



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

---

### Board of Executives

Chuck Banks  
Edward L. Kemp  
Patrick J. Lamping

---

### DEPARTMENT OF ADMINISTRATIVE SERVICES

#### Stephen M. Stoll - Director

Barbara Redecker  
Human Resources Manager

(636)797-5071 / Fax (636)797-5596

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

NOWACK CO  
ATTN: VINCE NOWACK  
PO BOX 215  
GRAFTON IL 62037-0215

October 26, 2010

Attn: VINCE NOWACK

Your company was awarded a bid for "**HYDRAULIC/ELECTRICAL EQUIPMENT PARTS & SUPPLIES 2010**" for the County of Jefferson, Missouri in **February 2010**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri desires to renew this bid award for an additional one year with the same terms and conditions. The new award dates shall be from **February 17, 2011 through February 16, 2012**.

Please include your updated insurance certificates required with this bid.

Please forward your new price listing if any to:

William Koehrer  
Director of Public Works  
725 Maple Street  
PO Box 100  
Hillsboro, MO 63050

Please sign and return as soon as possible if your company agrees to renew this contract.

---

Printed Name of Authorizing Agent

---

Signature

---

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

Vickie S. Pratt  
Department of Administrative Services