

BILL NO.: 15-0132

ORDINANCE NO.: 15- 0130

INTRODUCED BY: COUNCIL MEMBER(s) Reuter

1 **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**
2 **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**
3 **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**
4 **PROPOSALS FOR ELECTION PRECINCT COMPUTER**
5 **HARDWARE/SOFTWARE; AND AUTHORIZATION FOR THE COUNTY**
6 **EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS OR**
7 **CONTRACTS TO EFFECTUATE THE AWARD OF THE BIDS AND**
8 **PROPOSALS.**

9 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") in response to
10 certain Invitations for Bid and Requests for Proposals issued by the County received bids
11 and proposals for the following items or services:

12 **BID NAME**

13 Election Precinct Computer Hardware/Software 2015

14 **NUMBER OF BIDS RECEIVED**

15 1

16 **DATE OF BID OPENING**

17 1-6-15

18 **WHEREAS**, after reviewing the bids and proposals set forth above, the
19 Department of the County Clerk has determined that certain bids and proposals represent

FILED

1 the lowest and best bid for the respective items or services and met the bid or proposal
2 specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best
4 interest of the County to award the bids and proposals to Election Administrators for a
5 term from 01-01-15 to 12-31-15 upon approval by the County Council and County
6 Executive for the total amount up to **\$14,850.00** subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**
8 **COUNCIL, AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor
11 bidding for each respective item or service as follows:

12 BID NAME

13 Election Precinct Computer Hardware/Software 2015

14 TERM

15 01-01-15 to 12-31-15

16 Upon approval by the County Council and County Executive

17 AMOUNT

18 Up to **\$14,850.00**

19 subject to budgetary limitations

20 AWARDED BIDDER

21 Election Administrators

1 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
2 County Executive to execute the agreement incorporated by Reference as Exhibit "A"
3 and any agreements or contracts necessary to effectuate the award of the bids and
4 proposals set forth in this Ordinance. The County Executive is further authorized to take
5 any and all actions necessary to carry out the intent of this Ordinance. An unexecuted
6 copy of the Agreement is attached hereto as Exhibit "A" and incorporated herein, by
7 reference.

8 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
9 thereto, and any contracts or agreements shall be maintained by the Department of the
10 County Clerk consistent with the rules and procedures for the maintenance and retention
11 of records as promulgated by the Secretary of State.

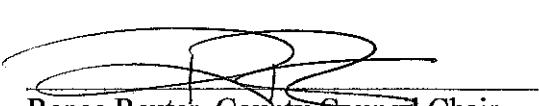
12 Section 4. This Ordinance shall be in full force and effect from and after its
13 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
14 shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, George Engelbach	<u>Yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 26th DAY OF January, 2015:

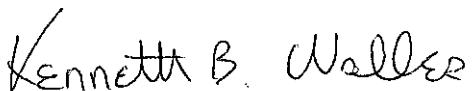
✓ PASSED FAILED


Renee Reuter, County Council Chair

Pat Schlette
Pat Schlette, Council Administrative Assistant

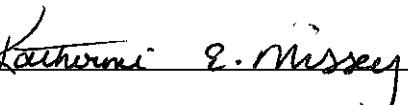
THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 27th DAY OF JANUARY, 2015.

THIS BILL WAS VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS DAY OF , 2015.


Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:


Wes Wagner
Wes Wagner, County Clerk

BY: 
Katherine E. Missey

Reading Date: 01-26-2015

ROUTING AND TRANSMITTAL SLIP

Date

1-22-15

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. Auditor

2. County Counselor

1KM

1-26-15

3.

4.

5.

<input type="checkbox"/> Action	<input type="checkbox"/> File	<input type="checkbox"/> Note and Return
<input type="checkbox"/> Approval	<input type="checkbox"/> For Clearance	<input type="checkbox"/> Per Conversation
<input type="checkbox"/> As Requested	<input type="checkbox"/> For Correction	<input type="checkbox"/> Prepare Reply
<input type="checkbox"/> Circulate	<input type="checkbox"/> For Your Information	<input type="checkbox"/> See Me
<input type="checkbox"/> Comment	<input type="checkbox"/> Investigate	<input checked="" type="checkbox"/> Signature
<input type="checkbox"/> Coordination	<input type="checkbox"/> Justify	<input type="checkbox"/>

REMARKS

Agenda items for 1-26-15 agenda.

Need signatures.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Vickie Pratt

Room No. - Bldg.

G10

Phone No.

636-797-5380



County of Jefferson
State of Missouri
Administration Center
729 Maple Street • PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

PROPOSED BILL MEMORANDUM

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 1-12-15

Subject Matter of Proposed Bill: **ELECTION PRECINCT COMPUTER HARDWARE/SOFTWARE, ELECTION ADMINISTRATORS, \$14,850.00**

Council Districts(s) Affected: All

County Department(s) Affected: All

SUMMARY

The Department of the County Clerk requested a bid for Election Precinct Computer Hardware/Software on December 3, 2014. An Invitation for Bid for the Election Precinct Computer Hardware/Software 2015 was opened on January 6, 2015 and one (1) bid was received.

The Department of the County Clerk recommends awarding the bid submitted to Election Administrators for the term from 1-1-15 to 12-31-15. Expenditure for this should be \$14,850.00 subject to budgetary limitations.

Account String Charged: *2108* 430-0246-2707-9999-105201

Funds spent in 2014: \$14,850.00

This Bill proposes to award the bid based on the recommendation of Department of the County Clerk.

Bid Tabulation Attached:

ELECTION PRECINCT COMPUTER HARDWARE- SOFTWARE 2015	ELECTION ADMINISTRATORS INC
Bid Opening 1-6-15	7531 RAVENSRIDGE RD ST LOUIS MO 63119
Quantity (135)	
Description: PDS Software Licenses (Expire 12/31/14)	EXPIRES: 1/1/15-12/31/15
Price	\$14,850.00
NOTARIZED WORK AFFIDAVIT COMPLETED	YES
COPY OF INSURANCE PROVIDED	YES
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	YES
COOPERATIVE BID FORM (Y/N)	NO
COOPERATIVE CONTACT INFO:	NO
COMPANY INFORMATION AND SIGNATURE	YES
BID DEPOSIT REQUIRED	N/A
COMMENTS:	



COUNTY OF JEFFERSON

Wes Wagner
County Clerk

COUNTY CLERK'S OFFICE
ADMINISTRATION CENTER
729 MAPLE STREET/PO BOX 100
HILLSBORO MO 63050
636-797-5486
FAX 636-797-5360
COUNTYCLERK@JEFFCOMO.ORG

January 8, 2015

Vickie Pratt
Contracts & Grants Manager
Jefferson County
Hillsboro MO 63050

Dear Vickie:

RE: Election Precinct Computer Hardware/Software

Please be advised that the County Clerk's Office recommends accepting the bid submitted from Election Administrators, 7531 Ravensridge Rd, St. Louis MO 63119 as it meets bid specifications.

135 PDS Software Licenses (Term 01/01/2015-12/31/2015)	\$110.00 each
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Total - \$14,850.00

Sincerely,

Wes Wagner
Wes Wagner
Jefferson County Clerk



**JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES**
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

EXHIBIT

A

**Invitation for Bid: ELECTION PRECINCT COMPUTER
HARDWARE-SOFTWARE 2015**

Date Issued: 12-3-14

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, JANUARY 6, 2015, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**
JEANNIE GOFF
Department of the County Clerk
636-797-5483
jgoff@jeffcomo.org

**Contract
Contact:**
VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)	

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Election Administrators, LLC. Martin White
Company Name Authorized Agent (Print)

7531 Ravensridge Rd. White

Address

Signature

St. Louis, MO 63119

President

Title

314-226-1643

12/10/14 20-2659664

Telephone #

Date

Tax ID #

martinw@earote.com 314-596-9986

Fax #

E-mail

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REQUIRED DOCUMENTS

1. Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.
(County must be added as additional insured if awarded)
- 2a. Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)
Obtain receipts at <http://jeffersonmo.devnetwedge.com>
Or
- 2b. A notarized affidavit stating that the applicant does not own any real estate or personal property in Jefferson County on company letterhead.
3. A Notarized affidavit of work authorization and current business entity status with E-verification documentation. (pages 9 & 10)
4. Agreement to be executed by the County upon approval by the County Council and County Executive. (Bidder is required to complete company information and execute signature)
5. Cooperative Bid Form (last page)
6. Bid deposits/bonds must be in the exact amount as stipulated in the bid. (if required)

***BIDS WILL BE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED**

1.0 BID REQUIREMENTS

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS: MW"

1.1 BID SUBMISSION:

Submit bid form in triplicate (three copies) with specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

1.2 BASIS OF BID AWARD:

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

1.3 BID AWARD:

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

1.4 BID PREPARATION:

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

1.5 MODIFICATION OR WITHDRAWAL OF BIDS:

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

1.6 LATE BIDS:

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

1.7 BID DEPOSITS/BONDS:

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

1.8 MATERIAL AVAILABILITY:

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

1.9 ALTERNATE BIDS:

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

1.10 INCORPORATION OF DOCUMENTS:

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

1.11 ADDENDA:

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5382, or by reviewing the County Web Site. (www.jeffcomo.org).

1.12 INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. (X)Required () Not Required Comprehensive General Liability Insurance

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. (X)Required () Not Required Professional Liability Insurance

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

**C. (X)Required () Not Required Worker's Compensation Insurance:
per Missouri Revised Statutes Chapter 287**

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

1.13 BID SUBMISSIONS

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, www.jeffcomo.org. **NO COPIES** of bid tabulations are sent to vendors.

2.0 BID RESPONSE AND CONTRACT

2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Bid prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County). Prices shall be firm for ALL County departments and locations for term of the agreement.**

2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo, known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

2.6 NON-EXCLUSIVE AGREEMENT:

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

2.7 DEFINITIONS:

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

2.8 INSPECTION, ACCEPTANCE AND APPROVALS:

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

2.9 WARRANTY:

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

2.10 PAYMENT:

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

2.11 CHANGE ORDER:

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

2.12 DELIVERIES:

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

2.13 RESPONSIBILITY FOR SUPPLIES:

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

2.14 SUBCONTRACTS:

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.

2.15 CHOICE OF LAW:

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

2.16 TERMINATION:

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
 - D-1. If supplier fails to deliver the items required by the contract within the time specified; or
 - D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
 - D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

2.17 NOTICE AND SERVICE THEREOF:

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

2.18 CONTRACT TERM:

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

2.19 COMPLIANCE WITH APPLICABLE LAWS:

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

2.20 ACTS OF GOD:

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

2.21 SELLER'S INVOICES:

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

2.22 APPROVAL:

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

2.23 RENEWAL OPTION:

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: Individual: Partnership: Corporation.

2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:

Incorporated in the State of Missouri.

2.25 LITIGATION:

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

2.26 LANGUAGE: Bids and all related documents will only be accepted in the English Language.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Martin White (Name of Business Entity Authorized Representative) as President (Position/Title) first being duly sworn on my oath, affirm Election Administrators, LLC (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to BID: Election Project Computer Hardware Software (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Election Administrators, LLC (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to BID: Election Project Computer Hardware Software 2015 (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Martin White
Authorized Representative's Signature

Martin White
Printed Name

President
Title

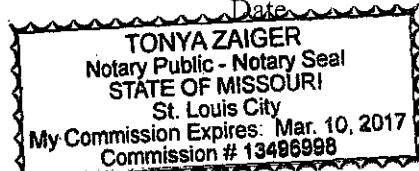
12-11-14
Date

Subscribed and sworn to before me this 11 of December, I am 2014
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of St. Louis, State of Missouri
(NAME OF COUNTY)

Missouri and my commission expires on 3-10-2017.
(NAME OF STATE) (DATE)

TONYA ZAIGER
Signature of Notary Date 12-11-2014



AFFIDAVIT OF WORK AUTHORIZATION
(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that Election Administrators, LLC (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Martin White
Authorized Business Entity
Representative's Name
(Please Print)

Martin White
Authorized Business Entity
Representative's Signature

Election Administrators, LLC
Business Entity Name

12-11-14
Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

Enroll and participate in the E-Verify federal work authorization program
(Website: <http://www.dhs.gov/e-verify>;
Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).



Company ID Number: 276092

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer: Election Administrators, LLC

Martin A White

Name (Please Type or Print)

Title

Electronically Signed

Signature

11/10/2009

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

Signature

11/10/2009

Date

SPECIFICATIONS

ELECTION PRECINCT COMPUTER HARDWARE/SOFTWARE (PDS) SPECIFICATIONS

Jefferson County, Missouri

Jefferson County is seeking bids from reliable vendors for establishing a firm, fixed purchase price quotation to furnish election precinct mobile voter registration system software and the Palm Tungsten E2 as specified for Jefferson County, Missouri. All hardware and software offered must be the specified design or equivalent to.

Jefferson County is seeking bids from reliable vendors for establishing a firm, fixed purchase price quotation to furnish a mobile voter registration system capable of storing, sorting and recalling 200,000 voter registration records, including fields for name, address, date of birth, precinct code, voter ID number, voter status (active or inactive). Voter registration software should be able to recall this information in an acceptable response time. Device should also be capable of storing a separate database of precinct and street information so that the user can locate and verify the correct precinct based on an address. All software must be compliant with patent and copyright laws.

Adequate brochures must accompany bids giving full descriptions of features, technical data, and capabilities of the equipment being offered. Software must be compatible with the Missouri Centralized Voter Registration System (MCVR).

Submission of the above required data, descriptions, brochures, etc. does not relieve the bidder of full compliance with the specifications stated herein, and the county will be under no obligation to accept equipment that does not meet the minimum specific requirements listed herein. The bidder shall clearly state any exceptions to the specifications, and the county will consider such exceptions when evaluating bids for an award. Failure to list such deviations will denote that respondent has taken no exception and will furnish equipment that is fully in compliance with the specifications contained herein.

The county may require, prior to award, that bidder proves the company they represent is an authorized manufacturer or factory dealer, re-seller, or representative for equipment as specified, and has sufficient experience in the marketing and support of equipment to assure the county of proven product capability and bidder responsibility.

The county retains the right to reject any and all bids; to waive informalities and minor irregularities in bids received; to select the offer deemed most advantageously to the county; and to place additional orders for any quantities from submitted offers within the period of time that vendor shall guarantee their prices.

Specifications given herein are minimum requirements and do not establish limits on capabilities and features that may be offered. Specifications are provided for the purpose of establishing and describing general performance and quality levels, and are not meant to limit or restrict bidding. Bidders may offer any manufacturers equipment, which meets or exceeds the specifications. Please use space provided to identify product by manufacturer, brand model number, etc. The Hardware Support is to be included in price for the palms for the length of software license.

Palm software application that allows for the deployment of countywide voter registration information and precinct data to every polling place.

Software must have the capability to search complete countywide voter registration records by last name and date of birth. The search results must include: first and last name, street address, name of polling place, voter status, and two additional lines of data from the voter registration system as determined by our county's unique needs (i.e. voter id number, ballot type, polling place address, etc.).

Software must provide for the capability to search for a polling place by a voter's street name, address, and zip code. The search results must provide the name of the polling place and precinct number for that particular street address to direct each voter to his or her proper polling place.

Software must be compatible with ANY voter registration system including the statewide systems.

Quantity	Description	Price
135	11/15-12/31/15 PDS Software Licenses (Expire 12/31/14)	\$14,850

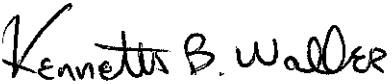
- Please state supplies, options etc., which are included in price.
- Availability - Please note that time is of the essence. Award could be based upon availability.
- Please list and include pricing of any other costs associated with the purchase not specifically listed in bid. If additional charges are not clearly noted, the county will assume that such costs are included in the quoted price.

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this twelfth day of December 2014:

Election Administrators
Company Name

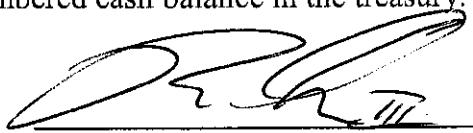

Signature
Martin White
Print

County of Jefferson, State of Missouri

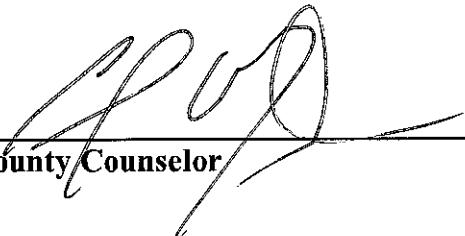

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____
7531 Ravensridge Rd.
St. Louis, MO 63119
Phone: 314-226-1643

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

APPROVED AS TO FORM


County Counselor

COOPERATIVE BID FORM

Bid Name: Election Precinct Computer
Hardware-Software 2015

INSTRUCTIONS: Bidders MUST fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020. K.3., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?

Yes No X

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, *is not a prerequisite for award*, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

**Bidders are encouraged to extend contract prices to
Municipalities and any other tax-supported entities.**

If agreeable to the above, state the minimum dollar value *per order* you will require from a Municipality or any other tax-supported entity (this shall not apply to Jefferson County, Missouri Government, Departments or Divisions):

MINIMUM DOLLAR VALUE PER ORDER: \$ _____

BY: _____

TITLE: _____

COMPANY: _____

CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone _____ **E-mail** _____

**THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO
JEFFERSON COUNTY, MISSOURI**

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
5/9/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER



TechInsurance
1301 Central Expy. South, Suite 115
Allen, TX 75013

CONTACT NAME:	
PHONE (A/C No, Ext):	800-668-7020
FAX (A/C No):	(877) 826-9067
E-MAIL:	
ADDRESS:	
PRODUCER:	
CUSTOMER ID #:	
INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Travelers	25674
INSURER B: Beazley Insurance Company Inc.	37540
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Election Administrators, LLC
7531 Ravensridge Rd.
Saint Louis, MO 63119

COVERAGEs

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
A				6803359M983	6/5/2014	6/5/2015	PERSONAL & ADV INJURY \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ Excluded
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	HIRED AUTOS						\$
	NON-OWNED AUTOS						\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	CLAIMS-MADE				EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 1,000,000
	DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$ 5,000						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y / N	N / A				WC STATU- TORY LIMITS \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?						OTH- ER \$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Professional Liability (Errors and Omissions)			V12CA2130201	7/18/2014	7/18/2015	Occurrence / Aggregate \$1,000,000 / \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Insured's Copy

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alternatives Insurance 39 St Anthony Ln Florissant, MO 63031 84530795	CONTACT NAME: Anthony Sharamitaro	
	PHONE (A/C, No, Ext): 314-831-3700	FAX (A/C, No): 314-831-3766
	E-MAIL ADDRESS: tsharamitaro@alternativesins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Travelers Insurance	
	INSURER B : The Hartford	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAY CLAIMS.										
INSR LTR	TYPE OF INSURANCE			ADD'L INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
GENERAL LIABILITY										EACH OCCURRENCE \$
COMMERCIAL GENERAL LIABILITY										DAMAGE TO RENTED PREMISES (Each occurrence) \$
CLAIMS-MADE <input type="checkbox"/> OCCUR										MED EXP (Any one person) \$
										PERSONAL & ADV INJURY \$
										GENERAL AGGREGATE \$
GEN'L AGGREGATE LIMIT APPLIES PER:										PRODUCTS - COMP/OP AGG \$
POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC										\$
AUTOMOBILE LIABILITY						BA-6D595740	09-23-13	09-23-14	COMBINED SINGLE LIMIT (Each accident) \$1,000,000	
X ANY AUTO ALL OWNED AUTOS				SCHEDULED AUTOS						BODILY INJURY (Per person) \$
X HIRED AUTOS				NON-OWNED AUTOS						BODILY INJURY (Per accident) \$
										PROPERTY DAMAGE (Per accident) \$
										\$
UMBRELLA LIAB				<input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
EXCESS LIAB				<input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
DED <input type="checkbox"/> RETENTION \$										\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				Y/N		84WBCBP3521	12/05/13	12/05/14	WC STATUTORY LIMITS	OTHR
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)				N						E.L. EACH ACCIDENT \$500,000
If yes, describe under DESCRIPTION OF OPERATIONS below										E.L. DISEASE - EA EMPLOYEE \$500,000
										E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

For informational Purposes only

CERTIFICATE HOLDER	CANCELLATION
	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p>

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Parcel 01-5.0-21.0-3-002-100., Tax Year 2011 Payable 2012
Generated 12/10/14 at 15:12:21

Parcel Information

Parcel Number: 01-5.0-21.0-3-002-100.



Owner's Name: WHITE, MARTIN A

Mailing Address:

Site Address: 614 MOUNT VERNON DR
ARNOLD, MO 63010

Prop Class: Residential

Occupancy: 2-Dwelling

School: SCHC6

Fire: FIRRF

Ambulance: AMBRA

Road: ROAD

City: CITAR

Payments	
Tax Billed	\$802.51
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$802.51
Amount Paid	\$802.51
Total Unpaid	\$0.00
Date Paid	12/08/2011
Paid By	WHITE, MARTIN A

Payment History

Tax Year	Total Due	Total Paid
2014	\$821.14	\$0.00
2013	\$842.91	\$842.91
2012	\$812.89	\$812.89
2011	\$802.51	\$802.51
2010	\$801.40	\$801.40
2009	\$795.46	\$795.46
2008	\$790.78	\$790.78
2007	\$790.78	\$790.78
2006	\$745.78	\$745.78

Legal Descriptions

Legal Description	Section/Township /Range	Plat Document Number	Plat Book	Plat Page	Plat Date
MT VERNON 2 LOT 100	21 43 6		030	023	

Related Names

Name	Relationship	Deed Document Number	Deed Book	Deed Page	Deed Date

Related Names

WHITE, MARTIN A Property Owner 2008R-013900

Site Addresses

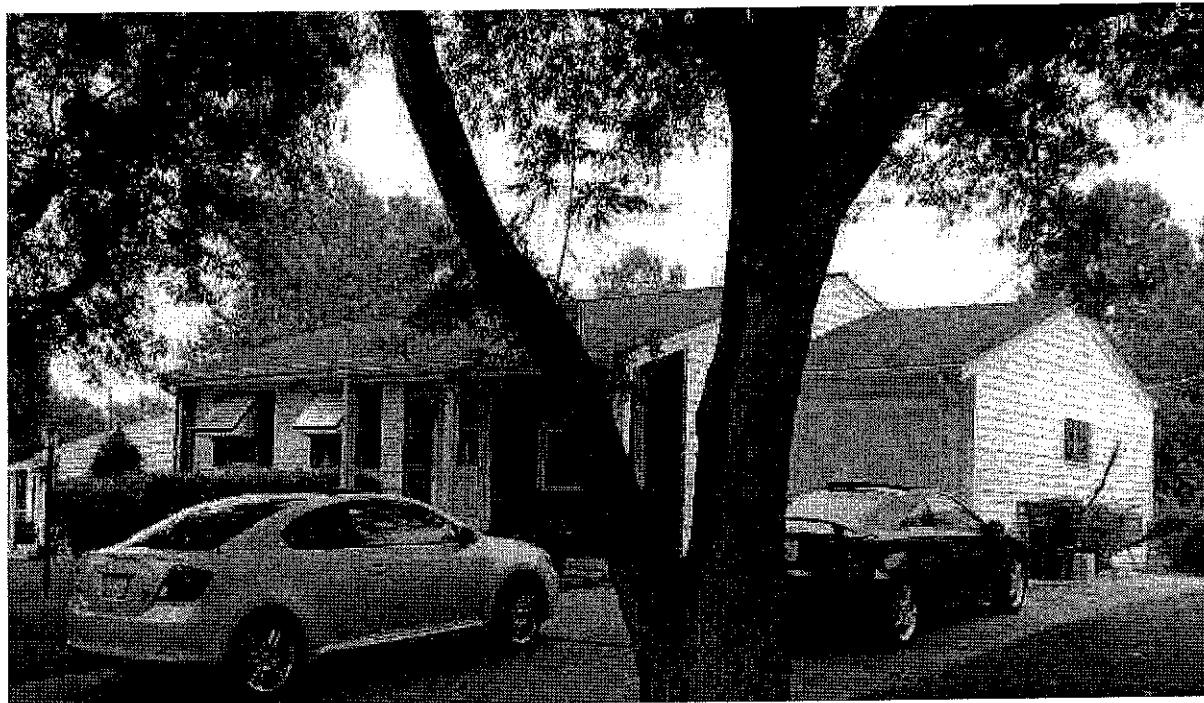
House Number 614	House Number Suffix	Street Name MOUNT VERNON DR
City ARNOLD	State MO	Zip Code 63010

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.1323	\$15.35
CITY OF ARNOLD	0.3973	\$46.09
JEFFERSON COLLEGE	0.3362	\$39.00
COUNTY TAX	0.0330	\$3.83
ROCK COMM FIRE	0.7115	\$82.53
HEALTH UNIT TAX	0.0742	\$8.61
LIBRARY / C1 & C6	0.1740	\$20.18
MENTAL HEALTH TAX	0.0929	\$10.78
PARK TAX	0.0279	\$3.24
ROAD & BRIDGE TAX	0.2115	\$24.53
FOX SCHOOL	4.6044	\$534.11
JC DEV DISABILITIES	0.0929	\$10.78
STATE TAX	0.0300	\$3.48
Total	6.9181	\$802.51

Assessments

Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	0	0	61,053	11,600	61,053	11,600
Form 11a	0	0	61,053	11,600	61,053	11,600
Prior Year	0	0	61,053	11,600	61,053	11,600

Images

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Parcel 01-5.0-21.0-3-002-100., Tax Year 2012 Payable 2013

Generated 12/10/14 at 15:12:02

Parcel Information

Parcel Number: 01-5.0-21.0-3-002-100.



Owner's Name: WHITE, MARTIN A

Mailing Address:

Site Address: 614 MOUNT VERNON DR
ARNOLD, MO 63010

Prop Class: Residential

Occupancy: 2-Dwelling

School: SCHC6

Fire: FIRRF

Ambulance: AMBRA

Road: ROAD

City: CITAR

Payments	
Tax Billed	\$812.89
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$812.89
Amount Paid	\$812.89
Total Unpaid	\$0.00
Date Paid	12/10/2012
Paid By	WHITE, MARTIN A

Payment History

Tax Year	Total Due	Total Paid
2014	\$821.14	\$0.00
2013	\$842.91	\$842.91
2012	\$812.89	\$812.89
2011	\$802.51	\$802.51
2010	\$801.40	\$801.40
2009	\$795.46	\$795.46
2008	\$790.78	\$790.78
2007	\$790.78	\$790.78
2006	\$745.78	\$745.78

Legal Descriptions

Legal Description	Section/Township	Plat Document Number	Plat Book	Plat Page	Plat Date
MT VERNON 2 LOT 100	/Range 21 43 6		030	023	

Related Names

Name	Relationship	Deed Document Number	Deed Book	Deed Page	Deed Date

Related Names

WHITE, MARTIN A Property Owner 2008R-013900

04/01/2008

Site Addresses

House Number 614	House Number Suffix	Street Name MOUNT VERNON DR
City ARNOLD	State MO	Zip Code 63010

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.2100	\$24.36
CITY OF ARNOLD	0.3973	\$46.09
JEFFERSON COLLEGE	0.3386	\$39.28
COUNTY TAX	0.0315	\$3.65
ROCK COMM FIRE	0.7069	\$82.00
HEALTH UNIT TAX	0.0747	\$8.67
LIBRARY / C1 & C6	0.1748	\$20.28
MENTAL HEALTH TAX	0.0935	\$10.85
PARK TAX	0.0279	\$3.24
ROAD & BRIDGE TAX	0.2115	\$24.53
FOX SCHOOL	4.6173	\$535.61
JC DEV DISABILITIES	0.0935	\$10.85
STATE TAX	0.0300	\$3.48
Total	7.0075	\$812.89

Land Valuation

Property Use	Valued Acres	Appraised Value
Residential	0.0000	11000.00

One Story Structure (1 of 1)

Property Type	Description	Total Living Area (sq. ft.)	Year Built
RES - Residential	One Story	1,022	1964
Base Cost (Square Ft.)			
Frame Construction	1022		
Occupancy (Quantity)			
Dwelling			
Masonry Trim (Square Ft.)			
Artificial Stone (Average)	296		
Heating/Cooling (Square Ft.)			
Central Air	1022		
Porches (Square Ft.)			
Open Frame Porch	51		
Attached/Integral Garage (Square Ft.)			
Frame Construction	264		
Area(Square Ft.)			
One Story	1022		

Assessments

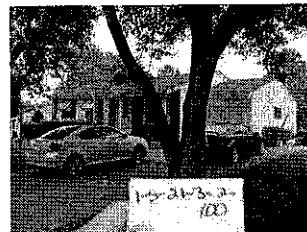
Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	11,000	2,100	50,300	9,500	61,300	11,600
Form 11a	11,000	2,100	50,300	9,500	61,300	11,600
Form 11	11,000	2,100	50,300	9,500	61,300	11,600

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Parcel 01-5.0-21.0-3-002-100., Tax Year 2013 Payable 2014
Generated 12/10/14 at 15:11:38

Parcel Information

Parcel Number: 01-5.0-21.0-3-002-100.



Owner's Name: WHITE, MARTIN A

Mailing Address:

Site Address: 614 MOUNT VERNON DR
ARNOLD, MO 63010

Prop Class: Residential

Occupancy: 2-Dwelling

School: SCHC6

Fire: FIRRF

Ambulance: AMBRA

Road: ROAD

City: CITAR

Payments	
Tax Billed	\$842.91
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$842.91
Amount Paid	\$842.91
Total Unpaid	\$0.00
Date Paid	12/06/2013
Paid By	WHITE, MARTIN A

Payment History

Tax Year	Total Due	Total Paid
2014	\$821.14	\$0.00
2013	\$842.91	\$842.91
2012	\$812.89	\$812.89
2011	\$802.51	\$802.51
2010	\$801.40	\$801.40
2009	\$795.46	\$795.46
2008	\$790.78	\$790.78
2007	\$790.78	\$790.78
2006	\$745.78	\$745.78

Legal Descriptions

Legal Description	Section/Township /Range	Plat Document Number	Plat Book	Plat Page	Plat Date
MT VERNON 2 LOT 100	21 43 6		030	023	

Related Names

Name	Relationship	Deed Document Number	Deed Book	Deed Page	Deed Date

Related Names

WHITE, MARTIN A Property Owner 2008R-013900

04/01/2008

Site Addresses

House Number 614	House Number Suffix	Street Name MOUNT VERNON DR
City ARNOLD	State MO	Zip Code 63010

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.2100	\$24.36
CITY OF ARNOLD	0.3973	\$46.09
JEFFERSON COLLEGE	0.3402	\$39.46
COUNTY TAX	0.0290	\$3.36
ROCK COMM FIRE	0.9311	\$108.01
HEALTH UNIT TAX	0.0750	\$8.70
LIBRARY / C1 & C6	0.1764	\$20.46
MENTAL HEALTH TAX	0.0939	\$10.89
PARK TAX	0.0280	\$3.25
ROAD & BRIDGE TAX	0.2118	\$24.57
FOX SCHOOL	4.6499	\$539.39
JC DEV DISABILITIES	0.0939	\$10.89
STATE TAX	0.0300	\$3.48
Total	7.2665	\$842.91

Land Valuation

Property Use	Valued Acres	Appraised Value
Residential	0.0000	11000.00

One Story Structure (1 of 1)

Property Type	Description	Total Living Area (sq. ft.)	Year Built
RES - Residential	One Story	1,022	1964
Base Cost (Square Ft.)			
Frame Construction	1022		
Occupancy (Quantity)			
Dwelling			
Masonry Trim (Square Ft.)			
Artificial Stone (Average)	296		
Heating/Cooling (Square Ft.)			
Central Air	1022		
Porches (Square Ft.)			
Open Frame Porch	51		
Attached/Integral Garage (Square Ft.)			
Frame Construction	264		
Area (Square Ft.)			
One Story	1022		

Assessments

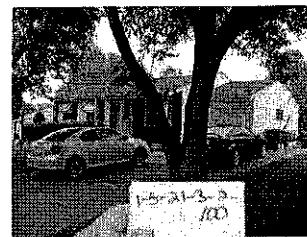
Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	11,000	2,100	50,300	9,500	61,300	11,600
Form 11a	11,000	2,100	50,300	9,500	61,300	11,600
Form 11	11,000	2,100	50,300	9,500	61,300	11,600

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Parcel 01-5.0-21.0-3-002-100., Tax Year 2014 Payable 2015
Generated 12/10/14 at 15:11:17

Parcel Information

Parcel Number: 01-5.0-21.0-3-002-100.



Owner's Name: WHITE, MARTIN A

Mailing Address:

Site Address: 614 MOUNT VERNON DR
ARNOLD, MO 63010

Prop Class: Residential

Occupancy: 2-Dwelling

School: SCHC6

Fire: FIRRF

Ambulance: AMBRA

Road: ROAD

City: CITAR

Payments	
Tax Billed	\$821.14
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$821.14
Amount Paid	\$0.00
Total Unpaid	\$821.14

Tax Due Amounts	
If Paid In...	Amount Due Is...
December 2014	\$821.14

Payment History		
Tax Year	Total Due	Total Paid
2014	\$821.14	\$0.00
2013	\$842.91	\$842.91
2012	\$812.89	\$812.89
2011	\$802.51	\$802.51
2010	\$801.40	\$801.40
2009	\$795.46	\$795.46
2008	\$790.78	\$790.78
2007	\$790.78	\$790.78
2006	\$745.78	\$745.78

Legal Descriptions					
Legal Description	Section/Township /Range	Plat Document Number	Plat Book	Plat Page	Plat Date
MT VERNON 2 LOT 100	21 43 6		030	023	

Related Names					
Name	Relationship	Deed Document Number	Deed Book	Deed Page	Deed Date
WHITE, MARTIN A	Property Owner	2008R-013900			04/01/2008

Site Addresses

House Number 614	House Number Suffix	Street Name MOUNT VERNON DR
City ARNOLD	State MO	Zip Code 63010

Taxing Bodies

District	Tax Rate	Extension
ROCK AMBULANCE	0.2100	\$24.36
CITY OF ARNOLD	0.4012	\$46.54
JEFFERSON COLLEGE	0.3436	\$39.86
COUNTY TAX	0.0238	\$2.76
ROCK COMM FIRE	0.8026	\$93.10
HEALTH UNIT TAX	0.0758	\$8.79
LIBRARY / C1 & C6	0.1775	\$20.59
MENTAL HEALTH TAX	0.0948	\$11.00
PARK TAX	0.0283	\$3.28
ROAD & BRIDGE TAX	0.2136	\$24.78
FOX SCHOOL	4.5828	\$531.60
JC DEV DISABILITIES	0.0948	\$11.00
STATE TAX	0.0300	\$3.48
Total	7.0788	\$821.14

Land Valuation

Property Use	Valued Acres	Appraised Value
Residential	0.0000	11000.00

One Story Structure (1 of 1)

Property Type	Description	Total Living Area (sq. ft.)	Year Built
RES - Residential	One Story	1,022	1964
Base Cost (Square Ft.)			
Frame Construction	1022		
Occupancy (Quantity)			
Dwelling			
Masonry Trim (Square Ft.)			
Artificial Stone (Average)	296		
Heating/Cooling (Square Ft.)			
Central Air	1022		
Porches (Square Ft.)			
Open Frame Porch	51		
Attached/Integral Garage (Square Ft.)			
Frame Construction	264		
Area(Square Ft.)			
One Story	1022		

Assessments

Assessment Period	Appraised Land	Assessed Land	Appraised Building	Assessed Building	Appraised Total	Assessed Total
Final Value	11,000	2,100	50,300	9,500	61,300	11,600
Form 11a	11,000	2,100	50,300	9,500	61,300	11,600
Form 11	11,000	2,100	50,300	9,500	61,300	11,600
Prior Year	11,000	2,100	50,300	9,500	61,300	11,600

Images

Images

