



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

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County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

**David B. Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Linda Kresko  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

**BG SERVICES INC**  
PO BOX 410  
REPUBLIC MO 65738-2991

April 10, 2013

The County of Jefferson Missouri has awarded BG Services Inc. the bid for:

### CONCENTRATED MOTOR OIL ADDITIVE SYSTEM

Purchases will be made as requested.

Ordinance Number: 13-0221

Contract Term: 04-08-2013 to 04-07-2013

The CONTRACT PURCHASE ORDER is #: **C13 CONCENTRATED OIL**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382