

0513

INTRODUCED BY: COUNCIL MEMBER(s) Boyer

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**
2 **PRODUCTS AND SERVICES FOR LIQUID BITUMINOUS MATERIAL,**
3 **DEPARTMENT OF PUBLIC WORKS.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends
5 the renewal of the following bid awards at the same terms and conditions as previously bid,
6 as authorized by the original Invitation for Bid awarded by the County, for an additional
7 one-year term:

8 BID NAME

9 Liquid Bituminous Material

10 AWARDED BIDDERS

11 Missouri Petroleum Products Co., LLC (A1)

12 N.B. West Contracting Company (A2)

13 ORDINANCE NUMBER

14 15-0639

15 **WHEREAS**, the Department of Public Works of Jefferson County, Missouri,
16 Council finds it is in the best interest of the County to renew the bid award for Liquid
17 Bituminous Material for the term of 12-28-16 to 12-27-17 with Missouri Petroleum
18 Products Co., LLC and N.B. West Contracting Company with approval of the County

FILED

Page 1 of 4

OCT 31 2016

WES WAGNER
COUNTY CLERK OF JEFFERSON COUNTY, MO

1 Council and County Executive up to the amount of **\$700,000.00** subject to budgetary
2 limitations.

3 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**

4 AS FOLLOWS:

5 Section 1. The County authorizes the renewal of the bid awards for an
6 additional one-year term as follows:

7 **BID NAME**

8 Liquid Bituminous Material

9 **TERM**

10 12-28-16 to 12-27-17

11 Upon approval of the County Council and County Executive

12 AMOUNT

13 Up to \$700,000.00

14 subject to budgetary limitations

15 AWARDED BIDDERS

16 Missouri Petroleum Products Co., LLC (A1)

17 N.B. West Contracting Company (A2)

18 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
19 County Executive to execute a renewal agreement, incorporated herein by reference and
20 attached as Exhibit A. The County Executive is further authorized to take any and all
21 actions necessary to carry out the intent of this Ordinance.

1 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
2 thereto, and any contracts or agreements shall be maintained by the Department of the
3 County Clerk consistent with the rules and procedures for the maintenance and retention
4 of records as promulgated by the Secretary of State.

5 Section 4. This Ordinance shall be in full force and effect from and after its
6 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
7 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

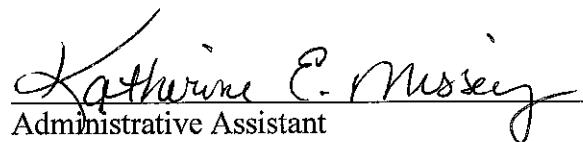
Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Absent</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, George Engelbach	<u>Yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>Yes</u>
Council Member District 6, Cliff Lane	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 25th DAY OF October, 2016:

✓ PASSED FAILED



Robert Boyer, County Council Vice Chair



Katherine E. Moseley
Administrative Assistant

THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 26TH DAY OF OCTOBER, 2016.

THIS BILL WAS VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS DAY OF , 2016.

Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner
Wes Wagner, County Clerk

BY: Katherine C. Missey

Reading Date: 10-25-2016



County of Jefferson

State of Missouri

Administration Center
729 Maple Street - PO Box 100
Hillsboro, Missouri 63050

RECEIVED

SEP 19 2016

Ken Waller

County Executive

EXHIBIT

A1

PENGAD 800-831-5869

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

MISSOURI PETROLEUM PRODUCTS CO, LLC
1620 WOODSON RD
ST LOUIS MO 63114

September 8, 2016

Attn: Michael Harman

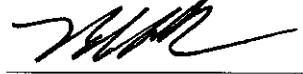
Your company was awarded a bid for **“LIQUID BITUMINOUS MATERIAL”** for the County of Jefferson, Missouri in **December 2015**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **December 28, 2016 through December 27, 2017**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Printed Name of Authorizing Agent

Signature

9/12/16
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,



Vickie S. Pratt

Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
13 day of September 2016:

Missouri Petroleum Products Co., LLC
Company Name

County of Jefferson, State of Missouri



Signature

Michael Horrigan

Print



Kenneth B. Waller County Executive

Company Address: _____

1620 Woodson Rd.

St. Louis, MO 63114

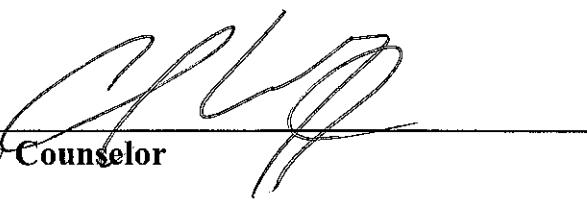
Phone: 314-219-7305

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.



County Auditor

APPROVED AS TO FORM



County Counselor



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/07/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

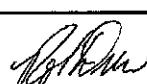
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRIFF, SEIBELS & WILLIAMS, INC. P.O. Box 10265 Birmingham, AL 35202	CONTACT NAME: PHONE (A/C, No. Ext): 800-476-2211	FAX (A/C, No.):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A :National Fire & Marine Insurance Company 20079	
	INSURER B :Travelers Property Casualty Company of America 25674	
	INSURER C :Arch Insurance Company 11150	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES		CERTIFICATE NUMBER:MDB5FNKL		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		ZAGLB9215500	07/01/2016	10/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ZACAT9238600	07/01/2016	10/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	42UMO10018503	03/31/2016	03/31/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$	
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory In NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> Y / N <input type="checkbox"/> N / A	ZAWCI9382600 Part I WC excludes ND,OH,WA, WY; Part II EL includes ND,OH,WA, WY.	07/01/2016	10/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000	
B	CONTRACTOR'S EQUIPMENT		QT6307583P834TIL16	03/31/2016	03/31/2017	Leased/Rented Eqpt \$ 675,000 Owned Eqpt Scheduled- On File with Company Deductible-Per Occurrence \$ 10,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson County Missouri is Additional Insured with respects to General Liability, Auto Liability and Umbrella coverage as required by written contract.

CERTIFICATE HOLDER		CANCELLATION	
Jefferson County Missouri Department of the County Clerk 729 Maple Street/ PO Box 100 Hillsboro, MO 63050-0100		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 	



1620 Woodson Road
St. Louis, Missouri 63114

(314) 219-7305
FAX: (314) 991-9624

September 13, 2016

To Whom It May Concern:

This letter is to affirm that Missouri Petroleum Products Co., LLC does not own any real estate or personal property in Jefferson County, Missouri.

Sincerely,

Mike Hartman

Sales Manager

Subscribed and sworn to me before this 13th day of September, 2016. I am commissioned as a notary public within the County of St. Louis, State of Missouri and my commission expires on 1/27/2020.

Signature of Notary

9-13-16

Date



RECEIVED

OCT 17 2016

Ken Waller

County Executive

EXHIBIT

A2



County of Jefferson

State of Missouri

Administration Center
729 Maple Street • PO Box 100
Hillsboro, Missouri 63050

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

NB WEST CONTRACTING COMPANY
2780 MARY AVE
BRENTWOOD MO 63144

October 5, 2016

SECOND REQUEST

Attn: Larry West

Your company was awarded a bid for **“LIQUID BITUMINOUS MATERIAL”** for the County of Jefferson, Missouri in **December 2015**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **December 28, 2016 through December 27, 2017**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

James P Fitzgerald
Printed Name of Authorizing Agent

Jean Pratt
Signature

10/10/16
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this

day of _____ 2016:

N-B WEST CONTRACTING CO.
Company Name

County of Jefferson, State of Missouri

Kenneth B. Waller
Kenneth B. Waller County Executive

James P. Fitzgerald
Signature
JAMES P FITZGERALD
Print

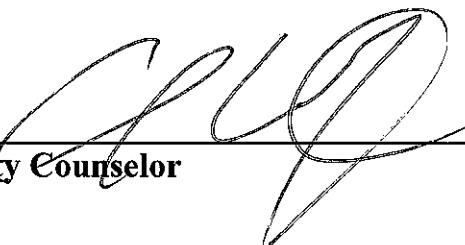
Company Address: _____
2780 MARY AVE
St. Louis, MO 63144
Phone: 314-962-3145

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.



County Auditor

APPROVED AS TO FORM



County Counselor

Jefferson County Missouri
Jefferson County Administration Center
729 Maple Street
Hillsboro, MO 63050

Information for Personal Property Account 079013, Tax Year 2015

Generated 10/17/16 at 16:40:48

Account Information		
Tax Year 2015	Return Status Completed	Date Returned 02/13/2015
Tax Code R1HRBR - R1HRBR	City Entire County	Account Type BUSINESS
Owner Name and Address SULLIVAN ASPHALT 2780 MARY AVE BRENTWOOD, MO 63144	Tax Rate 6.7806	Total Tax \$5,143.09
Site Address	Mailing Name and Address	

Item Information			
Item	Quantity	Assessed Value	Tax Amount
Z - Business Value	1	67,510	\$4,577.58
1997 CAT 966E WHEELLOAD	1	7,500	\$508.55
1990 GMC DUMP 54LBS 3AX	1	840	\$56.96
Total		75,850	\$5,143.09

Payment History		
Tax Year	Total Due	Total Paid
2015	\$5,143.09	\$5,143.09
2014	\$2,617.54	\$2,617.54
2013	\$3,169.54	\$3,169.54
2012	\$4,035.67	\$4,035.67
2011	\$2,992.41	\$2,992.41
2010	\$3,127.12	\$3,127.12
2009	\$3,348.77	\$3,348.77
2008	\$3,535.71	\$3,535.71



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER		CONTACT NAME: Katie Manlove, CISR	
AssuredPartners of Missouri, LLC 11975 Westline Industrial Dr St Louis MO 63146		PHONE (A/C. No. Ext): (314) 523-8800	FAX (A/C. No): (314) 453-7555
		E-MAIL ADDRESS: kmanlove@APMissouri.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Zurich American Insurance Company NAIC # 16535	
INSURED		INSURER B:	
N.B. West Contracting Company 2780 Mary Avenue		INSURER C:	
St. Louis MO 63144-2726		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 16/17 NB West:

REVISION NUMBER:

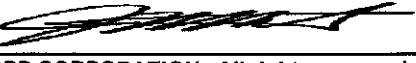
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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		GLO9809369-02	3/1/2016	3/1/2017	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS	SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BAP9809370-02	3/1/2016	3/1/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE	\$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE	\$
	DED RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC9809368-02	3/1/2016	3/1/2017	<input checked="" type="checkbox"/> PER STATUTE	OTHR-
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: For Bidding Purposes

4-8-16 St.

CERTIFICATE HOLDER

Jefferson County 729 Maple Street Hillsboro, MO 63050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE	
J Mentel, JD/KATIE 	

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