



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

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Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
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HENRY M ADKINS & SON INC
219 SOUTH MAIN STREET
CLINTON MO 64735-2154

September 24, 2012

The County of Jefferson Missouri has awarded Henry M. Adkins & Son, Inc. the bid for:

ELECTION SUPPORT 2013

Purchases will be made as requested.

Ordinance Number: 12-0648

Contract Term: 1-1-2013 to 12-31-2013

The CONTRACT PURCHASE ORDER is #: **C13 ELECTION SUPPORT**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
(636) 797-5382