No, Ext): (314) 523-8800	FAX (A/C, No): (314) 453-7555
		E-MAIL ADDRESS: hfredrick@apmissouri.com	
St Louis MO 63146		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Zurich American Insurance Company	NAIC # 16535
INSURED		INSURER B:	
N.B. West Contracting Company 18637 US Highway 66		INSURER C:	
Pacific MO 63069		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: 20/21: NBW All Lines		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/>		GLO980936906	03/01/2020	03/01/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ex occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
A	AUTOMOBILE LIABILITY  ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>		BAP980937006	03/01/2020	03/01/2021	COMBINED SINGLE LIMIT (Ex accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>					
A	DED RETENTION \$  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC980936806	03/01/2020	03/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insureds: County of Jefferson and its employees.

SEE PAGE 2 FOR COVERAGES THAT ARE AUTOMATICALLY INCLUDED.

## CERTIFICATE HOLDER

CANCELLATION	
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
AUTHORIZED REPRESENTATIVE	



## ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_\_ of \_\_\_\_\_

AGENCY AssuredPartners of Missouri, LLC	NAMED INSURED N.B. West Contracting Company	
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance: Notes

#### GENERAL LIABILITY

- Designated Per Project General Aggregate
- Designated Per Location General Aggregate
- Additional Insured: Vendors per written contract or written agreement
- Additional Insured: Automatic – Owners, Lessees or Contractors when required under written contract or written agreement.
- Additional Insured - Owner, Manager or Lessor of Premises at which you are performing or have performed operations. Person/Organization: Each Premises Owner, Manager or Lessor that you agree, but not in a written contract or agreement, to include as an Additional Insured on this coverage part.
- PROJECT/LOCATION: Each Project for which a written contract you have with a tenant of the premises: 1) Owned or Leased by a person or organization that is a premises owner or Lessor or 2) Managed by a person or organization that is a premises manager WHICH REQUIRE "YOUR WORK" to be performed for such tenant.
- Additional Insured - Mortgagee, Assignee or Receiver in favor of: Each Mortgagee, Assignee or Receiver that you agree, but not in a written contract or agreement, to include as an Additional Insured.
- Additional Insured: Lessor of Leased Equipment – Automatic Status when required in lease agreement
- Additional Insured: State or Governmental Agency or Political Subdivision – Permits or Authorizations when required by written contract or written agreement.
- Additional Insured – Engineers, Architects or Surveyors when required by written contract.
- Additional Insured – Engineers, Architects or Surveyors not engaged by the Named Insured as required by written contract.
- Primary & Non-Contributory per written contract or agreement
- Waiver of Subrogation per written contract or agreement
- Broadened Contractual Liability: Removes the 50ft Railroad Exclusion.
- Contractual Liability – Railroads for All Contracts for work done for railroads.
- 30 Day Notice of Cancellation should the policy be cancelled or non-renewed. 7 Days' Notice of Cancellation due to non-payment of premium.

#### BUSINESS AUTO LIABILITY

- Additional Insured when required by written contract or agreement
- Lessor: Additional Insured and Loss Payee – Any Lessor for Any Leased Autos
- Loss Payable per written contract or agreement
- Primary & Non-Contributory Coverage when required by written contract or agreement
- Waiver of Subrogation when required by written contract or agreement
- 30 Day Notice of Cancellation should the policy be cancelled or non-renewed. 7 Days' Notice of Cancellation due to non-payment of premium.

#### WORKERS COMPENSATION / EMPLOYERS LIABILITY

- Workers Comp Coverage is provided for All States except Monopolistic States
- Employers Liability coverage is provided for All States including Monopolistic States (ND, OH, WA & WY)
- USL&H Coverage is provided for the State: MO.
- Waiver of Subrogation when required by written contract or agreement
- 30 Day Notice of Cancellation should the policy be cancelled or non-renewed. 7 Days' Notice of Cancellation due to non-payment of premium.

SUBJECT TO THE POLICY TERMS, CONDITIONS, AND EXCLUSIONS.



## 2020 PERSONAL PROPERTY

COUNTY OF JEFFERSON

SITE ADDRESS	
5251 HILLSBORO HSE SPRINGS HOUSE SPRINGS MO 63051	

PERSONAL PROPERTY DESCRIPTION		
1990 GMC DUMP 54LBS 3AX	1	840
1990 GMCI(CHEVY (C33) DUMP_ALUM_13-16 4X2 11GVW C&C	1	2,070
2015 CAT 966M	1	43,850
2015 CAT 966M	1	43,850
Z - Business Value	1	51,190

ACCT # 079013

TAX RATE: 6.9480

Total Valuation 141,800

10555

5555

07323.568

12/1/20

58

171514

12/10/20

104

	TAX AMOUNT
STATE TAX	\$42.54
COUNTY TAX	\$6.38
HEALTH UNIT TAX	\$152.15
BIG RIVER AMBULANCE	\$444.26
JEFFERSON COLLEGE	\$467.66
NORTHWEST SCHOOL	\$6,366.81
HIGH RIDGE FIRE	\$1,339.58
JC DEV DISABILITIES	\$129.04
PARK TAX	\$38.57
MENTAL HEALTH TAX	\$129.04
LIBRARY / R1	\$395.34
ROAD & BRIDGE TAX	\$340.89

TAX DUE	9,852.26
FILING PENALTY	0.00
TOTAL	9,852.26
INTEREST / PENALTY	0.00
FEES	0.00
AMOUNT PAID	0.00
TOTAL DUE IF PAID BY 12/31/2020	9,852.26

## NOTICE TO TAXPAYERS

You can now pay your taxes on-line at our web site

[www.jeffcomo.org](http://www.jeffcomo.org)KEEP THIS STATEMENT  
FOR YOUR RECORDS

**MICHELLE WORTH**  
COUNTY COLLECTOR  
HILLSBORO, MO 63050

If you do not have Internet access, you can pay your taxes via IVR by calling 1-877-690-3729. You will be asked for your account number, the amount due and the Jefferson County Jurisdiction Code, which is 3515.

On-line payments and IVR payments can be made with Visa, Master Card, American Express and Discover credit cards. For these payments, you will be charged a fee of 2.4% of the amount of your tax payment. Visa debit cards are accepted for a fee of \$3.95. You can also make your tax payments with e-check for a fee of \$1.50.

After authorization of your payment, you will be issued a confirmation number that you should keep for your records. A paid tax receipt will be mailed to you, as the confirmation number is not valid at the license office. If you receive any other message, please contact our office at 636-797-5406 to verify that your payment was processed correctly.

DO NOT SEND THE UPPER HALF OF THE BILL. RETURN ONLY THE LOWER STUB WITH PAYMENT.

JEFFERSON COUNTY, MISSOURI

PAID

2020 PERSONAL PROPERTY

	<u>TAX DISTRICT</u>	<u>TAX</u>	
ACCT #	079013	BIG RIVER AMBULANCE	444.26
VALUE	141,800	COUNTY TAX	6.38
TAX RT	6.948000	HEALTH UNIT TAX	152.15
SULLIVAN ASPHALT		HIGH RIDGE FIRE	1,339.58
DBA: NB WEST CONTRACTING		JC DEV DISABILITIES	129.04
18637 US HIGHWAY 66		JEFFERSON COLLEGE	467.66
PACIFIC, MO 63069		LIBRARY / R1	395.34
		MENTAL HEALTH TAX	129.04
		NORTHWEST SCHOOL	6,366.81
		PARK TAX	38.57
** DATE PAID 12/21/2020 **		ROAD & BRIDGE TAX	340.89
		STATE TAX	42.54
		<b>TOTAL TAXES</b>	<b>9,852.26</b>
		<b>TOTAL PAID</b>	<b>9,852.26</b>

417019 277706	1990 GMC DUMP 54LBS 3AX 1990 GMCI CHEVY (C33) DUMP_ALUM_13-16	1      840 1      2,070 Total Value:      2,910	2015 CAT 966M 2015 CAT 966M Z - Business Value	1      43,850 1      43,850 1      51,190 Total Value:      138,890
------------------	--	---	--	--

**MICHELLE WORTH**  
COUNTY COLLECTOR  
HILLSBORO, MO 63050  
Phone: 636-797-5406



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street - PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Dana Downs  
Human Resources Manager  
(636)797-5563 / Fax (636)797-5596

Jackie TalarSKI  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

LEAD BELT MATERIALS CO., INC.  
PO BOX 607  
PARK HILLS MO 63601

RECEIVED

DEC 31 2020



December 17, 2020

Attn: Brad Sparr

Your company was awarded a bid for **"LIQUID BITUMINOUS MATERIALS 2020"** for the County of Jefferson, Missouri in **March 2020**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **March 21, 2021 through March 20, 2022**.

#### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 9) This executed renewal letter
- 10) Updated insurance certificates
- 11) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 12) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Brad Sparr  
Printed Name of Authorizing Agent

Signature

12/23/20  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Jackie TalarSKI  
Jackie TalarSKI  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this \_\_\_\_\_ day of \_\_\_\_\_ 2021:

LEAD BELT MATERIALS Co., Inc.  
Company Name

BB Sparr  
Signature  
BRAD SPARR  
Print

County of Jefferson, State of Missouri

Dennis J. Gannon  
Dennis J. Gannon County Executive

Company Address: \_\_\_\_\_

PO Box 607

Park Hills, MO 63601

Phone: 573-431-1914

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy W. April  
County Auditor

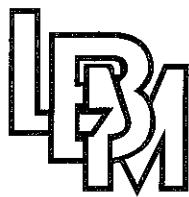
APPROVED AS TO FORM

County Counselor

---

# LEAD BELT MATERIALS CO., INC.

---



Post Office Box 607  
Park Hills, MO 63601  
Office: (573) 431-1914  
Fax: (573) 431-4525

December 29, 2020

---

County of Jefferson  
P.O. Box 100  
Hillsboro, MO 63050

Please be advised that Lead Belt Materials Co., Inc. does not own any real or personal property in the County of Jefferson, MO.

A handwritten signature of Carol J. Harrington in black ink.

Name

A handwritten signature of Carol J. Harrington in black ink.

Title

State of MISSOURI

County of ST. FRANCIS

Subscribed and sworn to before me this 29<sup>th</sup> day of DECEMBER, 2020

A handwritten signature of Carol J. Harrington in black ink.

Notary Public

My commission expires: 4-19-2022



CAROL J. HARRINGTON  
My Commission Expires  
April 19, 2022  
St. Francois County  
Commission #14872840



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM
		INSURER(S) AFFORDING COVERAGE INSURER A: FEDERATED MUTUAL INSURANCE COMPANY 13935
INSURED LEAD BELT MATERIALS COMPANY INC PO BOX 607 PARK HILLS, MO 63601-0607		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 12

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	6064528	02/26/2020	02/26/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:							
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	6064528	02/26/2020	02/26/2021	COMBINED SINGLE LIMIT (ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION	N	N	6064529	02/26/2020	02/26/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	N	6064530	02/26/2020	02/26/2021	X PER STATUTE OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU ENDORSEMENT FOR GENERAL LIABILITY.

## CERTIFICATE HOLDER

380-937-3  
COUNTY OF JEFFERSON  
PO BOX 100  
HILLSBORO, MO 63050-0100

## CANCELLATION

12 0

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Michael G. Ken*

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