



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

ROBERT D BROWN FUNERAL HOME
PO BOX 854
HILLSBORO MO 63050-5916

July 23, 2012

The County of Jefferson Missouri has awarded Robert D. Brown Funeral Home the bid for:

BURIAL SERVICES 2012

Purchases will be made as requested.

Ordinance Number: 12-0601

Contract Term: 7-14-12 TO 7-13-13

The CONTRACT PURCHASE ORDER is #: **C12 BURIAL SERVICES**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
(636) 797-5382