



1       **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best  
2 interest of the County to award the bids and proposals to Reuther Ford Inc. for a term  
3 from 08-25-14 to 08-24-15 upon approval by the County Council and County Executive  
4 for the total amount up to **\$1,000,000.00** subject to budgetary limitations.

5       **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
6 **COUNCIL, AS FOLLOWS:**

7       Section 1.     The County awards the following bids and proposals which are  
8 incorporated by this reference as if fully set out herein, to the lowest and best vendor  
9 bidding for each respective item or service as follows:

10                               BID NAME

11                               2015 Vehicles

12                               TERM

13                               08-25-14 to 08-24-15

14                               Upon approval by the County Council and County Executive

15                               AMOUNT

16                               Up to **\$1,000,000.00**

17                               subject to budgetary limitations

18                               AWARDED BIDDER

19                               Reuther Ford Inc.

20       Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
21 County Executive to execute the agreement incorporated by Reference as Exhibit "A"  
22 and any agreements or contracts necessary to effectuate the award of the bids and

1 proposals set forth in this Ordinance. The County Executive is further authorized to take  
2 any and all actions necessary to carry out the intent of this Ordinance. An unexecuted  
3 copy of the Agreement is attached hereto as Exhibit "A" and incorporated herein, by  
4 reference.

5 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
6 thereto, and any contracts or agreements shall be maintained by the Department of the  
7 County Clerk consistent with the rules and procedures for the maintenance and retention  
8 of records as promulgated by the Secretary of State.

9 Section 4. This Ordinance shall be in full force and effect from and after its  
10 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
11 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, George Engelbach	<u>Yes</u>
Council Member District 5, Terri Kreidler	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, Kelly Waymon	<u>Absent</u>

THE ABOVE BILL ON THIS 25th DAY OF August, 2014:

✓ PASSED             FAILED

  
Renee Reuter, County Council Chair

  
Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY  
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,  
MISSOURI, THIS 27<sup>TH</sup> DAY OF AUGUST, 2014.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN  
OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 2014.

Kenneth B. Waller  
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner  
Wes Wagner, County Clerk

BY: Amy A'Voce

First Reading: 08-25-2014



**JEFFERSON COUNTY**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
 729 MAPLE ST / PO BOX 100  
 HILLSBORO MO 63050  
 WWW.JEFFCOMO.ORG

ORIGINAL

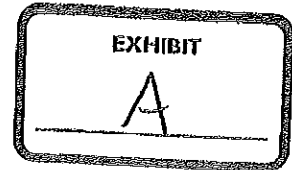
**Invitation for Bid: 2015 VEHICLES**

**Date Issued: 7-15-14**

**BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, AUGUST 12, 2014, AT 2:00 P.M. LOCAL TIME.**

**Specification  
Contact:**

**DAVID MIKUSCH**  
 Department of the Fleet Services  
 636-797-6017



**Contract  
Contact:**

**VICKIE PRATT**  
 Department of Administrative Services  
 636-797-5382

**Mail (3) Three  
Complete Copies  
With Vendor And  
Bid Information As  
Shown In Sample:**

**SAMPLE ENVELOPE**

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)	

**Contract Term:**

UPON APPROVAL OF THE  
 COUNTY COUNCIL AND  
 COUNTY EXECUTIVE

**Vendor  
Information:**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

Reuther Ford Inc Steven Hassell  
 Company Name Authorized Agent (Print)  
1325 McVett Rd. Steven Hassell  
 Address Signature  
Herculaneum MO. 63048 Fleet Mgr  
 City/State/Zip Code Title  
636-464-9000 7-21-2014 43-1621944  
 Telephone # Date Tax ID #  
Steveh@reuther-auto.com 636-464-1593  
 E-mail Fax #

*[Handwritten signature/initials]*

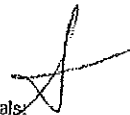
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**\*REQUIRED DOCUMENTS\***

1. **Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.**  
(County must be added as additional insured if awarded)
- 2a. **Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)**  
Obtain receipts at <http://jeffersonmo.devnetwedge.com>  
Or
- 2b. **A notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.**
3. **A Notarized affidavit of work authorization and current business entity status with E-verification documentation (pages 9 & 10).**
4. **Cooperative Bid Form (page 11)**
5. **Agreement to be executed by the County upon approval by the County Council and County Executive (Bidder is required to complete company information and execute signature).**
6. **Bid deposits/bonds must be in the exact amount as stipulated in the bid. (if required)**

**\*BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**



**1.0 BID REQUIREMENTS**

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS" 

**1.1 BID SUBMISSION:**

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

**1.2 BASIS OF BID AWARD:**

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

**1.3 BID AWARD:**

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

**1.4 BID PREPARATION:**

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

**1.5 MODIFICATION OR WITHDRAWAL OF BIDS:**

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

**1.6 LATE BIDS:**

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

**1.7 BID DEPOSITS/BONDS:**

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

**1.8 MATERIAL AVAILABILITY:**

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

**1.9 ALTERNATE BIDS:**

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to



bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

**1.10 INCORPORATION OF DOCUMENTS:**

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

**1.11 ADDENDA:**

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. ([www.jeffco.mo.org](http://www.jeffco.mo.org)).

**1.12 INSURANCE:**

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. ( X )Required ( ) Not Required Comprehensive General Liability Insurance

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. ( X )Required ( ) Not Required Professional Liability Insurance

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

C. ( X )Required ( ) Not Required Worker's Compensation Insurance:  
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

**1.13 BID SUBMISSIONS**

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine

ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

**1.14 BID OPENINGS**

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

**1.15 BID TABULATIONS**

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, [www.jeffcommo.org](http://www.jeffcommo.org). **NO COPIES** of bid tabulations are sent to vendors.

**2.0 BID RESPONSE AND CONTRACT**

**2.1 BIDDER REPRESENTATIONS:**

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

**2.2 TAXES:**

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

**2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:**

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

**2.4 PRICE:**

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Bid prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County).** Prices shall be firm for ALL County departments and locations for term of the agreement.

**2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:**

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

**2.6 NON-EXCLUSIVE AGREEMENT:**

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

**2.7 DEFINITIONS:**

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract means Binding Agreement, Contract, Request for Purchase, Order.

**2.8 INSPECTION, ACCEPTANCE AND APPROVALS:**

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

**2.9 WARRANTY:**

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

**2.10 PAYMENT:**

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

**2.11 CHANGE ORDER:**

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

**2.12 DELIVERIES:**

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

**2.13 RESPONSIBILITY FOR SUPPLIES:**

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

**2.14 SUBCONTRACTS:**

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.

**2.15 CHOICE OF LAW:**

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

**2.16 TERMINATION:**

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
  - D-1. If supplier fails to deliver the items required by the contract within the time specified; or
  - D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
  - D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

**2.17 NOTICE AND SERVICE THEREOF:**

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

**2.18 CONTRACT TERM:**

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

**2.19 COMPLIANCE WITH APPLICABLE LAWS:**

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

**2.20 ACTS OF GOD:**

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

**2.21 SELLER'S INVOICES:**

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

**2.22 APPROVAL:**

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

**2.23 RENEWAL OPTION:**

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: ☐ Individual: ☐ Partnership: ☒ Corporation.

**2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:**

Incorporated in the State of MO.

**2.25 LITIGATION:**

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

**2.26 LANGUAGE:** Bids and all related documents will only be accepted in the English Language.

### AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Steven Hassell (Name of Business Entity Authorized Representative) as Fleet Mgr. (Position/Title) first being duly sworn on my oath, affirm Rutherford Ford Inc. (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Jefferson Co Bid (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Rutherford Ford Inc. (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to Jefferson Co Bid (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

*In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)*

Steven Hassell  
Authorized Representative's Signature

Steven Hassell  
Printed Name

Fleet Mgr.  
Title

7-21-2014  
Date

Subscribed and sworn to before me this 21 of July 2014 I am  
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of JEFFERSON, State of  
(NAME OF COUNTY)

Missouri and my commission expires on 3-23-2018.  
(NAME OF STATE) (DATE)

Jane C. Smith  
Signature of Notary

7-21-2014  
Date



JANE C. SMITH  
My Commission Expires  
March 23, 2018  
Jefferson County  
Commission #14519829

**AFFIDAVIT OF WORK AUTHORIZATION**

(Continued)

**CURRENT BUSINESS ENTITY STATUS**

I certify that Reuther Ford Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Steven Hassell  
Authorized Business Entity  
Representative's Name  
(Please Print)

Steven Hassell  
Authorized Business Entity  
Representative's Signature

Reuther Ford Inc  
Business Entity Name

2-21-2014  
Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☐ Enroll and participate in the E-Verify federal work authorization program  
(Website: <http://www.dhs.gov/e-verify>;  
Phone: 888-464-4218; Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

## COOPERATIVE BID FORM

Bid Name: \_\_\_\_\_

**INSTRUCTIONS:** Bidders MUST fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

### COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020, K.3., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

**Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?**

Yes 1 No \_\_\_\_\_

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, *is not a prerequisite for award*, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

**Bidders are encouraged to extend contract prices to Municipalities and any other tax-supported entities.**

If agreeable to the above, state the minimum dollar value *per order* you will require from a Municipality or any other tax-supported entity (this shall not apply to Jefferson County, Missouri Government, Departments or Divisions):

MINIMUM DOLLAR VALUE PER ORDER: \$ 100.00

BY: Steven Hassell

TITLE: Fleet Mgr.

COMPANY: Rutherford Inc

#### CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone 636-464-9000 E-mail Steven@Rutherford-Auto.com

**THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO  
JEFFERSON COUNTY, MISSOURI**



SPECIFICATIONS

Request for Bid:

This request for bid is for the purchase **2015 Ford Explorer 4-Door** to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

ADDITIONAL OPTIONS:

ORDER CODE:

4DR 4WD Base .112.6" WB

K8B ✓

Oxford White

YZ ✓

Cloth Bucket

7 ✓

Med Lt Stone

L ✓

3.5L V6 TIVCT

100A ✓

6-Speed Auto Tran

998 ✓

P245/65R17 A/S

T7Y ✓

Front License Plate Bracket

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 33,495.<sup>00</sup>

Discount \$ 7482.<sup>00</sup>

Net Price \$ 26,013.<sup>00</sup>

*Must order By Aug 31ST  
To Hold Price. Per Ford.)*

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 13:52:07

==&gt;

Dealer: F53081

2015 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9999 Priority: J2 Ord FIN: QA205 Order Type: 5B Price Level: 520

Ord Code: 100A Cust/Flt Name: COUNTYOF JEFF PO Number: \*

RETAIL DLR INV

RETAIL DLR INV

K8B 4DR 4WD BASE \$32600 \$30726.00 B4A NET INV FLT OPT NC \$7.00

.112.6" WB DEST AND DELIV 895 895.00

YZ OXFORD WHITE TOTAL BASE AND OPTIONS 33495 29927.01

7 CLOTH BUCKET TOTAL 33495 29927.01

L MED LT STONE \*THIS IS NOT AN INVOICE\*

100A EQUIP GRP

998 .3.5L V6 TIVCT NC NC

44J .6-SPD SST TRANS NC NC

T88 .P245/60R18 A/S

FRT LICENSE BKT NC NC

SLCT SHFT TRANS

FLEX FUEL

SP DLR ACCT ADJ (1305.00)

SP FLT ACCT CR (407.00)

FUEL CHARGE 11.01

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086

8

**Request for Bid:**

This request for bid is for the purchase **2015 Ford Escape** to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

**ADDITIONAL OPTIONS:**

**ORDER CODE:**

SE 4WD	U9G ✓
Oxford White	YZ ✓
Cloth Buckets	7 ✓
Charcoal Black	B ✓
Equip Grp	200A ✓
1 .6L Ecoboost	99X ✓
6 — Speed Autotrans	446 ✓
P235/55R17 A/S	TJL ✓

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 27,705.00  
Discount \$ 5884.00  
Net Price \$ 21,821.00

CNGP530

VEHICLE ORDER CONFIRMATION

07/21/14 13:56:33

==>

Dealer: F53081

2015 ESCAPE

Page: 1 of 1

Order No: 9999 Priority: J4 Ord FIN: QA205 Order Type: 5B Price Level: 520

Ord Code: 200A Cust/Flt Name: COUNTYOF JEFF PO Number: \*

RETAIL DLR INV

RETAIL DLR INV

U9G SE 4WD \$27300 \$25457.00 SYNC AND SOUND DISCOUN \$(490) \$(428.00)

.105.9" WB

TOTAL

27705 24531.34

YZ OXFORD WHITE

\*THIS IS NOT AN INVOICE\*

7 CLOTH BUCKETS

B CHARCOAL BLACK

200A EQUIP GRP

99X .1.6L ECOBOOST NC NC

446 .6-SPD AUTOTRANS NC NC

TJL .235/55R17 A/S NC NC

SP DLR ACCT ADJ (1072.00)

SP FLT ACCT CR (335.00)

FUEL CHARGE 7.34

B4A NET INV FLT OPT NC 7.00

DEST AND DELIV 895 895.00

TOTAL BASE AND OPTIONS 28195 24959.34

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086

**Request for Bid:**

This request for bid is for the purchase **2015 Ford F250** to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

**ADDITIONAL OPTIONS:**

**ORDER CODE:**

4X4 SD RC

F2B



Oxford White

Z1



Vinyl 40/20/40

A



Prof Equipment Package

600A



AC

572



AM/FM

6.2 EFI V-8

996



6 Speed Auto Tran

44P



LT 245 75 BSW

TBK



3.73 Reg Axle

X37



10000 GVWR

Power Windows and Door Locks

Bed Delete Option

\$

15337

Options

Extended Cab Option

\$

2618.00

Snow Plow Prep Package (473)

\$

73.00

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$

35,930.00

Discount \$

13,548

Net Price \$

22,382.00

PRICE BID 4X4 RC (Add For Option Extended CAB  
OR Snow Plow  
PAC

AF

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 14:03:20

==&gt;

Dealer: F53081

2015 F-SERIES SD

Page: 1 of 1

Order No: 9999 Priority: J2 Ord FIN: QA205 Order Type: 5B Price Level: 515

Ord Code: 600A Cust/Flt Name: COUNTYOF JEFF PO Number: \*

RETAIL DLR INV

RETAIL DLR INV

F2B F250 4X4 SD R/C \$33840 \$31217.00

JOB #1 BUILD

137" WHEELBASE

10000# GVWR PKG

Z1 OXFORD WHITE

SPARE TIRE/WHL3

NC

NC

A VNYL 40/20/40

12.5K TRLR HTCH

NC

NC

S STEEL

TELE TT MIR-PWR

500A PREF EQUIP PKG

JACK

.XL TRIM

SP DLR ACCT ADJ

(1389.00)

.TRAILER TOW PKG

SP FLT ACCT CR

(434.00)

572 .AIR CONDITIONER

NC

NC

FUEL CHARGE

22.02

.AM/FM STER/CLK

B4A NET INV FLT OPT

NC

7.00

996 .6.2L EFI V8 ENG

NC

NC

DEST AND DELIV

1195

1195.00

44P 6-SPD AUTOMATIC

NC

NC

TOTAL BASE AND OPTIONS

35930

31381.02

TBK .LT245 BSW AS 17

TOTAL

35930

31381.02

X37 3.73 REG AXLE

NC

NC

\*THIS IS NOT AN INVOICE\*

90L PWR EQUIP GROUP

895

763.00

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

9099 - PRESS F4 TO SUBMIT

QC08086

8

**Request for Bid:**

This request for bid is for the purchase **2015 Ford F450 Super Duty Regular Cab XL Chassis** to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

6.8L Gas V-10 ✓

Dual Rear Wheels ✓

Air Conditioning ✓

Oxford White ✓

60" CA ✓

\$ 27,514.00

**ADDITIONAL OPTIONS:**

4 Wheel Drive (Manual Locking Hubs)

\$ \$ 2676.00

Power Windows and Door Locks

\$ \$ 763.00

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 36,750.00

Discount \$ 9236.00

Net Price \$ 27,514.00 Bid without Additional Options.

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 14:23:33

==&gt;

Dealer: F53081

2015 F-SERIES SD

Page: 1 of 1

Order No: 9999 Priority: J2 Ord FIN: QA205 Order Type: 5B Price Level: 515

Ord PEP: 650A Cust/Flt Name: COUNTYOF JEFF PO Number: ^

	RETAIL	DLR INV		RETAIL	DLR INV
F4G	F450 4X2 CHAS/C \$35555	\$32800.00	425	50 STATE EMISS	NC NC
	165" WHEELBASE			JOB #1 BUILD	
Z1	OXFORD WHITE			SP DLR ACCT ADJ	(1423.00)
A	VNYL 40/20/40			SP FLT ACCT CR	(444.00)
S	STEEL			FUEL CHARGE	29.36
650A	PREF EQUIP PKG		B4A	NET INV FLT OPT	NC 7.00
	.XL TRIM			DEST AND DELIV	1195 1195.00
572	.AIR CONDITIONER	NC	NC	TOTAL BASE AND OPTIONS	36750 32164.36
	.AM/FM STER/CLK			TOTAL	36750 32164.36
99Y	6.8L EFI V10 EN	NC	NC	*THIS IS NOT AN INVOICE*	
44T	5-SPD AUTOMATIC	NC	NC		
TFB	.225 BSW AS 19.5				
X48	4.88 REG AXLE	NC	NC		
	LESS TPMS				
	16500# GVWR PKG				

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

3099 - PRESS F4 TO SUBMIT

QC08086

6



**Request for Bid:**

This request for bid is for the purchase **2015 Ford Utility Police Interceptor** to be used by Jefferson County Sheriff's Office.

Please bid the following items showing the current price, discount and net price.

**Police Interceptor 500A**

SERIES:

Utility Police Interceptor AWD (incl. D&D)

ORDER CODE:

K8A ✓

ADDITIONAL OPTIONS:

Interior Upgrade Package

65U ✓

Front Headlamp/Police Interceptor Housing Only

86P ✓

License Plate Bracket -- Front

153 ✓

Dark Car Feature -- Courtesy lamp disable when any door is opened

43D ✓

Spot Lamp -- Incandescent Bulb -- Driver only

51Y ✓

Noise Suppression Bonds (Ground Straps)

60R ✓

WHEEL OPTION:

18" 5-spoke painted black steel wheels with center caps

PAINT NAME:

Arizona Beige Metallic

ORDER CODE:

~~AQ~~ ✓ E3

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 31,930.00

Discount \$ 6,206.00

Net Price \$ 25,724.00

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 14:28:32

==&gt;

Dealer: F53081

2015 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9999 Priority: J2 Ord FIN: QA205 Order Type: 5B Price Level: 515

Ord Code: 500A Cust/Flt Name: COUNTYOF JEFF PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
K8A	4DR AWD POLICE	\$30185	\$28450.00	86P	FRT LMP HOUSING	\$125	\$110.00
	.112.6" WB				FLEX FUEL		
E3	ARIZONA BEIGE				SP DLR ACCT ADJ		(1242.00)
F	CLTH BUCKETS/RR	NC	NC		SP FLT ACCT CR		(388.00)
W	BLACK INTERIOR				FUEL CHARGE		11.01
500A	EQUIP GRP			B4A	NET INV FLT OPT	NC	7.00
99R	.3.7L V6 TIVCT	NC	NC		DEST AND DELIV	895	895.00
44C	.6-SPD AUTO TRAN	NC	NC		TOTAL BASE AND OPTIONS	31930	28475.01
	FRT LICENSE BKT	NC	NC		TOTAL	31930	28475.01
43D	COURTESY DISABL	20	17.00		*THIS IS NOT AN INVOICE*		
51Y	DRV SDE SPT LMP	215	187.00				
60R	NOISE SUPPRESS	100	87.00				
65U	INT UPGRADE PKG	390	341.00				
	.CARPET FLR COV						
85D	FRT CNSL MT DEL	NC	NC				

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086

**Request for Bid:**

This request for bid is for the purchase **2015 Ford Sedan Police Interceptor** to be used by Jefferson County Sheriff's Office.

Please bid the following items showing the current price, discount and net price.

**Police Interceptor 500A**

**SERIES:**

**ORDER CODE:**

Sedan Police Interceptor FWD (incl. D&D)	P2L	✓
3.5L V6 Ti-VCT FFV (Twin independent Variable Cam Timing)	998	✓
6-Speed Automatic Transmission	44J	✓

**ADDITIONAL OPTIONS:**

**ORDER CODE:**

Front Headlamp/Police Interceptor Housing Only	13P	✓
License Plate Bracket – Front	153	✓
Dark Car Feature -- Courtesy lamp disable when any door is open	13C	✓
Spot Lamp -- Incandescent Bulb -- Driver only	21D	✓
Noise Suppression Bonds	20P	✓

**WHEEL OPTION:**

18" 5-spoke painted black steel wheels with center caps – Standard

**PAINT NAME:**

**ORDER CODE:**

Arizona Beige Metallic

~~AQ~~ E3

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 28,805

Discount \$ 6258

Net Price \$ 22,547.00

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 14:33:09

==&gt;

Dealer: F53081

2015 TAURUS

Page: 1 of 1

Order No: 9999 Priority: J2 Ord FIN: QA205 Order Type: 5B Price Level: 515

Ord Code: 500A Cust/Flt Name: COUNTYOF JEFF PO Number: \*

RETAIL DLR INV

RETAIL DLR INV

P2L FWD INTERCEPTOR \$27535 \$25400.00

FUEL CHARGE \$11.01

E3 ARIZONA BEIGE

B4A NET INV FLT OPT NC 7.00

R CLOTH/VINYL

DEST AND DELIV 825 825.00

W BLACK

TOTAL BASE AND OPTIONS 28805 25172.01

500A EQUIP GRP

TOTAL 28805 25172.01

.FLEX FUEL

\*THIS IS NOT AN INVOICE\*

998 .3.5L V6 TIVCT NC NC

44J .6-SPD AUTO TRAN NC NC

13C DARK CAR LAMP 20 18.00

13P HEADLAMP PREP 120 108.00

FRT LICENSE BKT NC NC

20P NOISE SUP BONDS 95 85.00

21D SPOT LAMP DR 210 187.00

SP DLR ACCT ADJ (1119.00)

SP FLT ACCT CR (350.00)

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

3099 - PRESS F4 TO SUBMIT

QC08086

**Request for Bid**

This request for bid is for the purchase 2015 Ford Focus SE Sedan to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

**OPTIONS:**

2.0 4 Cylinder Engine

Automatic Transmission

Front Wheel Drive

ABS

Power Windows and Power Locks

Cruise Control

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 20,045.<sup>00</sup>

Discount \$ 3697.<sup>00</sup>

Net Price \$ 16,348.<sup>00</sup>

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 16:33:43

==&gt;

Dealer: F53081

2014 FOCUS ~~2014~~ *ANA 2015 Specs*

Page: 1 of 1

Order No: 9999 Priority: J3 Ord FIN: QA205 Order Type: 5B Price Level: 440

Ord Code: 200A Cust/Flt Name: COUNTYOFJEFF PO Number:

RETAIL DLR INV

RETAIL DLR INV

P3F 4-DR SEDAN SE \$18615 \$17358.00 B4A NET INV FLT OPT NC \$7.00

YZ OXFORD WHITE DEST AND DELIV 825 825.00

E CLOTH STD BKT TOTAL BASE AND OPTIONS 20535 18166.34

W CHARCOAL BLACK SYNC &amp; SOUND DISCOUNT (490) (438.00)

:00A EQUIP GRP TOTAL 20045 17728.34

.FORD SYNC 4"SCR

\*THIS IS NOT AN INVOICE\*

.SYNC SYSTEM

.16" ALLOY WHEEL

992 .2.0L I4 GDI ENG NC NC

44W 6-SPD AUTO TRAN 1095 978.00

TA4 .P215/55R16 NC NC

GASOLINE FFV

SP DLR ACCT ADJ (768.00)

SP FLT ACCT CR (241.00)

FUEL CHARGE 7.34

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

:099 - PRESS F4 TO SUBMIT

QC08086

**Request for Bid**

This request for bid is for the purchase **2015 Ford Focus S Sedan** to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

**OPTIONS:**

2.0 4 Cylinder Engine ✓

Automatic Transmission ✓

Front Wheel Drive ✓

ABS ✓

Power Windows and Power Locks ✓

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 19,280.00

Discount \$ 3540.00

Net Price \$ 15,390.00

CNGP530

VEHICLE ORDER CONFIRMATION

07/21/14 16:29:32

==>

Dealer: F53081

2014 FOCUS — *AND 2015 Specs.*

Page: 1 of 1

Order No: 9999 Priority: J3 Ord FIN: QA205 Order Type: 5B Price Level: 440

Ord Code: 100A Cust/Flt Name: COUNTYOFJEFF PO Number: \*

RETAIL DLR INV

RETAIL DLR INV

P3E 4-DR SEDAN S \$16810 \$15843.00 TOTAL \$18730 \$16720.34

YZ OXFORD WHITE

\*THIS IS NOT AN INVOICE\*

E CLOTH STD BKT

W CHARCOAL BLACK

100A EQUIP GRP

992 .2.0L I4 GDI ENG NC NC

44W 6-SPD AUTO TRAN 1095 978.00

TNK .P195/65R15 NC NC

GASOLINE FFV

SP DLR ACCT ADJ (716.00)

SP FLT ACCT CR (224.00)

FUEL CHARGE 7.34

B4A NET INV FLT OPT NC 7.00

DEST AND DELIV 825 825.00

TOTAL BASE AND OPTIONS 18730 16720.34

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086



In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 15 day of Aug 2014:

Reuther Ford INC  
Company Name

County of Jefferson, State of Missouri

Steven Hassell  
Signature  
Steven Hassell  
Print

Kenneth B. Waller  
Kenneth B. Waller County Executive

Company Address: 1325 Menutt Rd.  
Herndonville MO 63048

Phone: 636-464-9000

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Dorothy Stapp  
County Auditor

APPROVED AS TO FORM

[Signature]  
County Counselor



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/1/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**

Zurich - Account Service Center  
7045 College Blvd  
Overland Park, KS 66211  
Fax: 888-734-6776 Ph: 877-225-5276

**CONTACT NAME:** Zurich - Account Service Center**PHONE (N/C No. EXT):** 877-225-5276**FAX (A/C No):** 888-734-6776**E-MAIL ADDRESS:** service.center@zurichna.com**INSURED** 002042900

REUTHER FORD, INC

1325 MCNUTT ST

BERICULANEUM, MO 63048

**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** Universal Underwriters Insurance Company

41181

**INSURER B:****INSURER C:****INSURER D:****INSURER E:****COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR	TYPE OF INSURANCE	ADD'L INSRD	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
1	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	EACH OCCURRENCE \$300,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
2	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> COMPCOLL DED	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	COMBINED SINGLE LIMIT (Ea Accident) \$300,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
3	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$0	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	EACH OCCURRENCE \$10,000,000 AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
4	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? <input type="checkbox"/> YIN (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/> WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
5	GARAGE LIABILITY <input checked="" type="checkbox"/> ANY AUTO	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	OTHER THAN AUTO ONLY EACH ACC: \$300,000
6	Customer Auto - Legal Liability	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	\$7,095,180

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Reason for Certificate: General Liability

Day notice of cancellation applies, except for cancellation due to non payment of premium.

Additional Remarks Schedule Attached

**CERTIFICATE HOLDER**

REUTHER FORD

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nancy D. Mueller



JEFFERSON COUNTY  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
729 MAPLE ST / PO BOX 100  
HILLSBORO MO 63050  
WWW.JEFFCOMO.ORG

*Alternate Bids*  
*ORIGINAL*

Invitation for Bid: 2015 VEHICLES

Date Issued: 7-15-14

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, AUGUST 12, 2014, AT 2:00 P.M. LOCAL TIME.

Specification  
Contact:

DAVID MIKUSCH  
Department of the Fleet Services  
636-797-6017

Contract  
Contact:

VICKIE PRATT  
Department of Administrative Services  
636-797-5382

SAMPLE ENVELOPE

Mail (3) Three  
Complete Copies  
With Vendor And  
Bid Information As  
Shown In Sample:

VENDOR NAME  
VENDOR ADDRESS  
CONTACT NUMBER  
DEPARTMENT OF THE COUNTY CLERK  
JEFFERSON COUNTY MISSOURI  
729 MAPLE ST / PO BOX 100  
HILLSBORO MO 63050-0100  
SEALED BID: (BID NAME)

Contract Term:  
UPON APPROVAL OF THE  
COUNTY COUNCIL AND  
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

Vendor  
Information:

*Reuther Ford Inc* *Steven Hassell*  
Company Name Authorized Agent (Print)  
*1325 McNott Rd.* *Steven Hassell*  
Address Signature  
*Hillsboro MO. 63058* *Fleet*  
City/State/Zip Code Title  
*636-464-9000* *8-5-2014* *43-1621944*  
Telephone # Date Tax ID #  
*StevenA.Reuther-Auto.com* *636-464-1593*  
E-mail Fax #

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### **\*REQUIRED DOCUMENTS\***

- 1. Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.  
(County must be added as additional insured if awarded)**
- 2a. Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)  
Obtain receipts at <http://jeffersonmo.devnetwedge.com>**
- Or**
- 2b. A notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.**
- 3. A Notarized affidavit of work authorization and current business entity status with E-verification documentation (pages 9 & 10).**
- 4. Cooperative Bid Form (page 11)**
- 5. Agreement to be executed by the County upon approval by the County Council and County Executive (Bidder is required to complete company information and execute signature).**
- 6. Bid deposits/bonds must be in the exact amount as stipulated in the bid. (if required)**

**\*BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**

**1.0 BID REQUIREMENTS**

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER" SIGNATURES: \_\_\_\_\_

**1.1 BID SUBMISSION:**

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

**1.2 BASIS OF BID AWARD:**

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

**1.3 BID AWARD:**

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

**1.4 BID PREPARATION:**

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed.
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

**1.5 MODIFICATION OR WITHDRAWAL OF BIDS:**

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

**1.6 LATE BIDS:**

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

**1.7 BID DEPOSITS/BONDS:**

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

**1.8 MATERIAL AVAILABILITY:**

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

**1.9 ALTERNATE BIDS:**

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to

- 1 bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

**1.10 INCORPORATION OF DOCUMENTS:**

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

**1.11 ADDENDA:**

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. ([www.jeffco.mo.org](http://www.jeffco.mo.org)).

**1.12 INSURANCE:**

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

- A. (X)Required ( ) Not Required Comprehensive General Liability Insurance

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

- B. (X)Required ( ) Not Required Professional Liability Insurance

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

- C. (X)Required ( ) Not Required Worker's Compensation Insurance:  
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statues of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

**1.13 BID SUBMISSIONS**

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine

ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

#### 1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

#### 1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, [www.jeffcomo.org](http://www.jeffcomo.org). **NO COPIES** of bid tabulations are sent to vendors.

#### 2.0 BID RESPONSE AND CONTRACT

##### 2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

##### 2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

##### 2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

##### 2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. Bid prices are **ALL INCLUSIVE**: (Shipping, Handling, Delivery, and Assembly to locations specified by the County). Prices shall be firm for ALL County departments and locations for term of the agreement.

##### 2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.



**2.6 NON-EXCLUSIVE AGREEMENT:**

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

**2.7 DEFINITIONS:**

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

**2.8 INSPECTION, ACCEPTANCE AND APPROVALS:**

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

**2.9 WARRANTY:**

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

**2.10 PAYMENT:**

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

**2.11 CHANGE ORDER:**

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

**2.12 DELIVERIES:**

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

**2.13 RESPONSIBILITY FOR SUPPLIES:**

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

**2.14 SUBCONTRACTS:**

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.



**2.15 CHOICE OF LAW:**

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

**2.16 TERMINATION:**

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
- D-1. If supplier fails to deliver the items required by the contract within the time specified; or
- D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
- D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

**2.17 NOTICE AND SERVICE THEREOF:**

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

**2.18 CONTRACT TERM:**

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

**2.19 COMPLIANCE WITH APPLICABLE LAWS:**

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

**2.20 ACTS OF GOD:**

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

**2.21 SELLER'S INVOICES:**

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

**2.22 APPROVAL:**

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

**2.23 RENEWAL OPTION:**

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: ☐ Individual: ☐ Partnership: ☒ Corporation.

**2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:**

Incorporated in the State of MO.

**2.25 LITIGATION:**

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

**2.26 LANGUAGE:** Bids and all related documents will only be accepted in the English Language.

**AFFIDAVIT OF WORK AUTHORIZATION**

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now, Steven Hassell (Name of Business Entity Authorized Representative) as Fleet Mgr. (Position/Title) first being duly sworn on my oath, affirm Reuther Ford Inc. (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Jefferson Co Bid (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Reuther Ford Inc. (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to Jefferson Co Bid (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

*In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)*

Steven Hassell  
Authorized Representative's Signature

Steven Hassell  
Printed Name

Fleet Mgr.  
Title

7-21-2014  
Date

Subscribed and sworn to before me this 21 of July 2014 I am  
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of JEFFERSON, State of  
(NAME OF COUNTY)

MISSOURI and my commission expires on 3-23-2018.  
(NAME OF STATE) (DATE)

Jane C. Smith  
Signature of Notary

7-21-2014  
Date



JANE C. SMITH  
My Commission Expires  
March 23, 2018  
Jefferson County  
Commission #14619629

**AFFIDAVIT OF WORK AUTHORIZATION**  
(Continued)

**CURRENT BUSINESS ENTITY STATUS**

I certify that Rutha Ford Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Steven Hassell  
Authorized Business Entity  
Representative's Name  
(Please Print)

Steven Hassell  
Authorized Business Entity  
Representative's Signature

Rutha Ford Inc  
Business Entity Name

8-6-2014  
Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☐ Enroll and participate in the E-Verify federal work authorization program  
(Website: <http://www.dhs.gov/e-verify>;  
Phone: 888-464-4218; Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security -- Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

## COOPERATIVE BID FORM

Bid Name:

Rutherford Ford Inc

**INSTRUCTIONS:** Bidders **MUST** fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

### COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020, K.S., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

**Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?**

Yes ☒ No ☐

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, *is not a prerequisite for award*, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

**Bidders are encouraged to extend contract prices to  
Municipalities and any other tax-supported entities.**

If agreeable to the above, state the **minimum** dollar value *per order* you will require from a Municipality or any other tax-supported entity (this shall not apply to Jefferson County, Missouri Government, Departments or Divisions):

MINIMUM DOLLAR VALUE PER ORDER: \$ 100.00 (*within the County*).

BY: Steven Hassell

TITLE: Fleet Mgr.

COMPANY: Rutherford Ford Inc

#### CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone 636-464-9000 E-mail Steven@Rutherford-auto.com

**THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO  
JEFFERSON COUNTY, MISSOURI**

[Signature]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/1/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Zurich - Account Service Center  
7045 College Blvd  
Overland Park, KS 66211  
Fax: 888-734-6776 Ph: 877-225-5276

CONTACT  
NAME: Zurich - Account Service CenterPHONE  
(A/C No. EXT): 877-225-5276FAX  
(A/C No): 888-734-6776E-MAIL  
ADDRESS: service.center@zurichna.com

INSURED 002042900  
REUTHER FORD, INC  
1325 MCNUTT ST  
HERCULANEUM, MO 63048

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Universal Underwriters Insurance Company

41181

INSURER B:

INSURER C:

INSURER D:

INSURER E:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR TR	TYPE OF INSURANCE	ADDL INSRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GENTL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	EACH OCCURRENCE \$300,000 DAMAGE TO RENTED PREMISES (En occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/PO/AGG \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> COM/PO/CLL DEP	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	COMBINED SINGLE LIMIT (En Accident) \$300,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$0	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	EACH OCCURRENCE \$10,000,000 AGGREGATE \$ PRODUCTS - COM/PO/AGG \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROP/NET/OWN/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	GARAGE LIABILITY <input checked="" type="checkbox"/> ANY AUTO	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	OTHER THAN AUTO ONLY EACH ACC: \$300,000
	Customer Auto - Legal Liability	<input type="checkbox"/>	<input type="checkbox"/>	281126	03/01/2014	03/01/2015	\$7,095,180

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Reason for Certificate: General Liability

30 Day notice of cancellation applies, except for cancellation due to non payment of premium.

See Additional Remarks Schedule Attached

## CERTIFICATE HOLDER

REUTHER FORD

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nancy D. Mueller

lin:  
ax:

**Request for Bid**

*BID 2014 Ford Focus S Sedan (Alternate)*

This request for bid is for the purchase ~~2015 Ford Focus S Sedan~~ to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

**OPTIONS:**

2.0 4 Cylinder Engine ✓

Automatic Transmission ✓

Front Wheel Drive ✓

ABS ✓

Power Windows and Power Locks ✓

*See Attachment.*

*Alternate Bid / S. H. Hall  
8-4-2014*

**\*\* INCLUDE COST FOR DELIVERY TO:**

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 18,730.00

Discount \$ 3990.00

Net Price \$ 14,740.00

*ORDER Must Be IN By Aug 20th 2014  
SH*

CNGP530

VEHICLE ORDER CONFIRMATION

07/21/14 16:29:32

==>

Dealer: F53081

2014 FOCUS

Page: 1 of 1

Order No: 9999 Priority: J3 Ord FIN: QA205 Order Type: 5B Price Level: 440

Ord Code: 100A Cust/Flt Name: COUNTYOFJEFF PO Number:

RETAIL DLR INV

RETAIL DLR INV

P3E 4-DR SEDAN S \$16810 \$15843.00 TOTAL \$18730 \$16720.34

YZ OXFORD WHITE \*THIS IS NOT AN INVOICE\*

E CLOTH STD BKT

W CHARCOAL BLACK

100A EQUIP GRP

992 .2.0L I4 GDI ENG NC NC

44W 6-SPD AUTO TRAN 1095 978.00

TNK .P195/65R15 NC NC

GASOLINE FFV

SP DLR ACCT ADJ (716.00)

SP FLT ACCT CR (224.00)

FUEL CHARGE 7.34

B4A NET INV FLT OPT NC 7.00

DEST AND DELIV 825 825.00

TOTAL BASE AND OPTIONS 18730 16720.34

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086



**ENTRY "S" SERIES – STANDARD EQUIPMENT****MECHANICAL**

- Brakes – Front Disc / Rear Drums, Anti-Lock Braking System (ABS)
- Drivetrain – Front Wheel Drive
- Engine – 2.0L Ti-VCT I-4 GDI with Flex-Fuel
- Suspension
  - Front: Independent McPherson Strut
  - Rear: Independent Control Blade
  - Rear Stabilizer Bar
- Transmission – 5-Speed Manual Transmission

**EXTERIOR**

- Antenna – Mast
- Bumpers – Body-Color
- CHMSL – Center High-Mounted Stop Lamp
- Door Handles – Black
- Grille – Black with Chrome Trim
- Headlamps – Quad-Beam Halogen
- Mirrors
  - Black
  - Power
  - Manual Fold
  - Integrated Spotter Feature
- Moldings – Rocker Molding – Black
- Wheels/Tires
  - 15" Steel with Covers
  - 195/65R15 Tires
  - Mini Spare – Steel

**INTERIOR/COMFORT**

- Center Console – Full floor with Storage
- Climate Control
  - Air Conditioning – Manual
  - Air Filtration System
- Coat Hooks – Rear
- Cupholders – (2) 1<sup>st</sup> Row
- Door-Locks – Power
- Driver Left Foot Rest
- Front-Door Storage Bins
- Front, Rear & Cargo Compartment Dome Lights
- Seats
  - 1<sup>st</sup> Row – 6-way Manual Driver (up/down, fore/aft, recline)
  - 1<sup>st</sup> Row – 4-way Manual Passenger (fore/aft, recline)
  - 1<sup>st</sup> Row – Cloth Buckets with Adjustable Headrests
  - 2<sup>nd</sup> Row – Folding Rear-Seat with 3 Removable Headrests
- Steering Wheel – Tilt and Telescoping, 4-Way Adjustable
- Sun visors – Driver and Front-Passenger
- Three Blink Lane Change Indicator
- Windows – Power Front with Driver 1-Touch Down

**SAFETY & SECURITY**

- Belt Minder® – Driver and Passenger
- Child-safety locks – rear-doors
- Height-Adjustable Retractable Seatbelts
- Keyless-Entry – Remote
- LATCH (Lower Anchors and Tethers for Children) system
- Passenger Occupant Detection System (PODS)
- Rear 3-point Seatbelt
- Seat Belt Pretensioners
- SecuriLock® Passive Anti-Theft System (PATS)
- Standard – 7 Airbags
  - Driver Knee Airbag
  - Dual-Stage Front Driver/Passenger
  - Front Seat Mounted Side-Impact
  - Side Air Curtain
- Tire Pressure Monitoring System (TPMS)

**FUNCTIONAL**

- AdvanceTrac® with ESC (Electronic Stability Control®)
- Audio
  - AM/FM Single-CD/MP3-Capable
  - 4 speakers
  - Input Jack
  - Speed-Sensitive Volume Control
- Easy Fuel® – Capless Fuel-Filler
- Instrument cluster – Tachometer
- Powerpoint – Front (12V)
- Windows – Rear Defroster
- Windshield Wipers – Variable-intermittent

Request for Bid

*BID 2014 FOCUS SE SEDAN (Alternate)*

This request for bid is for the purchase 2015 Ford Focus SE Sedan to be used by Jefferson County.

Please bid the following items showing the current price, discount and net price.

OPTIONS:

2.0 4 Cylinder Engine ✓

Automatic Transmission ✓

Front Wheel Drive ✓

ABS ✓

Power Windows and Power Locks ✓

Cruise Control ✓

*See Attachment*

\*\* INCLUDE COST FOR DELIVERY TO:

Jefferson County Fleet Services Department  
5275 State HWY B  
Hillsboro, MO 63050

Current Price \$ 20,045.00

Discount \$ 4617.00

Net Price \$ 15,428.00

*(ORDER)*  
*ORDER Must Be IN By - Aug 20<sup>th</sup> 2014*  
*Steve Hull*

CNGP530

## VEHICLE ORDER CONFIRMATION

07/21/14 16:33:43

=&gt;

Dealer: F53081

2014 FOCUS

Page: 1 of 1

Order No: 9999 Priority: J3 Ord FIN: QA205 Order Type: 5B Price Level: 440

Ord Code: 200A Cust/Flt Name: COUNTYOFJEFF PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
P3F 4-DR SEDAN SE	\$18615	\$17358.00	B4A NET INV FLT OPT	NC	\$7.00
YZ OXFORD WHITE			DEST AND DELIV	825	825.00
E CLOTH STD BKT			TOTAL BASE AND OPTIONS	20535	18166.34
W CHARCOAL BLACK			SYNC & SOUND DISCOUNT	(490)	(438.00)
200A EQUIP GRP			TOTAL	20045	17728.34
.FORD SYNC 4"SCR			*THIS IS NOT AN INVOICE*		
.SYNC SYSTEM					
.16" ALLOY WHEEL					
992 .2.0L I4 GDI ENG	NC	NC			
44W 6-SPD AUTO TRAN	1095	978.00			
TA4 .P215/55R16	NC	NC			
GASOLINE FFV					
SP DLR ACCT ADJ		(768.00)			
SP FLT ACCT CR		(241.00)			
FUEL CHARGE		7.34			

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08086



**ENTRY "SE" SERIES – STANDARD EQUIPMENT****ALL "S" SERIES EQUIPMENT PLUS:**

- Air Filtration System
- Audio – 6 Speakers
- Aux 12V Powerpoint (Rear)
- Cruise Control
- Door Handles – Body-Colored
- Dual Illuminated Vanity Mirrors
- Floor Console Armrest
- Floor Mats – 1<sup>st</sup> Row
- Headlamps – Automatic Quad-Beam Halogen (AutoLamp)
- Illuminated Entry
- Instrument Cluster
  - Trip Computer
  - Compass and Outside Temperature Display
- Mirror (Exterior) – Body-Colored, Side Marker Lamps
- MyKey®
- Rear-Seat Heat Ducts
- Steering Wheel – Redundant Audio Controls
- Storage – Map Pockets (Rear-Seat)
- SYNC® with MyFord® – Voice-Activated Communications and Entertainment System with 911 assist® & Vehicle Health Reports. Available on S and Standard on SE.  
Note: SYNC® Services available for a \$60 annual subscription fee
- Wheels/Tires – 16" Aluminum
- Windows
  - Driver One-Touch Down
  - Power Rear
  - Windshield Wipers – Variable-Intermittent

**5-DOOR ONLY EQUIPMENT:**

- Rear Spoiler
- Removable Package Tray
- Seats – 2<sup>nd</sup> Row – 60/40 Split
- Windshield Wipers – Rear

# RETAIL ORDER FOR A MOTOR VEHICLE



# Kenther



1325 MCNUTT, HERCULANEUM, MO 63048  
"WHERE FAMILY PRIDE IS DRIVEN HOME"  
(636) 464-9000 • www.kenther.com • 1-800-851-1503

DATE 8-4-2014  
BIRTH DATE

PLEASE ENTER MY ORDER FOR THE FOLLOWING VEHICLE				PURCHASER'S NAME <u>County of Jefferson</u>	
<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> DEMONSTRATOR YEAR <u>2013</u> MAKE <u>Ford</u> BODY STYLE <u>Utility Police AWD</u>				E MAIL ADDRESS	
VEHICLE IDENTIFICATION NUMBER <u>1FMSK8AR506A15081</u>				SECONDARY PURCHASER'S NAME	
COLOR <u>Smoked</u> TRIM <u>Charcoal</u> ODOMETER READING <u>1560</u>				E MAIL ADDRESS	
R.O. NO. _____ DEAL NO. _____ SALESMAN <u>388 Hassell</u>				STREET ADDRESS <u>729 Maple Street P.O. Box 100</u>	
TO BE DELIVERED ON OR ABOUT				CITY <u>Hillsboro</u> STATE <u>MO.</u> ZIP <u>63050</u>	
MSRP				BUSINESS PHONE <u>636-797-5382</u> RESIDENCE PHONE _____	
BUYER'S DISCLOSURE (TRADE-IN):				25,752.00	
USED CAR TRADED IN:				See Spec Sheet	
YEAR _____ MAKE _____					
MODEL _____ TYPE _____					
MILEAGE _____					
VIN # _____					
COLOR _____ CYL _____					
PRINCIPAL USE OF VEHICLE: <u>QASAS (3)</u>				ADMINISTRATIVE FEE <u>25</u> <u>99</u>	
MECHANICAL DEFECTS KNOWN:				TEMPORARY TAGS <u>3</u> <u>52</u>	
Type of damage, if any known, including any that was repaired:				TOTAL \$	
BALANCE OWED TO (LIEN) HOLDER:				TRADE ALLOWANCE	
LIENHOLDERS ADDRESS: <u>IN STOCK</u>				PAY OFF TRADE	
LIEN INFORMATION (CAR OR TRUCK BEING PURCHASED) DATE <u>Alternate Bed</u> <u>SA</u>				SALES TAX & TITLE FEE	
NAME OF LIEN HOLDER				SUB TOTAL \$	
ADDRESS				\$	
CITY _____ STATE _____				REBATE \$	
				CASH DEPOSIT \$	
				CASH ON DELIVERY \$	
"AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE, IS NOT REQUIRED BY LAW AND MAY RESULT IN A PROFIT TO THE DEALER. NO PORTION OF THIS FEE IS FOR THE DRAFTING, PREPARATION OF COMPLETION OF DOCUMENTS OR PROVIDING LEGAL ADVICE. IF YOU HAVE ANY QUESTIONS CONCERNING THIS FEE, ASK DEALER."				<u>Bed Amount 25,752.00</u> AMOUNT FINANCED <u>Bed Amount</u> \$	
The Seller, KENTHERFORD, INC. hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. THE FRONT AND BACK OF THIS ORDER COMPROMISE THE ENTIRE AGREEMENT AFFECTING THIS PURCHASE AND NO OTHER AGREEMENT OR UNDERSTANDING OF ANY NATURE CONCERNING SAME HAS BEEN MADE OR ENTERED INTO OR WILL BE RECOGNIZED. I HEREBY CERTIFY THAT NO CREDIT HAS BEEN EXTENDED TO ME FOR THE PURCHASE OF THIS MOTOR VEHICLE EXCEPT AS APPEARS IN WRITING ON THE FACE OF THIS AGREEMENT.				CONTRACTUAL DISCLOSURE STATEMENT FOR USED VEHICLE ONLY "The information you see on the window for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale."	
I CERTIFY THAT: 1. I HAVE READ THE MATERIAL PRINTED ON THE BACK HEREOF AND AGREE TO IT AS A PART OF THIS ORDER THE SAME AS IF IT WERE PRINTED ABOVE MY SIGNATURE; 2. I AM 30 YEARS OF AGE OR OLDER; 3. I HAVE VOLUNTARILY ORDERED THE ABOVE DESCRIBED CAR, THE OPTIONAL EQUIPMENT AND ACCESSORIES THEREON, THE INSURANCE AS DESCRIBED AND THE FINANCING ARRANGEMENTS; 4. THAT THE CAR I AM TRADING IN IS FREE FROM ALL ENCUMBRANCES WHATSOEVER, EXCEPT AS NOTED ABOVE; AND I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS ORDER; 5. I HEREBY AUTHORIZE KENTHERFORD, INC. TO OBTAIN A REPORT OF MY CREDIT AND PAYMENT HISTORY.				IF PURCHASE OF VEHICLE IS TO BE FINANCED, DISCLOSURE OF THE FINANCE AND RELATED CHARGES WILL BE CONTAINED IN THE RETAIL INSTALLMENT CONTRACT SECURITY AGREEMENT BETWEEN THE CUSTOMER AND THE LENDING INSTITUTION.	
APPROVED _____ THIS ORDER NOT VALID UNLESS SIGNED AND ACCEPTED BY AN OFFICER OF THE COMPANY				PURCHASER'S SIGNATURE <u>X Kenneth Wadsworth</u>	

TN STOCK

Reuther Ford, Inc.

(636) 464-9000

DEALER

53D 081

VIN

1FMSK8AR5DGA15081

	Suggested Retail Price	Invoice Amount
REAR POLICE INTER UTILITY 4WD	29705.00	27996.00
SPECIAL DEALER ACCOUNT ADJUSTM		1188.00-
SPECIAL FLEET ACCOUNT CREDIT		385.00-
2013 MODEL YEAR		
HG SMOKESTONE METALLIC		
FW CHARCOAL CLOTH		
INCLUDED ON THIS VEHICLE		
EQUIPMENT GROUP 500A		
OPTIONAL EQUIPMENT		
99R .3.7L V6 TIVCT ENGINE	NC	NC
44C .6-SPEED AUTO TRANSMISSION	NC	NC
153 FRONT LICENSE PLATE BRACKET	NC	NC
17T CARGO DOME LAMP -RED/WHITE	50.00	45.00
19L RABY FUEL WITH LOCK	20.00	17.00
43D COURTESY LAMP DISABLE	20.00	17.00
51R DRIVER SIDE LED SPOT LAMP	395.00	345.00
595 REMOTE KEYLESS ENTRY W/O PAD	260.00	227.00
60A WIRING, GRILL/LAMP/SIREN/SPKRS	50.00	45.00
60R NOISE SUPPRESSION BOND STRAPS	100.00	87.00
64B 18" FULL FACE WHEEL COVER	60.00	53.00
F CLOTH BUCKETS/CLOTH REAR SEATS	60.00	53.00
942 DAYTIME RUNNING LIGHTS	45.00	39.00
SPCL. DLR. ACCT. ADJ. CR.		46.00-
TOTAL OPTIONS	1060.00	882.00
TOTAL VEHICLE & OPTIONS	30765.00	27305.00
DESTINATION & DELIVERY	825.00	825.00
TOTAL FOR VEHICLE	31590.00	
FUEL CHARGE		15.72
NET INVOICE FLEET OPTION (B4A)		7.00
SHIPPING WEIGHT 4630 LBS.		
TOTAL	31590.00	28152.72