



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Chuck Banks  
Presiding Commissioner

Edward L. Kemp  
1st District Commissioner

Patrick J. Lamping  
2nd District Commissioner

## DEPARTMENT OF ADMINISTRATION

Mark C. Abel - Director

Telephone 636-797-6487 Fax 636-797-5067  
Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager

797-5071 / Fax 797-5596

Vickie Pratt  
General Services/Contracts & Grants  
Manager

797-5380 / Fax 797-5067

Metro Office Supply  
102 E. Main Street  
Festus MO 63028

December 4, 2007

The County of Jefferson Missouri has awarded the bid for the purchase of:

### 2008 OFFICE SUPPLIES

Purchases will be made as requested.

The CONTRACT PURCHASE ORDER is #: **C08OFFICESUPPLIES**  
(This PO # must appear on ALL Invoices)

The following items were awarded to your company:

1100, 1101, 1102, 1103, 1104, 1107, 1203, 1204, 1205, 1207, 1403, 1405, 2103, 2104, 2300, 2301, 2400, 2401, 2402, 2403, 3100, 3101, 4100, 4204, 4205, 4302, 4305, 4402, 4501, 4502, 4504, 4506, 4701, 4703, 4710, 4711, 4712, 4800, 4801, 4802, 5100, 5101, 5200, 5201, 5204, 5218, 5219, 5220, 6116, 6117, 6118, 6119, 6121, 6122, 6125, 6126, 6204, 6205, 6400, 6401, 6500, 6501, 6800, 6801, 6802, 6804, 7100, 7102, 7103, 7200, 7201, 7202, 7203, 7300, 7500, 7601, 8101, 8112, 8116, 8117, 8118, 8200, 8201, 8300, 8301, 8403, 8404, 8405, 8406, 8407, 8410, 9201, 9301, 9302, 9400, 9401, 9501, 9502, 9509, 9511, 9600, 9602, 9603, 9604, 9700, 9701, 9702, 9703, 9800, 9801, 10000, 10001, 10100, 10308, 10309, 10310, 10500, 10501, 10502, 10503, 10600, 10814, 18016, 10817, 10818, 10819, 11200, 11201, 11203, 11300, 11301, 11302, 11303, 11304, 11309, 11310, 11350, 11400, 11401, 11402, 11403, 11404, 11405, 11406, 11408, 11500, 11501, 11505, 11600, 11602, 11603, 11604, 11605, 11606, 11607, 11610, 11611, 11702, 11797, 11798, 11799, 11800, 11801, 11802, 11803, 11804, 11808, 11809, 11810, 11811, 11812, 11813, 11822, 11827, 11829, 11830, 11831, 11835, 11836, 11837, 11900, 11901, 11902, 11903, 11904, 11905, 11907, 11909, 11911, 11912, 11913, 12100, 12102, 12103, 12105, 12110, 12112, 12113, 12115, 12116, 12201, 12202, 12203, 12208, 17100, 17105, 17500, 17501, 18100, 18101, 18102, 18103, 18200, 18301, 18401, 18402, 18405, 18502, 18503, 18600, 18601, 18602, 18603, 18611, 18612, 18613, 19100, 19101, 19102, 19200, 21100, 21101, 21102, 21103, 21104, 21105, 21106, 21107, 22200, 22201, 22400, 22500, 22501, 22600, 22800, 24000

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382



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Quill Corporation  
100 Schelter Road  
Lincolnshire IL 60069

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1108, 1200, 1201, 1220, 1301, 2105, 2106, 2107, 2205, 3200, 4602, 4705, 4706, 4707,  
6100, 6101, 6102, 6103, 6104, 6105, 6106, 6107, 6108, 6109, 6110, 6111, 6112, 6113, 6127, 6128,  
6129, 6200, 6201, 6300, 6301, 6302, 6304, 6305, 6600, 6601, 6608, 6609, 6610, 6611, 6612, 6613,  
6700, 6701, 6702, 6703, 6704, 6705, 6803, 7204, 8106, 8107, 8108, 8109, 8111, 8125, 8400, 8401,  
9202, 9505, 9506, 9507, 9508, 10201, 10202, 10402, 10811, 10812, 10814, 10815, 11306, 11307,  
11308, 11312, 11313, 13200, 13201, 13202, 13203, 13204, 17101, 17103, 17104, 17105, 17300,  
17400, 22601, 22900, 22901, 22902, 23000, 24001, 25000, 26000

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