

BILL NO.: 15-0610

ORDINANCE NO.: 15-0210

INTRODUCED BY: COUNCIL MEMBER(s)

Jerry

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**
2 **PRODUCTS AND SERVICES FOR COMMISSARY SUPPLIES 2011,**
3 **DEPARTMENT OF THE SHERIFF.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends
5 the renewal of the following bid awards at the same terms and conditions as previously
6 bid, as authorized by the original Invitation for Bid awarded by the County, for an
7 additional one-year term:

BID NAME

Commissary Supplies 2011

AWARDED BIDDER

Keefe Commissary Network, L.L.C. an affiliate of The Keefe Group

ORDINANCE NUMBER

11-0179, 14-0346

14 **WHEREAS**, the Department of the Sheriff of Jefferson County, Missouri,
15 Council finds it is in the best interest of the County to renew the bid award for
16 Commissary Supplies 2011 with Keefe Commissary Network, L.L.C. an affiliate of The
17 Keefe Group for the term of 6-16-15 to 6-15-16 with approval of the County Council and
18 County Executive up to the amount of **\$75,000.00** subject to budgetary limitations.

FILED

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**
2 **COUNCIL, AS FOLLOWS:**

3 Section 1. The County authorizes the renewal of the bid awards for an
4 additional one-year term as follows:

5 BID NAME
6 Commissary Supplies 2011

7 TERM
8 6-16-15 to 6-15-16

9 Upon approval of the County Council and County Executive

10 AMOUNT
11 Up to \$75,000.00
12 subject to budgetary limitations

13 AWARDED BIDDER

14 Keefe Commissary Network, L.L.C. an affiliate of The Keefe Group

15 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
16 County Executive to execute a renewal agreement, incorporated herein by reference and
17 attached as Exhibit A. The County Executive is further authorized to take any and all
18 actions necessary to carry out the intent of this Ordinance.

19 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
20 thereto, and any contracts or agreements shall be maintained by the Department of the
21 County Clerk consistent with the rules and procedures for the maintenance and retention
22 of records as promulgated by the Secretary of State.

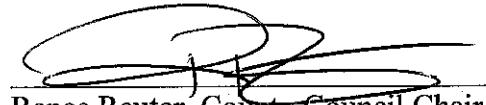
1 Section 4. This Ordinance shall be in full force and effect from and after its
2 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
3 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Abstain</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, George Engelbach	<u>Yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 8th DAY OF June, 2015:

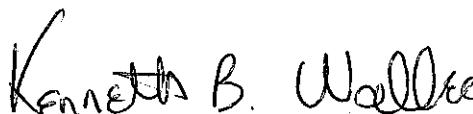
✓ PASSED FAILED


Renee Reuter, County Council Chair


Pat Schlette, Council Administrative Assistant

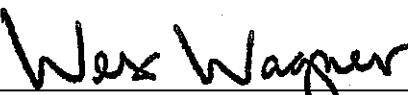
THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 1st DAY OF JUNE, 2015.

THIS BILL WAS VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS DAY OF , 2015.

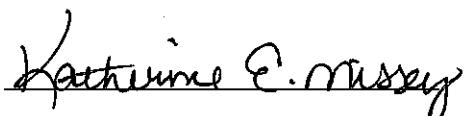


Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:



Wes Wagner, County Clerk

BY: 

Reading Date: 06-08-2015



County of Jefferson
State of Missouri
Administration Center
729 Maple Street • PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

PROPOSED BILL MEMORANDUM

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 5-29-15

Subject Matter of Proposed Bill: COMMISSARY SUPPLIES 2011, KEEFE COMMISSARY NETWORK, L.L.C. AN AFFILIATE OF THE KEEFE GROUP, \$75,000.00

Council District(s) Affected: All

County Department(s) Affected: All

SUMMARY

The Department of the Sheriff requested a renewal option for Commissary Supplies 2011 on May 29, 2015. An automatic renewal with Keefe Commissary L.L.C., an affiliate of The Keefe Group for the Commissary Supplies contract takes effect on June 16, 2015.

The Department of the Sheriff recommends renewing the contract for Commissary Supplies 2011 contract for the term from June 16, 2015 through June 15, 2016 for an estimated expenditure of less than \$75,000.00, subject to budgetary limitations.

Account string charged: 218-0388-5448-9999-999999

Funds spent in 2014: \$146,707.68

This Bill proposes to renew the bid based on the recommendation of the Department of the Sheriff.

Code	Description	Approved Budget	Encumbrance	January	February	March	Actual	April	Actuals	May	Actuals	June	Actuals	July	Actuals
388	Sheriff's Commissary Fund			0/13 2014	1/1 2014	2/2/2014	2/3/2014	2/4/2014	2/4/2014	2/5/2014	2/5/2014	2/6/2014	2/6/2014	2/7/2014	2/7/2014
5201	Contractual Service	17,655.00	0	261.98	257.69	265.98	265.98	265.98	265.98	265.98	265.98	265.98	265.98	265.98	265.98
5286	Medical Expense	3,000.00													
5448	Supplies	152,000.00	0	0	4,951.01	5,090.45	36,364.43	2,276.80	17,431.69						0
5482	Jail Expense	36,000.00	757.33	0	505	0	0	6,082.19	398.46	3,551.36					
5690	Other Capital Equipment	0													
Total		208,655.00	757.33	261.98	5,713.70	5,356.43	36,630.41	8,624.97	18,096.13	3,817.34					
Total		208,655.00	757.33	261.98	5,713.70	5,356.43	36,630.41	8,624.97	18,096.13	3,817.34					

	August	Actu	September	October	Ac	November	Ac	December	Ac	Budget	Total	Percentage
	8/8	2014/2014/9	2014/10/10	2014/11/11	2014/12/12	2014/12/12	2014/12/12	2014/12/12	2014/12/12	2014/12/12	Spent	Spent
265.98	265.98	265.98	265.98	265.98	14,475.53	3,000.00	3,179.47	0	0	18.01	0	
22,012.18	11,658.30	3,214.63	8,359.48	21,632.23	19,008.80	132,991.20	87.49	0	0	29.27	0	
0	0	0	0	0	24,705.66	10,537.01	0	0	0	0	0	
22,278.16	11,924.28	3,480.61	8,625.46	21,898.21	61,189.99	146,707.68	70.31					
22,278.16	11,924.28	3,480.61	8,625.46	21,898.21	61,189.99	146,707.68	70.31					

BILL NO.: 14-0725

ORDINANCE NO.: 14-1346

INTRODUCED BY: COUNCIL MEMBER(s) Kreitzer

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**
2 **PRODUCTS AND SERVICES FOR COMMISSARY SUPPLIES, DEPARTMENT**
3 **OF THE SHERIFF.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends
5 the renewal of the following bid awards at the same terms and conditions as previously
6 bid, as authorized by the original Invitation for Bid awarded by the County, for an
7 additional one-year term:

BID NAME

Commissary Supplies 2011

AWARDED BIDDER

Keefe Commissary Network, L.L.C. an affiliate of The Keefe Group

ORDINANCE NUMBER

11-0179

14 **WHEREAS**, the Department of the Sheriff of Jefferson County, Missouri,
15 Council finds it is in the best interest of the County to renew the bid award with Keefe
16 Commissary Network, L.L.C. an affiliate of The Keefe Group for the term of 6-16-14 to
17 6-15-15 with approval of the County Council and County Executive up to the amount of
18 **\$75,000.00** subject to budgetary limitations.

FILED

Page 1 of 4

JUL 31 2014

WES WAGNER
COUNTY CLERK OF JEFFERSON COUNTY, MO

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**
2 **COUNCIL, AS FOLLOWS:**

3 Section 1. The County authorizes the renewal of the bid awards for an
4 additional one-year term as follows:

5 BID NAME
6 Commissary Supplies 2011

7 TERM
8 6-16-14 to 6-15-15

9 Upon approval of the County Council and County Executive

10 AMOUNT
11 Up to \$75,000.00
12 subject to budgetary limitations

13 AWARDED BIDDER
14 Keefe Commissary Network, L.L.C. an affiliate of The Keefe Group

15 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
16 County Executive to execute a renewal agreement, incorporated herein by reference and
17 attached as Exhibit A. The County Executive is further authorized to take any and all
18 actions necessary to carry out the intent of this Ordinance.

19 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
20 thereto, and any contracts or agreements shall be maintained by the Department of the
21 County Clerk consistent with the rules and procedures for the maintenance and retention
22 of records as promulgated by the Secretary of State.

CIA Commissary

1 Section 4. This Ordinance shall be in full force and effect from and after its
2 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
3 shall not affect the remainder of this Ordinance.

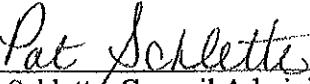
**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renec Reuter	<u>Abstain</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, George Engelbach	<u>Yes</u>
Council Member District 5, Terri Kreitler	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, Kelly Waymon	<u>Yes</u>

THE ABOVE BILL ON THIS 28th DAY OF July, 2014:

PASSED FAILED


Renee Reuter, County Council Chair


Pat Schlette, Council Administrative Assistant

THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 31st DAY OF JULY, 2014.

THIS BILL WAS VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS DAY OF , 2014.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: *Amy Airelle*

First Reading: 07-28-2014

From: Kevin Carle/JEFFCO
 To: Vickie Pratt/JEFFCO@JEFFCO
 Date: Wednesday, June 18, 2014 09:30AM
 Subject: Re: Fw: COMMISSARY SUPPLIES

Yes

Lieutenant Kevin Carle
 Jail Commander
 Jefferson County Sheriff's Office
 P.O. Box 100
 Hillsboro, MO 63050
 PN: (636) 797-5318
 FAX: (636) 797-5025

-----Vickie Pratt/JEFFCO wrote: -----

To: Kevin Carle/JEFFCO@JEFFCO
 From: Vickie Pratt/JEFFCO
 Date: 06/18/2014 09:07AM
 cc: Dave Marshak/JEFFCO@JEFFCO
 Subject: Fw: COMMISSARY SUPPLIES

Lt Carle,

The Commissary Supply contract with Keefe Commissary Network LLC expired on June 15, 2014.

The contract states that: The Agreement will automatically renew for successive one year terms thereafter, unless either party to this Agreement shall give notice in writing to the other party on or prior to 90 days prior to the expiration of any term or extended term that the party so giving notice does not wish to extend this Agreement.

Do you want me to proceed with approval by the County Council and County Executive to renew this Agreement?

Thanks!

Have a great day!

Vickie Pratt
 General Services/Contracts & Grants Manager
 County of Jefferson
 729 Maple Street
 PO Box 100
 Hillsboro, MO 63050
 Phone: (636)797-5380
 Fax: (636)797-5067
 E-mail: vpratt@jeffcomo.org

-----Forwarded by Vickie Pratt/JEFFCO on 06/18/2014 09:02AM -----

To: Dave Marshak/JEFFCO@JEFFCO
 From: Vickie Pratt/JEFFCO
 Date: 06/02/2014 11:13AM
 Subject: COMMISSARY SUPPLIES

Lt. Marshak,

I just realized the commissary contract with Keefe will expire soon.

COMMISARY SUPPLIES							
	D MARSHAK	3/29/2011	11-0179 12-0173	KEEFF COMMISSARY NETWORK LLC	C11COMMISSARY	3 YR CONTRACT \$50,000.00 CO 1 + \$25,000.00	6-16-11 6-15- 12 6-15- 13 6-15-14

Let me know if you need me to address anything.

Have a great day!

Vickie Pratt
 General Services/Contracts & Grants Manager
 County of Jefferson
 729 Maple Street
 PO Box 100

BILL NO. 11-0421

ORDINANCE NO. 11-0179

INTRODUCED BY: Council Member Reuter

AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR PROPOSALS; AND AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE AWARD OF THE BIDS AND PROPOSALS.

WHEREAS, Jefferson County, Missouri, (hereafter, the "County") in response to certain Invitations for Bid and Requests for Proposals issued by the County received bids and proposals for the following items or services:

<u>Bid Name</u>	<u>Number of Bids Received</u>	<u>Date of Bid Opening</u>
1. Maintenance Service Agreement for Fusion Suite of Products	2	3-29-11
2. Commissary Supplies	2	3-29-11
3. Local Fuel & Fuel Management	1	4-5-11
4. Windshield, Auto Glass Replacement	3	4-5-11
5. Automotive Parts (Dealer)	6	4-5-11
6. Miscellaneous Operational Supplies	22	4-5-11

WHEREAS, after reviewing the bids and proposals set forth above, the County has determined that certain bids and proposals represent the lowest and best bid for the respective items or services and met the bid or proposal specifications issued by the County; and

WHEREAS, the Jefferson County, Missouri, Council finds it is in the best interests of the County to award the bids and proposals to the lowest and best bidders.

FILED

MAY 24 2011

**NOW, THEREFORE, BE IT ENACTED BY THE JEFFERSON COUNTY,
MISSOURI, COUNCIL, AS FOLLOWS:**

Section 1. The County awards the following bids and proposals which are incorporated by this reference as if fully set out herein, to the lowest and best bidder for each respective item or service as follows:

<u>Awarded Bidder</u>	<u>Bid Name</u>	<u>Term</u>	<u>Amount</u>
1. BusComm Incorporated	Maintenance Service Agreement for Fusion Suite of Products	5-9-11 to 5-8-12	\$1,112.50
2. Keefe Commissary	Network Commissary Supplies	4-23-11 to 4-22-12	\$50,000.00
3. Home Service Oil Company Local	Fuel & Fuel Management	8-1-11 to 7-31-12	\$1,500.000.00
4. Glasstime, LLC and Anytime Autoglass	Windshield, Auto Glass Replacement	6-2-11 to 6-1-12	\$100,000.00
5. Factory Motor Parts	Reuther Ford Inc., Weir Chev Buick GMC Inc., Weir Wholesale Parts LLC, Gillie Hyde Ford, and South County Dodge Chrysler Jeep Automotive Parts (Dealer)	9-1-11 to 8-31-12	\$400,000.00
6. Kohler City Hardware, Milford Supply Co., Inc., K & K Supply, Comarco St Louis Inc., Hamel & Rowe Inc., Ro-Bi Machine & MFG. Co., Inc., Pluhbhaster, Inc., Bulbs N More Inc., SpaceWalker Inc., Door Service Inc., Ed Roehr Safety Products, Voss Lighting, Jefferson County Lumber Co., Kitchen Solutions Inc., Wireless USA, Motive/Factory Motor Parts, Nowack Co., and NuWay Concrete Forms, Inc., DEP Builders Supply, The Edelen Co., Inc., All American Poly, Unipak Corp.	Miscellaneous Operational Supplies	8-1-11 to 7-31-12	\$250,000.00

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute any agreements or contracts necessary to effectuate the award of the bids and proposals set forth in this Ordinance. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses thereto, and any contracts or agreements shall be maintained by the Department of the County Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.

Section 4. This Ordinance shall be in full force and effect from and after its date of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.

THIS ORDINANCE BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Absent</u>
Council Member District 3, Bob Boyer	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Terri Kreitler	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, Kelly Waymon	<u>Yes</u>

THIS ORDINANCE IS PASSED THIS 23rd DAY OF APRIL 2011.



Charles Groeteke
County Council Vice Chair
Charles Groeteke

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: Casey P. Pash

APPROVED THIS 24th DAY OF May 2011.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: Casey P. Pash

First Reading: 04-25-2011

Second Reading: 05-10-2011

Third Reading: 05-23-2011

KEEFE COMMISSARY NETWORK AGREEMENT

This Agreement made and entered into as of this 6/16/ 2011, by and between KEEFE COMMISSARY NETWORK, L.L.C. an affiliate of THE KEEFE GROUP, ("KEEFE") and Jefferson County Sheriff's Dept., a Correctional INSTITUTION in the State of Missouri, ("INSTITUTION").

Whereas, KEEFE is in the business of supplying food and other related products to inmate commissary departments of correctional facilities throughout the United States, including INSTITUTION; and,

Whereas, the parties wish to enter into a Commissary Agreement to facilitate the ordering of commissary supplies by inmates and the payment thereof, now, therefore, in consideration of the mutual promises and conditions herein contained, it is agreed between the parties:

1. OPERATION OF COMMISSARY BY INSTITUTION

INSTITUTION agrees that during the term of this Agreement, it will, at its expense, provide personnel to operate the computer equipment, account for inmate welfare funds, and deliver the completed orders to the individual inmates.

2. OPERATION OF COMMISSARY BY KEEFE

KEEFE agrees that on an as needed basis, it will download all inmate orders for commissary items. KEEFE will bag, box, and ship such commissary items to the INSTITUTION for distribution to the inmates and will bill the INSTITUTION monthly or more frequently for all such purchases. In addition, KEEFE will keep the computer equipment updated with complete information as to commissary items available, pricing, and other terms and conditions of sale.

3. HARDWARE

During the term of this agreement, KEEFE shall supply INSTITUTION with such computer equipment and software as listed in Exhibit A. INSTITUTION agrees to buy the hardware listed in Exhibit A for the sum of \$9,440.00. KCN agrees to delay payment of purchase price so long as INSTITUTION is utilizing the equipment as part of the Keefe Commissary Network program set forth in this agreement. In the event that INSTITUTION elects to terminate the Agreement prior to the end of the base term, defined in paragraph 8 Term and Termination, INSTITUTION, at its option, shall promptly pay the agreed upon purchase price or return the equipment to KCN at its own expense. If the agreement is terminated after the base term, then the institution shall only be liable to return the equipment to KCN. KEEFE hereby grants to INSTITUTION a royalty free license to use the KEEFE Commissary Network software. INSTITUTION acknowledges the proprietary nature of the software and/or written software documentation and hereby agrees NOT to disclose, reproduce, transfer or use the software and/or documentation for any purpose other than those specifically allowed by the terms of this agreement without specific written permission of an Officer of KEEFE.

4. PAYMENT

KEEFE will invoice INSTITUTION for all commissary items purchased. INSTITUTION will pay such invoices in accordance with KEEFE'S standard credit terms (NET 30 DAYS) from the Inmate Trust Account.

5. SERVICE FEE

INSTITUTION will be paid a service fee for the services to be provided by it hereunder equal to 20% of adjusted gross sales. Adjusted gross sales are gross sales less the sales of noncommissioned items as determined by KEEFE and INSTITUTION listed on Exhibit B to this

Agreement. In the event that the inmate's funds available to purchase commissary products are inhibited in any way by change in policy from INSTITUTION, the service fee paid to INSTITUTION shall be reduced accordingly by KEEFE after negotiation with INSTITUTION.

6. MENU

Product selection and pricing will be agreed upon by INSTITUTION and KEEFE. Menu selection shall be reviewed as needed, and no less than annually. All changes must be approved by INSTITUTION. Any price adjustments will be made at least yearly on the contract anniversary date with prior approval of INSTITUTION.

7. DEPOSIT SERVICES

This agreement shall include KEEFE'S Access Corrections® Deposit Services. KEEFE will facilitate family deposits to inmate trust accounts via website, toll free phone number and deposit kiosk placed in a mutually agreeable site within the facility. Facility will provide power and network connectivity for the kiosk. KEEFE will guarantee all deposits and ACH moneys to designated INSTITUTION bank account nightly. No fees for this service will be born by INSTITUTION.

8. TERM & TERMINATION

This Agreement shall continue in effect for a period of three years (the base term) from the date hereof. The Agreement will automatically renew for successive one year terms thereafter, unless either party to this Agreement shall give notice in writing to the other party on or prior to 90 days prior to the expiration of any term or extended term that the party so giving notice does not wish to extend this Agreement.

9. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Missouri.

10. ENTIRE AGREEMENT-WAIVER

This Agreement constitutes the entire Agreement between the parties with respect to the provision of delivery services, and there are no other or further written or oral understandings or agreements with respect thereto. No variation or modification of the Agreement and no waiver of its provision shall be valid unless in writing and signed by the duly authorized officers of KEEFE and INSTITUTION. This Agreement supersedes all other agreements between the parties for the provision of Commissary Delivery Services.

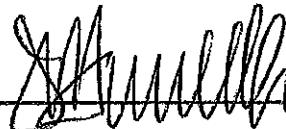
11. INDEMNIFICATION

The parties shall indemnify each other against any loss, damage, injury, or death caused by the negligent acts or omissions by their agents or employees for losses, damages, injuries or death caused by their negligence and arising out of the consumption or use of the products sold or services provided; however, nothing contained herein shall require the parties to defend or indemnify each other for losses, damages, injuries or death arising out of the negligence of their respective agents or employees.

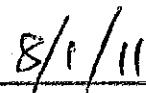
IN WITNESS WHEREOF, the parties have executed this Commissary

Agreement as of the year and date first above written.

KEEFE COMMISSARY NETWORK (KEEFE)



John Puricelli
Executive Vice President, General Manager



Date

Jefferson County Sheriff's Dept. (INSTITUTION)

BY Kenneth Waller

TITLE County Executive

DATE 7-27-2011

Exhibit "A"

Hardware Featured

1 Lobby Kiosk
1 Booking Kiosk
4 Edge Housing Kiosks
1 Computer (server) with monitor
1 Computer (workstation) with monitor

The DELL computer hardware is provided, maintained, and warranted at no additional cost for the life of the commissary agreement.

Commissary Agreement

Exhibit B

Noncommissioned Items

Stamped envelopes

Postage stamps

Indigent Kits

Admission Kits

On-site, special commissary item sales sold by INSTITUTION

How Commissions Are Determined

The commissions will be based on the weekly, adjusted gross commissary sales. Adjusted gross sales are gross sales less postage sales or other noncommissioned sales.

**Monthly Sales
Less Postage/Non Commissionable
= Adjusted Gross Sales**

x 20% Commission Offered

*Postage sales and stamped envelopes are noncommissioned.



CERTIFICATE OF LIABILITY INSURANCE

12/1/2015

DATE (MM/DD/YYYY)

12/22/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies Three City Place Drive, Suite 900 St. Louis MO 63141-7081 (314) 432-0500	CONTACT NAME:	
		PHONE (A/C, No. Ext):	FAX (A/C, No.):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Federal Insurance Company	20281
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES	CENGR	CERTIFICATE NUMBER:	12201363	REVISION NUMBER:	XXXXXXX				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
INSR LTR	TYPE OF INSURANCE	ADD'L INSD	SUBR WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	7321-00-92	1/1/2015	12/1/2015	EACH OCCURRENCE	\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	
	OTHER:						MED EXP (Any one person)	\$ 10,000	
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						NOT APPLICABLE	PERSONAL & ADV INJURY	\$ 1,000,000
	UMBRELLA LIAB EXCESS LIAB						OCCUR CLAIMS-MADE	GENERAL AGGREGATE	\$ 2,000,000
DED	RETENTION \$	PRODUCTS - COMP/OP AGG	\$ 2,000,000						
			\$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7165-55-50	1/1/2015	12/1/2015	COMBINED SINGLE LIMIT (Ea accident)	\$ XXXXXX	
	E.L. EACH ACCIDENT						\$ 1,000,000		
	E.L. DISEASE - EA EMPLOYEE						\$ 1,000,000		
	E.L. DISEASE - POLICY LIMIT						\$ 1,000,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Jefferson County is an additional insured under general liability as required by written contract.

CERTIFICATE HOLDER	CANCELLATION
12201363 Jefferson County Department of Administrative Services 720 Maple Street PO Box 100 Hillsboro MO 63050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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