



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks  
Edward L. Kemp  
Patrick J. Lamping

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## DEPARTMENT OF ADMINISTRATIVE SERVICES

Mark C. Abel - Director

Telephone 636-797-6487 Fax 636-797-5067

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager

797-5071 / Fax 797-5596

Vickie Pratt

General Services/Contracts & Grants  
Manager

797-5380 / Fax 797-5067

Henry M. Adkins and Sons, Inc.  
219 South Main Street  
Clinton MO 64735

January 6, 2009

The County of Jefferson Missouri has awarded *Henry M. Adkins and Sons, Inc.* the bid for:

### 2009 ELECTION SERVICES

Purchases will be made as requested.

The CONTRACT PURCHASE ORDER is #: **C09ELECTION**  
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.  
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.  
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt  
Department of Administration  
(636) 797-5382