



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

QUILL CORPORATION
120 S SCHELTER RD
LINCOLNSHIRE IL 60069-3602

December 14, 2012

The County of Jefferson Missouri has awarded Quill Corporation, Office Source, Metro Office Supply and Supply Concepts the bid for:

OFFICE SUPPLIES 2013

Purchases will be made as requested.

Ordinance Number: 12-0710

Contract Term: 01-01-2013 to 12-31-2013

The CONTRACT PURCHASE ORDER is #: **C13OFFICESUPPLIES**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
(636) 797-5382



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OFFICE SOURCE
719 RUDDER RD
FENTON MO 63026-2014

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METRO OFFICE SUPPLY
102 E MAIN
FESTUS MO 63028-1905

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SUPPLY CONCEPTS
1585 FENPARK DR
FENTON MO 63026-2915

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