

ELECTION VOTING TABULATION EQUIPMENT 11-14-2017	ELKINS-SWYER COMPANY	ELECTION SYSTEMS & SOFTWARE LLC	HENRY M. ADKINS AND SON INC
	301 E OLIVE SPRINGFIELD MO 65806	11208 JOHN GALT BLVD OMAHA NEBRASKA 68137	331 INDEPENDENCE AVE CLINTON MO 64735
TOTAL COST	SEE ATTACHED DIFFERENT PRICING FOR DIFFERENT OPTIONS	SEE ATTACHED FOR PRICING	SEE ATTACHED FOR PRICING
REQUIRED DOCUMENTS			
NOTARIZED WORK AFFIDAVIT COMPLETED	Y	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y	Y	Y
COPY OF INSURANCE PROVIDED	Y	Y	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y	Y	Y
COOPERATIVE BID FORM (Y/N)	N	Y	Y
COOPERATIVE CONTACT INFO:	N	Y	Y
COMPANY INFORMATION AND SIGNATURE	N	Y	N
BID DEPOSIT REQUIRED	N/A	N/A	N/A
COMMENTS:	SEE ATTACHED	SEE ATTACHED	SEE ATTACHED



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0083

Request for Proposal: **ELECTION VOTING TABULATION
EQUIPMENT**

Date Issued: 10-20-2017

PROPOSALS SHALL BE ACCEPTED UNTIL: TUESDAY, NOVEMBER 14, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

RANDY HOLMAN
Department of the County Clerk
636-797-5002
rholman@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Proposal
Information As
Shown In Sample:**


SAMPLE ENVELOPE

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
SEALED PROPOSAL: (PROPOSAL NAME)	

**Contract Term:
upon approval by
the County Council
and County
Executive**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Proposal, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Elkins-Swyers Company	Cory Nibert
Company Name	Authorized Agent (Print)
301 E. Olive	
Address	Signature
Springfield/Missouri/65806	Co President/Co Owner
City/State/Zip Code	Title
417-869-0506	43-1429433
Telephone #	Date Tax ID #
cnibert@elkins-swyers.com	417-862-7248
E-mail	Fax #

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statutes of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

M. PROPOSAL OPENINGS:

Proposals will be publicly opened and read aloud at the time indicated on page 1. The vendors and the public are invited but not required to attend the formal opening of the proposals. No decisions relating to the award of a contract or agreement will be made at the opening.

N. PROPOSAL TABULATIONS:

Proposal Tabulations will be available 5 to 7 business days following the proposal opening. Proposal submissions are open for public review at the time of the proposal opening. Proposal tabulations are posted on the County's web-site address, www.jeffcomo.org, under the services tab, Invitation for Bid/Request for Proposal link. **NO COPIES** of proposal tabulations are sent to vendors.

PROPOSAL FORM AND CONTRACT

A. PROPOSAL REPRESENTATIONS:

The vendor, by executing the proposal form certifies that:

1. The proposal complies with Request for Proposal, Form and Proposal Specifications.
2. The vendor is not debarred or suspended from participation in Federal Assistance programs.

B. TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective bidder provides proof that the bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective bidder may be required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective bidder provides proof that the bidder does not owe delinquent real or personal property, or that the bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective bidder provides proof that the bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

C. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

1. The prices in the proposal shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Vendor or other person.
2. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Vendor prior to opening; or
3. No attempt has been made or will be made by the vendor to induce any other person or firm to submit or not to submit a proposal.

CI. PRICE:

The price(s) specified in this proposal shall be firm and not subject to contingency or reservation. The vendor represents prices specified in the proposal do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the vendor's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Proposal prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County).** Prices shall be firm for ALL County departments and locations for term of the agreement.

CI. MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Vendor represents that the goods provided comply with Sections 34.350 to 34.359, RSMo., known as the Domestic Product Procurement Act. The act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Vendor shall include proof of compliance with the Act with the proposal. **Dominion Voting makes every effort to manufacture products in compliance with the Domestic Product Procurement Act.**



COUNTY OF JEFFERSON

Randy B. Holman
County Clerk

COUNTY CLERK'S OFFICE
ADMINISTRATION CENTER
729 MAPLE STREET/PO BOX 100
HILLSBORO MO 63050
636-797-5486
FAX 636-797-5360
COUNTYCLERK@JEFFCOMO.ORG

ELECTION VOTING TABULATION EQUIPMENT

Scope

This Request for Proposals (RFP) is intended to allow Jefferson County Government for Jefferson County Election Authority to select an experienced voting tabulation system Bidder from among Bidders responding to this RFP with a new voting tabulation system. The new voting tabulation system will include equipment, software, and services that will be described in more detail later in this document or as provided by the bidder. The proposed voting system must meet the most recent Election Assistance Commission (EAC) also known as the "Voluntary Voting Systems Guidelines" (VVSG). Bidder to include a copy of Missouri State Qualification Certificate for each system, and only certified equipment may be included in the proposal. All equipment must be new and not remanufactured or refurbished.

The specifications of the Request for Proposals are not intended to favor or eliminate any specific system or vendors. All bidders are requested to bid and illustrate variances and alternatives from the specifications of the RFP. All proposals must be in compliance with Election Assistance Commission standards and all State and Federal Requirements.

Vendor Experience & Qualifications

1. Jefferson County Election Authority will consider the expertise and ability of the contractor and subcontractors, who must provide proven experience in the field of elections. This experience shall include years of experience with similar systems, experience with a jurisdiction having the same or similar number of precinct units as provided in response to this RFP and experience providing the same service and support needs as Jefferson County.
2. Each bidder shall provide a company overview to include experience and qualifications as listed above and provide a reference list of jurisdictions of similar size and complexity. *See attached Company Overview.*
3. Each bidder shall provide information regarding the financial stability, resources and business background of the vendor. *Elkins-Swyers has been operating since 1910. The company is in good financial standing and will continue to operate in Missouri for many years to come.*
4. Successful vendor shall provide a timetable for providing the proposed system, including all related equipment and services as requested by this RFP based upon a contract award. *See attached Schedule of Events.*
5. Successful vendor shall provide comprehensive details on the training program, related materials and documentation for election staff and poll officials. The successful vendor must provide the systems operations and maintenance manuals, as well as training

- manuals. List titles of manuals to be provided at system implementation/training. The Bidder must include in its proposal all costs related to training. *See attached schedule of events.*
6. At award, vendor shall designate a single contact that will coordinate all phases of the project, including but not limited to: information gathering, installation, training, and general system maintenance. Provide resume or statement of prior elections industry experience and qualifications for vendor's employees who may be assigned to the project. *Jefferson County will have direct contact with the Owner's of Elkins-Swyers Company. All election phases can be coordinated directly with Cory Nibert or Melissa Nibert-West. A team will be assigned to Jefferson County. The team works directly with Cory or Melissa for all election processing.*

Certified Equipment

1. Voting Equipment must meet the most recent Election Assistance Commission (EAC) standards, also known as the "Voluntary Voting System Guidelines", and all Federal and State requirements for voting equipment, standard and ADA. *See attached certification letters.*
2. Bidder must include a copy of Missouri State Qualification Certificate for each system, and only certified equipment may be included in the proposal. *See attached certification letters.*
3. All equipment proposed must be newly manufactured, not reconditioned or refurbished in any way. *All equipment is newly manufactured and not reconditioned or refurbished in any way.*

Voting System Requirements

1. Voting System should include:
 - a. An optical scanner to tabulate paper ballots and provide a second chance voting option to the voter.
 - b. An accessible paper-ballot-marking device or viable alternative.
 - c. Voting system should allow for in-house conversion of voter registration database from MCVR to the electronic poll book.
 - d. The system must be comprehensible and easy to use by the entire voting population, regardless of age, infirmity, or disability.
 - e. All ballots and ballot markings must have the capability to be manually counted/recounted.
 - f. The voting system must allow for printing a single-side and a double-side ballot in the same election. The voting system must allow ballot to be scanned in any orientation.
2. The bidder must provide an itemized and defined list of all supporting equipment, hardware, firmware, software, ballot layout, training, on-going maintenance agreements, technical support, warranty, upgrades, and election night support. *See attached Bid Proposal.*
3. The equipment must distinguish and identify write-in images on ballots and be able to print a write-in report containing the actual write-in images at the end of the day. *The ImageCast tabulator does identify write-ins and will print a write-in report with images at day's end.*
4. Equipment must have padded cases for storage and transport. *The ImageCast tabulator will store on ballot box for easy transport. The ImageCast X will come with padded transfer case.*
5. Election costs for counties of comparable size relative to the number of polling places and registered voters in Jefferson County must be provided. Bidder to provide copies of actual invoices for the last Primary and General Elections held in Missouri. *See attached comparable invoices.*

6. Bidder shall provide a list of the Missouri users that have used the proposed voting system for a minimum of two elections. See attached Customer References.
7. The Ballot Box must have wheels and the precinct equipment must be able to be transported inside the ballot box with minimum effort. The ICP ballot box has 4 fully rotating wheels. The ImageCast tabulator stores insided ballot box. Ballots and precinct supplies can also be transferred in ballot box.
8. Bidder must provide pricing for accumulation software and hardware requirements. See attached Bid Proposal for pricing.
9. ADA accessibility voting unit must allow voters with limited mobility or visual impairments the opportunity to vote independently. The ImageCast X allows voters with limited mobility or visual impairments the opportunity to vote independently.
10. The preferred voting system should allow each unit to be used independently of each other. The ImageCast tabulator and ImageCast X operate independently of each other. Simultaneous voting can occur while using these voting solutions.
11. Bidder shall provide two (2) paper ballot test decks in all elections. Two Test Decks will be provided each election.

Multiple System Function

1. The Bidder must define how results from multiple voting machines/systems will be tabulated and combined. See attached Results, Tallying and Reporting configuration.

Support Provided by Vendor

1. Bidder must provide support by the Vendor's staff who has experience in the related voting systems and elections in Missouri. The Elkins-Swyers staff has over 300 years of experience. Election support will be available from the time the polls open until reporting has concluded.
2. Bidder must provide on-site election day and evening support services for the first county-wide election and any preceding election in Jefferson County. An Elkins-Swyers team member will be on-site for first county-wide election.
3. Bidder must provide optional on-site election support services as needed for subsequent elections during the contract period and subsequent renewals. Bidder shall provide an itemized cost in the proposal for each service on a per-election basis. See attached Bid Proposal.
4. Bidder must provide immediate Help Desk services on election days in lieu of the optional on-site support and must provide support services during regular business hours, Monday through Friday, during non-election periods. Elkins-Swyers will provide Help Desk support via telephone. Support will consist of any election related issue that may need attention. Jefferson County staff will be given mobile numbers of support team members for exclusive access to support.

Number of Voting Machines/Systems

1. Jefferson County Election Authority requests a voting solution for:
 - a. 60 polling sites and absentee voting in the Jefferson County Election Authority office, serving up to 175,000 registered voters countywide.
 - b. Polling sites that accommodate anywhere from 600 to 7,000 registered voters.
 - c. Bid proposal is for the purchase of up to 65 of each voting systems.

Election Coding and Ballot Printing

1. Election coding and ballot printing services should be addressed in bidder's proposal. Year one (1) to be included in this proposal and estimated future years on a per election basis. See attached 2018 Election Costs.

Voting Systems Costs

1. Bidder shall indicate all costs on a per unit basis for each type of device. Unit costs must be divided into categories. See attached Bid Proposal.
2. Bidder shall submit all costs for hardware, software, licenses, maintenance, support, upgrades, warranty, delivery charges, and any other components related to and the operation of their voting systems. See attached Bid Proposal.

Equipment Demonstration

1. Prior to final evaluation and decision by the Jefferson County Election Authority and at the sole discretion of the Jefferson County Election Authority, the Jefferson County Election Authority may require Bidders to provide evidence of the proposed voting tabulation system's functionalities at the Jefferson County Election Authority Office by means of a system demonstration.
2. After the opening of all Bidder proposals and prior to the Bidder interview/discussions, the Jefferson County Election Authority may select 2 to 3 most qualified Bidders to participate in a required equipment demonstration to prove the functionality of its proposed equipment.
3. For the demonstrations, each invited Bidder will be required to work with the Jefferson County Election Authority to submit its proposed voting tabulation system under the guidance and supervision of the Jefferson County Election Authority. For this demonstration, Bidders are expected to provide the necessary technical support personnel and manage the logistics during the presentation.
4. The specific test structure for the demonstration will be discussed between the Bidder and the Buyer based on the Bidder's submitted technical specifications.

Contract Negotiation

1. After final evaluation, the Jefferson County Election Authority may negotiate with the Bidder of the highest-ranked proposal. Negotiations shall be within the scope of the request for proposals.
2. It is the intent of the Jefferson County Election Authority to negotiate electronically or by telephone. If the contract negotiations require or cause a Bidder to travel, the Bidder shall be responsible for all costs including their travel expenses.



1201 18th Street, Suite 210
 Denver, CO 80202
 1.866.654.5883
www.dominion-voting.com

Proposal

For: **Jefferson County, MO**

From: Cory Nibert, Elkins-Swyers Company

Phone: 417.869.0506 Email: cnibert@elkins-swyers.com

Product Name	Description	Part Number	Quantity	Net Price	Total Price
ICP Tabulator	New Equipment		65.00	\$4,500.00	\$292,500.00
ICP Ballot Box - Plastic			65.00	\$1,000.00	\$65,000.00
ICX 21" display w/BMD printer and transport case			65.00	\$3,500.00	\$227,500.00
Shipping					included
Precinct Tabulation Hardware & Software				Subtotal:	\$585,000.00
EMS Results Tally and Reporting Level 1			1.00	\$12,500.00	\$12,500.00
EMS Workstation Laptop 5.0.15.1			1.00	\$2,750.00	\$2,750.00
SQL License			1.00	included	included
Election Management System Hardware & Software				Subtotal:	\$15,250.00
ICP/ICX 12 Month Firmware License			65.00/65.00	\$175/\$115	\$18,850.00
ICP/ICX 12 Month Hardware Warranty			65.00/65.00	\$135/115	\$16,250.00
EMS RTR 12 Month annual license maintenance fee - Level 1			1.00	\$2,500.00	\$2,500.00
Ongoing Annual Fees (Beginning Year 2)				Subtotal:	\$37,600.00

Outright Purchase	Year 1 Total	\$600,250.00
	Discount Allowance	<u>-\$120,050.00</u>
		\$480,200.00

Terms and Conditions

This quote is valid until December 31, 2017 and subject to change for scope and configuration updates. Payment Terms: 3 years, 0% financing. 50% down payment; 30% due January 1, 2019; 20% due January 1, 2020. **Elkins-Swyers requests that a best and final price be determined/negotiated after demonstrations have completed and prior to bid award date.**

Customer Name (Printed)	Title	Signature	Date (mm/dd/yyyy)



1201 18th Street, Suite 210
 Denver, CO 80202
 1.866.654.8183
www.dominionvoting.com

Proposal

For: **Jefferson County, MO**

From: Cory Nibert, Elkins-Swyers Company

Phone: 417.869.0506 Email: cnibert@elkins-swyers.com

Product Name	Description	Part Number	Quantity	Net Price	Total Price
ICP Audio Tabulator w/BMD	New Equipment		65.00	\$4,500.00	\$292,500.00
ICP Ballot Box - Plastic			65.00	\$1,000.00	\$65,000.00
ICP Ballot Box Shipping (estimated)			65.00	\$0.00	\$0.00
ICP-A Accessible Tabulator Shipping (estimated)			65.00	\$0.00	\$0.00
Precinct Tabulation Hardware & Software				Subtotal:	\$357,500.00
EMS Results Tally and Reporting Level 1			1.00	\$12,500.00	\$12,500.00
EMS Workstation Laptop 5.0.15.1			1.00	\$2,750.00	\$2,750.00
SQL License			1.00	included	included
Election Management System Hardware & Software				Subtotal:	\$15,250.00
ICP-BMD Audio 320C 12 Month Firmware License			65.00	\$175.00	\$11,375.00
ICP-BMD Audio 320C 12 Month Hardware Warranty			65.00	\$135.00	\$8,775.00
EMS RTR 12 Month annual license maintenance fee - Level 1			1.00	\$2,500.00	\$2,500.00
Ongoing Annual Fees (Beginning Year 2)				Subtotal:	\$22,650.00

Outright Purchase	Year 1 Total	\$372,750.00
	Discount Allowance	<u>-\$74,550.00</u>
		\$298,200.00

Terms and Conditions

This quote is valid until December 31, 2017 and subject to change for scope and configuration updates. Payment Terms: 3 years, 0% financing. 50% down payment; 30% due January 1, 2019; 20% due January 1, 2020. **Elkins-Swyers requests that a best and final price be determined/negotiated after demonstrations have completed and prior to bid award date.**

Customer Name (Printed)	Title	Signature	Date (mm/dd/yyyy)

KNOWiNK LLC

Jeremy Noland
2111 Olive St
St. Louis, MO 63103
Phone: 855-765-5723
Email: sales@knowink.com

S398



Bill To:

Jefferson County MO Clerk
P.O. Box 100
Hillsboro, MO 63050

Ship To:

Jeannie Goff
729 Maple St
Hillsboro, MO 63050

Customer: Jefferson County MO Clerk

Contact: Jefferson County MO Clerk

Seller	Payment Terms	FOB Point	Carrier	Ship Service	Requested Ship Date
jeremy.noland	Net 30	Origin	UPS	Ground	11/02/2017

Item #	Type	Number / Description	Unit Price	Qty Ordered	Total Price
1	Sale	73200 - Encoder (Wired) - iR301	\$ 110.00	65 ea	\$ 7,150.00

Jefferson County currently owns Poll Pads serviced by Knowink. The ImageCast X (ADA touchscreen) proposed by Elkins-Swyers and Dominion Voting is compatible with the Poll Pad. When Jefferson County poll workers check in a voter, the Poll Pad will give the poll worker the option to supply a paper ballot or program a voter card to use on the ImageCast X (touchscreen). If the voter chooses to vote the ImageCast X the voter card can be programmed directly from the Poll Pad using the voter card encoder. The above price covers an encoder for each Poll Pad Jefferson County owns.

With the partnership between Knowink and Elkins-Swyers, Jefferson County can be assured that the election check in process will be streamlined for a fast, secure and transparent election.

Subtotal:	\$ 7,150.00
Sales Tax:	\$ 0.00
Total:	\$ 7,150.00

Approval: _____ Date: _____

ADDITIONAL ITEMS AND SERVICES

65 SETS OF BALLOT BOX KEYS – INCLUDED

130 IMAGECAST PRECINCT SECURITY KEYS - INCLUDED

COMPACT FLASH CARD READER/BURNER – INCLUDED

130 COMPACT FLASH CARDS – INCLUDED

65 EXTRA POWER CORDS FOR ICP CHARGING – INCLUDED

IMAGECAST X TRANSFER BAG – LIST PRICE \$62.00 – JEFFERSON COUNTY COST = INCLUDED

IMAGECAST X BMD TRANSFER BAG – LIST PRICE \$63.00 – JEFFERSON COUNTY COST = INCLUDED

ACCEPTANCE TESTING PROVIDED BY ELKINS-SWYERS TEAM – INCLUDED

STAFF TRAINING PROVIDED BY ELKINS-SWYERS TEAM – INCLUDED

FIRST TIME POLL WORKER TRAINING W/ELKINS-SWYERS TEAM – INCLUDED

FIRST COUNTY WIDE ELECTION ON-SITE ELECTION SUPPORT – INCLUDED

ON-SITE ELECTION SUPPORT AFTER FIRST COUNTY WIDE - \$2,500.00 PLUS EXPENSES

ELECTION PHONE SUPPORT - INCLUDED

Elkins-Swyers Company, Inc.
"Experience When it Counts" since 1910

2018 ESTIMATED ELECTION COSTS

APRIL 2018

61 POLLING LOCATIONS (INCLUDING ABSENTEE) - \$15,250.00
175,000 BALLOTS - \$43,750.00
TOUCHSCREEN CAPABILITY AND AUDIO - \$3,660.00
TURNKEY ELECTION MANAGEMENT - \$8,625.00

TOTAL FOR APRIL 2018 - \$71,285.00

AUGUST 2018

61 POLLING LOCATIONS (INCLUDING ABSENTEE) - \$15,250.00
175,000 BALLOTS - \$43,750.00
TOUCHSCREEN CAPABILITY AND AUDIO - \$3,660.00
TURNKEY ELECTION MANAGEMENT - \$8,625.00

TOTAL FOR AUGUST 2018 - \$71,285.00

NOVEMBER 2018

61 POLLING LOCATIONS (INCLUDING ABSENTEE) - \$16,775.00
175,000 BALLOTS - \$43,750.00
TOUCHSCREEN CAPABILITY AND AUDIO - \$3,660.00
TURNKEY ELECTION MANAGEMENT - \$11,675.00

TOTAL FOR APRIL 2018 - \$75,860.00

***THIS IS JUST AN ESTIMATE. PRICING SUBJECT TO CHANGE BASED ON LENGTH OF
BALLOT AND ONE SIDE VERSUS TWO SIDED BALLOTS.***



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0083

Request for Proposal: **ELECTION VOTING TABULATION**
EQUIPMENT

Date Issued: **10-20-2017**

PROPOSALS SHALL BE ACCEPTED UNTIL: **TUESDAY, NOVEMBER 14, 2017**, AT 2:00 P.M. LOCAL TIME.

Specification
Contact:

RANDY HOLMAN
Department of the County Clerk
636-797-5002
rholman@jeffcomo.org

Contract
Contact:

VICKIE PRATT
Department of Administrative Services
636-797-5380

Mail (3) Three
Complete Copies
With Vendor And
Proposal
Information As
Shown In Sample:

SAMPLE ENVELOPE


<i>VENDOR NAME</i>	
<i>VENDOR ADDRESS</i>	
<i>CONTACT NUMBER</i>	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
<i>SEALED PROPOSAL: (PROPOSAL NAME)</i>	

Contract Term:
upon approval by
the County Council
and County
Executive

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Proposal, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

Vendor
Information:

Henry M. Adkins and Son, Inc.
Company Name
331 Independence Avenue
Address
Clinton, MO 64735
City/State/Zip Code
800-633-5503
Telephone #
dustin@adkins-printing.com
E-mail

Dustin Vanderburg
Authorized Agent (Print)

Signature
Vice President
Title
11-14-2017
Date **Tax ID #**
1-660-885-4019
Fax #

- f. The voting system must allow for printing a single-side and a double-side ballot in the same election. The voting system must allow ballot to be scanned in any orientation.

Optical Scanner Features

Double-Sided Scanning

The Unisyn OpenElect Voting Optical Scan unit (OVO) is a state-of-the-art digital full page dual-sided optical scan system that scans both sides of the ballot simultaneously while capturing the full ballot image.

Scanning Orientation

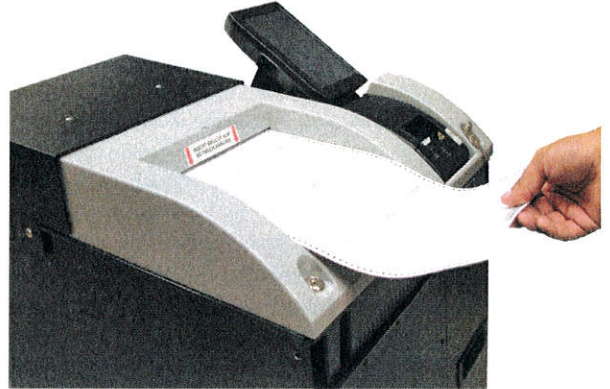
The voter is allowed to insert their ballot into the OVO in any orientation:

Front of ballot face up, top in first

Front of ballot face up, bottom in first

Back of ballot face up, top in first

Back of ballot face up, bottom in first



Regardless of the orientation that the ballot is inserted, the ballot is accurately read and processed, validating voter ballots and providing a summary of all selections. This process insures each voter's ballot is cast accurately and securely.

Ballot Acceptance

The OpenElect System accepts all ballots, whose precinct has been initialized on start-up, regardless the order of introduction. Depending on user definable election options, more precincts may be added to an OVO on Election Day in case of poll worker error.

- The bidder must provide an itemized and defined list of all supporting equipment, hardware, firmware, software, ballot layout, training, on-going maintenance agreements, technical support, warranty, upgrades, and election night support.

Description	Unit Price	Extended Price
OVO Maintenance	\$145.00	\$9,425.00
OVI-VC/FVT Maintenance	\$100.00	\$6,500.00
OCS License	\$7,000.00	\$7,000.00
OVO Firmware	\$90.00	\$5,850.00
OVI-VC/FVT Firmware	\$60.00	\$3,900.00
Ballot Layout (<u>Includes coding, 100% ballots, public test support, on-site Election Day support (3 days), etc. (as current bid states)</u>)	\$986.00 per Poll	\$59,160.00 (County Wide)

JEFFERSON COUNTY

729 Maple St.
Hillsboro, MO 63050

Extended Warranty Agreement
Annual Warranty/Maintenance Agreement

Hardware	# of Units	Warranty Fee	Total
OVO Scanner	65	\$145.00 Per Unit	\$9,425.00
OVI-VC/FVT ADA Device	65	\$100.00 Per Unit	\$6,500.00

In consideration of the promises set forth herein, and pursuant to the terms and conditions set forth herein, Henry M. Adkins and Son, Inc., ("Adkins") hereby agrees to provide an extended warranty ("Extended Warranty") to Jefferson County, Missouri ("Customer"), for the hardware identified above, or as may be added later. If this Extended Warranty Agreement is initially entered into as part of a larger agreement ("Agreement"), defined terms herein have the same meaning as in the agreement.

1. Extended Warranty. Adkins warrants that each item of hardware identified above, or for which an Extended Warranty has been purchased, when used with the hardware and software configuration purchased from or approved by Adkins, will during any term of this Extended Warranty Agreement be free of defects that would prevent the System from operating substantially in the manner intended.

2. Term of Warranty. The term of the initial Extended Warranty Agreement shall be one year, beginning on the anniversary ("Anniversary") of the latter of (a) the shipment of the hardware or (b) Acceptance, if Acceptance is required by a related Agreement. Thereafter, Customer may renew this Extended Warranty Agreement, annually, for successive one year terms, by paying the annual warranty fee ("Warranty Fee").

3. Fees.

3.1 The Warranty Fee, at the time of execution of the Extended Warranty Agreement, is as stated above. Adkins has the right to adjust Warranty Fees by providing sixty (60) days advance notice of any increase.

3.2 The Warranty Fee, and any other amounts payable by Customer pursuant to the Extended Warranty Agreement, is exclusive of any local, state, federal, excise, personal property, similar taxes or duties which may be levied on the hardware or any services provided by Adkins. Customer is responsible for and shall pay all such taxes, as they are due. If Customer is exempt from taxes, Customer shall supply Adkins with a tax exemption certificate in a form satisfactory to Adkins and all applicable taxing authorities. If HMA is required to pay any such taxes on Customer's behalf, Customer shall promptly reimburse Adkins for payment of such taxes upon receipt of invoice.

3.3 Adkins shall invoice Customer for the Warranty Fee at least thirty (30) days in advance of the Anniversary. Customer shall pay such invoice on or before the Anniversary. If the Extended Warranties pursuant to this Extended Warranty Agreement have multiple Anniversaries, or if Adkins and Customer have entered into one or more related License Agreements with differing Anniversaries, Adkins may consolidate all of the Anniversaries.



"EXHIBIT A"

UPLOAD ONLY

HENRY M. ADKINS & SON, INC.
 331 INDEPENDENCE AVE.
 CLINTON, MO 64735
 1-800-633-5503
www.adkins-printing.com

PROPOSAL FOR: JEFFERSON COUNTY, MISSOURI
 729 MAPLE ST.
 HILLSBORO, MO 63050

PROPOSAL DATE: 11/14/2017

EXPIRY DATE: 12/31/2017

PRECINCTS/POLL CENTERS: 60

REGISTERED VOTERS: 175,000

DESCRIPTION	UNITS	UNIT PRICE	EXTENDED PRICE
OVO - OpenElect Voting Optical (with ballot box) <small>Includes Transport Media, one year warranty, carry case and firmware</small>	65	\$ 4,790	\$ 311,350
OVI-VC - Early Voting and ADA <small>Includes Transport Media, one year warranty and firmware</small>	65	\$ 2,680	\$ 174,200
OVCS - Central Scan (scans at 6,500 per hour) <small>Includes Desktop with monitor, dust cover, switch and cables</small>	0	\$ 44,750	\$ -
mini OVCS - Central Scan (scans at 2,100 per hour) <small>Includes one year warranty, firmware and software</small>	0	\$ 7,850	\$ -
OCS (OpenElect Central Suite) Laptop with printer <small>Includes laptop loaded with tabulation modules, printer and cable</small>	1	\$ 2,995	\$ 2,995
TOTAL HARDWARE			\$ 488,545
DISCOUNT ALLOWANCE			\$ (105,113)
HARDWARE COST			\$ 383,432
OpenElect OCS Software License <small>Includes Tabulator Client, Tabulator Monitor and Tabulator Reports</small>	1	\$ 8,000	\$ 8,000
SUBTOTAL			\$ 391,432
Freight Charges	130	\$ 77	INCLUDED
PROJECT - NET			\$ 391,432
ANNUAL LICENSE FEES <small>(After One Year Initial License Expires)</small>			
OCS License Fee	1	\$ 7,000	\$ 7,000
OVO Firmware	65	\$ 90	\$ 5,850
OVI-VC Firmware	65	\$ 60	\$ 3,900
OVCS Firmware	0	\$ 265	\$ -
TOTAL LICENSE FEES			\$ 16,750
OPTIONAL ANNUAL WARRANTY <small>(After TWO Year Warranty Expires)</small>			
OVO Warranty	65	\$ 145	\$ 9,425
OVI-VC Warranty	65	\$ 100	\$ 6,500
OVCS Warranty	0	\$ 2,850	\$ -
TOTAL ANNUAL WARRANTY			\$ 15,925
FINANCE OPTIONS AVAILABLE: THREE (3) OR FOUR (4) YEARS INTEREST FREE			
INCLUDES TWO (2) YEAR HARDWARE WARRANTY			

DV



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0083

Request for Proposal: **ELECTION VOTING TABULATION EQUIPMENT**

Date Issued: 10-20-2017

PROPOSALS SHALL BE ACCEPTED UNTIL: TUESDAY, NOVEMBER 14, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

RANDY HOLMAN
 Department of the County Clerk
 636-797-5002
rholman@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
 Department of Administrative Services
 636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Proposal
Information As
Shown In Sample:**


SAMPLE ENVELOPE

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER **DEPARTMENT OF THE COUNTY CLERK**
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100
SEALED PROPOSAL: (PROPOSAL NAME)

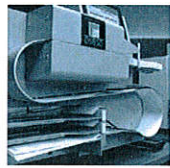
Contract Term:
**upon approval by
the County Council
and County
Executive**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Proposal, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Election Systems & Software, LLC	Thomas F. O'Brien
Company Name	Authorized Agent (Print)
11208 John Galt Blvd.	
Address	Signature
Omaha, Nebraska 68137	Chief Financial Officer
City/State/Zip Code	Title
(402)970-1173	47-0617567
Telephone #	Date Tax ID #
tfobrien@essvote.com	(402) 970-1291
E-mail	Fax #





Jefferson County, Missouri
Purchase Proposal Quote
 Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
Tabulation Hardware			
Model DS200 Precinct Scanner:			
65	Model DS200 (Includes Scanner, Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll and 4GB Jump Drive)	\$5,750.00	\$373,750.00
ExpressVote Ballot Marking Device:			
65	ExpressVote BMD Terminal (Includes Terminal, Internal Backup Battery, ADA Keypad, Headphones, 4GB Flash Drive and Power Supply with AC Cord)	\$3,325.00	\$216,125.00
65	Soft-Sided Case	\$175.00	\$11,375.00
Software			
1	ElectionWare Software - Base Package - Reporting Only (ERM)	\$5,250.00	\$5,250.00
Third Party Products			
1	EMS 3rd Party Hardware With Offsite Installation	\$3,532.67	\$3,532.67
Election Services			
5	Implementation Services (Does not include Coding, Voice Files or Ballots)		Included
X	Project Management		
X	Equipment Operations Training		
X	Software Training		
1	Election On-Site Support (One Event includes a person on-site the day before, day of, and day after election)		Included
X	Installation/Acceptance Testing		Included
X	1 Year Hardware and Software Warranty		Included
Shipping & Other			
X	Shipping and Handling		\$2,950.00
X	Customer Discount		(\$159,237.67)
	Trade-In Allowance, Equipment Being Traded-In by Customer Includes: 85-AccuVote OS Scanner with Ballot Box 70-AccuVote TSX Terminal		(\$13,750.00)
Total Purchase Solution			\$439,995.00

Lease/Purchase Financing Options:		Annual Pmt
Annual Payment for a Three (3) Year Term @ 0.00% Interest (Total of three (3) payments)		\$146,665.00
Annual Payment for a Four (4) Year Term @ 2.99% Interest (Total of four (4) payments)		\$114,906.54
Annual Payment for a Five (5) Year Term @ 3.99% Interest (Total of five (5) payments)		\$95,015.91

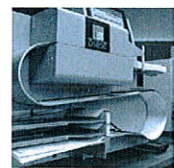
Lease/Purchase Financing Notes:

- ES&S is able to provide direct financing for the Total Purchase Price through its affiliate, Nationwide Capital.
- First Payment due at contract execution and annually thereafter.
- Payments do not include Annual Post-Warranty License and Maintenance and Support Fees, Optional Items, or Ongoing Services which will be invoiced separately.

Annual Post-Warranty License and Maintenance and Support Fees (Fees are Based Upon a 4-Year Customer Commitment to Subscribe to the Following Services)			
Annual Post-Warranty Hardware Maintenance and Support Fees:			
65	HMA DS200 - Silver Coverage (Maintenance Once Every 24-Months)	\$147.50	\$9,587.50
65	HMA ExpressVote BMD - Silver Coverage (Maintenance Once Every 24-Months)	\$97.50	\$6,337.50
Annual Post-Warranty Firmware License and Maintenance and Support Fees:			
65	Firmware License - DS200	\$80.00	\$5,200.00
65	Firmware License - ExpressVote	\$65.00	\$4,225.00
Annual Post-Warranty Software License and Maintenance and Support Fees:			
1	ElectionWare Software - Base Package - Reporting Only (ERM)	\$5,250.00	\$5,250.00
Total Annual Post-Warranty License and Maintenance and Support Fees			\$30,600.00

Annual Post-Warranty License and Maintenance and Support Fees Note:

- Annual Post-Warranty Fees will be subject to a not to exceed percentage increase of 3.5% after the fourth year of post-warranty coverage.



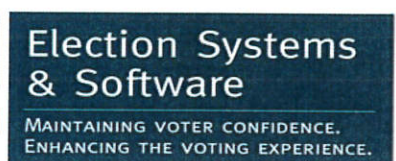
Jefferson County, Missouri
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
Optional Items			
Model DS450 High Speed Digital Image Scanner			
1	Model DS450 High Speed Digital Image Scanner (Includes Scanner, Steel Table/Cart, Start-up Kit, Dust Cover, Reports Printer, Audit Printer, Battery Backup, Two (2) USB Cables, Two (2) 8GB Thumb Drives, Initial Annual License Fee, Installation, and Shipping of the Unit)		\$52,625.00 Per Unit
1	DS450 Training Fee		\$1,650.00
Ballot-On-Demand Printer			
1	Compact Ballot Printer		Included
1	Laptop Computer		Included
1	Compact Laptop Holder		Included
X	Printer & Software Training		Included
X	Installation & Acceptance Testing		Included
1	Balotar 5-Year Software License Including The Following Features:		Included
X	Multiple Request Capability		
X	Shipping and Handling		Included
Total Ballot-On-Demand Purchase Solution:			\$12,980.00
Ballot Processing Fee for each Black & White Ballot Sheet Printed for the 5-Year Term:			\$0.45 Per Ballot
Ballot Processing Fee for each Ballot Sheet Printed with Color for the 5-Year Term:			\$0.55 Per Ballot
Black Toner Waste Toner Boxes Black Image Drum Color Toners Color Drums Transfer Belts Fusers Black & White Ballots Over Term of Deal Consumables and Blank Ballot Stock Shipping and Handling Hardware Break/Fix Maintenance Initial Election Set-Up Fee per Election Event: Remote Access: \$350.00 per election set-up + \$1.00 per unique PDF (up to 4 computers) \$40.00 per computer over 4 units Rework of set up due to customer changes after initial set up is complete: \$175.00 per change event \$40.00 per computer over 4 units \$350.00 fee for L&A Test deck creation + ballot processing fee for each printed sheet On-Site: \$1,650.00 per day per person			
Other Optional Items			
1	DS200 Tote Bin		\$225.00 Per Unit
1	ExpressVote Barcode Scanner for Desktop or Booth		\$685.00 Per Unit
1	4GB Jump Drive (Additional)		\$105.00 Per Unit
Ongoing Services			
Ballot Pricing			
1	Base (14-17")		\$0.21
1	Backside		Included in Base Price
1	Packaging		Included in Base Price
1	Folding		\$0.02
1	Scoring		\$0.02
1	Color		\$0.02

Ballot Pricing Notes:

1. Ballot pricing is subject to a 5-Year Customer commitment to subscribe to ES&S Ballot Printing Services.
2. Ballot pricing does not include shipping and handling costs which will be billed separately.
3. Ballot price includes bulk packaging. Special packaging will be at an additional cost.
4. Ballots are to be ordered in increments of 25, with a minimum order of \$100.00.
5. An expedited fee of \$150.00 will be charged for each order requiring shipment less than three business days from receipt of order.



Ballot Layout, Coding, and Voice File Fees

Description	Standard Fees	Jefferson County, MO Fees
Paper Ballot Layout (Price per Ballot Face)		
English and Spanish (combined):		
1 to 500 Faces	\$36.75	\$27.56
501 or more Faces	\$31.50	\$23.63
Languages other than English/Spanish		
1 to 500 Faces, per Language	\$73.50	\$55.13
501 or more Faces, per Language	\$63.00	\$47.25
Base Charge for Ballot On Demand (BOD)	\$561.91	\$421.43
Electronic Screen Layout - ExpressVote		
English and Spanish (combined):		
Per Ballot Style, or precinct, whichever is greater	\$23.10	\$17.33
Languages other than English/Spanish		
Per Ballot Style, or precinct, whichever is greater	\$42.00	\$31.50

Notes:

1. Electronic Screen Layout does NOT apply to AutoMARK customers when ES&S performs paper ballot layout and voice file services.

Programming Services		
Base Charge per Equipment Type	\$525.00	\$393.75
Base Charge for ERM file set-up	\$525.00	\$393.75
Ballot types created (open primary or multiple-page ballots)	\$78.75	\$59.06
Precincts (for every precinct in the election)	\$9.45	\$7.09
Splits (for every additional ballot style within a precinct.)	\$9.45	\$7.09
Ballot Face Configurations (every unique ballot face in the election)	\$16.80	\$12.60
Contest / Issue Entries (total number of contests, referenda, questions, and/or propositions in the election)	\$18.50	\$13.88
Candidate / Response Entries (total number of candidates &/or responses, including referenda and all write-ins for each contest/issue)	\$8.00	\$6.00
Headers (Central Tabulators)	\$2.10	\$1.58
Re-Coding Fees	\$525.00 + applicable fee for each changed element	\$393.75 + applicable fee for each changed element

Voice Files per iVotronic, AutoMARK, and ExpressVote Equipment Type		
Language Setup Charge - English	\$350.00	\$262.50
Language Setup Charge - Spanish	\$350.00	\$262.50
Language Setup Charge - All Other languages	\$525.00	\$393.75
Political Parties	\$5.25	\$3.94
Ballot Faces	\$15.75	\$11.81
Contests / Issues	\$17.00	\$12.75
Candidates / Yes-No Responses	\$10.25	\$7.69
Propositions / Amendments / Instructions	\$21.00	\$15.75
Price per word in excess of 1200 total words (Instructions / Propositions / Amendments)	\$0.40	\$0.30
Resubmission	\$350.00 for English & Spanish and \$525.00 (for each additional language), plus the applicable fee for each element changed for each language	\$262.50 for English & Spanish and \$393.75 (for each additional language), plus the applicable fee for each element changed for each language

Other Services (Standard Overnight Delivery Charges Will Apply and Will Be Billed Separately)		
Media burn (Flash / PCMCIA Cards, Mem Packs, PEBs, and Jump Drives)	\$12.50	\$12.50
Electronic transfer files (charge per county, per election)	\$125.00	\$125.00
SOS Media	\$75.00	\$75.00
.pdf File Extraction (per Style)	\$1.50	\$1.50
Sample Ballot Creation	\$40.00	\$40.00
Publication Ballot Creation (Ballot Layout As Is)	\$185.00	\$185.00
Custom Publication Ballot Creation	\$350.00	\$350.00
ESSIM Test Deck Creation (does not include print costs)	\$350.00	\$350.00
Auto Test Deck PDF Creation (\$20.00 per Style. Minimum Charge of \$200.00)	\$200.00	\$200.00
Ballot Assignment Chart	\$399.50	\$399.50
Download Results From Media	\$65.00	\$65.00
ERM State Utility File	\$425.00	\$425.00