

ORDINANCE NO.: 14- 0308

Wayne

WHEREAS, Jefferson County, Missouri, (hereafter, the “County”) in response to certain Invitations for Bid and Requests for Proposals issued by the County received bids and proposals for the following items or services:

6-10-14

FILED

JUN 27 2014

WES WAGNER
COUNTY CLERK OF JEFFERSON COUNTY, MO

respective items or services and met the bid or proposal specifications issued by the County; and

WHEREAS, the Jefferson County, Missouri, Council finds it is in the best interest of the County to award the bids and proposals to Ivan Animal Hospital, Arnold Animal Hospital, and Happy Tails Animal Hospital dba Animal House Veterinary Hospital for a term from 06-24-14 to 06-23-15 upon approval by the County Council and County Executive for the total amount up to **\$12,000.00** subject to budgetary limitations.

BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,
COUNCIL, AS FOLLOWS:

Section 1. The County awards the following bids and proposals which are incorporated by this reference as if fully set out herein, to the lowest and best vendor bidding for each respective item or service as follows:

BID NAME

General Veterinarian Services

TERM

06-24-14 to 06-23-15

Upon approval by the County Council and County Executive

AMOUNT

Up to \$12,000.00

subject to budgetary limitations

AWARDED BIDDERS

Ivan Animal Hospital (A1)

1 Arnold Animal Hospital (A2)

2 Happy Tails Animal Hospital dba Animal House Veterinary Hospital (A3)

3 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
4 County Executive to execute the agreement incorporated by Reference as Exhibits “A1
5 through A3” and any agreements or contracts necessary to effectuate the award of the
6 bids and proposals set forth in this Ordinance. The County Executive is further
7 authorized to take any and all actions necessary to carry out the intent of this Ordinance.
8 An unexecuted copy of the Agreement is attached hereto as Exhibits “A1 through A3”
9 and incorporated herein, by reference.

10 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
11 thereto, and any contracts or agreements shall be maintained by the Department of the
12 County Clerk consistent with the rules and procedures for the maintenance and retention
13 of records as promulgated by the Secretary of State.

14 Section 4. This Ordinance shall be in full force and effect from and after its
15 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
16 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>yes</u>
Council Member District 2, Renee Reuter	<u>yes</u>
Council Member District 3, Robert Boyer	<u>yes</u>
Council Member District 4, George Engelbach	<u>yes</u>
Council Member District 5, Terri Kreitler	<u>yes</u>
Council Member District 6, Cliff Lane	<u>yes</u>
Council Member District 7, Kelly Waymon	<u>yes</u>

THE ABOVE BILL ON THIS 23rd DAY OF June, 2014:

✓ **PASSED** **FAILED**



Renee Reuter, County Council Chair



Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 25TH DAY OF JUNE, 2014.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2014.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: Amy Osoble

First Reading: 06-23-2014



Invitation for Bid: GENERAL VETERINARIAN SERVICES Date Issued: 5-13-14

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, JUNE 10, 2014, AT 2:00 P.M. LOCAL TIME.

Specification

Contact:

JAMES "J.T." TAYLOR
Department of the Animal Control
636-797-5023

Contract

Contact:

VICKIE PRATT
Department of Administrative Services
636-797-5382

SAMPLE ENVELOPE

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:

UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

**Vendor
Information:**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

IVAN ANIMAL HOSPITAL LAURA IVAN
Company Name Authorized Agent (Print)
21 WALTERS PLACE
Address Signature
HOUSE SPRINGS, MO
City/State/Zip Code Title
636-671-0700 6-10-14 20-844 2600
Telephone # Date Tax ID #
IVANANIMALHOSPITAL@HOTMAIL.COM
E-mail Fax #

636-671-0700

Legal Notice and Invitation for Bid

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REQUIRED DOCUMENTS*

Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.

(County must be added as additional insured if awarded)

Bid deposits/bonds must be in the exact amount as stipulated in the bid.

Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)

Obtain receipts at <http://jeffersonmo.devnetwedge.com>

Or

A notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

A Notarized affidavit of work authorization and current business entity status with E-verification documentation (pages 9 & 10).

Agreement to be executed by the County upon approval by the County Council and County Executive (Bidder is required to complete company information and execute signature).

***BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**

1.0 BID REQUIREMENTS

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS: _____"

1.1 BID SUBMISSION:

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

1.2 BASIS OF BID AWARD:

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

1.3 BID AWARD:

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

1.4 BID PREPARATION:

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

1.5 MODIFICATION OR WITHDRAWAL OF BIDS:

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

1.6 LATE BIDS:

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

1.7 BID DEPOSITS/BONDS:

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

1.8 MATERIAL AVAILABILITY:

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

1.9 ALTERNATE BIDS:

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

1.10 INCORPORATION OF DOCUMENTS:

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully set out therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

1.11 ADDENDA:

Addenda to bid specifications are incorporated by reference as if fully set out herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. (www.jeffcommo.org).

1.12 INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. ☒ Required ☐ Not Required **Comprehensive General Liability Insurance**

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. ☒ Required ☐ Not Required **Professional Liability Insurance**

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

C. ☒ Required ☐ Not Required **Worker's Compensation Insurance:**
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

1.13 BID SUBMISSIONS

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, www.jeffcommo.org. **NO COPIES** of bid tabulations are sent to vendors.

2.0 BID RESPONSE AND CONTRACT

2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Bid prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County).** Prices shall be firm for ALL County departments and locations for term of the agreement.

2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

- 2.6 **NON-EXCLUSIVE AGREEMENT:**
The contractor shall understand and agree that the contract shall not be construed as a exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.
- 2.7 **DEFINITIONS:**
A. The term "County" means the Jefferson County, Missouri and its designated representatives.
B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
C. The term "IFB" means Invitation for Bid.
D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.
- 2.8 **INSPECTION, ACCEPTANCE AND APPROVALS:**
Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.
- 2.9 **WARRANTY:**
Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.
- 2.10 **PAYMENT:**
County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.
- 2.11 **CHANGE ORDER:**
County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.
- 2.12 **DELIVERIES:**
Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.
- 2.13 **RESPONSIBILITY FOR SUPPLIES:**
Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.
- 2.14 **SUBCONTRACTS:**
Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

2.16 TERMINATION:

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
 - D-1. If supplier fails to deliver the items required by the contract within the time specified; or
 - D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
 - D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

2.17 NOTICE AND SERVICE THEREOF:

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

2.18 CONTRACT TERM:

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

2.19 COMPLIANCE WITH APPLICABLE LAWS:

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

2.20 ACTS OF GOD:

No party shall be liable for delinquency or defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

2.21 SELLER'S INVOICES:

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

2.22 APPROVAL:

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

2.23 RENEWAL OPTION:

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: ☐ Individual: ☐ Partnership: ☐ Corporation.

2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:

Incorporated in the State of Mo.

2.25 LITIGATION:

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

2.26 LANGUAGE: Bids and all related documents will only be accepted in the English Language.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now IVAN ANIMAL HOSPITAL (Name of Business Entity Authorized Representative) as _____ (Position/Title) first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature

LAURA IVAN
Printed Name

Owner
Title

6-10-14
Date

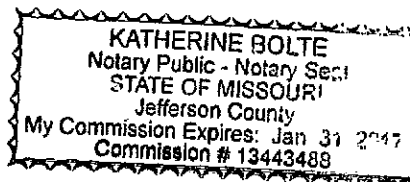
Subscribed and sworn to before me this 10th of June 2014. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of Jefferson, State of
(NAME OF COUNTY)

MO and my commission expires on 1-31-2017.
(NAME OF STATE) (DATE)

[Signature]
Signature of Notary

6-10-14
Date



FFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Laura Ivan
Authorized Business Entity
Representative's Name
(Please Print)

[Signature]
Authorized Business Entity
Representative's Signature

Ivan Animal Hospital
Business Entity Name

6-10-14
Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☐ Enroll and participate in the E-Verify federal work authorization program
(Website: <http://www.dhs.gov/e-verify>;
Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

General Veterinarian Service and Specifications

Name of Veterinarian: LAWA IVAN	
Business address: 21 WALTERS DALE HOUSE SPRINGS, MO 63051	
Business phone and fax numbers: 636-671-0700	636-671-
State of Missouri Veterinarian License No. VT025317	

Sterilization of Animals**Dogs over 4 months of age****\$70.00 per dog****Cats over 4 months of age****\$70.00 per cat**

Instructions: This fee is all inclusive for sterilization service fees. When abnormal or unusual medical circumstances exist, which would result in more intense levels of care or service, additional fees may be charged only with the prior approval of the Animal Control Manager.

Bidding Information: The Veterinarian shall provide spay or neuter sterilizations of dogs and cats from the County at the rate indicated above per dog and per cat sterilization performed. The County will contact the Veterinarian for a sterilization appointment and shall deliver the animal to the Veterinarian's private practice office on the morning of the animal's scheduled surgery. The animal's owner will take possession of the animal from the Veterinarian's private practice office, following the procedure.

General Health Examination**DHLPP+ CVK, if needed****\$14.00 per puppy****FVRCP-C, if needed****\$14.00 per kitten****Intra-Nasal Bordatella****\$14.00 per dose****Rabies vaccinations, if needed****\$12.00 per animal****Heartworm Test****\$21.00 per animal****Fecal Examination****\$ 7.00 per animal****Feline Leukemia Test****\$30.00 per cat****Microchip, if requested by Animal Control****\$ 5.00 per animal**

Instructions: When animals are brought to the veterinarian's office from the Animal Control Center as part of an adoption, examination and treatment which exceed those indicated above must be approved by the animal's adoptive owner and will be paid by the adoptive owner. Services provided to animals delivered to the veterinarian's office by rescue groups will not be paid by the Animal Control Center.

Bidding Information:

- A. The Veterinarian shall provide General Health Examinations and Vaccinations, as needed, at the rates indicated above.
- B. The Veterinarian may provide any additional vaccinations as recommended to and/or requested by the animal's new owner, at rates determined by the Veterinarian and billed to the new owner.
- C. The County shall, whenever possible, microchip, de-worm, and administer initial DHLPP+CVK or FVRCP+C, and rabies vaccinations, to all animals prior to delivering the animal to the Veterinarian. The County will provide all available medical records to the Veterinarian when the animal is transported for sterilization or examination.

Office Visit, Examinations, Treatments and Euthanasia Services

Office Visit at Veterinarian's Private Practice
Euthanasia services

\$35.00 per office visit

\$15.00 per animal

Instructions: This "office-visit" fee will be charged once per office visit, per animal delivered for examination and treatment, and once per animal or group of animals delivered for euthanasia. Fees for examination and treatment will vary based on the animal's condition and needs. Examinations and treatment estimated to exceed \$500.00 must be approved by the Animal Control Manager prior to beginning the treatments. The euthanasia fee should be a flat fee that will reflect the combined costs of euthanasia solution, supplies and administration of the solution per animal euthanized.

Bidding Information:

A. Sick or injured animals brought into the Veterinarian's private practice office will be examined at the "office-visit" rate indicated above. The Veterinarian shall provide emergency medical examinations and treatments not to exceed the amount of \$500.00, report the findings to the Animal Control Manager and offer a recommended course of action. The Animal Control Manager will make the decision on a course of action based on the recommendation of the Veterinarian and County budgetary considerations, to provide treatments in excess of \$500.00.

B. An animal or group of animals delivered to the Veterinarian's private practice for euthanasia services shall constitute one "office-visit."

C. The Veterinarian shall provide euthanasia of animals for the County. The County shall deliver the animal(s) to the Veterinarian's Private Practice, when scheduled and the Veterinarian shall euthanize the animal(s) at the per-animal euthanized rate indicated above. This rate shall include the cost of any man-hours, sedatives and controlled substances necessary to perform euthanasia.

Please check which euthanasia services can be provided:

Humane euthanasia of sick or injured animals:

Humane euthanasia due to public safety threat:

Humane euthanasia of feral cats (animals):

Humane euthanasia of wild, rabies suspect animals

Humane euthanasia for shelter population control

✓
✓
✓
✓
✓

Additional Information:

Instructions: The following information will be including in the contract. These items do not require bidding, but are provided for the veterinarian's knowledge when considering their bid.

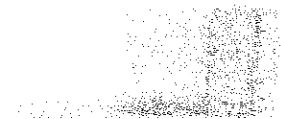
Bidding Information:

1. The Veterinarian shall apply for and obtain an Animal Care Facilities Act license from the Missouri Department of Agriculture prior to rescuing animals from the County and placing said animals up for adoption or rescue through the Veterinarian's Private Practice.
2. Veterinarian understands that this is not an exclusive contract. The County reserves the right to enter into multiple contracts for veterinary services.
3. The term of this agreement is for one year from the date of its execution. The County may extend the length of the term of this agreement for an additional one year term. Any extension must be approved by the County in writing. This agreement may be terminated by either party by providing thirty (30) days written notice to the other party.
4. Both the County and the Veterinarian agree that the Veterinarian will act as an independent contractor in the performance of its duties under this agreement. Accordingly, the Veterinarian shall.

be responsible for payment of all taxes including Federal, State and local taxes arising out of the Veterinarian's activities in accordance with this agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

5. The Veterinarian shall not assign any rights or delegate any duties under this agreement without the express written consent of the County.

Additional information: _____



In witness whereof, the parties hereto have executed this Agreement, in triplicate, as of this JUNE day 10th 2014:

IRON ANIMAL
Company Name HOSPITAL

County of Jefferson, State of Missouri

Lawrence
Signature LAURENCE IRON
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: 21 WALLERS PLACE
HOUSESPRING, MO
63051
Phone: 636-671-0700

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor
County Auditor

APPROVED AS TO FORM

County Counselor
County Counselor

Farmers Agency Dashboard
e-CLS | Policy Inquiry
Policy Summary

Business Name: *IVAN ANIMAL HOSPITAL CORP
Policy Number: A02172831

Click on subject for further information.

Business Information

Effective Date: 06/01/14
Policy Type: Worker Comp
Entity Type: Corporation
Industry: SERVICE PROVIDERS
Billing Plan: ANNUAL
Safety Associate Group:
Company: Farmers
Small Comp: N
Retroactive: N
Policy Status: In Force

Policy Total Premium 7,756.00

State Premium Information

Basic Policy/Governing Data

Include/Exclude Individuals

Forms

Work Comp Rating:

State Rating Data

Schedule Rating

Experience Rating

Employers Limits of Liability

by Accident: 100,000 Each Accident
by Disease: 100,000 Each Employee
by Disease: 500,000 Policy Limit

ACU Historic/Prior Carrier

ACU General

ACU Industry Specific

Entity/Location/Classification Information

Entity

Location

Classification

Claims History

Accounts/Billing Activity

[Inquire Another Policy](#)

[Change Policy](#)

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eCLS Release 08.06-31a

[Back to Top](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/06/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amy Centunzi(1461P81) 3470 Hampton Ave Ste 201 Saint Louis MO 63139-1937	CONTACT NAME: PHONE (A/C, No, Ext): 314-457-8883 FAX (A/C, No): E-MAIL: acenlunzi@farmersagent.com ADDRESS: acenlunzi@farmersagent.com														
INSURED IVAN ANIMAL HOSPITAL 21 WALTERS PL HOUSE SPRINGS MO 63051	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Truck Insurance Exchange</td> <td>21709</td> </tr> <tr> <td>INSURER B: Farmers Insurance Exchange</td> <td>21662</td> </tr> <tr> <td>INSURER C: Mid Century Insurance Company</td> <td>21687</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Truck Insurance Exchange	21709	INSURER B: Farmers Insurance Exchange	21662	INSURER C: Mid Century Insurance Company	21687	INSURER D:		INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY			605016227	05/28/2014	05/28/2015	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 75,000	
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000	
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 1,000,000	
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$	
	ALL OWNED AUTOS						BODILY INJURY (Per person) \$	
	HIRED AUTOS						BODILY INJURY (Per accident) \$	
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$	
	NON-OWNED AUTOS							
	UMBRELLA LIAB						EACH OCCURRENCE \$	
	EXCESS LIAB						AGGREGATE \$	
	DED							
	RETENTION \$							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

21 WALTERS PL, HOUSE SPRINGS, MO 63051

CERTIFICATE HOLDER**CANCELLATION**

ARSENAL CREDIT UNION
PO BOX 28588

SAINT LOUIS

MO 63146

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050**

**Information for Parcel 09-5.0-16.0-3-002-024., Tax Year 2013 Payable
December 31, 2013**

Generated 6/6/2014 at 14:58:37

Parcel Information

Parcel Number: 09-5.0-16.0-3-002-024.

Owner's Name: IVAN, LAURA N

Mailing Address: 23 RIDGE PLACE
IMPERIAL, MO 63052

Site Address: 23 RIDGE PLACE
IMPERIAL, MO 63052



Prop Class: Residential

Occupancy: 2-Dwelling

School: SCHC1

Fire: FIRRF

Ambulance: AMBRA

Road: ROAD

City:

Payments

Tax Billed	\$2,972.31
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$2,972.31
Amount Paid	\$2,972.31
Total Unpaid	\$0.00
Date Paid	12/16/2013
Paid By	IVAN, LAURA N

Payment History

Tax Year	Total Due	Total Paid
2014	\$0.00	\$0.00
2013	\$2,972.31	\$2,972.31
2012	\$2,876.34	\$2,876.34
2011	\$2,850.99	\$2,850.99
2010	\$3,099.31	\$3,099.31
2009	\$3,018.91	\$3,018.91
2008	\$3,159.18	\$3,159.18
2007	\$3,163.94	\$3,163.94
2006	\$1,820.04	\$1,820.04

Legal Descriptions

Legal Description	Section/Township/Range	Plat Document Number	Plat Book	Plat Page	Plat Date
PARC AT KIMMSWICK LOT 24	16 42 6		205	010	

Related Names

Name	Relations	Deed Document Number	De	Book	Deed Page	Deed Date
IVAN, LAURA N	Property Owner	2006R-030213				06/15/2006

Site Addresses

House Number	House Number Suffix	Street Name	
23		RIDGE PLACE	
City	State	Zip Code	Location
IMPERIAL	MO	63052	

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.2100	\$89.04
JEFFERSON COLLEGE	0.3402	\$144.24
COUNTY TAX	0.0290	\$12.30
ROCK COMM FIRE	0.9311	\$394.79
HEALTH UNIT TAX	0.0750	\$31.80
LIBRARY / C1 & C6	0.1764	\$74.79
MENTAL HEALTH TAX	0.0939	\$39.81
PARK TAX	0.0280	\$11.87
ROAD & BRIDGE TAX	0.2118	\$89.80
WINDSOR SCHOOL	4.7909	\$2,031.34
JC DEV DISABILITIES	0.0939	\$39.81
STATE TAX	0.0300	\$12.72
Total	7.0102	\$2,972.31

Land Valuation

Property Use	Valued Acres	Appraised Value
Residential	0.2800	38600.00

Two Story/One Story (Structure 1 of 1)

Property Type	Description	Total Living Area (sq. ft.)	Year Built
RES - Residential	Two Story/One Story	1,332	2006
Base Cost (Square Ft.)			
Frame Construction	268.00	Frame Construction	1064.00
Occupancy (Quantity)			
Dwelling			
Heating/Cooling (Square Ft.)			
Central Air	1332.00		
Porches (Square Ft.)			
Open Frame Porch	96.00		
Attached/Integral Garage (Square Ft.)			
Frame Construction	440.00		
Area(Square Ft.)			
Two Story	1,064.00	One Story	268.00

Assessments

Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	38,600	7,300	184,800	35,100	223,400	42,400
Form 11a	38,600	7,300	184,800	35,100	223,400	42,400
Form 11	38,600	7,300	184,800	35,100	223,400	42,400
Prior Year	38,600	7,300	184,800	35,100	223,400	42,400

Images

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Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Personal Property Account 502900, Tax Year 2013

Generated 6/6/2014 at 15:1:25

Account Information

Tax Year 2013	Return Status Completed	Date Returned 03/29/2013
Tax Code C1RFRA - C1RFRA	City Entire County	Account Type PRIVATE
Owner Name and Address IVAN LAURA N 21 WALTERS PLACE HOUSE SPRINGS, MO 63051	Tax Rate 7.0102	Total Tax \$642.13
Site Address 23 RIDGE PLACE IMPERIAL, MO 63052	Mailing Name and Address	

Item Information

Item	Product Code	Quantity	Assessed Value
2010 BMW 328XI AWD		1	7,990
2001 FORD 1 TON PU		1	1,170
Total			9,160

Tax Payment Information

Tax Billed	\$642.13
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$642.13
Total Paid	\$642.13
Total Unpaid	\$0.00
Date Paid	12/23/2013
Paid By	IVAN, LAURA N

Payment History

Tax Year	Total Due	Total Paid
2013	\$642.13	\$642.13
2012	\$548.13	\$548.13
2011	\$693.80	\$693.80
2010	\$514.32	\$514.32

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.210000	\$19.24
JEFFERSON COLLEGE	0.340200	\$31.16
COUNTY TAX	0.029000	\$2.66
ROCK COMM FIRE	0.931100	\$85.29
HEALTH UNIT TAX	0.075000	\$6.87
LIBRARY / C1 & C6	0.176400	\$16.16
MENTAL HEALTH TAX	0.093900	\$8.60
PARK TAX	0.028000	\$2.56
ROAD & BRIDGE TAX	0.211800	\$19.40

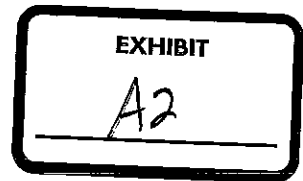
WINDSOR SCHOOL	4.790900	\$438.84
JC DEV DISABILITIES	0.093900	\$8.60
STATE TAX	0.030000	\$2.75
Total	7.010200	\$642.13

Images

No images found.



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG



Invitation for Bid: **GENERAL VETERINARIAN SERVICES** Date Issued: **5-13-14**

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, JUNE 10, 2014, AT 2:00 P.M. LOCAL TIME.

Specification Contact: JAMES "J.T." TAYLOR
Department of the Animal Control
636-797-5023

Contract Contact: VICKIE PRATT
Department of Administrative Services
636-797-5382

Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:

SAMPLE ENVELOPE

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER DEPARTMENT OF THE COUNTY CLERK
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

**Vendor
Information:**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

ARNOLD ANHEIM HOSPITAL KEVIN J KOHNE
Company Name Authorized Agent (Print)
1324 JEFFCO KEVIN KOHNE DVM
Address Signature
ARNOLD MO 63010 HOSPITAL DIRECTOR
City/State/Zip Code Title
636-296-7060 6/3/14
Telephone # Date Tax ID #
PETFIXERUPPER@AOL.COM 636-296-4289
E-mail Fax #

TABLE OF CONTENTS:

Legal Notice and Invitation for Bid	Page 1
Table of Contents	Page 2
Bid Requirements	Page 3
Bidders Response and Contract	Page 5
Affidavit	Page 9
Specifications	Page 11

REQUIRED DOCUMENTS*

Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.

(County must be added as additional insured if awarded)

Bid deposits/bonds must be in the exact amount as stipulated in the bid.

Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)

Obtain receipts at <http://jeffersonmo.devnetwedge.com>

Or

A notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

A Notarized affidavit of work authorization and current business entity status with E-verification documentation (pages 9 & 10).

Agreement to be executed by the County upon approval by the County Council and County Executive (Bidder is required to complete company information and execute signature).

***BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**

1.0 BID REQUIREMENTS

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS: _____"

1.1 BID SUBMISSION:

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

1.2 BASIS OF BID AWARD:

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

1.3 BID AWARD:

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

1.4 BID PREPARATION:

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

1.5 MODIFICATION OR WITHDRAWAL OF BIDS:

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

1.6 LATE BIDS:

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

1.7 BID DEPOSITS/BONDS:

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

1.8 MATERIAL AVAILABILITY:

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

1.9 ALTERNATE BIDS:

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

1.10 INCORPORATION OF DOCUMENTS:

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

1.11 ADDENDA:

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. (www.jeffco.org).

1.12 INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. ☒ Required ☐ Not Required **Comprehensive General Liability Insurance**

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. ☒ Required ☐ Not Required **Professional Liability Insurance**

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

C. ☒ Required ☐ Not Required **Worker's Compensation Insurance:**
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

1.13 BID SUBMISSIONS

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, www.jeffcomo.org. **NO COPIES** of bid tabulations are sent to vendors.

2.0 BID RESPONSE AND CONTRACT

2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Bid prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County).** Prices shall be firm for ALL County departments and locations for term of the agreement.

2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

2.6 NON-EXCLUSIVE AGREEMENT:

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

2.7 DEFINITIONS:

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

2.8 INSPECTION, ACCEPTANCE AND APPROVALS:

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

2.9 WARRANTY:

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

2.10 PAYMENT:

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

2.11 CHANGE ORDER:

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

2.12 DELIVERIES:

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

2.13 RESPONSIBILITY FOR SUPPLIES:

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

2.14 SUBCONTRACTS:

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.

2.15 CHOICE OF LAW:

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

2.16 TERMINATION:

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
- D-1. If supplier fails to deliver the items required by the contract within the time specified; or
- D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
- D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

2.17 NOTICE AND SERVICE THEREOF:

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

2.18 CONTRACT TERM:

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

2.19 COMPLIANCE WITH APPLICABLE LAWS:

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

2.20 ACTS OF GOD:

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

2.21 SELLER'S INVOICES:

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

2.22 APPROVAL:

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

2.23 RENEWAL OPTION:

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: ☐ Individual: ☐ Partnership: ☒ Corporation.

2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:

Incorporated in the State of MISSOURI.

2.25 LITIGATION:

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

2.26 LANGUAGE: Bids and all related documents will only be accepted in the English Language.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now KEVEN KOHNE (Name of Business Entity Authorized Representative) as OWNER (Position/Title) first being duly sworn on my oath, affirm ARNOLD AVENUE HOSPITAL (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to VETERINARY SERVICES TO JEFFERSON COUNTY (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that ARNOLD AVENUE HOSPITAL (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to VETERINARY SERVICES (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Kevin Kohne
Authorized Representative's Signature

KEVEN KOHNE
Printed Name

OWNER
Title

June 3, 2014
Date

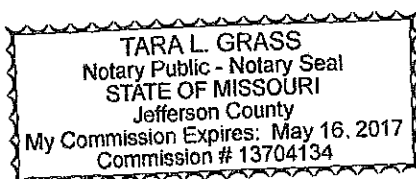
Subscribed and sworn to before me this 3 of June, 2014. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of Jefferson, State of
(NAME OF COUNTY)

Missouri and my commission expires on May 16, 2017.
(NAME OF STATE) (DATE)

Tara L. Grass
Signature of Notary

6/3/14
Date



AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that ARNOLD ANNE HOSPITAL PC (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

KEVIN J KOHNE

Authorized Business Entity
Representative's Name
(Please Print)

Kane / Kohn DM

Authorized Business Entity
Representative's Signature

ARNOLD ANNE HOSPITAL

Business Entity Name

June 3, 2014

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☐ Enroll and participate in the E-Verify federal work authorization program
(Website: <http://www.dhs.gov/e-verify>;
Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

General Veterinarian Services Bid Specifications

Name of Veterinarian:	KEVIN J KOWNE
Business address:	1324 JEFFCO, ARNOLD MO 63010
Business phone and fax numbers:	636-296-7060 636-296-4289
State of Missouri Veterinarian License No.	004833

Sterilization of Animals

Dogs over 4 months of age

\$70.00 per dog

Cats over 4 months of age

\$70.00 per cat

Instructions: This fee is all inclusive for sterilization service fees. When abnormal or unusual medical circumstances exist, which would result in more intense levels of care or service, additional fees may be charged only with the prior approval of the Animal Control Manager.

Bidding Information: The Veterinarian shall provide spay or neuter sterilizations of dogs and cats from the County at the rate indicated above per dog and per cat sterilization performed. The County will contact the Veterinarian for a sterilization appointment and shall deliver the animal to the Veterinarian's private practice office on the morning of the animal's scheduled surgery. The animal's owner will take possession of the animal from the Veterinarian's private practice office, following the procedure.

General Health Examination

DHLPP+ CVK, if needed

\$14.00 per puppy

FVRCP-C, if needed

\$14.00 per kitten

Intra-Nasal Bordatella

\$14.00 per dose

Rabies vaccinations, if needed

\$12.00 per animal

Heartworm Test

\$21.00 per animal

Fecal Examination

\$ 7.00 per animal

Feline Leukemia Test

\$30.00 per cat

Microchip, if requested by Animal Control

\$ 5.00 per animal

Instructions: When animals are brought to the veterinarian's office from the Animal Control Center as part of an adoption, examination and treatment which exceed those indicated above must be approved by the animal's adoptive owner and will be paid by the adoptive owner. Services provided to animals delivered to the veterinarian's office by rescue groups will not be paid by the Animal Control Center.

Bidding Information:

- The Veterinarian shall provide General Health Examinations and Vaccinations, as needed, at the rates indicated above.
- The Veterinarian may provide any additional vaccinations as recommended to and/or requested by the animal's new owner, at rates determined by the Veterinarian and billed to the new owner.
- The County shall, whenever possible, microchip, de-worm, and administer initial DHLPP+CVK or FVRCP+C, and rabies vaccinations, to all animals prior to delivering the animal to the Veterinarian. The County will provide all available medical records to the Veterinarian when the animal is transported for sterilization or examination.

Office Visit, Examinations, Treatments and Euthanasia Services

Office Visit at Veterinarian's Private Practice

\$35.00 per office visit

Euthanasia services

\$15.00 per animal

Instructions: This "office-visit" fee will be charged once per office visit, per animal delivered for examination and treatment, and once per animal or group of animals delivered for euthanasia. Fees for examination and treatment will vary based on the animal's condition and needs. Examinations and treatment estimated to exceed \$500.00 must be approved by the Animal Control Manager prior to beginning the treatments. The euthanasia fee should be a flat fee that will reflect the combined costs of euthanasia solution, supplies and administration of the solution per animal euthanized.

Bidding Information:

A. Sick or injured animals brought into the Veterinarian's private practice office will be examined at the "office-visit" rate indicated above. The Veterinarian shall provide emergency medical examinations and treatments not to exceed the amount of \$500.00, report the findings to the Animal Control Manager and offer a recommended course of action. The Animal Control Manager will make the decision on a course of action based on the recommendation of the Veterinarian and County budgetary considerations, to provide treatments in excess of \$500.00.

B. An animal or group of animals delivered to the Veterinarian's private practice for euthanasia services shall constitute one "office-visit."

C. The Veterinarian shall provide euthanasia of animals for the County. The County shall deliver the animal(s) to the Veterinarian's Private Practice, when scheduled and the Veterinarian shall euthanize the animal(s) at the per-animal euthanized rate indicated above. This rate shall include the cost of any man-hours, sedatives and controlled substances necessary to perform euthanasia.

Please check which euthanasia services can be provided:

Humane euthanasia of sick or injured animals:

☒

Humane euthanasia due to public safety threat:

☒

Humane euthanasia of feral cats (animals):

☐

Humane euthanasia of wild, rabies suspect animals

☒

Humane euthanasia for shelter population control

☐

Additional Information:

Instructions: The following information will be including in the contract. These items do not require bidding, but are provided for the veterinarian's knowledge when considering their bid.

Bidding Information:

1. The Veterinarian shall apply for and obtain an Animal Care Facilities Act license from the Missouri Department of Agriculture prior to rescuing animals from the County and placing said animals up for adoption or rescue through the Veterinarian's Private Practice.
2. Veterinarian understands that this is not an exclusive contract. The County reserves the right to enter into multiple contracts for veterinary services.
3. The term of this agreement is for one year from the date of its execution. The County may extend the length of the term of this agreement for an additional one year term. Any extension must be approved by the County in writing. This agreement may be terminated by either party by providing thirty (30) days written notice to the other party.
4. Both the County and the Veterinarian agree that the Veterinarian will act as an independent contractor in the performance of its duties under this agreement. Accordingly, the Veterinarian shall

be responsible for payment of all taxes including Federal, State and local taxes arising out of the Veterinarian's activities in accordance with this agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

5. The Veterinarian shall not assign any rights or delegate any duties under this agreement without the express written consent of the County.

Additional information: _____

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 3rd day of June 2014:

ARVON ARVON HOSPITAL P.C.
Company Name

County of Jefferson, State of Missouri

Kevin J. Kohn
Signature
KEVIN J. KOHN
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____

1324 LEFFCO BLVD

Arnold Mo 63016

Phone: 636-296-7060

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor
County Auditor

APPROVED AS TO FORM

[Signature]
County Counselor

Sponsored by **AVMA****PLIT**

Veterinary Professional Liability Insurance Policy Certificate of Insurance

This policy provides occurrence coverage. Please review the policy carefully.

ITEM 1: Insured by the stock company below and hereinafter called the Company

Zurich American Insurance Company

**ZURICH**

U-VPL-103-A-CW (07/04)

ITEM 2: Named Certificate Holder, member number, IRC, and address

Kevin James Kohne, DVM
Arnold Animal Hospital, PC
1324 Jeffco Boulevard
Arnold, MO 63010-2157

Master Policy Number:

EOL 5241302 -09

Certificate Number:

VETPRO052700

**FOR INFORMATION OR TO FILE A CLAIM
PLEASE CALL (800) 228-7548**

ITEM 3: Policy Period

From: 01/01/2014

To: 01/01/2015

12:01 am Standard time at the address of the Named Certificate Holder as stated herein

ITEM 4: Limits of Liability

Each claim \$ 1,000,000

Aggregate \$ 3,000,000

<u>Member Name</u>	<u>Member No.</u>	<u>IRC</u>	<u>Class</u>
Kevin Kohne	89417	17	IV

ITEM 5: Premium and coverage summary

Primary Professional Liability	\$222.00
Veterinary License Defense	\$69.00
Professional Extension Endorsement (Animal Bailee)	\$56.00

TOTAL DUE: \$347.00

ITEM 6: Forms Attached at Issuance:

U-VPL-100-A CW (07/04); U-VPL-103-A CW (07/04); U-GU-1041-A (03/11); U-VPL-134-A MO (09/04); U-VPL-153-A MO (11/04); U-VPL-154-A MO (11/04); U-VPL-101-A CW (07/04); U-VPL-102-B CW (06/11); U-GU-319-F (01/09)

ITEM 7: Schedule of Plan Numbers and location(s) for Professional Extension Endorsement (Animal Bailee) / Embryo and Semen Storage (if purchased):
For additional locations, please see the attached page

Location Number/AddressExtension Plan Embryo Plan

1: 1324 Jeffco Boulevard
Aronold, MO 63010

Plan 5

ITEM 8: Veterinary Professional Liability Regulatory Action License Defense Coverage endorsement (if purchased):

Limit: \$ 25,000

Authorized Signature

This Certificate of Insurance is issued off the Master Policy held by the American Veterinary Medical Association (AVMA) Professional Liability Insurance Trust. By acceptance of this policy the Named Certificate Holder agrees that the statements in the certificate and the application and any attachments hereto are the Named Certificate Holder's agreements and representations and that this policy embodies all agreements existing between the Named Certificate holder & the Company or any of its representatives relating to this insurance.

Notice to the Company:

Zurich North American-Specialties Claims
Attn: Professional Liability Claim Department
P.O. Box 307010, Jamaica, NY 11430-7010

JEFFERSON COUNTY, MISSOURI

PAID

2013 PERSONAL PROPERTY

ACCT # 052358
 VALUE 14,350
 TAX RT 6.869200

ARNOLD ANIMAL HOSPITAL PC
 1324 JEFFCO BLVD
 ARNOLD, MO 63010

<u>TAX DISTRICT</u>	<u>TAX</u>
COUNTY TAX	4.16
FOX SCHOOL	667.27
HEALTH UNIT TAX	10.76
JC DEV DISABILITIES	13.47
JEFFERSON COLLEGE	48.82
LIBRARY / C1 & C6	25.31
MENTAL HEALTH TAX	13.47
PARK TAX	4.02
ROAD & BRIDGE TAX	30.39
ROCK AMBULANCE	30.14
ROCK COMM FIRE	133.61
STATE TAX	4.31
TOTAL TAXES	985.73
TOTAL PAID	985.73

** DATE PAID 12/11/2013 **

JEFFERSON COUNTY, MISSOURI

PAID

2013 REAL ESTATE

----- 2013 REAL ESTATE -----
 TW ARA SECT Q BLK PARCEL EXT
 01-9.0-29.0-2-001-016.

HENRY LINDWEDEL 2; PT LOT 6
 LINDWEDEL VIEW; PT LOTS 2 & 5
 (158/141)

ACRES TWN 43 RNG 6
 DOCUMENT #

MARKEV REAL ESTATE LLC
 1324 JEFFCO BLVD
 ARNOLD, MO 63010

VALUE
 0 RESI
 0 AGRI
 103,800 COMM
 103,800 TOTL
 TAX RT 7.266500
 BOOK 011
 PAGE 022

<u>TAX DISTRICT</u>	<u>TAX</u>
CITY OF ARNOLD	412.40
COUNTY TAX	30.10
FOX SCHOOL	4,826.60
HEALTH UNIT TAX	77.85
JC DEV DISABILITIES	97.47
JEFFERSON COLLEGE	353.13
LIBRARY / C1 & C6	183.10
MENTAL HEALTH TAX	97.47
MERCHANT SUR TAX	249.12
PARK TAX	29.06
ROAD & BRIDGE TAX	219.85
ROCK AMBULANCE	217.98
ROCK COMM FIRE	966.48
STATE TAX	31.14
TOTAL TAXES	7,791.75
TOTAL PAID	7,791.75

** DATE PAID 12/31/2013 **

PAID

2012 PERSONAL PROPERTY

ACCT # 052358
 VALUE 15,020
 TAX RT 6.610200

ARNOLD ANIMAL HOSPITAL PC
 1324 JEFFCO BLVD
 ARNOLD, MO 63010

<u>TAX DISTRICT</u>	<u>TAX</u>
COUNTY TAX	4.73
FOX SCHOOL	693.52
HEALTH UNIT TAX	11.22
JC DEV DISABILITIES	14.04
JEFFERSON COLLEGE	50.86
LIBRARY / C1 & C6	26.25
MENTAL HEALTH TAX	14.04
PARK TAX	4.19
ROAD & BRIDGE TAX	31.77
ROCK AMBULANCE	31.54
ROCK COMM FIRE	106.18
STATE TAX	4.51
TOTAL TAXES	992.85
TOTAL PAID	992.85

** DATE PAID 12/13/2012 **

BUSINESS VALUE 1 15,020
 Total Value 15,020

JEFFERSON COUNTY, MISSOURI

PAID

----- 2012 REAL ESTATE -----

TW ARA SECT Q BLK PARCEL EXT
 01-9.0-29.0-2-001-016.

HENRY LINDWEDEL 2; PT LOT 6
 LINDWEDEL VIEW; PT LOTS 2 & 5
 (158/141)

ACRES TWN 43 RNG 6
 DOCUMENT #

MARKEV REAL ESTATE LLC
 1324 JEFFCO BLVD
 ARNOLD, MO 63010

VALUE
 0 RESI
 0 AGRI
 103,800 COMM
 103,800 TOTL
 TAX RT 7.007500
 BOOK 011
 PAGE 022

2012 REAL ESTATE

<u>TAX DISTRICT</u>	<u>TAX</u>
CITY OF ARNOLD	412.40
COUNTY TAX	32.70
FOX SCHOOL	4,792.76
HEALTH UNIT TAX	77.54
JC DEV DISABILITIES	97.05
JEFFERSON COLLEGE	351.47
LIBRARY / C1 & C6	181.44
MENTAL HEALTH TAX	97.05
MERCHANT SUR TAX	249.12
PARK TAX	28.96
ROAD & BRIDGE TAX	219.54
ROCK AMBULANCE	217.98
ROCK COMM FIRE	733.76
STATE TAX	31.14
TOTAL TAXES	7,522.91
TOTAL PAID	7,522.91

** DATE PAID 12/12/2012 **

PAID

RECEIPT

----- 2011 REAL ESTATE -----
 TW ARA SECT Q BLK PARCEL EXT
 01 9.0 29.0 2 001 016.

CURR NO 014313

2011 REAL ESTATE

HENRY LINDWEDEL 2; PT LOT 6
 LINDWEDEL VIEW; PT LOTS 2 & 5
 (158/141)
 ACRES .53 TWN 43 RNG 6
 DOCUMENT# 020063296

VALUE	TAX RT	STATE..	
0 RESI	.0000	COUNTY..	31.14
0 AGRI	.0000	HEALTH.	34.25
103,800 COMM	7.1581	ROAD	77.02
103,800 TOTL		RA AMBL	219.54
		JC COLL	137.33
		C6 SCHL	348.98
		RF FIRE	4,779.37
		DEV DIS	738.54
		PARK...	96.43
		ST SPEC	28.96
		SUR TAX	.00
		MENTL H	249.12
		LIBRARY	96.43
		AR CITY	180.61
		FINE	412.40
		CO FINE	.00
		000 NID	.00
		TOTAL...	7,430.12
		INTEREST	.00
		PENALTY.	.00
		AMT PAID	7,430.12

MARKEV REAL ESTATE LLC
 1324 JEFFCO BLVD
 ARNOLD MO 63010

** DATE PAID 2011-12-20 **

BETH MAHN
 COUNTY COLLECTOR
 HILLSBORO, MO 63050

Phone: 797-5406 (LOCAL)

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Personal Property Account 052358, Tax Year 2011
Generated 6/1/2014 at 11:24:57

Account Information		
Tax Year 2011	Return Status Completed	Date Returned 02/17/2011
Tax Code C6RFRA - C6RFRA	City ARNOLD	Account Type BUSINESS
Owner Name and Address ARNOLD ANIMAL HOSPITAL PC 1324 JEFFCO BLVD ARNOLD, MO 63010	Tax Rate 6.5208	Total Tax \$1,901.47
Site Address	Mailing Name and Address	

Item Information			
Item	Product Code	Quantity	Assessed Value
BUSINESS VALUE		1	29,160
Total			29,160

Tax Payment Information	
Tax Billed	\$1,901.47
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$1,901.47
Total Paid	\$1,901.47
Total Unpaid	\$0.00
Date Paid	12/13/2011
Paid By	ARNOLD ANIMAL HOSPITAL PC

Payment History		
Tax Year	Total Due	Total Paid
2013	\$985.73	\$985.73
2012	\$992.85	\$992.85
2011	\$1,901.47	\$1,901.47
2010	\$1,457.20	\$1,457.20
2009	\$1,490.29	\$1,490.29
2008	\$1,665.91	\$1,665.91

Taxing Bodies		
District	Tax Rate	Extension
ROCK AMBULANCE	0.132300	\$38.58
JEFFERSON COLLEGE	0.336200	\$98.04
COUNTY TAX	0.033000	\$9.62
ROCK COMM FIRE	0.711500	\$207.47
HEALTH UNIT TAX	0.074200	\$21.64

Taxing Bodies		
LIBRARY / C1 & C6	0.174000	\$50.74
MENTAL HEALTH TAX	0.092900	\$27.09
PARK TAX	0.027900	\$8.14
ROAD & BRIDGE TAX	0.211500	\$61.67
FOX SCHOOL	4.604400	\$1,342.64
JC DEV DISABILITIES	0.092900	\$27.09
STATE TAX	0.030000	\$8.75
Total	6.520800	\$1,901.47

Images
No images found.



CERTIFICATE OF LIABILITY INSURANCE

ARNOL-1

OP ID: PA

DATE (MM/DD/YYYY)

06/02/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
DeWitt - Steve Alonzo
2821 Oledel Road
St. Louis, MO 63125
Steven J. Alonzo

CONTACT NAME: Steven J. Alonzo
PHONE (A/C, No, Ext): 314-845-9120 FAX (A/C, No): 314-845-9518
E-MAIL ADDRESS: sjalonzo@dewittins.com

INSURED
Arnold Animal Hospital
Dr. Kevin J. Kohne
1324 Jeffco Blvd.
Arnold, MO 63010

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: The Charter Oak Fire Ins Co	25615
INSURER B: The Phoenix Insurance Company	25623
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		680-4448B869-13-42	09/15/2013	09/15/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	UB5D531353	09/15/2013	09/15/2014	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson County is named as Additional Insured in respect to the General Liability only if requested in a written contract and subject to the policy provisions.

CERTIFICATE HOLDER**CANCELLATION**

AAAAAAA

County of Jefferson
State of Missouri
Administration Center
729 Maple St. PO Box 100
Hillsboro, MO 63050

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Company ID Number: 550691

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Arnold Animal Hospital, PC

Kevin Kohne

Name (Please Type or Print)

Title

Electronically Signed

04/30/2012

Signature

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

04/30/2012

Signature

Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	Arnold Animal Hospital, PC
Company Facility Address:	1324 Jeffco Blvd
	Arnold, MO 63010
Company Alternate Address:	
County or Parish:	JEFFERSON
Employer Identification Number:	431090937



Company ID Number: 550691

North American Industry Classification Systems Code:	541
Administrator:	
Number of Employees:	20 to 99
Number of Sites Verified for:	1
Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:	
<ul style="list-style-type: none">MISSOURI 1 site(s)	

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	Kevin J Kohne	Fax Number:	(636) 296 - 8528
Telephone Number:	(636) 296 - 7060		
E-mail Address:	KKohne1324@aol.com		
Name:	Mary C Kohne	Fax Number:	(636) 296 - 4289
Telephone Number:	(636) 296 - 7060		
E-mail Address:	Marybelle1324@aol.com		
Name:	Diane J Buck	Fax Number:	(636) 296 - 4289
Telephone Number:	(636) 296 - 7060		
E-mail Address:	dbuckaah@aol.com		



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

EXHIBIT

A 3

Invitation for Bid: **GENERAL VETERINARIAN SERVICES** Date Issued: **5-13-14**

BIDS SHALL BE ACCEPTED UNTIL: **TUESDAY, JUNE 10, 2014, AT 2:00 P.M. LOCAL TIME.**

**Specification
Contact:**

JAMES "J.T." TAYLOR
Department of the Animal Control
636-797-5023

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5382

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Happy Tails Animal Hospital
SBAI Animal House Veterinary Hospital

Company Name

Sherry Torregrossa, DVM
Authorized Agent (Print)

4200 Jeffco Blvd
Address

Signature

Arnold, MO 63010
City/State/Zip Code

President
Title

636-464-1038
Telephone #

6/9/14
Date

20-3375202
Tax ID #

animalhousevetstl@gmail.com
E-mail

636-464-0734
Fax #

St

TABLE OF CONTENTS:

Legal Notice and Invitation for Bid	Page 1
Table of Contents	Page 2
Bid Requirements	Page 3
Bidders Response and Contract	Page 5
Affidavit	Page 9
Specifications	Page 11

REQUIRED DOCUMENTS*

Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.

(County must be added as additional insured if awarded)

Bid deposits/bonds must be in the exact amount as stipulated in the bid.

Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)

Obtain receipts at <http://jeffersonmo.devnetwedge.com>

Or

A notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

A Notarized affidavit of work authorization and current business entity status with E-verification documentation (pages 9 & 10).

Agreement to be executed by the County upon approval by the County Council and County Executive (Bidder is required to complete company information and execute signature).

***BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**

1.0 BID REQUIREMENTS

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS" 

1.1 BID SUBMISSION:

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

1.2 BASIS OF BID AWARD:

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

1.3 BID AWARD:

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

1.4 BID PREPARATION:

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

1.5 MODIFICATION OR WITHDRAWAL OF BIDS:

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

1.6 LATE BIDS:

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

1.7 BID DEPOSITS/BONDS:

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

1.8 MATERIAL AVAILABILITY:

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

1.9 ALTERNATE BIDS:

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

1.10 INCORPORATION OF DOCUMENTS:

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

1.11 ADDENDA:

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. (www.jeffccmo.org).

1.12 INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. ☒ Required ☐ Not Required **Comprehensive General Liability Insurance**

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. ☒ Required ☐ Not Required **Professional Liability Insurance**

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

C. ☒ Required ☐ Not Required **Worker's Compensation Insurance:**
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

1.13 BID SUBMISSIONS

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, www.jeffcomo.org. **NO COPIES** of bid tabulations are sent to vendors.

2.0 BID RESPONSE AND CONTRACT

2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. Bid prices are **ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County)**. Prices shall be firm for ALL County departments and locations for term of the agreement.

2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

2.6 NON-EXCLUSIVE AGREEMENT:

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

2.7 DEFINITIONS:

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

2.8 INSPECTION, ACCEPTANCE AND APPROVALS:

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

2.9 WARRANTY:

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

2.10 PAYMENT:

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

2.11 CHANGE ORDER:

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

2.12 DELIVERIES:

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

2.13 RESPONSIBILITY FOR SUPPLIES:

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

2.14 SUBCONTRACTS:

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.



2.15 CHOICE OF LAW:

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

2.16 TERMINATION:

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
- D-1. If supplier fails to deliver the items required by the contract within the time specified; or
 - D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
 - D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

2.17 NOTICE AND SERVICE THEREOF:

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

2.18 CONTRACT TERM:

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

2.19 COMPLIANCE WITH APPLICABLE LAWS:

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

2.20 ACTS OF GOD:

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

2.21 SELLER'S INVOICES:

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

2.22 APPROVAL:

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

2.23 RENEWAL OPTION:

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: ☐ Individual: ☐ Partnership: ☒ Corporation.

2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:

Incorporated in the State of MO.

2.25 LITIGATION:

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

2.26 LANGUAGE: Bids and all related documents will only be accepted in the English Language.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now, Sherry Torregrossa (Name of Business Entity Authorized Representative) as President (Position/Title) first being duly sworn on my oath, affirm Happy Tails Animal Hospital (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Veterinary (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Happy Tails Animal Hospital (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to Veterinary (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature

Sherry Torregrossa
Printed Name

President
Title

6/9/14
Date

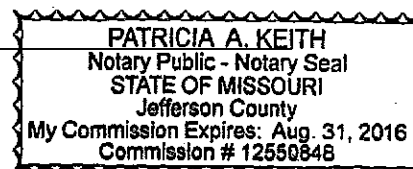
Subscribed and sworn to before me this 9th of June 2014. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of Jefferson, State of
(NAME OF COUNTY)

MO and my commission expires on Aug 31, 2016.
(NAME OF STATE) (DATE)

Patricia A. Keith
Signature of Notary

6-9-14
Date



AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that Happy Tails Animal Hospital (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Shirry Torregrossa

Authorized Business Entity

Representative's Name

(Please Print)

[Signature]

Authorized Business Entity

Representative's Signature

Happy Tails Animal Hospital 6-9-14

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☒ Enroll and participate in the E-Verify federal work authorization program
(Website: <http://www.dhs.gov/e-verify>;
Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☒ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

General Veterinarian Services Bid Specifications

Name of Veterinarian:	Sherry Torregrossa
Business address:	4202 Jeffco Blvd, Arnold, MO 63010
Business phone and fax numbers:	636-464-1038, 636-464-0734
State of Missouri Veterinarian License No.	005535

Sterilization of Animals**Dogs over 4 months of age****\$70.00 per dog****Cats over 4 months of age****\$70.00 per cat**

Instructions: This fee is all inclusive for sterilization service fees. When abnormal or unusual medical circumstances exist, which would result in more intense levels of care or service, additional fees may be charged only with the prior approval of the Animal Control Manager.

Bidding Information: The Veterinarian shall provide spay or neuter sterilizations of dogs and cats from the County at the rate indicated above per dog and per cat sterilization performed. The County will contact the Veterinarian for a sterilization appointment and shall deliver the animal to the Veterinarian's private practice office on the morning of the animal's scheduled surgery. The animal's owner will take possession of the animal from the Veterinarian's private practice office, following the procedure.

General Health Examination**DHLPP+ CVK, if needed****\$14.00 per puppy****FVRCP-C, if needed****\$14.00 per kitten****Intra-Nasal Bordatella****\$14.00 per dose****Rabies vaccinations, if needed****\$12.00 per animal****Heartworm Test****\$21.00 per animal****Fecal Examination****\$ 7.00 per animal****Feline Leukemia Test****\$30.00 per cat****Microchip, if requested by Animal Control****\$ 5.00 per animal**

Instructions: When animals are brought to the veterinarian's office from the Animal Control Center as part of an adoption, examination and treatment which exceed those indicated above must be approved by the animal's adoptive owner and will be paid by the adoptive owner. Services provided to animals delivered to the veterinarian's office by rescue groups will not be paid by the Animal Control Center.

Bidding Information:

- A. The Veterinarian shall provide General Health Examinations and Vaccinations, as needed, at the rates indicated above.
- B. The Veterinarian may provide any additional vaccinations as recommended to and/or requested by the animal's new owner, at rates determined by the Veterinarian and billed to the new owner.
- C. The County shall, whenever possible, microchip, de-worm, and administer initial DHLPP+CVK or FVRCP+C, and rabies vaccinations, to all animals prior to delivering the animal to the Veterinarian. The County will provide all available medical records to the Veterinarian when the animal is transported for sterilization or examination.

Office Visit, Examinations, Treatments and Euthanasia Services

Office Visit at Veterinarian's Private Practice

\$35.00 per office visit

Euthanasia services

\$15.00 per animal

Instructions: This "office-visit" fee will be charged once per office visit, per animal delivered for examination and treatment, and once per animal or group of animals delivered for euthanasia. Fees for examination and treatment will vary based on the animal's condition and needs. Examinations and treatment estimated to exceed \$500.00 must be approved by the Animal Control Manager prior to beginning the treatments. The euthanasia fee should be a flat fee that will reflect the combined costs of euthanasia solution, supplies and administration of the solution per animal euthanized.

Bidding Information:

A. Sick or injured animals brought into the Veterinarian's private practice office will be examined at the "office-visit" rate indicated above. The Veterinarian shall provide emergency medical examinations and treatments not to exceed the amount of \$500.00, report the findings to the Animal Control Manager and offer a recommended course of action. The Animal Control Manager will make the decision on a course of action based on the recommendation of the Veterinarian and County budgetary considerations, to provide treatments in excess of \$500.00.

B. An animal or group of animals delivered to the Veterinarian's private practice for euthanasia services shall constitute one "office-visit."

C. The Veterinarian shall provide euthanasia of animals for the County. The County shall deliver the animal(s) to the Veterinarian's Private Practice, when scheduled and the Veterinarian shall euthanize the animal(s) at the per-animal euthanized rate indicated above. This rate shall include the cost of any man-hours, sedatives and controlled substances necessary to perform euthanasia.

Please check which euthanasia services can be provided:

Humane euthanasia of sick or injured animals:

☒

Humane euthanasia due to public safety threat:

☒

Humane euthanasia of feral cats (animals):

☒

Humane euthanasia of wild, rabies suspect animals

☒

Humane euthanasia for shelter population control

☐

Additional Information:

Instructions: The following information will be including in the contract. These items do not require bidding, but are provided for the veterinarian's knowledge when considering their bid.

Bidding Information:

1. The Veterinarian shall apply for and obtain an Animal Care Facilities Act license from the Missouri Department of Agriculture prior to rescuing animals from the County and placing said animals up for adoption or rescue through the Veterinarian's Private Practice.
2. Veterinarian understands that this is not an exclusive contract. The County reserves the right to enter into multiple contracts for veterinary services.
3. The term of this agreement is for one year from the date of its execution. The County may extend the length of the term of this agreement for an additional one year term. Any extension must be approved by the County in writing. This agreement may be terminated by either party by providing thirty (30) days written notice to the other party.
4. Both the County and the Veterinarian agree that the Veterinarian will act as an independent contractor in the performance of its duties under this agreement. Accordingly, the Veterinarian shall



be responsible for payment of all taxes including Federal, State and local taxes arising out of the Veterinarian's activities in accordance with this agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

5. The Veterinarian shall not assign any rights or delegate any duties under this agreement without the express written consent of the County.

Additional information: _____

A handwritten signature or set of initials, possibly 'JL', written in dark ink over a horizontal line.

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this _____ day of _____ 2014:

Happy Tails Animal Hospital County of Jefferson, State of Missouri
Company Name DBA1 Animal House Veterinary Hospital

[Signature]
Signature
Sherry Torrepessa
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____
4202 Jeffco Blvd.
Arnold, MO 63010
Phone: 636-464-1038

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]
County Auditor

APPROVED AS TO FORM

[Signature]
County Counselor

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Personal Property Account 041878, Tax Year 2013

Generated 6/9/2014 at 12:47:4

Account Information		
Tax Year 2013	Return Status Completed	Date Returned 05/28/2013
Tax Code C6RFRA - C6RFRA	City Entire County	Account Type BUSINESS
Owner Name and Address HAPPY TAILS VETERINARY HOSPITAL 4202 JEFFCO BLVD ARNOLD, MO 63010	Tax Rate 6.8692	Total Tax \$2,061.45
Site Address	Mailing Name and Address	

Item Information			
Item	Product Code	Quantity	Assessed Value
BUSINESS VALUE		1	30,010
Total			30,010

Tax Payment Information	
Tax Billed	\$2,061.45
Penalty Billed	\$428.83
Cost Billed	\$100.00
Total Billed	\$2,590.28
Total Paid	\$0.00
Total Unpaid	\$2,590.28

Tax Due Amounts	
If Paid In...	Amount Due Is...
June 2014	\$2,590.28
July 2014	\$2,636.53
August 2014	\$2,682.79
September 2014	\$2,729.05
October 2014	\$2,729.05
November 2014	\$2,729.05
December 2014	\$2,729.05

Payment History		
Tax Year	Total Due	Total Paid
2013	\$2,590.28	\$0.00
2012	\$1,983.72	\$1,983.72
2011	\$1,956.88	\$1,956.88
2010	\$0.00	\$0.00
2009	\$4,471.26	\$4,471.26
2008	\$3,974.73	\$3,974.73

Taxing Bodies		
District	Tax Rate	Extension
ROCK AMBULANCE	0.210000	\$63.02
JEFFERSON COLLEGE	0.340200	\$102.09
COUNTY TAX	0.029000	\$8.70
ROCK COMM FIRE	0.931100	\$279.42
HEALTH UNIT TAX	0.075000	\$22.51

Taxing Bodies		
LIBRARY / C1 & C6	0.176400	\$52.94
MENTAL HEALTH TAX	0.093900	\$28.18
PARK TAX	0.028000	\$8.40
ROAD & BRIDGE TAX	0.211800	\$63.56
FOX SCHOOL	4.649900	\$1,395.45
JC DEV DISABILITIES	0.093900	\$28.18
STATE TAX	0.030000	\$9.00
Total	6.869200	\$2,061.45

Images
No images found.

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Parcel 09-3.0-05.0-3-002-003., Tax Year 2013 Payable
December 31, 2013
Generated 6/9/2014 at 12:43:10

Parcel Information**Parcel Number:** 09-3.0-05.0-3-002-003.**Owner's Name:** NELSON-TORREGROSSA DEV LLC**Mailing Address:** 4202 JEFFCO BLVD
ARNOLD, MO 63010**Site Address:** 4202 JEFFCO BLVD
ARNOLD, MO 63010**Prop Class:** Commercial**Occupancy:** S-Office - Single**School:** SCHC6**Fire:** FIRRF**Ambulance:** AMBRA**Road:** ROAD**City:**

Payments	
Tax Billed	\$3,803.44
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$3,803.44
Amount Paid	\$3,803.44
Total Unpaid	\$0.00
Date Paid	12/31/2013
Paid By	NELSON-TORREGROSSA DEV LLC

Payment History		
Tax Year	Total Due	Total Paid
2014	\$0.00	\$0.00
2013	\$3,803.44	\$3,803.44
2012	\$3,664.85	\$3,664.85
2011	\$3,617.03	\$3,617.03
2010	\$4,096.61	\$4,096.61
2009	\$3,584.44	\$3,584.44
2008	\$3,872.76	\$3,872.76
2007	\$3,548.38	\$3,548.38
2006	\$3,398.38	\$3,398.38

Legal Descriptions					
Legal Description	Section/Township/Range	Plat Document Number	Plat Book	Plat Page	Plat Date
YOUNGERMAN E PT LOT 1	05 42 6				

Related Names					
Name	Relationship	Deed Document Number	Deed Book	Deed Page	Deed Date
NELSON-TORREGROSSA DEV LLC	Property Owner	050059174			10/03/2005

Site Addresses			
House Number	House Number Suffix	Street Name	
4202		JEFFCO BLVD	
City	State	Zip Code	Location
ARNOLD	MO	63010	



Taxing Bodies		
District	Tax Rate	Extension
ROCK AMBULANCE	0.2100	\$112.35
JEFFERSON COLLEGE	0.3402	\$182.01
COUNTY TAX	0.0290	\$15.52
ROCK COMM FIRE	0.9311	\$498.14
HEALTH UNIT TAX	0.0750	\$40.13
LIBRARY / C1 & C6	0.1764	\$94.37
MENTAL HEALTH TAX	0.0939	\$50.24
PARK TAX	0.0280	\$14.98
ROAD & BRIDGE TAX	0.2118	\$113.31
FOX SCHOOL	4.6499	\$2,487.70
JC DEV DISABILITIES	0.0939	\$50.24
STATE TAX	0.0300	\$16.05
MERCHANT SUR TAX	0.2400	\$128.40
Total	7.1092	\$3,803.44

Veterinary Hospital (Structure 1 of 2)			
Property Type	Description	Total Living Area (sq. ft.)	Year Built
COM - Commercial	Veterinary Hospital	0	1999
Basement			
	100.00		
Section 1			
	100.00	Base Cost	1222.00
Exterior Walls	1222.00	Heating & Cooling	1222.00
Physical & Functional	54.00	PAVING	1200.00
Area(Square Ft.)			

Shed Office Structure (Structure 2 of 2)			
Property Type	Description	Total Living Area (sq. ft.)	Year Built
COM - Commercial	Shed Office Structure	0	1999
Basement			
	100.00		
Section 1			
	100.00	Base Cost	528.00
Exterior Walls	528.00	Heating & Cooling	528.00
Physical & Functional	75.00		
Area(Square Ft.)			

Assessments			

Assessments						
Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	108,900	34,800	58,300	18,700	167,200	53,500
Form 11a	108,900	34,800	58,300	18,700	167,200	53,500
Form 11	108,900	34,800	58,300	18,700	167,200	53,500
Prior Year	108,900	34,800	58,300	18,700	167,200	53,500

Images	
	



One Tower Square, Hartford, Connecticut 06183

COMMON POLICY DECLARATIONS

OFFICE PAC

BUSINESS: VETERINARIANS

POLICY NO.: 680-9926N442-ACJ-14

ISSUE DATE: 01-02-14

INSURING COMPANY:

TRAVELERS CASUALTY INSURANCE COMPANY OF AMERICA

1. NAMED INSURED AND MAILING ADDRESS:

NELSON TORREGROSSA DEVELOPMENT
& ANIMAL HOUSE VET HOSPITAL
4202 JEFFCO BOULEVARD

ARNOLD MO 63010

2. POLICY PERIOD: From 01-25-14 to 01-25-15 12:01 A.M. Standard Time at your mailing address.

3. DESCRIPTION OF PREMISES:

PREM. LOC. NO.	BLDG. NO.	OCCUPANCY	ADDRESS (same as Mailing Address unless specified otherwise)
01	01	VETERINARIANS	4202 JEFFCO BOULEVARD ARNOLD MO 63010

4. COVERAGE PARTS AND SUPPLEMENTS FORMING PART OF THIS POLICY AND INSURING COMPANIES

COVERAGE PARTS and SUPPLEMENTS	INSURING COMPANY
Businessowners Coverage Part	ACJ
Commercial Inland Marine Coverage Part	ACJ

5. The COMPLETE POLICY consists of this declarations and all other declarations, and the forms and endorsements for which symbol numbers are attached on a separate listing.

6. SUPPLEMENTAL POLICIES: Each of the following is a separate policy containing its complete provisions.

POLICY	POLICY NUMBER	INSURING COMPANY
--------	---------------	------------------

DIRECT BILL

7. PREMIUM SUMMARY:

Provisional Premium	\$	1,361.00
Due at Inception	\$	
Due at Each	\$	

NAME AND ADDRESS OF AGENT OR BROKER

COUNTERSIGNED BY:

AVMA-HUB INTER'L MIDWEST CSV88

55 E JACKSON BLVD

CHICAGO

IL 60604

IL TO 19 02 05 (Page 1 of 01)

Office: NATL PRGM-ST PAUL DOWN

Authorized Representative

DATE: _____



One Tower Square, Hartford, Connecticut 06183

BUSINESSOWNERS COVERAGE PART DECLARATIONS

OFFICE PAC

POLICY NO.: 680-9926N442-ACJ-14

ISSUE DATE: 01-02-14

INSURING COMPANY:

TRAVELERS CASUALTY INSURANCE COMPANY OF AMERICA

POLICY PERIOD:

From 01-25-14 to 01-25-15 12:01 A.M. Standard Time at your mailing address.

FORM OF BUSINESS: LLC

COVERAGES AND LIMITS OF INSURANCE: Insurance applies only to an item for which a "limit" or the word "included" is shown.

COMMERCIAL GENERAL LIABILITY COVERAGE

OCCURRENCE FORM

	LIMITS OF INSURANCE	
General Aggregate (except Products-Completed Operations Limit)	\$	4,000,000
Products-Completed Operations Aggregate Limit	\$	4,000,000
Personal and Advertising Injury Limit	\$	2,000,000
Each Occurrence Limit	\$	2,000,000
Damage to Premises Rented to You	\$	300,000
Medical Payments Limit (any one person)	\$	5,000

BUSINESSOWNERS PROPERTY COVERAGE

DEDUCTIBLE AMOUNT: Businessowners Property Coverage: \$ 500 per occurrence.
Building Glass: \$ 500 per occurrence.

BUSINESS INCOME/EXTRA EXPENSE LIMIT: Actual loss for 12 consecutive months

Period of Restoration-Time Period: Immediately

ADDITIONAL COVERAGE:

Fine Arts: \$ 25,000

Other additional coverages apply and may be changed by an endorsement. Please read the policy.

SPECIAL PROVISIONS:

**COMMERCIAL GENERAL LIABILITY COVERAGE
IS SUBJECT TO A GENERAL AGGREGATE LIMIT**



ONE TOWER SQUARE
HARTFORD, CT 06183

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE V INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (XCUB-3658T82-4-14)

RENEWAL OF (XCUB-3658T82-4-13)

INSURER: THE STANDARD FIRE INSURANCE COMPANY

NCCI CO CODE: 15245

1.

INSURED:

NELSON TORREGROSSA DEVELOPMENT
SEE ENDORSEMENT WC 99 06 01
4202 JEFFCO BOULEVARD
ARNOLD MD 63010

PRODUCER:

AVMA-HUB INTER L MIDWEST
55 E JACKSON BLVD
CHICAGO IL 60604

Insured is LLC

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from 01-25-14 to 01-25-15 12:01 A.M. at the insured's mailing address.

3. A. **WORKERS COMPENSATION INSURANCE:** Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:

MO

B. **EMPLOYERS LIABILITY INSURANCE:** Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident:	\$	500000	Each Accident
Bodily Injury by Disease:	\$	500000	Policy Limit
Bodily Injury by Disease:	\$	500000	Each Employee

C. **OTHER STATES INSURANCE:** Part Three of the policy applies to the states, if any, listed here:

AL AR AZ CA CO CT DC DE FL GA HI IA ID IL IN KS KY LA MA MD ME MI
MN MS MT NC NE NH NJ NM NV NY OK OR PA RI SC SD TN TX UT VA VT WI
WV

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS - EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made ANNUALLY.

DATE OF ISSUE: 01-02-14 KW

OFFICE: NATL PRGM-ST PAUL 19Q

PRODUCER: AVMA-HUB INTER L MIDWEST

DIRECT BILL

CSV88



Company ID Number: 788822

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Happy Tails Animal Hospital (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.



Company ID Number: 788822

Approved by:

Employer Happy Tails Animal Hospital	
Name (Please Type or Print) Sherry Torregrossa	Title
Signature Electronically Signed	Date 06/09/2014
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 06/09/2014

Sponsored by **AVMA****PLIT**

Veterinary Professional Liability Insurance Policy Certificate of Insurance

This policy provides occurrence coverage. Please review the policy carefully.

ITEM 1: Insured by the stock company below and hereinafter called the Company**Zurich American Insurance Company**

U-VPL-103-A-CW (07/04)

ITEM 2: Named Certificate Holder, member number, IRC, and address

Sherry Ann Torregrossa, DVM
4202 Jeffco Boulevard
Arnold, MO 63010

Master Policy Number:

EOL 5241302 -09

Certificate Number:

VETPRO036013

**FOR INFORMATION OR TO FILE A CLAIM
PLEASE CALL (800) 228-7548**

ITEM 3: Policy Period

From: 01/01/2014

To: 01/01/2015

12:01 am Standard time at the address of the Named Certificate Holder as stated herein

ITEM 4: Limits of Liability

Each claim \$ 100,000

Aggregate \$ 300,000

<u>Member Name</u>	<u>Member No.</u>	<u>IRC</u>	<u>Class</u>
Sherry Torregrossa	89964	17	IV

ITEM 5: Premium and coverage summary

Primary Professional Liability	\$173.00
Veterinary License Defense	\$69.00
Professional Extension Endorsement (Animal Bailee)	\$16.00

TOTAL DUE: \$258.00

ITEM 6: Forms Attached at Issuance:

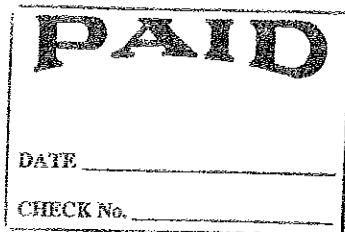
U-VPL-100-A CW (07/04); U-VPL-103-A CW (07/04); U-GU-1041-A (03/11); U-VPL-134-A MO (09/04); U-VPL-153-A MO (11/04); U-VPL-154-A MO (11/04); U-GU-319-F (01/09)

ITEM 7: Schedule of Plan Numbers and location(s) for Professional Extension Endorsement (Animal Bailee) / Embryo and Semen Storage (if purchased):
For additional locations, please see the attached page

Location Number/AddressExtension Plan Embryo Plan

1: 4202 Jeffco Boulevard
Arnold, MO 63128

Plan 1

**ITEM 8: Veterinary Professional Liability Regulatory Action License Defense Coverage endorsement (if purchased):**

Limit: \$ 25,000

Authorized Signature

This Certificate of Insurance is issued off the Master Policy held by the American Veterinary Medical Association (AVMA) Professional Liability Insurance Trust. By acceptance of this policy the **Named Certificate Holder** agrees that the statements in the certificate and the application and any attachments hereto are the **Named Certificate Holder's** agreements and representations and that this policy embodies all agreements existing between the **Named Certificate holder** & the **Company** or any of its representatives relating to this insurance.

Notice to the Company:

Zurich North American-Specialties Claims
Attn: Professional Liability-Claim Department
P.O. Box 307010, Jamaica, NY 11430-7010



Animal House Veterinary Hospital <animalhousevetstl@gmail.com>

AVMA PLIT Certificate of Insurance

6 messages

Tillman, Chelsey <Chelsey.Tillman@hubinternational.com>
To: "animalhousevetstl@gmail.com" <animalhousevetstl@gmail.com>

Mon, Jun 9, 2014 at 3:52 PM

Hello,

Enclosed is a copy of your current Professional Liability policy. It has been paid in full. If you have any other questions or concerns, please let me know. We can be reached by email at info@avmaplit.com or by phone: (800) 228-7548 option 2.

Sincerely,

Chelsey Tillman

AVMA PLIT

Program Representative

HUB International Midwest Limited

55 E. Jackson Blvd.

Chicago, IL 60604

**MO_VETPRO036013_CO[1].pdf**

73K

Animal House Veterinary Hospital <animalhousevetstl@gmail.com>
To: "Tillman, Chelsey" <Chelsey.Tillman@hubinternational.com>

Mon, Jun 9, 2014 at 4:03 PM

This still says total due, however we did pay this. Is there a copy that states paid?

[Quoted text hidden]

JEFFERSON COUNTY TAX RECEIPT
2013 PERSONAL PROPERTY

6/10/2014 10:48 AM

ACCOUNT #: 041878

RECEIPT#: 2013172329

TOTAL VALUATION: 30,010

BETH MAHN, COLLECTOR

729 MAPLE ST., STE 36

HILLSBORO, MO 63050

PHONE: (636) 797-5406

Email: bmahn@jeffcomo.org

HAPPY TAILS VETERINARY HOSPITAL
4202 JEFFCO BLVD
ARNOLD, MO 63010

PROPERTY DESCRIPTION

BUSINESS VALUE

Total Value: 30,010

TAX DISTRICT

	TAX
COUNTY TAX	8.70
FOX SCHOOL	1,395.45
HEALTH UNIT TAX	22.51
JC DEV DISABILITIES	28.18
JEFFERSON COLLEGE	102.09
LIBRARY / C1 & C6	52.94
MENTAL HEALTH TAX	28.18
PARK TAX	8.40
ROAD & BRIDGE TAX	63.56
ROCK AMBULANCE	63.02
ROCK COMM FIRE	279.42
STATE TAX	9.00

TOTAL TAXES 2,061.45

PENALTY/FEE

	PEN/FEE
PENALTY FEES	169.46
PENALTY INTEREST PAID	259.37
Personal Property Filing Penalty Paid	100.00

TOTAL PENALTY/FEES 528.83

TOTAL PAID 2,590.28

PAID

Validated By

Beth Mahn, Jefferson County Collector
Dorothy Stafford, Jefferson County Auditor

DATE: 06/10/2014 STATEMENT TOTAL: 2,590.28 TOTAL PAID: 2,590.28 RECEIPT#: 2013172329

PERSONAL PROPERTY

This card is for your convenience in licensing your vehicles. Please cut or tear it out, place it in your wallet, and take it with you to the License Bureau.

2013 Jefferson County Personal Property Tax Receipt
I, BETH MAHN, Collector of Jefferson County, MO
do hereby certify that 041878

HAPPY TAILS VETERINARY HOSPITAL
4202 JEFFCO BLVD
ARNOLD, MO 63010

Has Paid Personal Taxes For The Year 2013 On The
Following Vehicles Described Below: