



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

### David B. Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

CONTINENTAL GROUP  
660 AXMINISTER DR  
FENTON MO 63026-2906

September 10, 2012

The County of Jefferson, Missouri has awarded *Continental Group* the renewal contract for *Printing of Receipt Mailer* for an additional 1 year term at the same terms and conditions as previously awarded.

The renewal period is from 9-26-2012 to 9-25-2013.

Ordinance Number: 12-0641

Purchases will be made as requested.

The CONTRACT PURCHASE ORDER is #: **C13 PRINTTAXFORMS**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
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