



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks
Edward L. Kemp
Patrick J. Lamping

DEPARTMENT OF ADMINISTRATIVE SERVICES

Stephen M. Stoll - Director

Barbara Redecker
Human Resources Manager

(636)797-5071 / Fax (636)797-5596

Web Address: www.jeffcomo.org

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

FACTORY MOTOR PARTS
ATTN: MICHAEL R. HILL
11109 LINDBERGH BUSINESS CT
SAINT LOUIS MO 63123-7810

October 26, 2010

Attn: MICHAEL R. HILL

Your company was awarded a bid for **“LUBE OIL, ANTIFREEZE AND GREASE 2010”** for the County of Jefferson, Missouri in **February 2010**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri desires to renew this bid award for an additional one year with the same terms and conditions. The new award dates shall be from **February 17, 2011 through February 16, 2012**.

Please include your updated insurance certificates required with this bid.

Please forward your new price listing if any to:

William Koehrer
Director of Public Works
725 Maple Street
PO Box 100
Hillsboro, MO 63050

Please sign and return as soon as possible if your company agrees to renew this contract.

Printed Name of Authorizing Agent

Signature

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

Vickie S. Pratt
Department of Administrative Services



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BAUMAN OIL DISTRIBUTORS INC
ATTN: BOBBY VENZ
PO BOX 3
HERCULANEUM MO 63048-0003

October 26, 2010

Attn: BOBBY VENZ

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