



# County of Jefferson

State of Missouri

Maple Street Annex  
725 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Ken Waller

County Executive

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## DEPARTMENT OF PUBLIC WORKS

**Jason Jonas, P.E. - Director**

**Kristy Yates, P.E. - Deputy Director**

Telephone: 636-797-5340 • Fax: 636-797-5565  
Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

**Kurt Wengert, P.E.**  
Highway Division Superintendent  
797-5427

**Deborah Lehnhoff, P.E.**  
Tech Division Senior Engineer  
797-5570

**David C. Mikusch**  
Fleet Services Manager  
797-6017

**Kerry W. Rogers**  
Facilities Services Manager  
797-5311

February 25, 2015

RE: Saline Road Improvements Phase 1 - Project No. STP-5403(642)

### PRE-BID MEETING MINUTES

A Pre-Bid meeting for the above referenced project was held on Tuesday at 9:30 A.M., February 24, 2015 at the Jefferson County Public Works Department in the Annex Building. An attendance sheet was distributed and signed by all in attendance and shall become a part of these minutes.

An Agenda for the meeting was presented by Bernie Arnold, Project Engineer, and discussed and shall become a part of these minutes.

The following is a summary of items that were discussed while going through the pre-bid agenda:

**Item No. I Overview:** Bernie Arnold stated that the main purpose of this project is to address storm water concerns, to improve drainage, to add curb and gutter and new pavement. Bernie also said that there were 58 driveways in this project. There are some settlement agreements and this is to be a phased construction. A contractor asked if there was an engineer's estimate on this job and Bernie said it was \$2.7 to \$2.8 million. Bernie further stated that there are retaining walls on this project and some of the property owners want a specific wall(color, style, etc.) so take a close look at the retaining walls. Bernie also said if you are a contractor be sure to be on the bidders list - it is now a requirement. All addenda will be sent to those on the bidders list. A contractor asked what was the anticipated start date. Bernie replied that the bid date was March 10th and his anticipated start date for construction would be this June. Plans and Specs are or will be available on line.

**Item No. II Time of Completion:** Bernie Arnold stated that there were 200 working days in this contract. A contractor asked if there would

be additional days granted if utilities were still in the way because he looked at the project and it was pretty tight on working days. Bernie said no days would be charged if there was a problem with the existing utilities. Bernie also said if Change Orders were needed they would be applied for promptly.

Item No. III Traffic Control/Construction Staging: Bernie Arnold stated that this project was to be constructed in various phases as outlined in the traffic control plan. Emergency vehicles and school bus delays are to be kept to a minimum. Bernie also said the contractor would need to keep in touch with MoDOT and the City of Fenton as some of the contractor's signs would be on their right of way.

Item No. IV Status of Right of Way: Bernie stated that all necessary Right of Way has been acquired. Jody Harness of Jefferson County Public Works stated that there were 58 affected parcels in this project. Bernie also said that at Briny Lane there was no temporary construction easement or right of way acquired on the parcel known as the "Trost" residence and the contractor will have to work around that area. The plans have been changed to reflect the noted TCE/ROW eliminated on the parcel and an addendum will be issued next week.

Item No. V Status of Utility: Bernie Arnold said that there are lots of utilities and the County has been coordinating with the utility companies. He believes most of Northeast Public Sewer District's sewer mains are out of the way. The main utility in the area is PWSD #3's water mains. Ameren, Charter and AT&T have buried cables in the area. Bernie also stated that utility companies were to handle their own surveying. A contractor asked if it would be possible to get copies of the utility companies' relocation plans? Those present said they would be available. Nathan Tenholder from Laclede gas stated that they had approximately 1200 feet of gas main to relocate. Both the gas company and the water district asked that the contractor not "adjust service valves to grade" but instead call them and they would take care of it.

Item No. VI DBE Provisions: Bernie stated that the DBE goal for this project is 14% with 1,000 hours of "on the job training requirements".

Item No. VII Job Special Provisions:

A. Retaining Walls: A contractor remarked that our specifications call for following St. Louis County specs for retaining walls; is that the specs they should follow. Bernie replied that sometimes this consultant refers to St. Louis County Specs but the County usually goes with MoDOT specifications. Bernie also stated that big block walls are called for, no specific brand is called for.

B. Special Property Owner Agreements: As previously mentioned there are some special property owner agreements including those for specific retaining wall materials.

Item No. VIII Miscellaneous; Open Discussion:

A contractor asked about the existing pavement thickness. Wayne Goyea stated that it varied but it was pretty thick on the east end of the project. Brian Dugan said that the boring logs in the Job Special Provisions show asphalt thicknesses. Bernie then made the statement that the rock excavation quantities were a rough estimate and based on the borings.

A contractor asked about the relocation of mailboxes and/or providing access to them and Bernie replied that it was covered in the specifications.

A contractor asked about a pay item for manholes and Bernie replied that it was in the specs and sheet 3 of 99 of the plans.

The same contractor asked about quantities for dropoffs per general note 4 in the traffic control section, and Bernie said he would look into addressing this issue in an addendum.

Wayne Goyea asked Bernie to discuss the sanitary sewer across from Briny Lane, Sta. 41+00. Bernie said that section is to be relocated because it will be in the middle of the newly relocated Saline Road. Bernie also mentioned the sanitary sewer at Fieldcrest, Sta. 54+00 which is a two inch forcemain.

A representative from PWSD #3 asked about the existing fencing from Lakeview Ridge to Fieldcrest - that the utilities don't want the responsibility of taking that down. He also stated that PWSD #3's tentative work schedule is to start at Appaloosa Drive and work toward Lakeview Ridge and after that the fence needs to be down. He also said that the water district is planning on getting started in May and they have approximately a month and a half of work for phase 1.

Bernie pointed out that there was a pay item for top soil in the specifications because he didn't want to see bare ground on someone's property for a year.

The meeting adjourned at 10:05 a.m.

Prepared by,



William P. Schrader  
Department of Public Works



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PRE-BID MEETING FOR  
Saline Road Improvements -Phase 1  
STP-5403 (642)

SIGN IN SHEET:

NAME	ORGANIZATION	TELEPHONE
<u>Joy Harness</u>	<u>JeffCo</u>	<u>(636) 797-6121</u>
<u>Bill Abney</u>	<u>PACE CO.</u>	<u>(314) 524-7223</u>
<u>Wayne Goyen</u>	<u>JeffCo</u>	<u>314-803-9417</u>
<u>Cheryl Moe/lering</u>	<u>PWSD #3</u>	<u>636-296-7053</u>
<u>John Burke</u>	<u>PWSD #3</u>	<u>636-296-7053</u>
<u>Bob Prince</u>	<u>Spencer</u>	<u>314-843-5166</u>
<u>Bill Rosenthal</u>	<u>Ameren</u>	<u>636-671-6162</u>
<u>Jeremy Burch</u>	<u>CE Contracting</u>	<u>(513) 483-9158</u>
<u>Mike Gershenson</u>	<u>Gershenson Construction</u>	<u>314 565 7647</u>
<u>KENNETH WILSON</u>	<u>AMERICAN</u>	<u>314 206 0275</u>



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PRE-BID MEETING FOR  
Saline Road Improvements -Phase 1  
STP-5403 (642)

SIGN IN SHEET:

NAME	ORGANIZATION	TELEPHONE
<u>Bennie Alvarez</u>	<u>JCPW</u>	<u>636-797-5428</u>
<u>Richard Melton</u>	<u>JCPW</u>	<u>636-797-6332</u>
<u>Justin Zimpfer</u>	<u>NB West</u>	<u>314-210-3356</u>
<u>Kevin Wolff</u>	<u>Hurst-Rosche Engineers</u>	<u>636-333-3351</u>
<u>JASON JONAS</u>	<u>JEFFCO</u>	<u>636-797-6369</u>
<u>LEONARD Tocco</u>	<u>CARMA</u>	<u>314-288-8041</u>
<u>BILL SCHRAAGE</u>	<u>JCPW</u>	<u>314 797 6123</u>
<u>GEORGE WORN</u>	<u>JCPW</u>	<u>314 560-5547</u>
<u>Gene &amp; Linda Els</u>	<u>Els Construction</u>	<u>636-285-3355</u>
<u>Nathan Tenholder</u>	<u>Laclede Gas</u>	<u>768-7767</u>



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### **AGENDA** **PRE-BID MEETING FOR** **Saline Road Improvements -Phase 1** **STP-5403 (642)**

9:30 AM February 24, 2015  
2nd Floor Training Conference Room #206  
Jefferson County Annex Building  
725 Maple Street- Hillsboro, MO

- I. PROJECT OVERVIEW: The County is proposing to reconstruct Saline Road from the St. Louis/Jefferson County Line to just east of the intersection of Northwest Blvd/Saline Road. Part of the existing pavement drains poorly to scattered inlets and shallow ditches. The poor drainage may contribute to some of the past accidents on this section of roadway. The abundance of entrances and utilities makes it difficult to enlarge the roadside ditches to a functioning level. The reconstruction will consist of new pavement and base, curb & gutter, curb inlets, drainage structures, paved approaches (at all driveways) and storm sewers. Guardrail will be installed as needed along steep slopes. In certain sections the horizontal and vertical alignment will be improved to correct sight distance problems. The pavement will be crowned or super-elevated to improve the drainage and driveability conditions. Pavement markings, erosion protection, traffic control will also be included in the project.
- II. TIME OF COMPLETION: Two hundred (200) working days are specified in the contract. Working days will be charged as specified in Section 108 of the Missouri Standard Specifications.
- III. TRAFFIC CONTROL/CONSTRUCTION STAGING: The project will be constructed in various phases as outlined in the traffic control plan. One lane, one direction, traffic will be maintained in three separate stages of the project limits. Emergency vehicle or school bus delays are to be kept to a minimum. Some traffic control signs are called to be placed on MoDOT and City of Fenton ROW. The contact for the City of Fenton is Matt Budd, Director of Public Works for the City of Fenton (636-349-8155, [mbudd@fentonmo.org](mailto:mbudd@fentonmo.org)).
- IV. STATUS of ROW: All necessary Right of Way has been acquired. The plans were modified to avoid taking any TCE or ROW at the south side of Briny Lane known as the Trost parcel. An addendum will be issued to reflect those changes.

- ✓V. STATUS OF UTILITY: All utility companies have been contacted regarding this project, but no relocation work has been completed to date due to limited ROW width and variable terrain. Most utility relocation work will have to be done in coordination with the road reconstruction project. If a utility conflict adversely interferes with the construction schedule, the Contractor is responsible for notification to the utilities and /or scheduling a utility meeting or work required to keep the project moving. Should such conflict become an emergency to the project completion, the Contractor shall notify the County Engineer or his representative. The relocation work of water line (PWS No. 3) will need to be coordinated on a daily basis. Ameren, Charter Communications, and AT&T will require adjustments of their overhead lines and AT&T may need to also adjust underground lines. There is minimum impact to the facilities of Northeast Public Sewer and Laclede Gas.
- ✓VI. DBE PROVISIONS: The DBE goal for this project is 14% and the trainee goal for "On the Job Training Requirements is 1 slot (1000 hours).
- ✓VII. JOB SPECIAL PROVISIONS:
  - A. Retaining Walls
  - B. Special Property Owner agreements
- ✓VIII. MISCELLANEOUS: Open Discussion.

**SALINE ROAD IMPROVEMENTS – PHASE 1**  
**STP-5403 (642)**

**OWNER:**

County of Jefferson  
Public Works Department  
P.O. Box 100  
725 Maple Street  
Hillsboro, MO 63050

Office: (636) 797-5341  
Fax: (636) 797-5565

**PROJECT ENGINEER:**

Bernie Arnold

Office: (636) 797-5428  
Cell: (314) 956-2101  
Fax: (636) 797-5565  
Email: [barnold@jeffcomo.org](mailto:barnold@jeffcomo.org)

**SALINE ROAD IMPROVEMENTS – PHASE 1**  
**STP-5403 (642)**

**UTILITY/DISTRICT CONTACTS (for information only)**

1-800-DIG-RITE  
1-800-344-7483

**Ameren U.E.**

Bill Rosener  
6450 Highway MM  
House Springs, MO 63051  
(636) 671-6162

Tom Kriete  
(636) 671-6140  
C (636) 212-2752  
tkriete@ameren.com

**AT&T**

Joe Pippin  
13075 Manchester Road  
Des Peres, MO 63131  
(314) 957-3740

Denise Diedrich  
13075 Manchester Road  
Des Peres, MO 63131  
dd1635@att.com

**Missouri Natural Gas Co.**

Brian Langenbacher  
3950 Forest Park Ave.  
St. Louis, MO 63108  
(314) 768-7767  
(314) 713-6572

**PWSD No. 3**

Cheryl Moellering  
1469 Old Highway 21  
Arnold, MO 63010  
(636) 296-7053  
pwsd3@sbcglobal.net

**Northeast Public Sewer**

Bob Hembrock,PE  
1041 Gravois Road  
Fenton, MO 63026  
(636) 343-5090 Ext 226  
bobh@northeastsewer.org

Dennis Arnold

**Charter Communications**  
Daryl Steffen  
815 Charter Commons  
Town & Country, MO 63017  
(636) 387-6663  
Daryl.Steffen@charter.com