

lowest and best bid for the respective items or services and met the bid or proposal specifications issued by the County; and

WHEREAS, the Jefferson County, Missouri, Council finds it is in the best interest of the County to award the bids and proposals to RHR Graphics for a term from 05-23-16 to 05-22-17 upon approval by the County Council and County Executive for the total amount up to **\$15,000.00** subject to budgetary limitations.

BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,
AS FOLLOWS:

Section 1. The County awards the following bids and proposals which are incorporated by this reference as if fully set out herein, to the lowest and best vendor bidding for each respective item or service as follows:

BID NAME

Automotive Parts and Supplies 2016

TERM

05-23-16 to 05-22-17

Upon approval by the County Council and County Executive

AMOUNT

Up to **\$15,000.00**

subject to budgetary limitations

AWARDED BIDDER

RHR Graphics

1 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
2 County Executive to execute the agreement incorporated by Reference as Exhibit "A" and
3 any agreements or contracts necessary to effectuate the award of the bids and proposals set
4 forth in this Ordinance. The County Executive is further authorized to take any and all
5 actions necessary to carry out the intent of this Ordinance. An unexecuted copy of the
6 Agreement is attached hereto as Exhibit "A" and incorporated herein, by reference.

7 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
8 thereto, and any contracts or agreements shall be maintained by the Department of the
9 County Clerk consistent with the rules and procedures for the maintenance and retention
10 of records as promulgated by the Secretary of State.

11 Section 4. This Ordinance shall be in full force and effect from and after its
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>yes</u>
Council Member District 2, Renee Reuter	<u>Absent</u>
Council Member District 3, Robert Boyer	<u>yes</u>
Council Member District 4, George Engelbach	<u>yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>yes</u>
Council Member District 6, Cliff Lane	<u>yes</u>
Council Member District 7, James Terry	<u>yes</u>

THE ABOVE BILL ON THIS 23rd DAY OF May, 2016:

✓ **PASSED** **FAILED**


Robert Boyer, Vice-Chair County Council


Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS 24TH DAY OF MAY, 2016.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2016.

Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner
Wes Wagner, County Clerk

BY: Katherine E. Missey

Reading Date: 05-23-2016

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Katie Helms (Name of Business Entity Authorized Representative) as owner (Position/Title) first being duly sworn on my oath, affirm PTB Inc (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Vehicle Graphics / Material Installation (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that PTB Inc (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to Vehicle Graphics / Material Installation (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Katie Helms
Authorized Representative's Signature

Katie Helms
Printed Name

owner
Title

04/20/16
Date

Subscribed and sworn to before me this 20th of April 2016. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of JEFFERSON, State of
(NAME OF COUNTY)

Missouri and my commission expires on August 25, 2019.
(NAME OF STATE) (DATE)

Kim Sculthorpe
Signature of Notary

4-20-16
Date



KIM SCULTHORPE
My Commission Expires
August 25, 2019
Jefferson County
Commission #15232409

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that RHR, Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Katie Helms
Authorized Business Entity
Representative's Name
(Please Print)

Katie Helms
Authorized Business Entity
Representative's Signature

RHR, Inc
Business Entity Name

04/15/14
Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- ☐ Enroll and participate in the E-Verify federal work authorization program
(Website: <http://www.dhs.gov/e-verify>;
Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

SPECIFICATIONS

Jefferson County Vehicle Graphics-Material and Installation- Bid Specification

All graphics must be printed using 3M IJ5100R material and must be laminated.

Sheriff's Dept vehicle graphics:

Sized to fit the Ford Taurus Interceptor

See attached photos

Price per set (left and right sides and rear) \$ 198.00

Installation of above graphics at the Jefferson County Fleet Services facility, 5275 Highway B, Hillsboro, MO. \$ 198.00

Sized to fit the Ford Police Utility

See attached photos

Price per set (left and right sides and rear) \$ 225.00

Installation of graphics at the Jefferson County Fleet Services facility at 5275 Highway B, Hillsboro, MO. \$ 225.00

Sized to fit the Chevrolet Tahoe

See attached photos

Price per set (left and right sides and rear) \$ 225.00

Installation of graphics at the Jefferson County Fleet Services facility at 5275 Highway B, Hillsboro, MO. \$ 225.00

Other miscellaneous vehicle graphics

Jefferson County Seal (12.75 inches diameter) \$ 15.00 each

1 inch vehicle numbers (in sets of 7 numbers together) \$ 3.00 each

1 inch vehicle numbers 0-9. Per page \$ 25.00 Number of 1 inch numbers per page

~ 200

2.5 inch License plate numbers Per page \$ 20.00 Number of 2.5 inch numbers per page

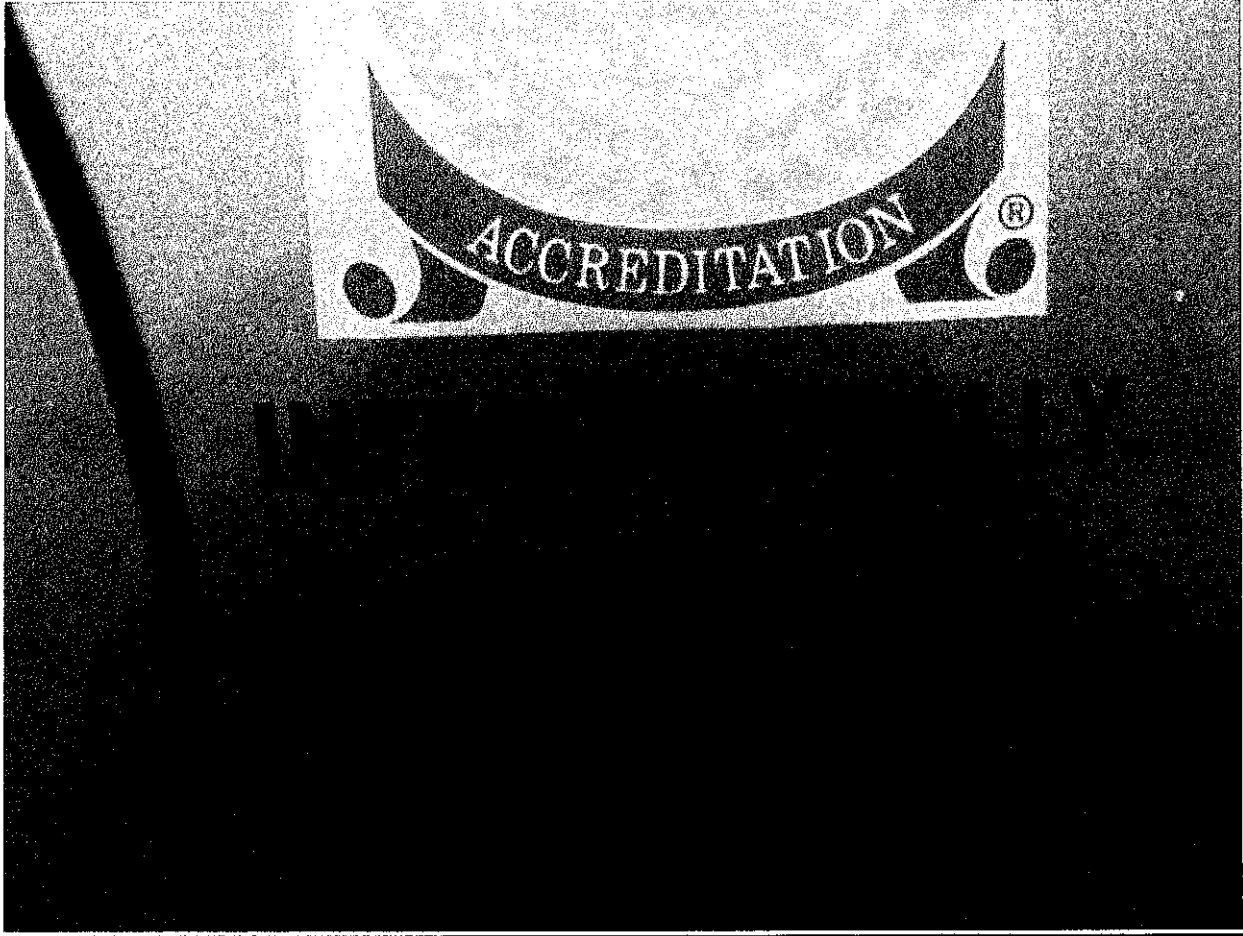
~ 80

.5 inch Internationally Accredited decal \$ 30 per page

Please see attached photos for additional detail.

Contact David Mikusch, Fleet Manager, at 636-797-6017 if you have any questions.

.5 Inches Internationally Accredited Decal



Police Utility 1



Police Utility 2



Police Utility 3



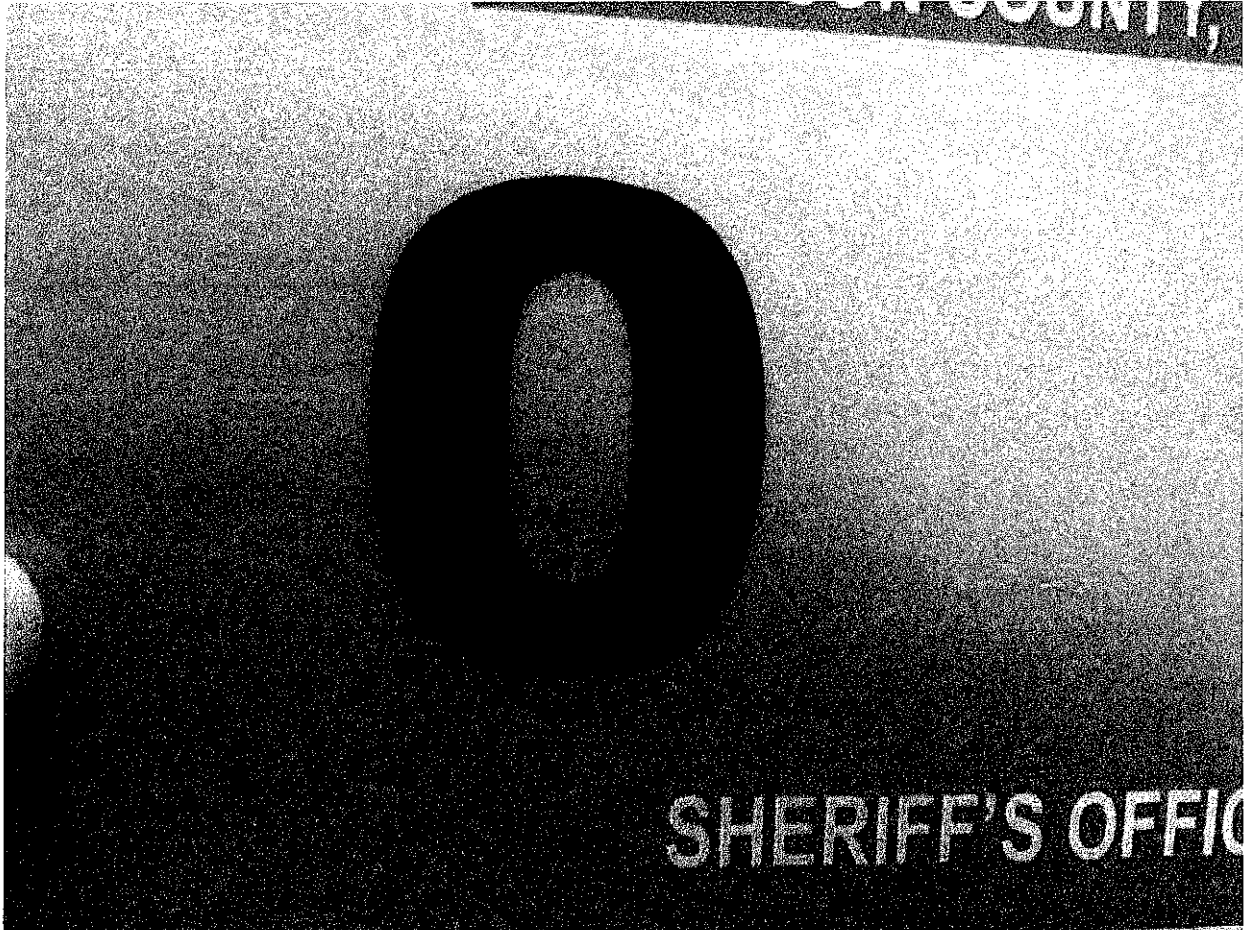
2.5 Inch Sheet Number



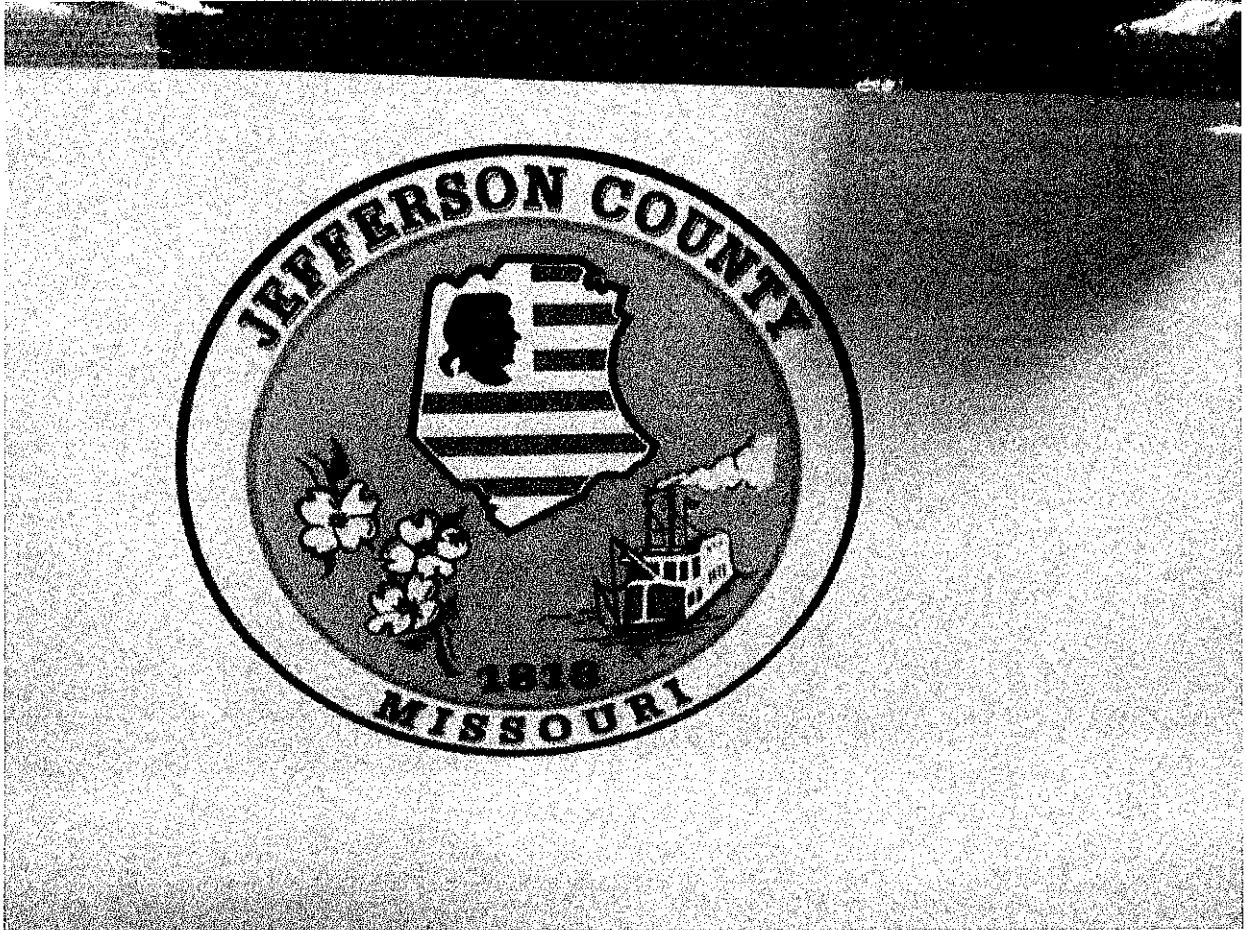
1 Inch Vehicle Numbers



2.5 Inch License Plate Number



County Seal (12.75 inches diameter)



Tahoe Graphics 1



Tahoe Graphics 2



Tahoe Graphics 3



Taurus Graphics 1



Taurus Graphics 2



Taurus Graphics 3



In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 15 day of April 2016:

RHR, Inc
Company Name

County of Jefferson, State of Missouri

Kate Helms
Signature
Kate Helms
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____
8378 Commercial Blvd
Pevely MO 63070
Phone: 636-479-6600

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

[Signature]
County Counselor

COOPERATIVE BID FORM

Bid Name: Vehicle Graphics / Materials & Installation
2014

INSTRUCTIONS: Bidders **MUST** fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020. K.3., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?

Yes ☒ No ☐

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, ***is not a prerequisite for award***, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

**Bidders are encouraged to extend contract prices to
Municipalities and any other tax-supported entities.**

If agreeable to the above, state the **minimum** dollar value *per order* you will require from a Municipality or any other tax-supported entity (**this shall not apply to Jefferson County, Missouri Government, Departments or Divisions**):

MINIMUM DOLLAR VALUE PER ORDER: \$ 125.00

BY: Katie Helms

TITLE: owner

COMPANY: RHR, LLC

CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone 636-479-6600 E-mail rhrgraphics@aol.com

**THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO
JEFFERSON COUNTY, MISSOURI**