



County of Jefferson, State of Missouri
SUBPOENA

STATE OF MISSOURI)
) SS
COUNTY OF JEFFERSON)

IN THE MATTER OF: _____
_____.

THE JEFFERSON COUNTY, COUNTY COUNCIL SENDS GREETINGS TO:

YOU are hereby commanded to appear in person before the Jefferson County, County Council, in the Council Assembly Room, Administration Center, 729 Maple Street, Hillsboro, Missouri, on the _____ Day of _____, 20____, at the hour of _____ o'clock ____M., to testify in a matter now pending before the Jefferson County, County Council concerning:

_____.

and to bring with you, and to produce before said Council, the following: _____

_____ to be used as evidence.

Disobedience of this Subpoena or the refusal to testify (except upon Constitutional grounds) as Authorized by the Jefferson County Charter at Sections 3.4.2.26; 3.4.2.27; and, 3.5.16; Ordinance No.: _____ and, Resolution No.: _____ may subject you to sanctions and penalties authorized by the applicable Charter provisions, Resolutions and Ordinances set forth herein.

REQUESTED BY A PARTY/ATTORNEY IN COMPLIANCE WITH RESOLUTION
_____:

Name: _____
Address: _____

Telephone: _____
MO BAR # _____

In Witness Whereof, I have hereunto set my hand and affixed the Seal of Jefferson
County, Missouri this _____ Day of _____, 20____.

SEAL

Wes Wagner
Clerk-Jefferson County Missouri

SHERIFF'S RETURN

Note to Serving Officer: A copy of the Subpoena with a signed return should be returned to
the County Clerk within ten (10) days of service. The County Clerk will then forward to the
County Council immediately upon receipt.

I hereby certify that I have served the above Subpoena on the above stated witness this
_____ Day of _____, 20 ____.

Printed Name of Sheriff

Signature of Sheriff

Must be sworn before a notary if not served by an authorized officer:

Subscribed and sworn to before me on the _____ Day of _____, 20 ____.

My Commission Expires on: _____

Seal:

Notary Public