



County of Jefferson
State of Missouri
Maple Street Annex
725 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller
County Executive

DEPARTMENT OF PUBLIC WORKS

Jason Jonas, P.E. - Director
Kristy Moss, P.E. - Deputy Director

Telephone: 636-797-5340 · Fax: 636-797-5565
Web Address: www.jeffcomo.org

Kurt Wengert, P.E.
Highway Division Superintendent
797-5427

Deborah Lehnhoff, P.E.
Tech Division Senior Engineer
797-5570

David C. Mikusch
Fleet Services Manager
797-6017

Kerry W. Rogers
Facilities Services Manager
797-5011

September 23, 2015

Dear Consultant:

Jefferson County Public Works Department is requesting the services of a consulting firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, certifications of the assigned team members, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

We request all letters be received by 4 p.m., (10/23/2015) at **725 Maple Street, Annex Building, PO Box 100, Hillsboro, Missouri 63050**.

Sincerely,

A handwritten signature in blue ink that appears to read "Kristy Moss".

Kristy Moss
Deputy Director
Jefferson County Public Works- Facilities

Attachments

Jefferson County, Missouri, Sanitary Sewer Design, North Highway Shed - Highway MM (House Springs)

County Project Number	
Location:	6460 Highway MM, House Springs MO 63051
Proposed Improvement:	Replacement of the existing septic system with a public sewer connection.
Approximate Construction Cost:	\$ 50,000
Consultant Services Required:	Project administration for the design and construction oversight of a new public sewer connection and the closure of the existing septic system. The firm interested in this project will be responsible for: survey, right of way negotiation, design, construction oversight, permitting, and all services to get the new sewer system online.
Other Comments:	
Contact:	Kristy Moss Deputy Director of Public Works PO Box 100 Hillsboro, MO 63050 636-797-5569 kmoss@jeffcomo.org
Deadline:	4:00pm, October 23, 2015
Submit	
<ul style="list-style-type: none"> • Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified. 	

Experience and Technical Competence - 20 Max Points

Capacity and Capability - 20 Max Points

Past Record of Performance - 10 Max Points



0 50 100 200 Feet

Heads Creek Sewer Extension