



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

**David B. Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

QUILL CORPORATION  
120 S SCHELTER RD  
LINCOLNSHIRE IL 60069-3602

December 14, 2012

The County of Jefferson Missouri has awarded Quill Corporation, Office Source, Metro Office Supply and Supply Concepts the bid for:

### OFFICE SUPPLIES 2013

Purchases will be made as requested.

Ordinance Number: 12-0710

Contract Term: 01-01-2013 to 12-31-2013

The CONTRACT PURCHASE ORDER is #: **C13OFFICESUPPLIES**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382



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OFFICE SOURCE  
719 RUDDER RD  
FENTON MO 63026-2014

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METRO OFFICE SUPPLY  
102 E MAIN  
FESTUS MO 63028-1905

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SUPPLY CONCEPTS  
1585 FENPARK DR  
FENTON MO 63026-2915

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