



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks  
Edward L. Kemp  
Patrick J. Lamping

### DEPARTMENT OF ADMINISTRATIVE SERVICES

**Stephen M. Stoll - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager

(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

#### MIDWEST PROTECTION SPECIALIST

ATTN: EDWARD J LOCKE

PO BOX 274

HIGH RIDGE MO 63049-0274

December 3, 2010

**2<sup>nd</sup> REQUEST**

Attn: Edward J. Locke

Your company was awarded a bid for “**COURTHOUSE SECURITY**” for the County of Jefferson, Missouri in **February 2009**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri desires to renew this bid award for an additional one year with the same terms and conditions. The new award dates shall be from **February 19, 2011 through February 18, 2012**.

Please include your updated insurance certificates required with this bid.

Please sign and return as soon as possible if your company agrees to renew this contract.

\_\_\_\_\_  
Printed Name of Authorizing Agent

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

Vickie S. Pratt  
Department of Administrative Services