

BURIAL SERVICES 2014 BID OPENING 9-16-14	ROBERT D BROWN FUNERAL HOME INC
	PO BOX 854 HILLSBORO MO 63050
DESCRIPTION	
Transportation to the morgue	Does Not Usually Apply, But Add \$200
Storage Fee	Does Not Apply, But Add If Needed \$25 Per Day
Burial (includes): Removal From Morgue Transportation to Cemetery Cloth Covered Composition Board Casket with Metal Handles	\$1400 (\$495 for the Cloth Covered Composition Board Casket With Metal Handles)
Removal From Place of Death	All Included In \$1400 Charge
Placing Remains in Suitable Burial Container	All Included In \$1400 Charge
Transportation to Cemetery	All Included In \$1400 Charge
Overseeing Burial	All Included In \$1400 Charge
Filing of Missouri Death Certificate	All Included In \$1400 Charge
Embalming	Don't need Storage Fee When Embalmed \$200
Dressing	N/C Will Donate Clothes With Embalming Fee
Concrete Grave Liner	Add Option
Cremation	Concrete Grave Box \$800 (Optional)
Additional Charges (please specify)	Total Bid Prof Svc, Removal, Embalm, Dress, Casket (\$2095)
Companies bidding these services must be a licensed Missouri Funeral Establishment and have a Jefferson County Merchants license.	
NOTARIZED WORK AFFIDAVIT COMPLETED	YES
COPY OF INSURANCE PROVIDED	YES
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	YES
COOPERATIVE BID FORM (Y/N)	NO
COOPERATIVE CONTACT INFO:	NO
COMPANY INFORMATION AND SIGNATURE	YES
BID DEPOSIT REQUIRED	N/A
COMMENTS:	See Attached Pricing Sheet.

SPECIFICATIONS

The County requests bids on Burial Services for indigent persons within the County.

(A) Upon notification by the Director of Administration or County Executive, the successful bidder will promptly recover the body and deliver the body to the successful bidder's location.

(B) The body will be prepared for burial in accordance with State Law.

(C) The successful bidder will notify the County's Public Works Department 48 hours before delivery to the County's burial site. The County Public Works Department will prepare a burial plot. The successful bidder will deliver the body to the designated site and assist the Public Works Department in marking the grave. The Public Works Department will cover over the grave.

Approximately five indigent persons are buried annually in the County.

The County's burial sites are:

- (1) Hillsboro Cemetery, Hillsboro, MO
- (2) Neely's Cemetery, Jefferson County Highway Y and Tinhouse Road, Hillsboro, MO
- (3) Jefferson Barracks National Cemetery

The majority of indigent burials require that the body is recovered within the limits of Jefferson County. There may be occasions when the body must be recovered from an adjoining County.

The County wishes to memorialize these citizens in a dignified manner either by installing a small date of death marker on a standard group memorial or in any similar manner offered by the bidder. The bidder will attach a description of each service that includes the following:

(A) Response times for body recovery and delivery to the burial site.

(B) A description of burial boxes or container that will be used. Travel time must be included in the bid price.

(C) The method of memorializing should be described and should be included in bid prices.

DESCRIPTION	BURIAL	COST
Transportation to the morgue <i>Does not usually Apply But Add</i>		\$1,200-
Storage fee <i>Does not usually Apply But Add if needed</i>		\$25 per day
Burial - removal from morgue		\$1,400-
Death Certificate (prepare & file)		
Transportation to cemetery		
Cloth covered composition board casket with metal handles		\$495-
Removal from place of death		
Placing remains in suitable burial container		
Transportation to cemetery		
Overseeing burial		
Filing of Missouri Death Certificate		
Embalming <i>Dont need storage fee when embalmed</i>		200-
Dressing <i>N/C will donate clothe's w/ Embalming fee</i>		N/C
Concrete grave liner <i>ADD option</i>		
Cremation		
	<i>Concrete Grave Box</i>	- 800- <i>- optional</i>
Additional Charges (please specify)		
<i>Total Bid Prof Svc, Removal, Embalming, Dress, Casket</i>		<i>\$2095-</i>

Companies bidding these services must be a licensed Missouri funeral establishment and have a Jefferson County Merchants license.