



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

**David B. Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

PROGRESSIVE BUSINESS EQUIPMENT  
11466 ACHENK DR  
MARYLAND HEIGHTS MO 63043-3417

January 29, 2013

The County of Jefferson Missouri has awarded Progressive Business Equipment the bid for:

### UPGRADING TO AVANTE VERSION OF LASERFICHE

Purchases will be made as requested.

Ordinance Number: 13-0116

Contract Term: 12-18-2012 to 12-17-2013

The CONTRACT PURCHASE ORDER is #: **PURCHASE ORDER**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382