

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 Contract term:1-1-14 to 12-31-14 upon approval by the County Council and the County Executive | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 1100 | Binder - 1" Vinyl Round Ring Binder With Label Holder, Black, 2 Inside Pockets | Avery | AVE04301 | EACH | 55 | \$1.29 | \$2.25 | \$1.56 | \$3.48 | \$1.25 |
| 1101 | Binder - 1-1/2" Vinyl Round Ring Binder With Label Holder, Black, 2 Inside Pockets | Avery | AVE04401 | EACH | 42 | \$2.23 | \$3.80 | \$2.42 | \$1.49 | \$1.59 |
| 1102 | Binder - 2" Vinyl Round Ring Binder With Label Holder, Black, Two Inside Pockets | Avery | AVE04501 | EACH | 76 | \$2.50 | \$4.30 | \$3.07 | \$1.79 | \$2.25 |
| 1103 | Binder - 3" Vinyl Round Ring Binder With Label Holder, Black, Two Inside Pockets | Avery | AVE04601 | EACH | 30 | \$3.60 | \$6.80 | \$3.72 | \$6.32 | \$3.55 |
| 1104 | Binder - 4" Vinyl Round Ring Binder With Label Holder, Black, Two Inside Pockets | Avery | AVE79604 | EACH | 0 | \$8.60 | \$19.00 | \$8.62 | \$8.62 | \$8.64 |
| 1105 | Binder - 5" Vinyl Round Ring Binder With Label Holder, Black, Two Inside Pockets | Avery | AVE79606 | EACH | 4 | \$13.00 | \$34.75 | \$16.94 | \$16.37 | \$12.65 |
| 1110 | Binder - 1" View (Presentation) Binder, Black, Two Inside Pockets | Avery | AVE05710 | EACH | 0 | \$1.35 | \$2.40 | \$1.61 | \$1.74 | \$1.29 |
| 1111 | Binder - 1-1/2" View (Presentation) Binder, Black, Two Inside Pockets | Avery | AVE05725 | EACH | 0 | \$1.95 | \$3.70 | \$1.78 | \$3.15 | \$1.97 |
| 1112 | Binder - 2" View (Presentation) Binder, Black, Two Inside Pockets | Avery | AVE05730 | EACH | 0 | \$2.25 | \$4.55 | \$2.27 | \$3.25 | \$2.31 |
| 1113 | Binder - 3" View (Presentation) Binder, Black, Two Inside Pockets | Avery | AVE05740 | EACH | 0 | \$3.15 | \$6.90 | \$3.12 | \$5.09 | \$3.32 |
| 1120 | Binder - 1" View (Presentation) Binder, White, Two Inside Pockets | Avery | AVE05711 | EACH | 0 | \$1.35 | \$2.35 | \$1.63 | \$1.23 | \$1.29 |
| 1121 | Binder - 1-1/2" View (Presentation) Binder, White, Two Inside Pockets | Avery | AVE05726 | EACH | 0 | \$1.95 | \$3.70 | \$1.78 | \$1.78 | \$1.97 |
| 1122 | Binder - 2" View (Presentation) Binder, White, Two Inside Pockets | Avery | AVE05731 | EACH | 0 | \$2.25 | \$4.55 | \$2.27 | \$3.29 | \$2.29 |
| 1123 | Binder - 3" View (Presentation) Binder, White, Two Inside Pockets | Avery | AVE05741 | EACH | 0 | \$3.15 | \$6.90 | \$3.12 | \$2.86 | \$3.32 |
| 1200 | Indexes - Letter, Insertable Index, Multicolor Tabs, 8-Tab, Buff, 6 Sets/PK | Universal | UNV21872 | SET | 28 | \$0.39 | \$0.40 | \$0.49 | \$1.12 | \$0.34 |
| 1201 | Indexes - Letter, Insertable Index, Clear Tabs, 5- Tab, Buff, 6 Sets/ Pack | Universal | UNV21871 | SET | 40 | \$0.32 | \$0.40 | \$0.36 | \$1.08 | \$0.29 |
| 1204 | Tabs - Self-Adhesive Tabs with White Printable Inserts, Two Inch, Clear Tab, 25/ Pack | Avery | AVE16241 | PACKAGE | 9 | \$4.30 | \$4.70 | \$2.02 | \$4.74 | \$0.49 |
| 1205 | Tabs - Self-Adhesive Tabs with White Printable Inserts, Two Inch, Assorted Tab, 25/ Pack | Avery | AVE16239 | PACKAGE | 2 | \$4.60 | \$5.00 | NB | \$4.74 | \$3.40 |
| 1220 | Paper - Mediumweight 16-lb. Filler Paper, 11 x 8- 1/ 2, College Ruled, White, 200 Shts/ Pk | Universal | UNV20921 | PACKAGE | 0 | \$3.75 | \$4.10 | \$3.78 | \$1.12 | \$0.69 |
| 1301 | Sheet Protectors - Heavyweight Polypropylene Sheet Protector, Non-Glare, 11 x 8 1/2, 100/BX | C-Line | CLI62028 | BOX | 5 | \$7.25 | \$13.65 | \$8.11 | \$5.87 | \$3.99 |
| 1403 | Report Covers - Clear Front Report Cover, Tang Clip, Letter, 1/2" Capacity, Black, 25/Box | Duo-Tang * | ESS55806 | BOX | 6 | \$11.90 | \$29.95 | \$5.77 | \$0.56 | \$5.77 |
| 1405 | Report Covers - Twin-Pocket Portfolio, Embossed Leather Grain Paper, Assorted Colors | Duo-Tang * | ESS57513 | BOX | 24 | \$6.95 | \$11.30 | \$3.87 | \$1.72 | \$3.87 |
| 2103 | Paper Clips - Smooth Finish, No. 1, Silver, 100/Box, 10 Boxes/Pack | Universal | UNV72210 | BOX | 155 | \$1.50 | \$1.56 | \$0.18 | \$0.92 | \$0.09 |
| 2104 | Paper Clips - Smooth, Wire, Jumbo, Silver, 100/Box, 10 Boxes/Pack | Universal | UNV72220 | BOX | 183 | \$4.60 | \$4.90 | \$0.54 | \$2.31 | \$0.32 |
| 2105 | Binder Clips - Small, Steel Wire, 3/8" Capacity, 3/4" Wide, Black/Silver, Dozen | Universal | UNV10200 | DOZEN | 107 | \$0.29 | \$0.30 | \$0.21/bx ordered in multiples of 3 | \$0.15 | \$0.18 |
| 2106 | Binder Clips - Medium, Steel Wire, 5/8" Cap., 1-1/4" Wide, Black/Silver, Dozen | Universal | UNV10210 | DOZEN | 79 | \$0.58 | \$0.62 | \$0.49/bx ordered in multiples of 2 | \$0.36 | \$0.48 |
| 2107 | Binder Clips - Large, Steel Wire, 1" Capacity, 2" Wide, Black/Silver, Dozen | Universal | UNV10220 | DOZEN | 11 | \$1.49 | \$1.58 | \$1.10 | \$0.92 | \$0.99 |
| 2205 | Paper File Fasteners - Standard Two-Piece, Two Inch Capacity, 50/Box | Acco | ACC12992 | BOX | 195 | \$1.30 | \$3.95 | \$1.73 | \$1.15 | \$1.40 |
| 2300 | Push Pins - Colored Push Pins, Plastic, Rainbow, 3/8", 100/Pack | Universal | UNV31310 | PACKAGE | 10 | \$0.69 | \$0.74 | \$0.45 | \$1.13 | \$0.45 |
| 2301 | Thumb Tacks - Steel, Silver, 5/16", 100/Pack, 10 Packs/Box | Universal | UNV51002 | BOX | 0 | \$0.79 | - | NB | \$2.08 | \$0.29 |
| 2400 | Rubber Bands - Size 18, 3 x 1/16, 1600 Bands/1lb Pack | Universal | UNV00118 | PACKAGE | 9 | \$2.55 | \$2.74 | \$2.95 | \$6.52 | \$1.99 |
| 2401 | Rubber Bands - Size 32, 3 x 1/8, 820 Bands/1lb Pack | Universal | UNV00132 | PACKAGE | 6 | \$2.55 | \$2.74 | \$2.93 | \$7.49 | \$1.99 |

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| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 2402 | Rubber Bands - Size 33, 3-1/2 x 1/8, 640 Bands/1lb Pack | Universal | UNV00133 | PACKAGE | 6 | \$2.55 | \$2.74 | \$2.93 | \$1.96 | \$1.99 |
| 2403 | Rubber Bands - Size 64, 3-1.2 x 1/4, 320 Bands/1lb Pack | Universal | UNV00164 | PACKAGE | 6 | \$2.55 | \$2.74 | \$2.93 | \$1.96 | \$1.99 |
| 3100 | Correction Tape - Non-Refillable, 1/6" x 394", White Tape | BIC | BICWOTAP10 | EACH | 361 | \$1.90 | \$19.50 | \$1.13 | \$1.87 | \$1.39 |
| 3101 | Correction Pen - .24 oz./7ml, Double Ball Tip, White | Paper Mate | PAP5620115 | EACH | 19 | \$1.80 | \$2.07 | \$1.38 | \$3.53 | \$1.28 |
| 3200 | Correction Fluid - .68 oz Bottle, White, 12/ Pack | BIC | BICWOFQD12WE | EACH | 138 | \$1.19 | \$14.10 | \$0.80 | \$1.385 | \$0.49 |
| 4100 | Book Ends - Standard, 4 3/4 x 5 1/4 x 5, Heavy Gauge Steel, Black | Universal | UNV54051 | PAIR | 6 | \$1.60 | \$1.50 | \$2.70 | \$2.66 | \$2.70 |
| 4200 | Clipboard - Hardboard Clipboard, 1-1/4" Capacity, Holds 8-1/2 x 11, Brown | Universal | UNV40304 | EACH | 7 | \$0.90 | \$0.96 | \$0.74 | \$0.95 | \$0.74 |
| 4201 | Clipboard - Hardboard Clipboard, 1-1/4" Capacity, Holds 8-1/2 x 14h, Brown | Universal | UNV40305 | EACH | 4 | \$1.10 | \$1.18 | \$1.01 | \$2.65 | \$0.99 |
| 4302 | Finger Tip - Rubber Finger Tips, Size 12, Medium/Large, Amber, 12/Pack | Swingline | SWI54032 | PACKAGE | 3 | \$2.25 | \$2.44 | \$0.84 | \$2.25 | \$0.84 |
| 4305 | Sortkwik - Sortkwik Fingertip Moisteners, 1 3/4 oz, Pink | Lee | LEE10134 | EACH | 6 | \$2.40 | \$3.35 | \$1.45 | \$5.61 | \$1.45 |
| 4504 | Rolodex - Open Tray Card File with 24 A-Z Guides Holds 500 2 1/4 x 4 Cards, Black | Eldon | ROL66998 | EACH | 2 | \$19.00 | \$18.35 | \$10.90 | \$23.74 | \$7.50 |
| 4602 | Receipt Book - Money/Rent Receipt Books, 2-3/4 x 7 1/8, Three-Part Carbonless, 100 Sets/Book | Tops | TOP46808 | BOOK | 60 | \$9.00 | \$9.65 | \$7.81 | \$6.86 | \$6.99 |
| 4701 | Pencil Cup - Big Pencil Cup, Plastic, 4 1/4 dia. x 5 3/4, Black | Universal | UNV08108 | EACH | 9 | \$1.99 | \$2.16 | \$3.03 | \$2.73 | \$0.80 |
| 4703 | Clip Dispenser - Magnetic Clip Dispenser, Two Compartments, Plastic, 2 1/2 x 2 1/2 x 3 | Universal | UNV08126 | EACH | 6 | \$2.30 | \$2.46 | \$1.77 | \$0.41 | \$0.77 |
| 4705 | Step File - Wire Step File Junior, Six Sections, 4 3/8 x 6 1/2 x 7 3/4, Black | Fellowes | FEL72613 | EACH | 1 | \$8.69 | \$9.35 | \$1.28 | \$12.53 | \$1.28 |
| 4706 | Wall Pocket - Unbreakable Docupocket Single Pocket Wall File, Letter, Smoke | Deflect-O | DEF63202 | EACH | 1 | \$9.99 | \$11.00 | \$2.35 | \$3.04 | \$2.35 |
| 4707 | Wall Pocket - Unbreakable Docupocket Single Pocket Wall File, Legal, Smoke | Deflect-O | DEF64302 | EACH | 2 | \$10.99 | \$11.75 | \$3.36 | \$4.38 | \$3.36 |
| 4708 | Wall Pocket - Vertical File System - 14.9" x 13.0 x 4.0" - Black, 3/Pack | Sparco | SPR60000 | PACKAGE | 0 | \$10.10 | \$10.85 | \$4.16 | \$5.84 | \$9.70 |
| 4710 | Business Card Holder - Holds 50 Cards, Black | Eldon | ELDON63525 | EACH | 4 | \$8.95 | N/A | \$0.81 | \$8.83 | \$0.49 |
| 4711 | Shoulder Rest - Standard Telephone Shoulder Rest, 7 Long x 2w x 2-1/2h, Black | Softalk | SOF101 | EACH | 3 | \$10.10 | N/A | \$3.25 | \$4.51 | \$3.25 |
| 4712 | Organizer - Drawer Tray, 9 Section | Universal | UNVSL53052 | EACH | 9 | \$2.20 | N/A | \$1.08 | \$2.10 | \$1.08 |
| 4800 | Letter Tray - Side Load Letter Desk Tray, Two Tier, Plastic, Black | Universal | UNV08100 | SET | 10 | \$2.10 | \$2.30 | \$1.88 | \$1.67 | \$1.49 |
| 4801 | Legal Tray - Side Load Legal Desk Tray, Two Tier, Plastic, Black | Universal | UNV08101 | SET | 4 | \$6.40 | \$7.00 | NB | \$2.45 | \$1.49 |
| 4802 | Letter Tray - Front Load Letter Desk Tray, Two Tier, Plastic, Smoke | Eldon | ELDON16073ROS | SET | 8 | \$4.99 | N/A | NB | \$16.97 | \$3.99 |
| 5100 | Stamp Pad - Foam Stamp Pad, 4 1/4 x 2 3/4, Black, 12 Each/Box | Sanford | AVE21381 | EACH | 7 | \$1.29 | \$1.35 | \$0.74 | \$1.34 | \$0.74 |
| 5101 | Stamp Pad - Felt Stamp Pad, 4 1/4 x 2 3/4, Red, 12 Each/Box | Avery | AVE21071 | EACH | 2 | \$2.29 | \$2.42 | \$1.32 | \$3.60 | \$0.90 |
| 5200 | Ink - Stamp Pad Neat-Flo Bottle Inker, Two Ounces, Black | Avery | AVE21448 | EACH | 6 | \$1.75 | \$1.85 | \$1.08 | \$0.99 | \$1.08 |
| 5201 | Ink - Stamp Pad Neat-Flo Bottle Inker, Two Ounces, Red | Avery | AVE21447 | EACH | 2 | \$1.75 | \$1.85 | \$1.08 | \$0.99 | \$1.08 |
| 5204 | Ink - Stamp Pad Refill Ink for Clik! & Universal Stamps, 7ml-Bottle, Black | Universal | USSIK60 | EACH | 5 | \$2.10 | N/A | \$1.20 | \$1.71 | \$1.20 |
| 5218 | Message Stamp - "COPY", Pre-Inked/Re-Inkable, Red | Universal | UNV10048 | EACH | 10 | \$3.95 | \$4.25 | \$7.04 | \$3.14 | \$3.79 |
| 5219 | Message Stamp - " RECEIVED ", Pre-Inked/Re-Inkable, Red | Universal | UNV10067 | EACH | 1 | \$3.95 | \$4.25 | \$1.80 | \$1.47 | \$3.79 |
| 5220 | Date Stamp - Rubber Stamp, Dater, Conventional, Type Size 1 | Cosco | USSRD010 | EACH | 4 | \$2.95 | N/A | NB | \$3.79 | \$2.35 |
| 6100 | File Folders - Letter, Manila, 1/3 Cut Assorted, One-Ply Top Tab, 100/Box | Universal | UNV12113 | BOX | 67 | \$5.20 | \$5.90 | \$4.62 | \$5.21 | \$4.29 |

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| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 6101 | File Folders - Legal, Manila, 1/3 Cut Assorted, One-Ply Top Tab, 100/Box | Universal | UNV15113 | BOX | 84 | \$7.30 | \$8.65 | \$5.73 | \$5.43 | \$6.89 |
| 6102 | File Folders - Legal, Manila, 1/2 Cut, One-Ply Top Tab, 100/Box | Smead | SMD15320 | BOX | 0 | \$15.50 | \$16.60 | \$6.39 | \$8.95 | \$6.39 |
| 6104 | File Folders - Letter, Red, 1/3 Cut Top Tab, 100/ Box | Smead | SMD12743 | BOX | 9 | \$18.00 | \$18.25 | \$7.42 | \$8.78 | \$7.42 |
| 6105 | File Folders - Letter, Blue, 1/3 Cut Top Tab, 100/ Box | Smead | SMD12043 | BOX | 9 | \$18.00 | \$11.75 | \$7.42 | \$8.78 | \$7.42 |
| 6106 | File Folders - Letter, Yellow, 1/3 Cut Top Tab, 100/ Box | Smead | SMD12943 | BOX | 10 | \$18.00 | \$11.75 | \$7.42 | \$8.78 | \$7.42 |
| 6107 | File Folders - Letter, Orange, 1/3 Cut Top Tab, 100/ Box | Smead | SMD12543 | BOX | 6 | \$18.00 | \$19.90 | \$7.42 | \$9.31 | \$7.42 |
| 6108 | File Folders - Letter, Green, 1/3 Cut Top Tab, 100/Box | Smead | SMD12143 | BOX | 8 | \$18.00 | \$11.75 | \$7.42 | \$8.78 | \$7.42 |
| 6109 | File Folders - Legal, Blue, 1/3 Cut Top Tab, 100/Box | Smead | SMD17043 | BOX | 5 | \$26.00 | \$26.95 | \$9.87 | \$12.36 | \$9.87 |
| 6110 | File Folders - Legal, Red, 1/3 Cut Top Tab, 100/Box | Smead | SMD17743 | BOX | 2 | \$26.00 | \$26.95 | \$9.87 | \$12.76 | \$9.87 |
| 6111 | File Folders - Legal, Green, 1/3 Cut Top Tab, 100/Box | Smead | SMD17143 | BOX | 2 | \$26.00 | \$26.95 | \$9.87 | \$12.36 | \$9.87 |
| 6112 | File Folders - Legal, Yellow, 1/3 Cut Top Tab, 100/Box | Smead | SMD17943 | BOX | 1 | \$26.00 | \$26.95 | \$9.87 | \$12.36 | \$9.87 |
| 6113 | File Folders - Legal, Orange, 1/3 Cut Top Tab, 100/ Box | Smead | SMD17534 | BOX | 9 | \$26.00 | \$37.60 | \$9.87 | \$42.08 | \$9.87 |
| 6114 | File Folders - Legal, Pink, 1/3 Cut Top Tab, 100/ Box | Smead | SMD17634 | BOX | 0 | \$26.00 | \$37.60 | NB | \$42.08 | \$9.87 |
| 6116 | File Folders - Letter, Manila, Shelf Folders, Straight Cut, Single-Ply End Tab, 100/Box | Smead | SMD24100 | BOX | 42 | \$13.50 | \$18.85 | \$9.59 | \$19.57 | \$9.59 |
| 6117 | File Folders - Legal, Manila, Straight Cut End Tab Folders, 9 1/2 Inch Front, 100/Box | Smead | SMD27110 | BOX | 0 | \$19.50 | \$28.64 | \$12.45 | \$13.82 | \$12.45 |
| 6118 | File Folders - Letter, Blue, Straight Cut, Reinforced End Tab, 100/ Box | Smead | SMD25010 | BOX | 5 | \$36.00 | \$37.80 | \$16.43 | \$35.73 | \$16.43 |
| 6119 | File Folders - Letter, Green, Straight Cut, Reinforced End Tab, 100/Box | Smead | SMD25110 | BOX | 5 | \$36.00 | \$37.80 | \$16.43 | \$35.23 | \$16.43 |
| 6121 | File Folders - Letter, Red, Straight Cut, Reinforced End Tab, 100/Box | Smead | SMD25710 | BOX | 7 | \$36.00 | \$37.80 | \$16.43 | \$35.23 | \$16.43 |
| 6122 | File Folders - Letter, Yellow, Straight Cut, Reinforced End Tab, 100/Box | Smead | SMD25910 | BOX | 1 | \$36.00 | \$37.80 | \$16.43 | \$35.23 | \$16.43 |
| 6123 | File Folders - Letter, Lavender, Straight Cut Reinforced End Tab, 100/Box | Smead | SMD25410 | BOX | 0 | \$36.00 | \$34.40 | \$16.92 | \$46.83 | \$16.92 |
| 6124 | File Folders - Letter, Pink, Reinforced End Tab Folders, Two Ply Tab, 100/ Box | Esselte | ESSH110DP | BOX | 0 | \$39.00 | \$41.65 | NB | \$53.10 | \$26.00 |
| 6125 | File Folders - Letter, Red, 2" Capacity Fastener Folders, Straight Tab, 50/Box | Smead | SMD25740 | BOX | 4 | \$27.00 | \$32.10 | \$15.24 | \$31.14 | \$15.24 |
| 6126 | File Folders - Letter, Manilla, End-Tab Folders, Straight Cut Tab, 14 Pt., 12-1/4" x 9-1/2" 50/Box | Smead | SMD24210 | BOX | 15 | \$17.00 | \$18.15 | \$7.30 | \$19.56 | \$7.30 |
| 6127 | File Folders - Letter, Green, Pressboard Classification Folder, Six-Section, 10/Box | Universal | AXX15046 | BOX | 9 | \$17.00 | \$44.85 | \$15.84 | \$11.23 | \$15.84 |
| 6128 | File Folders - Letter, Scarlet, Pressguard Classification Folders, Six-Section, 10/Box | Esselte | ESS1257SC | BOX | 2 | \$19.00 | \$21.10 | \$15.84 | \$48.10 | \$15.84 |
| 6200 | Hanging File Folders - Letter, Standard Green, 1/5 Tab, 11 Point Stock, 25/Box | Universal | UNV14115 | BOX | 36 | \$4.99 | \$6.32 | \$3.41 | \$3.55 | \$3.41 |
| 6201 | Hanging File Folders - Legal, Standard Green, 1/5 Tab, 11 Point Stock, 25/Box | Universal | UNV14215 | BOX | 17 | \$7.00 | \$8.80 | \$4.41 | \$6.10 | \$4.41 |
| 6205 | Hanging File Folders - Letter, Standard Green, 3-1/2" Inch Hanging File Pockets with Sides, 10/Box | Smead | SMD 64220 | BOX | 4 | \$36.00 | \$36.75 | \$19.62 | \$22.41 | \$19.62 |
| 6300 | Hanging File Folder Tabs - Poly Tabs, 1/3" Cut, 3-1/2"x1/2", 25/PK, Clear | Smead | SMD64615 | PACKAGE | 6 | \$1.60 | \$1.60 | \$0.92 | \$2.73 | \$0.92 |
| 6301 | Hanging File Folder Tabs - Poly Tabs, 1/5" Cut Tab, 2-1/4"x1/2", 25/PK, Clear | Smead | SMD64600 | PACKAGE | 10 | \$1.60 | \$1.33 | \$0.75 | \$0.67 | \$0.75 |
| 6302 | File Tabs - 1" x 1 1/2", Striped, Blue/Green/Red, Self-Stick Tabs, 66/Pack | 3M | MMM686LGBR | PACKAGE | 13 | \$6.00 | \$6.20 | \$3.58 | \$5.96 | \$3.58 |
| 6304 | File Tabs - 1" x 1 1/2", Assorted Standard Colors, Self-Stick Tabs, 66/Pack | 3M | MMM686RYB | PACKAGE | 2 | \$5.80 | \$5.50 | \$3.58 | \$5.73 | \$3.58 |
| 6305 | File Tabs - Printable Repositionable Plastic Tabs, 1 3/4 Inch, White, 80/Pack | Avery | AVE16282 | PACKAGE | 44 | \$6.99 | \$7.50 | \$4.08 | \$6.89 | \$4.09 |

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| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 6400 | Drawer Frames - Letter Size, Screw-Together Hanging Folder Frame, 23-26.77" Long | Universal | UNV17000 | EACH | 5 | \$3.00 | \$3.58 | \$3.89 | \$4.21 | \$3.10 |
| 6401 | Drawer Frames - Legal Size, Screw-Together Hanging Folder Frame, 23-26.77" Long | Universal | UNV18000 | EACH | 0 | \$4.00 | \$3.70 | NB | \$4.82 | \$3.30 |
| 6500 | File Guides - Letter, Recycled Top Tab File Guides, Alpha, 1/5 Tab, Pressboard, 25/Set | Smead | SMD50376 | SET | 2 | \$19.00 | \$19.30 | NB | \$19.85 | \$9.79 |
| 6501 | File Guides - Legal, Recycled Top Tab File Guides, Alpha, 1/5 Tab, Pressboard, 25/Set | Smead | SMD52376 | SET | 0 | \$23.00 | \$23.50 | NB | \$21.78 | \$9.75 |
| 6600 | Expansion Wallet - Letter, 3 1/2 Inch Expansion Wallets, Leather-Like Redrope | Smead | SMD71353 | EACH | 70 | \$2.60 | \$3.95 | \$1.46 | \$3.66 | \$1.45 |
| 6601 | Expansion Wallet - Legal, 3 1/2 Inch Expansion Wallets, Leather-Like Redrope | Smead | SMD71356 | EACH | 232 | \$2.80 | \$3.70 | \$1.50 | \$3.83 | \$1.79 |
| 6608 | Expansion Folder - Letter, Daily 1- 31 Open Expanding File, 31 Pockets, Leather- Like Redrope | Smead | SMD70467 | EACH | 0 | \$10.10 | \$10.90 | \$5.71 | \$16.95 | \$5.71 |
| 6609 | Expansion Folder - Legal, Daily 1- 31 Open Expanding File, 31 Pockets, Leather- Like Redrope | Smead | SMD70469 | EACH | 5 | \$16.00 | \$16.55 | \$6.65 | \$23.08 | \$6.65 |
| 6610 | 723316 Expansion folder - alphabetic A-Z, letter size, open top, 12" x 10", each | Smead | SMD70425 | EACH | 4 | \$8.00 | \$8.22 | \$3.31 | \$11.61 | \$3.31 |
| 6611 | Expansion Folder - Legal, A- Z Open Expanding File, 21 Pockets, Legal, Leather- Like Redrope | Smead | SMD70430 | EACH | 1 | \$11.70 | \$12.20 | \$4.12 | \$15.54 | \$4.12 |
| 6612 | Expansion Folder - Letter, Monthly Jan-Dec Expanding File, 12 Pocket, Leather-Like Redrope | Smead | SMD70388 | EACH | 9 | \$8.15 | \$8.75 | \$3.07 | \$6.37 | \$3.07 |
| 6613 | Expansion Folder - Legal, Monthly Jan-Dec Expanding File, 12 Pocket, Leather-Like Redrope | Smead | SMD70490 | EACH | 2 | \$11.10 | \$11.88 | \$4.65 | \$16.62 | \$4.65 |
| 6700 | File Pockets - Letter, 3 1/2 Expansion Drop Front Pocket, Straight Tab, Manila/Redrope, 25/Box | Smead | SMD73224 | EACH | 210 | \$0.53 | \$18.10 | \$0.38 | \$11.56 | \$0.45 |
| 6701 | File Pockets - Legal, 3 1/2 Inch Expansion Drop Front Pocket, Manila/Redrope, 25/Box | Smead | SMD74224 | EACH | 102 | \$0.81 | \$20.80 | \$0.58 | \$17.23 | \$58.00 |
| 6702 | File Jackets - Letter, 11 Point Manila, 100/Box | Universal | UNV72300 | BOX | 23 | \$14.75 | \$17.35 | \$9.36 | \$29.69 | \$9.36 |
| 6703 | File Jackets - Legal, File Jackets, 11 Point Manila, 100/Box | Universal | UNV72500 | BOX | 0 | \$21.90 | \$24.30 | \$12.48 | \$38.85 | \$21.87 |
| 6704 | File Jackets - Letter, File Jackets with Two Inch Expansion, 11 Point Manila, 50/Box | Universal | UNV76300 | BOX | 2 | \$17.10 | \$21.25 | \$8.58 | \$26.60 | \$8.58 |
| 6705 | File Jackets - Legal, File Jackets with Two Inch Expansion, 11 Point Manila, 50/Box | Universal | UNV76500 | BOX | 2 | \$19.10 | \$23.40 | \$9.75 | \$32.86 | \$9.73 |
| 6801 | Storage Boxes - Liberty Storage Box, Record Form, 9-1/2 x 23-1/4 x 6, White/Blue, 12/Carton | Fellowes | FEL00022 | CARTON | 0 | \$96.00 | \$141.00 | \$79.31 | \$7.39 | \$79.31 |
| 6802 | Storage Boxes - Legal, String/Button Storage Box, Fiberboard, White, 12/Carton | Universal | UNV75131 | CARTON | 7 | \$47.70 | \$53.40 | \$33.62 | \$63.83 | \$33.62 |
| 6803 | Storage Boxes - Letter/Legal, Economy Storage Box, Lift-Off Lid. White, 12/Ct | Universal | UNV95223 | EACH | 301 | \$21.10 | \$2.33 | \$1.50 each \$18.00 bx | \$12.14 | \$1.50 |
| 6804 | Storage Boxes - Letter/Legal, R-Kive Max Storage Box, Locking Lid, Woodgrain, 12/Carton | Fellowes | FEL00725 | CARTON | 5 | \$27.00 | \$61.00 | \$29.80 | \$57.45 | \$29.80 |
| 7100 | Glue Stick - Glue Stic for Envelopes, .26 oz, Stick, 3/Pack | Avery | AVE00134 | EACH | 389 | \$0.60 | \$2.08 | \$0.32 | \$1.92 | \$0.59 |
| 7102 | Glue Stick - Permanent Glue Stick, .74 oz, Stick | Universal | UNV75749 | EACH | 42 | \$0.39 | \$0.44 | NB | \$1.85 | \$0.39 |
| 7103 | Glue - Loctite Super Glue Gel, .07 Grams, 2/pk | LOCTITE | LOC1363131 | PACKAGE | 15 | \$2.70 | \$1.14 | NB | \$1.57 | \$0.70 |
| 7200 | Tape - Invisible Tape, 3/4" x 1296", 1" Core, Clear | Universal | UNV83436 | ROLL | 322 | \$0.60 | \$0.79 | \$0.55 | \$4.05 | \$0.57 |
| 7201 | Tape - General Purpose Masking Tape, 1" x 60 yards, 3" Core | Universal | UNV51301 | ROLL | 30 | \$0.99 | \$1.08 | \$1.67 | \$4.48 | \$0.99 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 7203 | Tape - Box Sealing Tape, 2" x 110 yards, 3" Core, Clear, 6/Box | Universal | UNV63120 | EACH | 41 | \$0.49 | \$8.60 | \$1.29 | \$8.32 | \$1.35 |
| 7204 | Tape - Filament Tape, .94" x 60 yards, 3" Core | 3M | MMM 8931 | ROLL | 0 | \$2.30 | \$3.48 | \$4.56 | \$13.35 | \$3.95 |
| 7300 | Tape Dispenser - Desktop Tape Dispenser, 1" Core, Weighted Non-Skid Base, Black | Universal | UNV15001 | EACH | 11 | \$1.19 | \$1.28 | \$1.24 | \$0.70 | \$1.05 |
| 7500 | Envelope Moistener - Squeeze Bottle Moistener, 2 oz, Blue | Universal | UNV56502 | EACH | 3 | \$0.70 | \$0.76 | \$0.39 | \$3.79 | \$0.39 |
| 7601 | Mounting Squares - Precut Foam Mounting 1 Squares, Double-Sided, Permanent, 16 Squares/Pack | 3M | MMM111 | PACKAGE | 6 | \$1.69 | \$1.75 | \$0.99 | \$2.84 | \$0.99 |
| 8101 | Labels - Removable Self-Adhesive Multi-Use Labels, 2 x 4, White, 120/Pack | Universal | UNV50113 | PACKAGE | 0 | \$3.60 | \$3.82 | \$1.93 | \$1.48 | \$2.78 |
| 8106 | Labels - Address Labels for Copiers, 1 x 2-3/4, Bright White, 3300/Box | Universal | UNV90102 | BOX | 1 | \$17.10 | \$7.62 | \$6.27 | \$16.14 | \$0.79 |
| 8107 | Labels - Laser Printer Permanent Labels, 1 x 2-5/8, White, 3000/Box | Universal | UNV80102 | BOX | 17 | \$6.90 | \$7.10 | \$6.27 | | \$5.15 |
| 8108 | Labels - Laser Printer Permanent Labels, 1 x 4, White, 100 Sheets, 2000/Box | Universal | UNV80104 | BOX | 11 | \$6.90 | \$7.02 | \$6.27 | \$5.27 | \$5.75 |
| 8109 | Labels - Laser Printer Permanent Labels, 2 x 4, White, 1000/Box | Universal | UNV80107 | BOX | 4 | \$6.90 | \$7.02 | \$6.27 | \$4.14 | \$5.75 |
| 8110 | Labels - Address Labels for Copiers, 1-1/2 x 2-13/16, Bright White, 2100/Box | Universal | UNV90106 | BOX | 0 | \$6.90 | \$7.06 | \$22.38 | \$32.60 | \$5.75 |
| 8111 | Labels - Dot Matrix Printer Labels, 1 Across, 15/ 16 x 3- 1/ 2, White, 5000/ Box | Universal | UNV70104 | BOX | 0 | \$11.10 | \$13.68 | \$10.21 | \$23.74 | \$4.19 |
| 8116 | Labels - Print or Write Removable Color- Coding Labels, 3/ 4in dia, Red, 1008/ Pack | Avery | AVE05466 | BOX | 8 | \$5.00 | \$5.10 | \$2.80 | \$6.64 | \$2.69 |
| 8117 | Labels - Print or Write Removable Color- Coding Labels, 3/4 in dia, Yellow, 1008/ Pack | Avery | AVE05462 | PACKAGE | 0 | \$5.00 | \$5.10 | \$2.80 | \$6.64 | \$2.69 |
| 8119 | Labels - Print or Write Removable Color- Coding Labels, 3/4 in dia, Blue, 1008/ Pack | Avery | AVE05469 | PACKAGE | 0 | \$5.00 | \$5.10 | \$2.80 | \$6.64 | \$2.69 |
| 8125 | Label Cartridge - For DYMO Label Writer Printer, Address Labels, 1- 1/ 8 x 3- 1/ 2, White, 700/ Box | DYMO | DYM30252 | BOX | 161 | \$15.00 | \$18.45 | \$12.24 | \$23.74 | \$11.57 |
| 8127 | End Tab Labels - Single Digit End Tab Labels, Number 0, White- on- Yellow, 250/ Roll | Smead | SMD67420 | BOX | 0 | \$8.00 | \$8.80 | NB | \$11.58 | \$4.15 |
| 8128 | End Tab Labels - Single Digit End Tab Labels, Number 1, White- on- Light Blue, 250/ Roll | Smead | SMD67421 | BOX | 0 | \$8.00 | \$8.80 | NB | \$11.58 | \$4.15 |
| 8129 | End Tab Labels - Single Digit End Tab Labels, Number 2, White- on- Pink, 250 Roll | Smead | SMD67422 | BOX | 0 | \$8.00 | \$8.80 | NB | \$11.58 | \$4.15 |
| 8200 | Reinforcements - Hole Reinforcements, 1/ 4" Diameter, White, 200/ Pack | Avery | AVE05729 | BOX | 3 | \$0.79 | \$1.22 | \$0.64 | \$0.98 | \$0.64 |
| 8201 | Reinforcements - Self- Adhesive Reinforcing Strips, 10 3/ 4 x 1, 200/ BX | C-Line | CLI64112 | BOX | 5 | \$7.00 | \$18.20 | \$10.82 | \$22.60 | \$10.82 |
| 8300 | Seals - Inkjet Print or Write Notarial Seals, 2" Diameter, Gold, 44/ Pack | Avery | AVE05868 | PACKAGE | 3 | \$3.15 | \$3.45 | \$1.81 | \$2.26 | \$1.81 |
| 8400 | Post-it - Standard Self-Stick Notes, 1- 1/ 2 x 2, Yellow, 12 100- Sheet Pad/ Pack | Universal | UNV35662 | PACKAGE | 74 | \$1.00 | \$1.33 | \$1.47 | \$0.25 | \$0.99 |
| 8401 | Post-it - Standard Self-Stick Notes, 3 x 3, Yellow, 12 100- Sheet Pads/ Pack | Universal | UNV35668 | PACKAGE | 120 | \$1.95 | \$2.50 | \$2.83 | \$0.95 | \$1.95 |
| 8403 | Post-it - Standard Tape Flags in Dispenser, Yellow, 100 Flags/ Dispenser | 3M | MMM680YW2 | EACH | 100 | \$1.80 | \$1.94 | \$2.91 pk/ 2 pk | \$4.50 | \$2.91 |
| 8404 | Post-it - Standard Tape Flags in Dispenser, Blue, 100 Flags/ Dispenser | 3M | MMM680BE2 | EACH | 33 | \$1.80 | \$1.94 | \$2.91 pk/ 2 pk | \$4.50 | \$2.91 |
| 8405 | Post-it - Standard Tape Flags in Dispenser, Red, 100 Flags/ Dispenser | 3M | MMM680RD2 | EACH | 56 | \$1.80 | \$1.94 | \$2.91 pk/ 2 pk | \$4.50 | \$2.91 |
| 8406 | Post-it - Standard Tape Flags in Dispenser, Green, 100 Flags/ Dispenser | 3M | MMM680GN2 | EACH | 50 | \$1.80 | \$1.94 | \$2.91 pk/ 2 pk | \$4.50 | \$2.91 |
| 8407 | Post-it - Standard Tape Flags in Dispenser, Orange, 100 Flags/ Dispenser | 3M | MMM680OE2 | EACH | 54 | \$1.80 | \$4.28 | \$2.91 pk/ 2 pk | \$4.50 | \$2.91 |
| 8410 | Message Tabs - "Sign Here" Arrow Message, 1/ 2" Flags, 4 Colors w/ Dispensers, 120/Pack | 3M | MMM684SH | PACKAGE | 10 | \$2.50 | \$2.70 | \$3.33 | \$4.84 | \$3.33 |
| 9201 | Punch - 30-Sheet Two-Hole Punch, 9/32" Holes, Black | Universal | UNV74222 | EACH | 9 | \$3.49 | \$3.70 | \$7.65 | \$2.64 | \$2.95 |
| 9202 | Punch - 12-Sheet Deluxe Two- and Three- Hole Adjustable Punch, 9/ 32" Holes, Black | Universal | UNV74323 | EACH | 8 | \$3.90 | \$4.30 | \$4.96 | \$2.56 | \$3.49 |
| 9301 | Ruler - Acrylic Plastic Ruler, 12", Clear | Universal | UNV59022 | EACH | 5 | \$0.35 | \$0.36 | \$0.34 | \$1.61 | \$0.34 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 Contract term:1-1-14 to 12-31-14 upon approval by the County Council and the County Executive | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|--|-----------------------|------------------|-----------------|-------|-----------------|---------------------|------------------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 9302 | Engineering Scale - Triangular Scale, Plastic, 12", Engineering, Color- Coded | Chartpak | CHA235E | EACH | 1 | \$13.10 | \$13.40 | NB | \$7.33 | \$1.73 |
| 9401 | Scissors - All Purpose Scissors, Black, 8" | Deskworks | ACM13135 | EACH | 24 | \$1.40 | \$1.44 | \$0.59 | \$0.50 | \$1.25 |
| 9501 | Staples - Standard Chisel Point 210 Strip Count Staples, 5,000/ Box | Universal | UNV79000 | BOX | 149 | \$0.60 | \$0.64 | \$0.50 | \$0.48 | \$0.50 |
| 9503 | Staples - S.F. 4 Premium Chisel Point 210 Count Full Strip Staples, 5,000/ Box | Swingline | SWI35450 | BOX | 21 | \$2.00 | \$2.52 | \$1.65 | \$2.63 | \$1.00 |
| 9504 | Staples - High-Capacity Staples, 3/8 Inch Leg Length, 2500/ Box | Swingline | SWI35550 | BOX | 4 | \$0.90 | \$4.40 | \$3.01 | \$4.55 | \$1.00 |
| 9507 | Staples - S.F. 13 Heavy-Duty 1/2 Inch Leg Length Staples, 90- Sheet Capacity, 1,000/ Box | Bostitch | SB35121M | BOX | 3 | \$4.05 | \$4.37 | \$1.56 | \$5.16 | \$1.56 |
| 9508 | Staples - Heavy Duty, 150 Sheet Capacity, 5/8", 1000/Box | Bostitch | SB35581M | BOX | 0 | \$4.50 | \$4.75 | \$1.83 | \$2.14 | \$1.83 |
| 9511 | Staples - S.F. 13 Heavy- Duty 1/2 Inch Leg Length Staples, 90- Sheet Capacity, 1,000/ Box | Swingline | SWI35312 | BOX | 5 | \$4.80 | \$5.08 | \$2.37 | \$5.16 | \$1.56 |
| 9515 | Staples - Swingline Optima Jam Free Premium Staples - Standard 1/4" Leg, 3,750/Box | Swingline | SWI35556 | BOX | 12 | \$4.90 | \$5.06 | \$3.01 | \$4.66 | \$4.77 |
| 9602 | Stapler - Half Strip Stapler, 12-Sheet Capacity, Black | Universal | UNV43119 | EACH | 3 | \$7.90 | \$8.50 | \$3.85 | \$2.45 | \$2.95 |
| 9603 | Stapler - Light-Duty Desk Stapler, 20-Sheet Capacity, Black, Full Strip | Swingline | SWI40701 | EACH | 25 | \$3.60 | \$8.90 | \$3.09 | \$2.41 | \$3.09 |
| 9604 | Stapler - Heavy-Duty Stapler, 160- Sheet Capacity, Black/ Gray | Swingline | SWI39005 | EACH | 3 | \$28.50 | \$34.65 | \$18.70 | \$32.14 | \$18.70 |
| 9605 | Stapler - Light duty Stand-up Stapler, Reduced effort, Full-Strip, Black/Gray | Paper-Pro | ACI1423 | EACH | 20 | \$11.10 | \$11.95 | \$2.96 | \$11.10 | \$11.93 |
| 9700 | Staple Remover - Jaw Style Staple Remover, Burgundy | Universal | UNV00700 | EACH | 4 | \$2.60 | \$0.37 | \$0.37 | \$0.20 | \$0.19 |
| 9701 | Staple Remover - Heavy-Duty Staple Remover, Black | Max | MXB RZ3F | EACH | 6 | \$4.60 | \$4.96 | \$4.73 | \$0.20 | \$4.69 |
| 9702 | Staple Remover - Deluxe Jaw Style Staple Remover, Black | Swingline | SWI38101 | EACH | 8 | \$0.30 | \$3.35 | NB | \$0.20 | \$0.19 |
| 9703 | Staple Remover - Premium Blade Style Staple Remover, Satin Chrome Finish | Swingline | SWI37141 | EACH | 16 | \$3.50 | N/A | NB | \$4.93 | \$3.39 |
| 9800 | Letter Opener - Lightweight Hand Letter Opener, 9", Silver | Universal | UNV31750 | EACH | 8 | \$0.69 | \$0.67 | \$0.38 | \$0.38 | \$0.40 |
| 9801 | Letter Opener - Letter Slitter Hand Letter Opener w/ Concealed Blade, 2 1/2", White, 3/ Pack | Universal | UNV31803 | EACH | 188 | \$0.37 | \$0.38 | \$0.62/ 2pk | \$0.51 | \$0.39 |
| 10001 | Plotter Paper - Designjet Bright White Inkjet Paper, 24 lbs., 36" x 150 ft, White | HP * | HEWC1861A | ROLL | 1 | \$24.20 | \$25.00 | \$21.14 | \$23.08 | \$21.14 |
| 10002 | Plotter Paper - HP Universal Brand Paper Roll, 21lbs, 2" Core, 24" x 150 ft, White, 10/ CT | HP * | HEWQ1396A | EACH | 2 | \$12.20 | \$13.20 | NB | \$12.34 | \$12.29 |
| 10100 | Adding Tape - Adding Machine/ Calculator Roll, 16 lb, 1/ 2" Core, 2- 1/ 4" x 150 ft, White, 10/ CT | Universal | UNV35710 | ROLL | 86 | \$0.40 | \$44.00 | \$29.14/ctn 100 ctn | \$32.44 | \$0.38 |
| 10101 | Cash Register Rolls - Single-Ply Thermal Cash Register/POS Rolls, 2- 1/ 4" x 80 ft., White, 50/Ctn | PM Company | PMC05208 | CARTON | 0 | \$0.49 | \$38.65 | \$21.60 | \$2.69 | \$15.75 |
| 10102 | Paper rolls - Carbonless Credit Verification Kit 3 x 90 ft. white/canary 10/carton | PM Company | PMC09300 | CARTON | 1 | \$26.10 | \$26.50 | NB | \$31.34 | \$26.00 |
| 10201 | Dry Toner - Transparency Film for Laser Copiers, Ltr, Clear, 100/ Box | 3M | MMM PP2500 | BOX | 0 | \$24.00 | N/A | \$14.26 | \$22.90 | \$10.75 |
| 10308 | Envelopes - Rugged Padded Mailer, Side Seam, 6 x 8 3/ 4, Light Brown, 25/ Carton | Caremail | CML1143419 | EACH | 57 | \$0.59 | N/A | \$9.60/ct sold per carton | \$15.38 | \$0.50 |
| 10309 | Envelopes - Jiffyfile Self- Seal Mailer, Side Seam, #2, 8 1/ 2 x 12, Golden Brown, 25/Carton | Seal Air Corp* | SEL10187 | EACH | 105 | \$0.92 | \$1.01 | \$5.33/ct sold per carton | \$5.85 | \$0.79 |
| 10310 | Envelopes - Padded Self-Seal Mailer, Side Seam, #5, 10 1/ 2x16, Golden Brown, 25/Carton | Seal Air Corp | SEL21489 | EACH | 55 | \$1.15 | \$1.27 | \$6.68/ct sold per carton | \$35.62 | \$1.08 |
| 10330 | Envelopes - Catalog Envelope - 9" x 12", 24 lb, Gummed, Wove, 250/Box White | Universal | UNV44104 | BOX | 0 | \$21.00 | \$36.60 | \$11.77 | \$12.32 | \$15.05 |
| 10400 | Pads - Letter, Perforated Edge Writing Pad, Canary, 50-Sheet, Dozen | Universal | UNV10630 | PAD | 339 | \$0.50 | \$0.58 | \$5.72/dz | \$4.57 | \$0.52 |
| 10401 | Pads - Legal, Perforated Edge Writing Pad, Canary, 50-Sheet, Dozen | Universal | UNV40000 | PAD | 62 | \$0.75 | \$0.88 | \$6.45/dz | \$7.15 | \$0.75 |
| 10402 | Pads - Perforated Edge Writing Pad, Jr. Legal Rule, 5 x 8, Canary, 50-Sheet, Dozen | Universal | UNV46200 | PAD | 362 | \$0.35 | \$0.39 | \$2.66/dz | \$2.08 | \$0.35 |

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|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 10500 | Steno Notebooks - Steno Book, Gregg Rule, 6 x 9, Green, 80 Sheets/Pad | Universal | UNV86920 | DOZEN | 14 | \$10.80 | \$26.40 | \$4.82 | \$0.45 | \$10.20 |
| 10501 | Spiral Bound Notebook - College Rule, 8- 1/2 x 11, White, 100 Sheets/Pad | Mead | MEA06622 | EACH | 13 | \$2.30 | \$2.48 | \$1.61 | \$0.75 | \$1.61 |
| 10600 | Phone Message Books - Wirebound Message Books, 2 3/4 x 5, Two- Part Carbonless, 400 Sets/Book | Universal | UNV48003 | BOOK | 1 | \$3.00 | \$3.35 | \$2.00 | \$1.91 | \$2.85 |
| 10811 | Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pk | Esselte | ESS 30 | PACKAGE | 32 | \$0.54 | \$0.58 | \$0.31 | \$1.42 | \$0.45 |
| 10812 | Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pk | Esselte | ESS 31 | PACKAGE | 17 | \$0.54 | \$0.58 | \$0.31 | \$1.42 | \$0.45 |
| 10813 | Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pk | Esselte | ESS 41 | PACKAGE | 1 | \$0.84 | \$0.88 | \$0.58 | \$2.28 | \$0.69 |
| 10815 | Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pk | Esselte | ESS 40 | PACKAGE | 39 | \$0.84 | \$0.88 | \$0.58 | \$2.28 | \$0.69 |
| 11200 | Eraser - Eraser Caps, 144/Box | Sanford | PAP73015 | BOX | 2 | \$3.00 | \$5.58 | \$3.43 | \$1.13 | \$2.15 |
| 11201 | Eraser - Eraser Refills, Z21, 3/Tube | Pentel | PENZ21 | PACKAGE | 1 | \$1.00 | \$1.07 | \$0.61/tb | \$1.79 | \$0.29 |
| 11202 | Eraser - Clic Eraser Pen-Style Eraser 3/Pack | Pentel | PEN-ZE21BP3-K6 | PACKAGE | 3 | \$1.60 | N/A | \$2.24 | \$3.28 | \$2.61 |
| 11203 | Eraser - Clic Eraser Pen-Style Eraser Refills, 2/Pack | Pentel | PENZER2 | PACKAGE | 1 | \$1.60 | \$1.47 | \$0.87 | \$1.32 | \$0.87 |
| 11300 | Highlighter - Brite Liner Grip XL Highlighter, Chisel Tip, Fluorescent Yellow Ink, 12/Pk | Bic | BICBLMG11YW | EACH | 192 | \$0.60 | \$0.58 | \$4.38/dz | \$8.83 | \$0.37 |
| 11301 | Highlighter - Assorted Colors, Chisel Tip, Fluorescent, 5/Set | Bic | BICBLP51WASST | SET | 10 | \$2.65 | \$2.83 | \$2.12 | \$2.63 | \$1.80 |
| 11302 | Highlighter - Chisel Tip, Fluorescent Blue, Dozen | Universal | UNV08864 | DOZEN | 1 | \$4.00 | \$3.89 | \$2.00 | \$2.11 | \$2.90 |
| 11303 | Highlighter - Chisel Tip, Fluorescent Orange, Dozen | Universal | UNV08863 | DOZEN | 3 | \$4.00 | \$3.89 | \$4.08 | \$2.11 | \$2.90 |
| 11304 | Highlighter - Chisel Tip, Fluorescent Green, Dozen | Universal | UNV08862 | DOZEN | 2 | \$4.00 | \$3.89 | \$2.00 | \$2.11 | \$2.90 |
| 11306 | Towelettes - Dry Erase Board Cleaning Wet Wipes, 6 x 9, 50/Container | Expo | SAN81850 | CONTAINER | 5 | \$2.80 | \$6.60 | \$4.55 | \$6.87 | \$4.55 |
| 11307 | Markers - Low Odor Dry Erase Marker, Fine Point, Assorted, 4/Set | Expo | SAN86074 | SET | 15 | \$4.10 | \$4.50 | \$2.43 | \$5.69 | \$2.43 |
| 11308 | Markers - Low Odor Dry Erase Markers, Chisel Tip, Basic Assorted, 4/Set | Expo | SAN80074 | SET | 7 | \$4.40 | \$4.75 | \$2.84 | \$4.37 | \$2.84 |
| 11309 | Markers - Permanent Markers, Chisel Tip, Black, Dozen | Universal | UNV07051 | EACH | 207 | \$0.30 | \$0.29 | \$2.10/dz | \$2.21 | \$0.25 |
| 11310 | Markers - Permanent Markers, Chisel Tip, Red, Dozen | Universal | UNV07052 | DOZEN | 1 | \$3.60 | \$3.88 | \$2.10 | \$3.29 | \$2.10 |
| 11311 | Markers - Red Porous Point Stick Pen, Red Ink, Medium, Dozen | Universal | UNV50503 | DOZEN | 1 | \$14.00 | \$13.85 | \$10.31 | \$3.85 | \$4.79 |
| 11312 | Highlighter - Brite Liner Highlighter, Chisel Tip, Fluorescent Yellow Ink, 12 per Pack | Bic | BICBL11YW | DOZEN | 8 | \$3.00 | \$4.90 | \$2.65 | \$6.45 | \$2.65 |
| 11350 | Pen - Counterfeit Bill Detector Pen for Use w/U.S. Currency | DriMark | DRI 351B1 | EACH | 3 | \$3.00 | \$2.55 | \$1.41 | \$3.70 | \$1.41 |
| 11400 | Pencils - Economy Woodcase Pencil, HB #2, Yellow Barrel, Dozen | Universal | UNV55400 | DOZEN | 41 | \$0.80 | \$0.87 | \$0.74 | \$0.68 | \$0.69 |
| 11401 | Pencils - Sharplet-2 Mechanical Pencil, 0.50 mm, Black Barrel | Pentel | PENA125A | DOZEN | 2 | \$21.48 | \$22.80 | \$8.55 | \$19.44 | \$8.55 |
| 11402 | Pencils - Sharplet-2 Mechanical Pencil, 0.70 mm, Dark Blue Barrel | Pentel | PENA127C | EACH | 1 | \$21.48 | \$22.80 | \$8.55 | \$19.44 | \$8.55 |
| 11403 | Pencils - Sharplet-2 Mechanical Pencil, 0.90 mm, Brown Barrel | Pentel | PENA129E | EACH | 2 | \$1.55 | \$1.65 | NB | \$2.46 | \$1.35 |
| 11404 | Pencils - Super Hi-Polymer Lead Refills, 0.5mm, HB, Black, 12 Leads/Tube | Pentel | PENC505HB | TUBE | 8 | \$0.50 | \$0.74 | \$0.41 | \$0.76 | \$0.41 |
| 11405 | Pencils - Super Hi-Polymer Lead Refills, 0.7mm, HB, Black, 12 Leads/Pack | Pentel | PEN50HB | TUBE | 4 | \$0.50 | \$0.74 | \$0.39 | \$0.36 | \$0.29 |
| 11406 | Pencils - Super Hi-Polymer Lead Refills, 0.9mm, HB, Black, 15 Leads/Pack | Pentel | PEN509HB | TUBE | 1 | \$0.50 | \$0.83 | \$0.46 | \$0.92 | \$0.29 |
| 11408 | Pencils - Sharpwriter Mechanical Pencil, HB, 0.70 mm, Yellow Barrel, Dozen | Paper Mate | PAP30301 | DOZEN | 2 | \$2.65 | \$3.60 | \$2.64 | \$4.74 | \$1.59 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 11605 | Pens - Roller Ball Stick Dye-Based Pen, Blue Ink, Micro, Dozen | Sanford | SAN60153 | DOZEN | 1 | \$9.00 | \$9.70 | \$7.09 | \$9.43 | \$7.09 |
| 11606 | Pens - Roller Ball Stick Dye-Based Pen, Black Ink, Micro, Dozen | Sanford | SAN60151 | DOZEN | 4 | \$9.00 | \$9.70 | \$7.09 | \$9.43 | \$7.09 |
| 11607 | Pens - Roller Ball Stick Dye-Based Pen Black Ink, Fine, Dozen | Sanford | SAN60101 | DOZEN | 2 | \$9.00 | \$9.70 | \$7.09 | \$9.51 | \$7.09 |
| 11610 | Pens - Precise V5 Roller Ball Stick Pen, Needle Pt, Black Ink, 0.5mm Extra Fine, Dozen | Pilot | PIL35334 | DOZEN | 0 | \$6.80 | \$15.55 | \$11.19 | \$15.27 | \$11.19 |
| 11611 | Pens - Precise V5 Roller Ball Stick Pen, Needle Pt, Red Ink, 0.5mm Extra Fine, Dozen | Pilot | PIL35336 | DOZEN | 4 | \$6.80 | \$15.55 | \$11.19 | \$15.27 | \$11.19 |
| 11702 | Pens - Standard Ballpoint Counter Pen, Black Ink, Medium | PMF | PMC05057 | EACH | 6 | \$2.65 | \$2.83 | \$1.67 | \$3.79 | \$1.67 |
| 11797 | Pens - Round Stic Grip Ballpoint Stick Pen, Red Ink, Fine, Dozen | Bic | BICGSFG11RD | DOZEN | 1 | \$2.20 | \$2.38 | \$1.37 | \$2.37 | \$1.37 |
| 11798 | Pens - Soft Feel Ballpoint Stick Pen, Red Ink, Medium, Dozen | Bic | BICGSM11RD | DOZEN | 9 | \$5.00 | N/A | \$3.58 | \$7.21 | \$2.30 |
| 11799 | Pens - Soft Feel Ballpoint Stick Pen, Blue Ink, Medium, Dozen | Bic | BICGSM11BE | DOZEN | 39 | \$5.00 | \$6.20 | \$3.58 | \$6.10 | \$2.30 |
| 11801 | Pens - Soft Feel Ballpoint Stick Pen, Black Ink, Medium, Dozen | Bic | BICGSM11BK | DOZEN | 67 | \$5.00 | \$5.28 | \$3.58 | \$6.10 | \$2.30 |
| 11802 | Pens - Round Stic Ballpoint Stick Pen, Black Ink, Medium, Dozen | Bic | BICGSM11BK | DOZEN | 8 | \$0.85 | \$1.27 | \$0.85 | \$1.19 | \$0.85 |
| 11809 | Pens - Ballpoint Stick Oil- Based Pen, Blue Ink, Fine, Dozen | Universal | UNV27421 | DOZEN | 1 | \$0.85 | \$0.88 | NB | \$1.33 | \$0.83 |
| 11810 | Pens - Ballpoint Stick Oil- Based Pen, Black Ink, Fine, Dozen | Universal | UNV27420 | DOZEN | 1 | \$0.85 | \$0.88 | NB | \$0.77 | \$0.83 |
| 11811 | Pens - Ballpoint Stick Oil- Based Pen, Red Ink, Medium, Dozen | Universal | UNV27412 | DOZEN | 3 | \$0.85 | \$0.88 | NB | \$0.98 | \$0.83 |
| 11812 | Pens - Ballpoint Stick Oil- Based Pen, Black Ink, Medium, Dozen | Universal | UNV27410 | DOZEN | 19 | \$0.85 | \$0.88 | NB | \$5.69 | \$0.83 |
| 11813 | Pens - Ballpoint Stick Oil- Based Pen, Blue Ink, Medium, Dozen | Universal | UNV27411 | DOZEN | 1 | \$0.85 | \$0.88 | NB | \$0.77 | \$0.83 |
| 11822 | Pencil Sharpener - Compact Desktop Battery-Operated Pencil Sharpener, Black, Uses Four AA batteries | Hunt | EPI16750 | EACH | 3 | \$14.10 | N/A | NB | \$23.28 | \$7.65 |
| 11827 | Pens - Round Stic Ballpoint Stick Pen, Black Ink, Fine, Dozen | Bic | BICGSF11BK | DOZEN | 5 | \$0.85 | \$1.27 | \$0.85 | \$1.33 | \$0.85 |
| 11829 | Pens - Round Stic Ballpoint Stick Pen, Black Ink, Medium, Dozen | Bic | BICGSM11BK | DOZEN | 9 | \$0.85 | \$1.27 | \$0.85 | \$1.19 | \$0.85 |
| 11830 | Pens - Round Stic Ballpoint Stick Pen Blue Ink, Fine, Dozen | Bic | BICGSF11BE | DOZEN | 3 | \$0.85 | \$1.32 | \$0.85 | \$1.33 | \$0.85 |
| 11831 | Pens - Round Stic Ballpoint Stick Pen, Blue Ink, Medium, Dozen | Bic | BICGSM11BE | DOZEN | 9 | \$0.85 | \$1.27 | \$0.85 | \$1.19 | \$0.85 |
| 11835 | Pens - Clic Stic Ballpoint Retractable Pen, Black Ink, Medium, Dozen | Bic | BICCSM11BK | DOZEN | 17 | \$1.70 | \$5.62 | \$3.84 | \$7.02 | \$3.84 |
| 11836 | Pens - Clic Stic Ballpoint Retractable Pen, Blue Ink, Medium, Dozen | Bic | BICCSM11BE | DOZEN | 10 | \$1.70 | \$5.62 | \$3.84 | \$7.02 | \$3.84 |
| 11838 | Pens - Zebra Sarasa Roller Ball Retractable Gel Pen, Black Ink, Medium, 24 per Box | Zebra | ZEB14680 | DOZEN | 9 | \$24.00 | \$23.80 | \$13.50 | \$2.60 | \$13.50 |
| 11903 | Sharpie - Permanent Marker, Fine Point, Black, Dozen | Sharpie | SAN30001 | DOZEN | 27 | \$4.20 | \$8.02 | \$6.48 | \$6.47 | \$6.48 |
| 11904 | Sharpie - Permanent Marker, Extra Fine Point, Black, Dozen | Sharpie | SAN35001 | DOZEN | 7 | \$14.20 | \$8.52 | \$6.72 | \$8.57 | \$6.72 |
| 11905 | Sharpie - Permanent Marker, Fine Point, Red, Dozen | Sharpie | SAN30002 | DOZEN | 9 | \$4.20 | \$8.02 | \$6.48 | \$7.62 | \$6.48 |
| 11907 | Pens - Signo Gel RT Roller Ball Retractable Gel Pen, Black Ink, Medium, Dozen | Sanford | SAN65940 | DOZEN | 6 | \$20.40 | N/A | \$9.90 | \$12.68 | \$9.90 |
| 11909 | Pen Refill - Refill for G2 Gel, Dr. Grip Gel/ Ltd, ExecuGel G6, Q7, Fine Tip, Black, 2/ Pack | Pilot | PIL77240 | PACKAGE | 0 | \$1.80 | \$1.84 | \$1.00 | \$1.70 | \$0.79 |
| 11911 | Pens - G2 Gel Roller Ball Pen, Retractable, Refillable, Black Ink, 0.7mm Fine, Dozen | Pilot | PIL31020 | DOZEN | 6 | \$5.00 | \$14.80 | \$10.42 | \$14.28 | \$10.42 |
| 11912 | Pens - G2 Gel Roller Ball Pen, Retractable, Refillable, Blue Ink, 0.7mm Fine, Dozen | Pilot | PIL31021 | DOZEN | 6 | \$5.00 | \$14.80 | \$10.42 | \$14.28 | \$10.42 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 Contract term:1-1-14 to 12-31-14 upon approval by the County Council and the County Executive | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 11913 | Pens - Signo Gel 207 Roller Ball Retractable Gel Pen, Blue Ink, Medium, Dozen | Sanford | SAN33951 | DOZEN | 9 | \$16.50 | \$17.75 | \$12.06 | \$16.46 | \$12.06 |
| 11914 | Pens - Signo Gel GRIP Roller Ball Stick Gel Pen, Black Ink, Medium, Dozen | Sanford | SAN65450 | DOZEN | 2 | \$5.00 | \$15.62 | \$9.80 | \$14.48 | \$9.80 |
| 12105 | Ribbon - Data Products® R5110 Correctable Ribbon for IBM Wheelwriter Series Typewriters, Lexmark 1380999, 1/box | Lexmark | 1380999 | EACH | 0 | \$4.25 | N/A | NB | \$9.30 | \$2.10 |
| 12112 | Ribbon - Calculator, R3027 Compatible Ribbon, Black/ Red | Data Products | DPS R3027 | EACH | 18 | \$1.00 | N/A | \$0.71 | | \$0.71 |
| 12116 | Ribbon - R1420 Compatible Ribbon, Black, Typewriter, (for use in Brother typewriter) | Data Products | DPS R1420 | EACH | 5 | \$2.25 | N/A | \$1.56 | \$9.32 | \$1.56 |
| 12202 | Lift-Off Tape - Lift-Off Tape for IBM Wheelwriter Series Typewriters, Lexmark | Lexmark | 1337765 | EACH | 0 | \$3.90 | N/A | NB | \$6.64 | \$1.64 |
| 12203 | Lift-Off Tape - Lift-Off Tape for use with IBM Selectric II/III Series and Others 6/Bx | Data Products | DPS R51816 | BOX | 1 | \$4.00 | N/A | \$2.44/pk | \$5.03 | \$2.44 |
| 13200 | Batteries - Duracell® Alkaline "AA" Batteries; 16-Pack | Duracell | MN1500B16 | EACH | 1214 | \$0.93 | N/A | \$6.10/pk | \$15.26 | \$1.00 |
| 13201 | Batteries - Duracell® Alkaline "AAA" Batteries; 12-Pack | Duracell | MN24RT12Z | EACH | 320 | \$0.93 | \$13.25 | \$4.85/pk | \$6.96 | \$0.95 |
| 13202 | Batteries - Duracell® Alkaline "C" Batteries; 1.5V, 8-Pack | Duracell | MN14RT8Z | EACH | 29 | \$1.70 | \$17.85 | \$6.53/pk | \$12.34 | \$2.15 |
| 13203 | Batteries - Duracell® Alkaline "D" Batteries; 8-Pack | Duracell | MN13RT8Z | EACH | 152 | \$1.70 | \$17.55 | \$6.53/pk | \$24.41 | \$2.15 |
| 13204 | Batteries - Duracell® Alkaline "9V" Batteries; 4-Pack | Duracell | MN16RT4Z | EACH | 72 | \$1.20 | \$17.90 | \$6.53/pk | \$12.34 | \$3.99 |
| 13205 | Batteries - Energizer® Specialty Batteries; e2 Lithium Photo Battery, 123, 3V, 2/Pack | Energizer | EVE-EL123AP | PACKAGE | 6 | \$2.40 | \$7.02 | NB | \$7.59 | \$5.15 |
| 17100 | Diskettes - 3.5", IBM, DS/HD, Formatted, 25/Box | Maxell | MAX556423 | BOX | 0 | \$4.70 | N/A | NB | \$8.50 | \$2.95 |
| 17101 | CD-RW Discs - 700MB/80min, 12x, w/Jewel Cases, Silver, 5/Pack | Imation * | IMN16950 | EACH | 15 | \$4.20 | \$6.02 | \$3.38/pk | \$15.73 | \$1.15 |
| 17102 | CD-R Discs - 700MB/80min, 52x, Spindle, Silver, 100/Pack | Innovera | IVR77990 | PACKAGE | 4 | \$19.90 | \$23.20 | \$17.09 | \$17.29 | \$14.15 |
| 17103 | CD-R Discs - 700MB/80min, 52x, w/Slim Jewel Cases, Silver, 10/Pack | Verbatim | VER94935 | EACH | 230 | \$4.05 | \$4.58 | \$4.36 | \$15.73 | \$0.43 |
| 17104 | DVD-R/RAM - Recordable DVD's, Rewriteable 1000 times, Capacity 9.4GB/Double-Sided, 5/Pack | Innovera | IVR46805 | EACH | 0 | \$3.10 | N/A | NB | \$11.62 | \$1.75 |
| 17105 | DVD+RW - Rewritable DVDs, Capacity 4.7GB/Single-Sided, 2 hours min. play time, 5/Pkg | Verbatim | VER94520 | EACH | 15 | \$1.20 | \$1.65 | NB | \$12.11 | \$1.49 |
| 17110 | DVD-R - 4.7GB, 16x, Spindle, Silver, 50/Pack | Innovera | IVR46850 | PACKAGE | 33 | \$15.90 | \$17.00 | \$12.17 | \$11.62 | \$12.52 |
| 17111 | DVD-R - 8cm Minidisc DVD- R, 1.4GB, 4x, w/ Jewel Case, Silver, 3/ Pack | Innovera | IVR46803 | PACKAGE | 0 | \$5.90 | \$6.70 | NB | \$2.84 | \$2.32 |
| 17200 | Photo Paper - Glossy Photo Paper, 60 lbs., Glossy, 8-1/2 x 11, 50 Sheets/Pack | Epson | EPSS041649 | PACKAGE | 0 | \$17.70 | \$20.25 | \$15.52 | \$21.37 | \$14.10 |
| 17210 | CD/DVD Envelopes - CD/DVD Envelopes, Paper Envelope With Clear Poly Window, 50/Box | Innovera | IVR39403 | BOX | 34 | \$5.00 | \$6.65 | \$1.36/pk | \$1.64 | \$0.95 |
| 17300 | Compressed Air Duster - Compressed Gas Duster, 10oz Can | Universal | IVR51501 | EACH | 83 | \$3.55 | \$4.02 | \$2.60 | \$2.04 | \$2.60 |
| 17400 | Surge Protector - Six- Outlet Power Strip, 120V, 6ft Cord, 12- 1/ 4 x 2- 1/ 2 x 1- 3/ 8, Platinum | Fellowes | FEL99027 | EACH | 13 | \$13.20 | \$18.80 | \$7.64 | \$9.45 | \$7.64 |
| 17500 | Mouse Pad - Standard Mouse Pad, 8-34 x7-1/2", Blue | Fellowes | FEL58021 | EACH | 13 | \$1.45 | \$3.42 | \$0.71 | \$0.88 | \$0.70 |
| 17501 | Wrist Rest - Fellowes® Gel Crystals Wristrests; Blue | Fellowes | 901-91137 | EACH | 3 | \$11.15 | \$11.85 | \$7.27 | \$16.05 | \$4.95 |
| 18100 | Calendar Refill - Desk Calendar Refill, 3-1/2" x 6", 2 Pages For Each Weekday | At-A-Glance | AAGE71750 | EACH | 4 | \$1.55 | \$1.60 | NB | \$1.44 | \$1.40 |
| 18101 | Calendar Base - Base for E71750 Calendar Refills, 3 1/2" x 6", Black | At-A-Glance | AAGE1700 | EACH | 0 | \$9.50 | \$9.85 | \$5.96 | \$10.25 | \$4.50 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|---|-----------------------|------------------|-----------------|-------|-----------------|---------------------|---------------------|--------------|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 18102 | Calendar Refill - Compact Desk Calendar Refill, 3" x 3 3/4", 2 Pages For Each Weekday | At-A-Glance | AAGE91950 | EACH | 1 | \$6.00 | \$6.05 | NB | \$5.17 | \$5.41 |
| 18103 | Calendar Base - Compact Desk Calendar Base, 3" x 3 3/4"for E919-50 Calendar Refills, Black | At-A-Glance | AAGE1900 | EACH | 0 | \$8.90 | \$8.92 | \$5.24 | \$9.87 | \$4.50 |
| 18200 | Calendar - Desk Pad, 22" x 17", Non-Refillable, Ruled Daily Blocks, Vinyl Corners, Eyelets For Hanging, Jan-Dec | At-A-Glance | AAGSK2400 | EACH | 47 | \$3.05 | \$3.32 | NB | \$1.54 | \$2.95 |
| 18301 | Calendar - Yearly Wall Calendar, Metal Bound, Unruled Daily Blocks, Hanging Eyelets, 24" x 36", Blue Ink | At-A-Glance | AAGPM1228 | EACH | 7 | \$7.60 | \$8.20 | NB | \$6.92 | \$6.95 |
| 18401 | Appointment Book - Daily Appointment Book, 4-7/8" x 8", DayMinder, Nonrefillable, Ruled, One Day Per Page, 2 month reference blocks | At-A-Glance | AAGG10000 | EACH | 2 | \$10.00 | \$10.80 | NB | \$9.14 | \$9.45 |
| 18402 | DayMinder, Nonrefillable, Ruled, One Day Per Page, 2 Month Reference Blocks | At-A-Glance | AAGG56000 | EACH | 6 | \$27.10 | \$28.00 | NB | \$23.14 | \$23.92 |
| 18502 | Appointment Book - Weekly Planner, 6-7/8" x 8-3/4", Nonrefillable, Ruled, One Week Per Spread, 12 month reference blocks | At-A-Glance | AAGG53500 | EACH | 3 | \$11.00 | \$11.35 | NB | \$9.37 | \$9.69 |
| 18503 | Appointment Book - Weekly Appointment Book, 8-1/4" x 10 -7/8", Nonrefillable, Ruled, One Week Per Spread, 12 Month Reference Blocks | At-A-Glance | AAG7095005 | EACH | 3 | \$13.00 | \$14.15 | NB | \$13.34 | \$12.49 |
| 18504 | Appointment Book - Weekly/Monthly Appointment Book, 8" x 9-7/8", Simulated Leather, Black | At-A-Glance | AAG760105 | EACH | 3 | \$17.70 | \$18.35 | NB | \$17.32 | \$9.59 |
| 18600 | Appointment Book - Monthly Planner, 6-7/8" x 8-3/4", Nonrefillable, Unruled, One Month Per Spread, 6 Month Reference Blocks, 16 Month Fiscal | At-A-Glance | AAG7012705 | EACH | 0 | \$11.00 | \$11.80 | NB | \$9.84 | \$8.99 |
| 18601 | Appointment Book - Monthly Planner, 9" x 11", Nonrefillable, Unruled, One Month Per Spread, 13 Month Jan-Jan, Telephone/Address Pages | At-A-Glance | AAG7026005 | EACH | 13 | \$10.50 | \$10.65 | NB | \$10.29 | \$9.59 |
| 18602 | Appointment Book - Monthly Planner, 6-7/8" x 8-3/4", Nonrefillable, Unruled, One Month Per Spread, 6 Month Reference Blocks, Memo Section | At-A-Glance | AAGG40000 | EACH | 15 | \$8.01 | \$8.72 | NB | \$7.39 | \$7.65 |
| 18603 | Unruled, One Month Per Spread, 6 Month Reference Blocks, Tabbed Yearly Dividers. Multi-Ring Binder Style, Simulated Leather Cover, Black | At-A-Glance | AAG7023605 | EACH | 0 | \$39.10 | \$41.75 | NB | \$39.35 | \$38.00 |
| 18604 | Appointment Book - QuickNotes Monthly Planner, Jan. - Dec., 8 1/4" x 10 7/8", Black | At-A-Glance | AAG760605 | EACH | 0 | \$13.00 | \$14.00 | NB | \$13.55 | \$12.60 |
| 18605 | "Today Is" Wall Calendar - Refill, 6 5/8" x 9 1/8", 2013 | At-A-Glance | AAGK150 | EACH | 0 | \$10.05 | \$11.00 | NB | \$14.67 | \$4.95 |
| 18606 | Appointment Book - 5-Year Monthly Planner, 8-1/2" x 11", Refillable, Unruled, 1 Month/Spread, Yrly. Dividers, Sim. Leather. Black | At-A-Glance | AAG 7029605 | EACH | 1 | \$42.25 | \$44.75 | NB | \$42.29 | \$38.29 |
| 18610 | Appointment Book - DayMinder Four-Person Group Appointment Book | At-A-Glance | AAGG56000 | EACH | 1 | \$27.00 | \$28.00 | NB | \$23.14 | \$23.92 |
| 18618 | Appointment Book Refill - Three- Or Five-Year Planner, Black, 9" x 11", 2014 Refill for 7023605 and 7029605 | At-A-Glance | AAG7092374 | EACH | 7 | \$10.00 | \$10.95 | NB | \$16.14 | \$8.24 |
| 18619 | Appointment Book Refill - Three- Or Five-Year Planner, Black, 9" x 11", 2015 Refill for 7023605 and 7029605 | At-A-Glance | AAG7092375 | EACH | 6 | \$11.00 | \$11.00 | NB | \$12.34 | \$4.75 |
| 18620 | Appointment Book Refill - Three- Or Five-Year Planner, Black, 9" x 11", 2016 Refill for 7023605 and 7029605 | At-A-Glance | AAG7092376 | EACH | 0 | \$11.00 | \$11.50 | NB | \$16.14 | \$4.75 |
| 18621 | Appointment Book Refill - Three- Or Five-Year Planner, Black, 9" x 11", 2017 Refill for 7023605 and 7029605 | At-A-Glance | AAG7092377 | EACH | 0 | \$12.00 | N/A | NB | N/B | N/A |
| 18622 | Appointment Book Refill - Three- Or Five-Year Planner, Black, 9" x 11", 2018 Refill for 7023605 and 7029605 | At-A-Glance | AAG7092378 | EACH | 0 | \$13.00 | N/A | NB | N/B | N/A |
| 19100 | Cassettes - Leaderless,,20/bx.90 min. dictating cassettes,10/BX, EACH | Maxwell | MAX102211 | EACH | 0 | \$1.10 | \$1.12 | NB | \$1.70 | \$0.79 |
| 19101 | Cassettes - MICRO, 60min., 3/Pkg | Maxell | MAX179030 | PACKAGE | 0 | \$1.21 | N/A | NB | \$1.89 | \$2.50 |
| 19200 | Cassettes - VHS, 120 Minutes, Premium Grade | Maxwell | MAX214016 | EACH | 0 | \$2.60 | \$2.68 | NB | \$3.03 | \$1.79 |
| 20207 | Labels - Exhibit labels, plain white with black print 100/set | RPM | EL33 | SET | 6 | \$7.90 | N/A | \$2.78/pk 252/pk | N/B | \$4.50 |
| 21100 | Binding Combs - Plastic Comb Bindings, 5/16" Diameter, 40 Sheet Capacity, Black, 100 Combs/Pack | Fellows | FEL52507 | BOX | 1 | \$6.95 | \$6.87 | \$3.70 | \$2.07 | \$3.70 |

| OFFICE SUPPLIES 2014 BID OPENING 11-5-13 Contract term:1-1-14 to 12-31-14 upon approval by the County Council and the County Executive | | | | | | SUPPLY CONCEPTS | METRO OFFICE SUPPLY | QUILL CORPORATION | OFFICE DEPOT | OFFICE SOURCE |
|---|--|-----------------------|------------------|-----------------|-------|-----------------|---------------------|-------------------------|--|---------------|
| CTY ID | ITEM DESCRIPTION | SUGGESTED MANUFACTURE | SUGGESTED ITEM # | UNIT OF MEASURE | USAGE | | | | | |
| 21101 | Binding Combs - Plastic Comb Bindings, 3/8" Diameter, 55 Sheet Capacity, Black, 100 Combs/Pack | Acco | FEL52325 | BOX | 1 | \$7.95 | \$7.96 | \$3.85 | \$2.52 | \$3.85 |
| 21102 | Binding Combs - CombBind Standard Spines, 1/2" Diameter, 85 Sheet Capacity, Black, 25/Box | Acco | GBC4090034 | BOX | 2 | \$12.00 | N/A | \$4.27 | \$1.20 | \$3.90 |
| 21103 | Binding Combs - CombBind Standard Spines, 5/8" Diameter, 125 Sheet Capacity, Black, 25/Box | Acco | GBC4090046 | BOX | 3 | \$8.00 | \$8.70 | - | \$1.90 | \$7.50 |
| 21104 | Binding Combs - CombBind Standard Spines, 3/4" Diameter, 150 Sheet Capacity, Black, 25/Box | Acco | GBC4090052 | BOX | 0 | \$20.00 | N/A | \$7.55 | \$6.54 | \$8.20 |
| 21105 | Binding Combs - CombBind Premium Matte Spines, 1/4" Diameter, 25 Sheet Capacity, Black, 100/Pack | GBC | GBC4090306 | BOX | 0 | \$7.95 | N/A | NB | \$20.89 | \$5.81 |
| 21106 | Binding Combs - CombBind Standard Spines, 1-1/2" Diameter, 320 Sheet Capacity, Black, 100/Box | GBC | GBC4200010 | BOX | 0 | \$14.10 | \$62.65 | NB | \$6.79 | \$37.19 |
| 22201 | Phone Cord - Handset 12" dark gray | Tech Electronics | B107 | EACH | 15 | \$10.00 | N/A | NB | \$0.74 | \$2.60 |
| 22400 | Wall Clock - Round Wall Clock, 12-1/2in, Black | Universal | UNV10431 | EACH | 11 | \$26.00 | \$26.70 | \$3.69 | \$38.66 | \$3.69 |
| 22500 | Visitor Register Book - Visitor Register Book, Red Hardcover, 112 Pages, 8 1/2 x 11 1/2 | Wilson-Jones | WLJS490 | EACH | 0 | \$49.10 | \$50.40 | \$15.82 | \$51.01 | \$15.82 |
| 22502 | Notary Public Record Book - Burgundy Cover, 60 Pages, 8 1/2 x 10 1/2 | Dome | DOM880 | EACH | 3 | \$11.20 | \$10.85 | \$7.86 | \$14.91 | \$7.55 |
| 22505 | Journal Book - Esselte Canvas Journal Book, 150 Sheets, Thread Sewn, 12.12" x 7.62" Sheet Size | Esselte | ESS66150J | EACH | 0 | \$23.00 | \$22.50 | \$12.16 | \$7.14 | \$20.20 |
| 22506 | Journal Book - Esselte Canvas Journal Book, 500 Sheets, Thread Sewn, 12.12" x 7.62" Sheet Size | Esselte | ESS66500J | EACH | 0 | \$51.00 | \$54.40 | NB | \$68.77 | \$48.89 |
| 22600 | Posterboard - White Poster Board, 28 x 22, 50/Carton | Bienvang | EPI750173 | EACH | 0 | \$38.00 | N/A | \$11.32/bx | \$1.55 | \$0.56 |
| 22800 | Waste Basket - 7 gallon | Rubbermaid | 22177 | EACH | 7 | \$4.50 | N/A | \$4.15 | \$8.83 | \$3.00 |
| 22901 | Dry Erase Board - Quartet® Wood Framed Dry-Erase Board; 3x2' | Quartet | QRTS573 | EACH | 2 | \$19.00 | \$47.60 | \$22.18 | \$42.74 | \$22.18 |
| 22902 | Cork Board - Quartet® Oak Finish Frame Cork Board; 36x24" | Quartet | QRT303 | EACH | 6 | \$21.00 | \$43.50 | \$20.28 | \$14.43 | \$10.34 |
| 23000 | Floor Mats - Economy Carpet Chair Mat; 36x48", Standard Lip | Rubbermaid | 11265STCLR | EACH | 13 | \$37.00 | N/A | \$12.30 | \$18.13 | \$12.30 |
| 24001 | Laminating Pouches - HeatSeal Laminating Pouches, 3 mil, Letter, 9 x 11 1/2, 100/Box | GBC | GBC3745022 | BOX | 86 | \$17.00 | \$37.40 | \$19.96 | \$48.03 | \$18.95 |
| 24002 | Laminating Pouches - HeatSeal Laminating Pouches, 3 mil, Legal, 9 x 14 1/2, 100/Box | GBC | GBC3745011 | PACKAGE | 8 | \$21.50 | \$52.75 | \$41.15 | \$4.19 | \$13.45 |
| 24003 | Laminating Pouches - HeatSeal Laminating Pouches, 3 mil, Legal, 11.25" X 17.25", 3 mil, Legal, 9 x 14 1/2, 100/Box 100/Box | HeatSeal | 3200579 | EACH | 12 | \$23.10 | \$24.15 | 413.45/bx 100/bx | \$2.77 | \$18.71 |
| 25000 | Business Card Kit - Inkjet Matte Business Cards, 2 x 3 1/2, Ivory, 10/Sheet, 250/Pack | Avery | AVE8376 | PACKAGE | 6 | \$11.70 | \$12.00 | \$6.97 | \$11.01 | \$6.86 |
| 26000 | Shredder Oil - 12 oz. Bottle, for Oiling Shredder Blades | Fellowes | FEL35250 | EACH | 1 | \$6.50 | N/A | \$3.78 | \$6.14 | \$3.78 |
| 28000 | Name Badge Holders - Photo ID Badge Holder, Horizontal, 4w x 3h, Clear, 25/Pack | Avery | 74471 | PACKAGE | 10 | \$17.10 | \$17.25 | \$8.77 | \$7.77 | \$8.77 |
| 28001 | Name Badge Clip - GBC® Badge Clip With Vinyl Strap; 100 | GBC | 1122897 | PACKAGE | 1 | \$15.80 | N/A | \$7.26 | \$18.52 | \$7.26 |
| 28002 | Lanyards - Round Lanyards w/Bulldog Clips, 12/Package | GBC | 3747478 | PACKAGE | 2 | \$17.00 | N/A | \$5.21/pk 12/pk | \$37.61 | \$4.99 |
| | AFFIDAVIT | | | | | YES | YES | YES | YES | YES |
| | COPY OF INSURANCE | | | | | NO | YES | YES | NO | YES |
| | COMMENTS | | | | | | | Mostly all Quill Brands | Submitted insurance that expired 11-1-13 | |