



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

**David B. Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

MICROTEK  
2294 WELDON PARKWAY  
SAINT LOUIS MO 63146

December 27, 2012

The County of Jefferson Missouri has awarded Microtek the bid for:

#### DIGITAL SCANNER 2012

Purchases will be made as requested.

Ordinance Number: 12-0726

Contract Term: 11-13-2012 TO 11-12-2013

The CONTRACT PURCHASE ORDER is #: **C12 DIGITALSCAN**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382