



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

CONTINENTAL GROUP
660 AXMINSTER DR
FENTON MO 63026-2906

September 10, 2012

The County of Jefferson, Missouri has awarded *Continental Group* the renewal contract for *Printing of Receipt Mailer* for an additional 1 year term at the same terms and conditions as previously awarded.

The renewal period is from 9-26-2012 to 9-25-2013.

Ordinance Number: 12-0641

Purchases will be made as requested.

The CONTRACT PURCHASE ORDER is #: **C13 PRINTTAXFORMS**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
(636) 797-5382