



County of Jefferson

State of Missouri

Maple Street Annex
725 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF PUBLIC WORKS

Jason Jonas, P.E. - Director

Kristy Yates, P.E. - Deputy Director

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William E. Blackwell
Highway Division Superintendent
797-5340

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Technical Division Superintendent
797-5342

David C. Mikusch
Fleet Services Manager
797-6017

Kerry W. Rogers
Facilities Services Manager
797-5311

August 18, 2014

Dear Consultant:

Jefferson County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than four (4) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

Jefferson County will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 4:00 pm, October 3, 2014 at the Jefferson County Department of Public Works, PO Box 100, Hillsboro, Missouri 63050.

Sincerely,

Jason Jonas, P.E.
Director of Public Works

Attachment

<i>Jefferson County, 2015-2016 On-Call Roadway Design Services</i>	
Project No.:	Not available at this time
Location:	Various locations throughout Jefferson County
Proposed Improvement:	Various roadway repair and reconstruction projects
Approximate Cost of Consultant Contract:	On-call services will not exceed a contract limit of \$250,000.00 with each firm selected and is subject to budgetary limitations
Consultant Services Required:	Roadway Design Services of each project may include: Retaining walls, drainage structures, pavement designs, roadway repairs/reconstructions/realignments, pavement surface preservations, storm water facilities, NPDES permit compliance, erosion control, traffic control, traffic operations, signing, striping, roadside development, etc.
Other Comments:	
Contact:	Jason Jonas, P.E. Director of Public Works PO Box 100 Hillsboro, MO 63050 636-797-5369 jjonas@jeffcomo.org
Deadline:	October 3, 2014 at 4:00 pm