

INTRODUCED BY: COUNCIL MEMBER(s) Kreitzer

1 AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
2 PRODUCTS AND SERVICES FOR PROCESS, PRINT AND MAIL TAX BILLS
3 2013, DEPARTMENT OF COUNTY COLLECTOR.

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends
5 the renewal of the following bid awards at the same terms and conditions as previously
6 bid, as authorized by the original Invitation for Bid awarded by the County, for an
7 additional one-year term:

BID NAME

Process, Print and Mail Tax Bills

AWARDED BIDDERS

Mail Communications Group

ORDINANCE NUMBER

13-0278

14 **WHEREAS**, the Department of the County Collector of Jefferson County,
15 Missouri, Council finds it is in the best interest of the County to renew the bid award with
16 Mail Communications Group for the term of 9-26-14 to 9-25-15 with approval of the
17 County Council and County Executive up to the amount of **\$16,800.00** subject to
18 budgetary limitations.

FILED

BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,
COUNCIL, AS FOLLOWS:

Section 1. The County authorizes the renewal of the bid awards for an additional one-year term as follows:

BID NAME

Process, Print and Mail Tax Bills

TERM

9-26-14 to 9-25-15

Upon approval of the County Council and County Executive

AMOUNT

Up to \$16,800.00

subject to budgetary limitations

AWARDED BIDDER

Mail Communications Group

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute a renewal agreement, incorporated herein by reference and attached as Exhibit A. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

19 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
20 thereto, and any contracts or agreements shall be maintained by the Department of the
21 County Clerk consistent with the rules and procedures for the maintenance and retention
22 of records as promulgated by the Secretary of State.

1 Section 4. This Ordinance shall be in full force and effect from and after its
2 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
3 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

| | |
|---|----------------|
| Council Member District 1, Don Bickowski | <u>Yes</u> |
| Council Member District 2, Renee Reuter | <u>Abstain</u> |
| Council Member District 3, Robert Boyer | <u>Yes</u> |
| Council Member District 4, George Engelbach | <u>Yes</u> |
| Council Member District 5, Terri Kreitler | <u>Yes</u> |
| Council Member District 6, Cliff Lane | <u>Yes</u> |
| Council Member District 7, Kelly Waymon | <u>Yes</u> |

THE ABOVE BILL ON THIS 18th DAY OF July, 2014:

✓ PASSED FAILED



Renee Reuter, County Council Chair

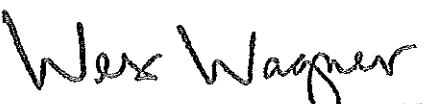
Pat Schlette
Pat Schlette, Council Administrative Assistant

THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 31st DAY OF JULY, 2014.

THIS BILL WAS VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS DAY OF , 2014.


Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:


Wes Wagner
Wes Wagner, County Clerk

BY: 

First Reading: 07-28-2014



County of Jefferson

State of Missouri

Administration Center
729 Maple Street • PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomm.org

Linda Kresko
Human Resources Manager
(636)797-5071 • Fax (636)797-5596

Vickie Pratt
General Services Contracts & Grants Manager
(636)797-5389 • Fax (636)797-5067

MAIL COMMUNICATIONS GROUP
9051 WATSON RD STE 256
ST LOUIS MO 63126

EXHIBIT

A

May 21, 2014

Attn: GARY LAKE

Your company was awarded a bid for "PROCESS, PRINT AND MAIL TAX BILLS 2013" for the County of Jefferson, Missouri in June 2013. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from September 26, 2014 through September 25, 2015.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

Please sign and return as soon as possible if your company agrees to renew this contract.

x Terry Sedivec
Printed Name of Authorizing Agent

x S2
Signature

x 6-24-14

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt
Department of Administrative Services