

ELECTION MAILER NOTICES 2015 Bid Opening 1-6-15	CENVEO CORPORATION	INPUT TECHNOLOGY INC	KD DIRECT MARKETING	PRESORT INC	SPECIALTY MAILING	SUPPLY CONCEPTS INC
	101 WORKMAN CT EUREKA MO 63025	4425 HUNT AVE ST LOUIS MO 63110	44 WELDON PKWY MARYLAND HEIGHTS MO 63043	5051 SOUTHWEST AVENUE ST LOUIS MO 63110	2801 CLARK AVE ST LOUIS MO 63103	1585 FENPARK DR FENTON MO 63026
Cost Per Piece \$	See Pricing Below	\$0.0348	\$0.045	\$0.065	See Notes Below	See Notes Below
NOTARIZED WORK AFFIDAVIT COMPLETED	YES	YES	YES	NO	YES	YES
COPY OF INSURANCE PROVIDED	YES	YES	YES	YES	YES	NO
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	YES	NO *	YES	YES	YES	NO
COOPERATIVE BID FORM (Y/N)	YES	YES	YES	YES	YES	YES
COOPERATIVE CONTACT INFO:	YES	YES	YES	YES	YES	YES
COMPANY INFORMATION AND SIGNATURE	YES	YES	YES	NO	YES	YES
BID DEPOSIT REQUIRED	N/A	N/A	N/A	N/A	N/A	N/A
COMMENTS:	1,000 = \$.58/ea 25,000= \$.081 ea 50,000= \$.071 ea 100,000= \$.066 ea 150,000= \$.064 ea	Input Technology Inc. (ITI) does not own Real Estate or Personal Property in Jefferson County Section III			See Attached Sheet for Pricing Options	See Attached Sheet for Pricing Options



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

Invitation for Bid: REBID-ELECTION MAILER NOTICES 2015 **Date Issued: 1-14-15**

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, FEBRUARY 10, 2015, AT 2:00 P.M. LOCAL TIME.

Specification
Contact: **JEANNIE GOFF**
Department of the County Clerk
636-797-5483
jgoff@jeffcomo.org

Contract
Contact: **VICKIE PRATT**
Department of Administrative Services
636-797-5380

Mail (3) Three Complete Copies With Vendor And Bid Information As Shown In Sample:

Contract Term:
UPON APPROVAL OF THE COUNTY COUNCIL AND COUNTY EXECUTIVE

Vendor Information:

SAMPLE ENVELOPE

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

SPECIALTY MAILING
Company Name

PAUL SCHMIDT

Authorized Agent (Print)

2801 CLARK AVE
Address



Signature

ST. LOUIS, MO 63103
City/State/Zip Code

SALES & MARKETING MANAGER

Title

(314) 534-4599
Telephone #

1/28/15 43-1701317
Date Tax ID #

PAUL@SPECIALTYMAILING.COM
E-mail

(314) 534-4707
Fax #

SPECIFICATIONS

ELECTION NOTICE MAILERS SPECIFICATIONS

Jefferson County, Missouri

The vendor shall:

Process, print and mail the notices to the registered voters that are eligible to vote in all elections to be held in Jefferson County, Missouri in 2015.

The number of notices may vary from 1,000 to 150,000 pieces per election.

At an agreed upon time, approximately 2 to 3 days after the Missouri voter registration deadline, the vendor is responsible for picking up the CD that contains the voter registration and absentee data from the County Clerk's Office in Hillsboro, Missouri.

The vendor is required to filter and manipulate this data to ensure that absentee voters do not receive an election notice. Multiple addresses are on the file(s) for each voter and there is data manipulation required to ensure that the proper address is being selected. For files that contain multiple addresses, the election notice shall be mailed to the mailing address of the voter. For files that contain no mailing address, the election notice shall be mailed to the residential address of the voter.

The vendor will process all data and provide the United States Postage reports by email to the Jefferson County Clerk's Office within 24 hours of receipt of the data file(s).

The election notices will be postcards 4.25" x 6" in size printed on both sides of the card. The card stock should be a 9pt cover stock. The information on the front and the back of the card will be election specific

The vendor will laser print the postcards with all variable information on the front of the card. Variable information shall include the name of the voter, the mailing or residential address of the voter, voter identification number, polling place name and number, polling place address, the colored graphic box, the date of the election, the polling place hour's statement, the return address of the County Clerk's Office, the Official Election mail logo, the bulk postage permit number and possibly a QR4 barcode. The County Clerk's Office reserves the right to change, add or delete any information on the election notices.

The back of the postcard will contain information that will be provided by the County Clerk's Office.

Electronic and/or hard copy samples including live data are required for approval prior to mailing.

The vendor shall process the file(s) for the lowest First Class Presort, Postcard postage discounts.

The notices MUST be delivered to the Hillsboro Post Office for mailing under the Jefferson County mailing permit number, within 2-3 days of receipt of the data file, no later than 14 days prior to the election date. NO EXCEPTIONS.

Quoted prices should include all forms and services required to process the mailing of completed notices.

COST PER PIECE \$ PAGE (10)

ELECTION MAILER FOR VARIOUS QUANTITIES IN MULTIPLES

QUANTITY	PRICE EACH	AMOUNT
1,000	0.581	\$581.00
2,000	0.305	\$610.00
5,000	0.155	\$775.00
10,000	0.085	\$850.00
20,000	0.06	\$1,200.00
30,000	0.05	\$1,500.00
40,000	0.045	\$1,800.00
50,000	0.042	\$2,100.00
60,000	0.04	\$2,400.00
100,000	0.038	\$3,800.00
140,000	0.036	\$5,040.00
150,000	0.035	\$5,250.00

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Supply Concepts Inc Ken Lenz
Company Name Authorized Agent (Print)
1585 Fenpark DR K
Address Signature
Fenton Mo 63026 owner
City/State/Zip Code Title
636-349-2421 2/7/15 20-1810785
Telephone # Date Tax ID #
KLenzo sci-supplies.com 636-349-1968
E-mail Fax #

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COST PER PIECE \$ see attached pricing



Jefferson County Election Mailer Notices Price Grid

Laser print 4.25x6 postcard on 67lb vellum bristol-Black Ink Only 2 sided

1--2,500	\$270.00
2,501--5,000	\$330.00
5,001--10,000	\$438.00
10,001--25,000	\$775.00
25,001--50,000	\$1,326.00
50,001--75,000	\$1,884.00
75,001--100,000	\$2,439.00
100,001--140,000	\$3,330.00

Laser print 4.25x6 postcard on 67lb vellum bristol-Color ink Only 2 sided

1--2,500	\$300.00
2,501--5,000	\$370.00
5,001--10,000	\$520.00
10,001--25,000	\$955.00
25,001--50,000	\$1,690.00
50,001--75,000	\$2,420.00
75,001--100,000	\$3,159.00
100,001--140,000	\$4,330.00

COOPERATIVE BID FORM

Bid Name: Election Master Notices

INSTRUCTIONS: Bidders MUST fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020. K.3., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?

Yes No

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, *is not a prerequisite for award*, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

Bidders are encouraged to extend contract prices to
Municipalities and any other tax-supported entities.

If agreeable to the above, state the minimum dollar value *per order* you will require from a Municipality or any other tax-supported entity (this shall not apply to Jefferson County, Missouri Government, Departments or Divisions):

MINIMUM DOLLAR VALUE PER ORDER: \$ 100.00

BY: Ken Lenz

TITLE: Owner

COMPANY: Supply Source Inc

CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone 636-349-2421 E-mail KLenz@SupplySource.com

THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO
JEFFERSON COUNTY, MISSOURI

