



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

### David B. Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

THE OFFICE PAL  
PO BOX 2  
LAKEWOOD NJ 08701-0002

December 14, 2012

The County of Jefferson Missouri has awarded The Office Pal, Supply Concepts Inc. and Office Source the bid for:

### PRINTER, COPIER AND FAX SUPPLIES 2013

Purchases will be made as requested.

Ordinance Number: 12-0711

Contract Term: 01-01-2013 to 12-31-2013

The CONTRACT PURCHASE ORDER is #: **C13COPIERSUPPLIES**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382



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SUPPLY CONCEPTS INC  
1585 FENPARK DR  
FENTON MO 63026-2915

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OFFICE SOURCE  
719 RUDDER RD  
FENTON MO 63026-2014

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