

PAPER SUPPLIES 2018 10-17-17						QUILL CORPORATION	ST. LOUIS PRINT GROUP	OFFICE DEPOT INC	VERITIV
						100 SCHELTER RD LINCOLNSHIRE IL 60069	8530 PAGE AVE ST. LOUIS MO 63670	6600 NORTH MILITARY TRAIL BOCA RATON FL 33496	2099 CORPORATE 44 DR FENTON MO 63026
Our Item Number	Item Description	Suggested Manufacturer	Manuf. Item Number	Quantity Ordered	Unit Of Measure	Unit Cost			
10300	Envelopes - Coin Envelopes White Wove - Printmaster, SFI, #5-1/2, 24, 3-1/8 x 5-1/2, Gummed, Mailpoint Flap (500/Box, 5000/Ctn)	Quality Park	5170832	8	BOX	\$33.84	\$42.80	\$73.25 PK	\$22.40
10306	Envelopes - Booklet Envelopes, 6 x 9, White, #6-1/2, 24, 20M, Gummed, Wallet Flap (500/Ctn)	National	2256159	12	BOX	\$21.59	\$28.24	\$45.07	\$15.25
10307	Envelopes - 9 x 12 Catalog Envelopes Brown Kraft OECS - Seville, SFI, #10-1/2, 28, 9 x 12, Kraft, Vellum, Gummed, Mailpoint Flap (250/Ctn)	National	5252741	24	BOX	\$25.48	\$58.00	\$45.33	\$35.00
10308	Envelopes - #0, 6 x 10 Rugged Padded Mailer, Side Seam, Light Brown, 100/ Carton	Caremail	CML1143419	140	EACH	NO BID		\$32.07	\$0.35
10309	Envelopes - 8 1/ 2 x 12 Jiffylite Self- Seal Mailer, Side Seam, #2, 8 1/ 2 x 12, Golden Brown, 100/Carton	Seal Air Corp	SEL10187	26	EACH	NO BID		\$59.39 CA	\$0.35
10310	Envelopes -10 1/ 2x16 Padded Self-Seal Mailer, Side Seam, #5, 10 1/ 2x16, Golden Brown, 100/Carton	Seal Air Corp	SEL21489	145	EACH	NO BID		\$61.87 CA	\$0.35
10311	Envelopes - #15, 10 x 15 Catalog Envelopes Brown Kraft OECS - Vellum, Gummed, Mailpoint Flap (500/Ctn)	National	2198401	1	BOX	NO BID	\$405.00	\$157.68 BX	\$59.00
10314	Envelopes - #10 Window, Commercial Window Left Hand Envelopes, 4-1/8 x 9-1/2, White, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2140238	184	BOX	\$19.17	\$17.00	\$17.11	\$9.50
10315	Envelopes - #9 Regular, Commercial Envelopes White, 3-7/8 x 8-7/8, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2139741	54	BOX	\$11.15	\$15.15	\$10.25	\$7.70
10316	Envelopes - #10 Regular, Commercial Envelopes White, 4-1/8 x 9-1/2, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2256150	155	BOX	\$17.62	\$16.45	\$10.25	\$8.00

BID TABULATION - PAPER SUPPLIES 2018 2

PAPER SUPPLIES 2018 10-17-17						QUILL CORPORATION	ST. LOUIS PRINT GROUP	OFFICE DEPOT INC	VERITIV
						100 SCHELTER RD LINCOLNSHIRE IL 60069	8530 PAGE AVE ST. LOUIS MO 63670	6600 NORTH MILITARY TRAIL BOCA RATON FL 33496	2099 CORPORATE 44 DR FENTON MO 63026
10317	Envelopes - #10 Window, Commercial Window Right Hand Envelopes, White, 4-1/8 x 9-1/2, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2256120	41	BOX	\$12.30	\$26.50	\$21.02	\$11.50
10319	Envelopes - #9 Window, Commercial Window Envelopes, White, 3-7/8 x 8-7/8, Gummed, Commercial Flap, Poly Window (500/Box, 2500/Ctn)	National	2256161	10	BOX	\$19.25	\$27.00	\$43.85	\$11.10
10323	Envelopes - 9" x 12" Catalog Envelope, Side Seam, White, 500/Box	National	2215036	0	BOX	\$17.38		\$88.32	\$28.50
10330	Envelopes - 9" x 12" Catalog Envelope, 24.00 lb, Gummed, White, 250/Box	Universal	UNV44104	29	BOX	\$13.02	\$49.00	\$34.68	\$28.00
10331	Envelopes - 9" x 12" Tamper-Indicating Envelopes - Peel & Seal - Tyvek - 100 / Box - White	Quality Park	QUAR2400	0	BOX	\$25.26		\$67.20	\$191 500/BOX
10332	Envelopes - 6" x 9" - Tyvek - Peel & Seal - 100 / Box - White	Business Source	BSN65699	0	BOX	\$17.36		\$60.19	\$117 500/ BOX
10700	Copy Paper - Letter, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV21200	7092	REAM	\$2.99		\$2.53	\$2.89
10701	Copy Paper - Letter, 20lb, Pink, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11224	17	REAM	\$4.59		\$4.63	\$4.65
10702	Copy Paper - Letter, 20lb, Canary, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11201	87	REAM	\$4.59		\$4.63	\$4.65
10703	Copy Paper - Letter, 20lb, Goldenrod, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11205	15	REAM	\$3.81		\$4.63	\$4.65
10704	Copy Paper - Letter, 20lb, Green, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11203	36	REAM	\$4.59		\$4.85	\$4.65
10705	Copy Paper - Letter, 20lb, Blue, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11202	51	REAM	\$4.59		\$4.85	\$4.65

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						100 SCHELTER RD LINCOLNSHIRE IL 60069	8530 PAGE AVE ST. LOUIS MO 63670	6600 NORTH MILITARY TRAIL BOCA RATON FL 33496	2099 CORPORATE 44 DR FENTON MO 63026
10706	Copy Paper - Letter, 20lb., Buff, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11206	6	REAM	\$3.81		\$4.85	\$4.30
10707	Copy Paper - Legal, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV24200	8	REAM	\$4.53		\$3.62	\$6.80
10711	Copy Paper - 11 x 17, 92 Brightness, 20lb, White, 500 Sheets/Ream, 5 Reams/Carton	Universal	UNV28110	10	REAM	\$7.41		\$131.56 CA	\$11.30
10713	Letterhead - 8-1/2 x 11, 20lb, White, 91 Bright, Perfect Laser, 25% Cotton Fibers, Watermarked, (500/Pkg, 5000/Ctn)	Capitol	2085221	1	REAM	\$9.71 BX		\$19.76	\$6.60
10802	Cover - Letter, 80#, 94 Brightness, Laser Capatible, White, 250 Sheets/Ream, 8 Reams/Carton	Wausau 56981	2276022	24	REAM	\$7.08 PK		\$212.50 CT	\$5.45
10804	Card Stock - Letter, 90#, Buff, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2288963	2	REAM	\$8.16 PK		\$7.76 PK	\$5.50
10805	Card Stock - Letter, 65#, White, 250 Sheets/Ream, 10 Reams/Carton	Finch	6073124	18	REAM	\$4.54 PK		\$8.07 PK	\$5.50
10806	Card Stock - Letter, 65#, Green, 250 Sheets/Ream, 8 Ream/Carton	Wausau	2288907	9	REAM	\$4.54 PK		\$21.79 PK	\$5.50
10807	Card Stock - Letter, 110#, Cherry, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2262297	0	REAM	NO BID		\$7.23 PK	\$6.40
10810	Card Stock - Astroparche Vellum Cover, 65lb, Ancient Gold, 8-1/2 x 11, 250/Pkg	Astroparche	6055237	0	REAM	NO BID		\$4.94 PK	\$11.90
10811	Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pack	Esselte	ESS 30	34	PACKAGE	\$0.39		\$0.68	NO BID
10812	Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pack	Esselte	ESS 31	2	PACKAGE	\$0.39		\$0.91	NO BID

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10813	Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pack	Esselte	ESS 41	2	PACKAGE	\$0.73		\$3.46	NO BID
10815	Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pack	Esselte	ESS 40	154	PACKAGE	\$0.73		\$0.39	NO BID
10900	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Letter (2/Set, 500/Pkg, 5000/Ctn)	Mead	2063251	152	REAM	\$152.54 CS		\$14.44	\$7.80
10901	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Letter (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241308	188	REAM	\$176.93 CS		\$10.69	\$8.64
10902	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2241305	200	REAM	NO BID		\$8.82	\$9.25
10903	NCR Paper - Heavyweight, 20lb, 4 Part, Straight, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2216205	20	REAM	\$196.76 CS		\$35.29	\$9.25
10904	NCR Paper - Heavyweight, 20lb, 5 Part, Reverse, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5060750	11	REAM	NO BID		N/A	\$9.48
10905	NCR Paper - Heavyweight, 20lb, 5 Part, Straight, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5062311	0	REAM	NO BID		N/A	\$9.48
10918	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Legal (2/Set, 500/Pkg, 5000/Ctn)	Mead	5202999	4	REAM	NO BID		N/A	\$10.13
10919	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Legal (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241309	48	REAM	NO BID		N/A	\$11.29
10920	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Legal (4/Set, 500/Pkg, 5000/Ctn)	Mead	2230434	0	REAM	NO BID		N/A	\$12.03
10923	NCR Padding Compound - 1 Gallon, Liquid (4/Ctn)	Mead	5000301	1	GALLON	NO BID		\$127.88 G	\$110.00

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						100 SCHELTER RD LINCOLNSHIRE IL 60069	8530 PAGE AVE ST. LOUIS MO 63670	6600 NORTH MILITARY TRAIL BOCA RATON FL 33496	2099 CORPORATE 44 DR FENTON MO 63026
10960	Crack-N-Peel - 8 1/2" x 11", Fluorescent Orange, 100/Pkg	Fasson	2249448	0	PACKAGE	NO BID		\$68.30 CA	\$17.59
10972	Paper - 3 Hole Punch, Letter, 20#, 92 Bright, Smooth, Left, White, (500 Sheets/Ream, 10 Reams/Carton)	International Paper	2251795	71	REAM	\$4.29		\$10.82	\$3.27
10980	Color Copy Paper - Letter, 28#, 100 Bright, Smooth, Photo White (500 Sheets/Ream, 8 Reams/Carton)	NO SUBSTITUTE Hammermill	2312967	10	REAM	\$7.11		\$19.09	\$8.85
REQUIRED DOCUMENTS									
NOTARIZED WORK AFFIDAVIT COMPLETED:						Y	Y	Y	Y (SEE ATTACHED)
E-VERIFICATION DOCUMENTATION (Y/N):						Y	N	N	Y (SEE ATTACHED)
COPY OF INSURANCE PROVIDED:						Y	N	Y	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY:						Y	N	N	N
COOPERATIVE BID FORM (Y/N):						Y	Y	Y	Y
COOPERATIVE CONTACT INFO:						Y	Y	Y	Y
COMPANY INFORMATION AND SIGNATURE:						Y	N	Y	N
BID DEPOSIT REQUIRED:						N/A	N/A	N/A	N/A
COMMENTS:						SEE ATTACHED	PAGE 16 NOT FILLED OUT	SEE ATTACHED	



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0074

Invitation for Bid: PAPER SUPPLIES 2018

Date Issued: 9-13-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, OCTOBER 17, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

MICHELLE SAUER
Department of Administrative Services
636-797-6249
msauer@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

SAMPLE ENVELOPE

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER **DEPARTMENT OF THE COUNTY CLERK**
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

QUILL CORPORATION	<u>Romi Moormeier</u>
Company Name	Authorized Agent (Print)
<u>100 SCHELTER RD.</u>	<u>[Signature]</u>
Address	Signature
<u>LINCOLNSHIRE, IL 60069</u>	<u>National Sales Manager</u>
City/State/Zip Code	Title
<u>800-634-4809</u>	<u>9/28/2017</u>
Telephone #	Date
<u>bid@quill.com</u>	<u>36-2952904</u>
E-mail	Tax ID #
	<u>800-789-2016</u>
	Fax #

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10300	Envelopes - Coin Envelopes White Wove - Printmaster, SFI, #5-1/2, 24, 3-1/8 x 5-1/2, Gummed, Mailpoint Flap (500/Box, 5000/Ctn) 500/bx	Quality Park LUX	5170832 214632/LUX	8	BOX	33.84 BX
10306	Envelopes - Booklet Envelopes, 6 x 9, White, #6-1/2, 24, 20M, Gummed, Wallet Flap (500/Ctn) 24lb. 500/bx	National QUILL	2256159 BE6924	12	BOX	21.59 BX
10307	Envelopes - 9 x 12 Catalog Envelopes Brown Kraft OECS - Seville, SFI, #10-1/2, 28, 9 x 12, Kraft, Vellum, Gummed, Mailpoint Flap (250/Ctn) 250/bx	National QUILL	5252741 OE 91228	24	BOX	25.48 BX
10308	Envelopes - #0, 6 x 10 Rugged Padded Mailer, Side Seam, Light Brown, 100/Carton	Caremail	CML1143419	140	EACH	NO BID
10309	Envelopes - 8 1/2 x 12 Jiffy-lite Self-Seal Mailer, Side Seam, #2, 8 1/2 x 12, Golden Brown, 100/Carton	Seal Air Corp	SEL10187	26	EACH	NO BID
10310	Envelopes - 10 1/2 x 16 Padded Self-Seal Mailer, Side Seam, #5, 10 1/2 x 16, Golden Brown, 100/Carton	Seal Air Corp	SEL21489	145	EACH	NO BID
10311	Envelopes - #15, 10 x 15 Catalog Envelopes Brown Kraft OECS - Vellum, Gummed, Mailpoint Flap (500/Ctn)	National	2198401	1	BOX	NO BID
10314	Envelopes - #10 Window, Commercial Window Left Hand Envelopes, 4-1/8 x 9-1/2, White, Gummed, Commercial Flap, (500/Box, 2500/Ctn) 500/bx	National QUILL	2140238 WW10RW	184	BOX	19.17 BX
10315	Envelopes - #9 Regular, Commercial Envelopes White, 3-7/8 x 8-7/8, Gummed, Commercial Flap (500/Box, 2500/Ctn) 500/bx	National QUILL	2139741 WW9R	54	BOX	11.15 BX
10316	Envelopes - #10 Regular, Commercial Envelopes White, 4-1/8 x 9-1/2, Gummed, Commercial Flap (500/Box, 2500/Ctn) 500/bx	National QUILL	2256150 WW10R	155	BOX	17.62 BX
10317	Envelopes - #10 Window, Commercial Window Right Hand Envelopes, White, 4-1/8 x 9-1/2, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National QUILL	2256120 75035	41	BOX	12.30 BX
10319	Envelopes - #9 Window, Commercial Window Envelopes, White, 3-7/8 x 8-7/8, Gummed, Commercial Flap, Poly Window (500/Box, 2500/Ctn)	National QUILL	2256167 WW9WES	10	BOX	19.25 BX
10323	Envelopes - 9" x 12" Catalog Envelope, Side Seam, White, 500/Box 28lb. 250/bx	National QUALITY PARK	2215036 37682Q	0	BOX	17.38 BX
10330	Envelopes - 9" x 12" Catalog Envelope, 24.00 lb, Gummed, White, 250/Box 250/bx	Universal QUILL	UNV44104 OE 91224W	29	BOX	13.02 BX
10331	Envelopes - 9" x 12" Tamper-Indicating Envelopes - Peel & Seal - Tyvek - 100 / Box - White (PLAIN) 100/bx	Quality Park QUILL	QUAR2400 72018	0	BOX	25.26 BX

Invitation for Bid

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Bidder's Initials

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2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10332	Envelopes - 6" x 9" - Tyvek - Peel & Seal - 100 / Box - White (PLAIN) 100/BX	Business Source QUILL	BSN65699 72016	0	BOX	17.36 BX
10700	Copy Paper - Letter, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton 720222CT \$29.90CT	Universal QUILL	UNV21200 720222	7092	REAM	2.99 RM
10701	Copy Paper - Letter, 20lb, Pink, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11224 720567	17	REAM	4.59 RM
10702	Copy Paper - Letter, 20lb, Canary, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11201 720563	87	REAM	4.59 RM
10703	Copy Paper - Letter, 20lb, Goldenrod, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11205 720565	15	REAM	3.81 RM
10704	Copy Paper - Letter, 20lb, Green, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11203 720561	36	REAM	4.59 RM
10705	Copy Paper - Letter, 20lb, Blue, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11202 720559	51	REAM	4.59 RM
10706	Copy Paper - Letter, 20lb., Buff, 500 Sheets/Ream, 10 Reams/Carton IVORY	Universal QUILL	UNV11206 720569	6	REAM	3.81 RM
10707	Copy Paper - Legal, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton 720223CT \$45.30CT	Universal QUILL	UNV24200 720223	8	REAM	4.53 RM
10711	Copy Paper - 11 x 17, 92 Brightness, 20lb, White, 500 Sheets/Ream, 5 Reams/Carton 5 RM/CS \$37.05 7201117CT	Universal QUILL	UNV28110 720117	10	REAM	7.41 RM
10713	Letterhead - 8-1/2 x 11, 20lb, White, 91 Bright, Perfect Laser, 25% Cotton Fibers, Watermarked, (500/Pkg, 5000/Ctn) 500/BX	Capitol SOUTHWORTH	2085221 4030	1	REAM	9.71 BX
10802	Cover - Letter, 80#, 94 Brightness, Laser Capatible, White, 250 Sheets/Ream, 8 Reams/Carton 90# 250/PACK	NEENAH Wausau EXACT	2276027 49377Q	24	REAM	7.08 PK
10804	Card Stock - Letter, 90#, Buff, 250 Sheets/Ream, 8 Reams/Carton 90# IVORY 250/PK	NEENAH Wausau EXACT	2288963 49181	2	REAM	8.16 PK
10805	Card Stock - Letter, 65#, White, 250 Sheets/Ream, 10 Reams/Carton 67# 250/PK	Finch DOMTAR	6073124 810360Q	18	REAM	4.54 PK
10806	Card Stock - Letter, 65#, Green, 250 Sheets/Ream, 8 Ream/Carton 67# 250/PK	Wausau DOMTAR	2288907 81040	9	REAM	4.54 PK

Invitation for Bid

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Bidder's Initials

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10807	Card Stock - Letter, 110#, Cherry, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2262297	0	REAM	NO BID
10810	Card Stock - Astroparche Vellum Cover, 65lb, Ancient Gold, 8-1/2 x 11, 250/Pkg	Astroparche	6055237	0	REAM	NO BID
10811	Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 30 30Q	34	PACKAGE	0.39 PK
10812	Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 31 31QQ	2	PACKAGE	0.39 PK
10813	Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pack	Esselte	ESS 41 41QQ	2	PACKAGE	0.73 PK
10815	Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 40 40QQQ	154	PACKAGE	0.73 PK
10900	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Letter (2/Set, 500/Pkg, 5000/Ctn) 10 Rm/CS SOLD 5000/CT	Mead XEROX	2063251 513420	152	REAM	152.54cs
10901	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Letter (3/Set, 501/Pkg, 5010/Ctn) 10 Rm/CS SOLD 5010/CT	Mead XEROX	2241308 636802	188	REAM	176.93cs
10902	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2241305	200	REAM	NO BID
10903	NCR Paper - Heavyweight, 20lb, 4 Part, Straight, Letter (4/Set, 500/Pkg, 5000/Ctn) 10 Rm/CS SOLD 5000/CT	Mead XEROX	2246205 646450Q	20	REAM	196.76cs
10904	NCR Paper - Heavyweight, 20lb, 5 Part, Reverse, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5060750	11	REAM	NO BID
10905	NCR Paper - Heavyweight, 20lb, 5 Part, Straight, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5062311	0	REAM	NO BID
10918	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Legal (2/Set, 500/Pkg, 5000/Ctn)	Mead	5202999	4	REAM	NO BID
10919	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Legal (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241309	48	REAM	NO BID
10920	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Legal (4/Set, 500/Pkg, 5000/Ctn)	Mead	2230434	0	REAM	NO BID

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10923	NCR Padding Compound - 1 Gallon, Liquid (4/Ctn)	Mead	5000301	1	GALLON	NO BID
10960	Crack-N-Peel - 8 1/2" x 11", Fluorescent Orange, 100/Pkg	Fasson	2249448	0	PACKAGE	NO BID
10972	Paper - 3 Hole Punch, Letter, 20#, 92 Bright, Smooth, Left, White, (500 Sheets/Ream, 10 Reams/Carton)	International Paper <i>QUILL</i>	2254795 <i>7203HP</i>	71	REAM	4.29 RM
10980	Color Copy Paper - Letter, 28#, 100 Bright, Smooth, Photo White (500 Sheets/Ream, 8 Reams/Carton)	NO SUBSTITUTE Hammermill	2312967 <i>102467</i>	10	REAM	7.11 RM

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Quill Bid Response Form

Quill Bid #: 17-15708
Customer Bid #: PAPER SUPPLIES 2018
Organization Name: COUNTY OF JEFFERSON
Enterprise# : 10558820
Contact Name: Vickie Pratt
Contact Phone#: 6367975380
Bid Type: Item

Bid Open Date: 10/17/2017
Bid Open Time: 2:00 PM

Item Expiration Date: 1/1/2019
Catalog Expiration Date:

Total Items: 38 (0 Won, 0 Lost)

Total: \$ 38385.98 (0.00 Won, 0.00 Lost)

Line#	Item#	Customer Item#	Description	Color	Make	Qty	Price	UoM	UoM Conv	Case Qty	Ext Total	Note	Page
1	2146321LUX	10300	28 LB WHITE ENVELOPES			8	33.84	PK		1	270.72	500/BOX	
2	BE6924	10306	ENVELOPES, BOOKLET, 6X9	WHITE		12	21.59	BX	500 EA = 1 BX	1	259.08	Quill Brand	
3	OE91228	10307	QB ENVELOPE, OPEN-END, 9X12	KRAFT		24	25.48	BX	250 EA = 1 BX	1	611.52	Quill Brand	
4	WW10RW	10314	#10 PREMIUM WINDOW ENVELOPE	WHITE		184	19.17	BX		5	3,527.28	Quill Brand	
5	WW9R	10315	QB ENVELOPES, W/O WINDOW, #9	WHITE		54	11.15	BX	1 5C = 1 BX	5	602.10	Quill Brand	
6	WW10R	10316	QB ENVELOPES, W/O WINDOW, #10	WHITE		155	17.62	BX	1 5C = 1 BX	5	2,731.10	Quill Brand	
7	75035	10317	QB #10 WINDOW ENV, RIGHT WINDOW	WHITE		41	12.30	BX	500 EA = 1 BX	5	504.30	Quill Brand	
8	WW9WES	10319	QB ENVELOPES, W/WINDOW, #9	WHITE		10	19.25	BX	1 5C = 1 BX	5	192.50	Quill Brand	
9	37682Q	10323	9X12 BOOKLET ENVELOPE 28WW	WHITE	QUALITY PARK PRODUCTS	1	17.38	BX	250 EA = 1 BX	4	17.38		
10	OE91224W	10330	QB ENVELOPE, GUMMED, 9X12	WHITE		29	13.02	BX	250 EA = 1 BX	1	377.58	Quill Brand	
11	72018	10331	QB ENVELOPES, PLAIN, 9X12	WHITE		1	25.26	BX	100 EA = 1 BX	5	25.26	Quill Brand	
12	72016	10332	QUILL 6X9 TYVEK PLAIN	WHITE		1	17.36	BX	100 EA = 1 BX	10	17.36	Quill Brand	
13	720222	10700	QUILL BRAND COPY PAPER LETTER			7092	2.99	RM		10	21,205.08	Quill Brand	
14	720222CT	10700	QUILL BRAND COPY PAPER LETTER	WHITE		1	29.90	CT		1	29.90	Quill Brand	
15	720567	10701	QUILL COLORED COPY PAPER-LTR	PINK		17	4.59	RM	10 RM = 1 CS	10	78.03	Quill Brand	
16	720563	10702	QUILL COLORED COPY PAPER-LTR	CANRY		87	4.59	RM	10 RM = 1 CS	10	399.33	Quill Brand	
17	720565	10703	QUILL COLORED COPY PAPER-LTR	GDROD		15	3.81	RM	10 RM = 1 CS	10	57.15	Quill Brand	
18	720561	10704	QUILL COLORED COPY PAPER-LTR	GREEN		36	4.59	RM	10 RM = 1 CS	10	165.24	Quill Brand	
19	720559	10705	QUILL COLORED COPY	BLUE		51	4.59	RM	10 RM = 1	10	234.09	Quill Brand	



Bid Samples

In your bid specifications, in order for us to be considered for an item award you require a sample. Due to the economy we are cutting back on the samples we are sending out with our bids. However, if we are truly in consideration for an item award, we would be more than happy to forward a sample of the item to you if requested. A specification sheet is attached for information on some items. You can view all items on our website at [www. Quill.com](http://www.Quill.com).

Quill Bid Team



ITEM # 10300

Item # BID-2146321LUX

LUX #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) 500/Box, 28lb.
White (512CO-28W-500)

Item #: 901-2146321LUX

Model #: 512CO-28W-500

Brand: LUX

Description

LUX #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) are great for storing small parts, such like: coins, jewelry, stamps, seeds, SD memory cards, resistors capacitors and all other kind of small electronic parts. Please note this envelope size is not mailable via USPS. Use this to send flat, bulky materials or multiple small items like coins, catalogs and jumbo cards. Flap is on the short side, helping to keep things from falling out after opening. Also called a "catalog" envelope, it actually comes in 39 sizes from tiny to huge, in white, traditional kraft, and array of colors for special impact.

- #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) are perfect for storing and transferring of coins/jewelry/stamps/small objects/parts/materials
- Comes in 28lb. White, 28lb. Text Paper
- Dimensions: 3 1/8"L x 5 1/2"W
- Peel & Press Sealing Method

Use this to send flat, bulky materials or multiple small items like coins, catalogs and jumbo cards. Flap is on the short side, helping to keep things from falling out after opening.



ITEM # 10314

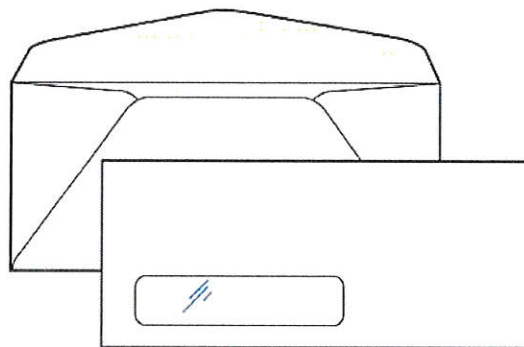
Item # **BID-WW10RW**

Quill Brand® Premium Single Window Business Envelopes; #10 with Window, 500/Box

Item #: 901-WW10RW

Model #: WW10RW

Brand: Quill Brand



Description

- Premium quality and highly presentable envelopes are ideal for auto-insertion machines
- Diagonal seams provide greater envelope capacity and strength
- Commercial gummed-style flap
- 24-lb. white wove stock
- #10 with window
- Size: 4-1/8Hx9-1/2"W
- 500 envelopes per box



ITEM # 10700

Item # BID-720222

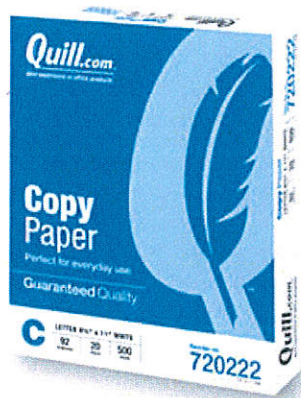
Quill Brand Copy Paper, 8 1/2" x 11", 92 Bright, 20 LB, 10 Reams of 500 Sheets

Item #: 901-720222

Model #: 720222RM

Brand: Quill Brand

Letter Size



Description

- 92 bright
- 20-lb. weight
- 8-1/2x11" letter size
- 500 sheets per ream
- Perfect for everyday use
- Features consistent weight, thickness, moisture level, and "curl control" for fewer copier jams
- Good contrast for greater readability
- Acid free for archival quality
- Poly-wrapped reams

#10701-10706

Quill Brand® Colors

Features:

- 7 eye-pleasing colors
- Available in 20 lb. basis weight

Environmental Characteristics:

- SFI® Certified Sourcing
- Manufactured under alkaline (acid-free) conditions for increased longevity and performance



Specifications:

Basis Weight (lb)	Smoothness	Caliper	PC Fiber
20	160	4.0	30%



Size/SKU:

Quill SKU	Size	Color	Sheets/Ream	Sheets/Carton	Cartons/Pallet
720559	8.5 x 11	Blue	500	5000	40
720573	8.5 x 14	Blue	500	5000	30
720563	8.5 x 11	Canary	500	5000	40
720577	8.5 x 14	Canary	500	5000	30
720565	8.5 x 11	Goldenrod	500	5000	40
720571	8.5 x 11	Gray	500	5000	40
720561	8.5 x 11	Green	500	5000	40
720575	8.5 x 14	Green	500	5000	30
720569	8.5 x 11	Ivory	500	5000	40
720583	8.5 x 14	Ivory	500	5000	30
720567	8.5 x 11	Pink	500	5000	40
720581	8.5 x 14	Pink	500	5000	30



ITEM # 10900

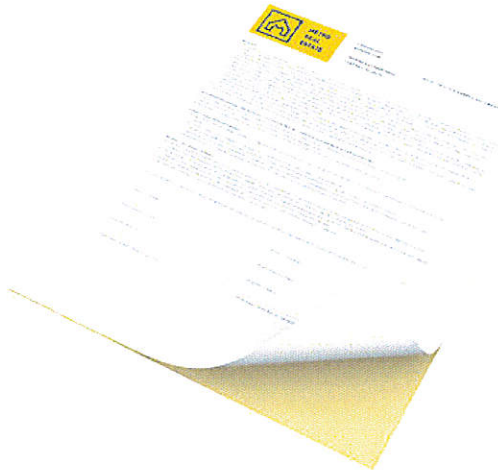
Item # BID-513420

Xerox® Bold™ Digital Carbonless Paper, 2 Part, Straight/Reverse, White/Canary Yellow, 5000/ct

Item #: 901-513420

Model #: 3R12420

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 2-Part Straight/Reverse, White/Canary
- Letter size, 8 1/2" x 11"
- Designed for excellent performance in high-speed digital equipment
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability



ITEM # 10901

Item # BID-636802

Xerox® Revolution™ Premium Digital Carbonless Paper, 3-Part Reverse, Pink/Canary/White, 8 1/2" x 11"

Item #: 901-636802

Model #: 3R12424

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 3-Part Reverse, Pink/Canary/White
- Designed for excellent performance in high-speed digital equipment
- Letter size: 8-1/2" x 11"
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability
- Performance Guaranteed
- 5,010 sheets per carton
- 1,670 collated sets



ITEM # 10903

Item # BID-646450Q

Xerox® Revolution™ Premium Digital Carbonless Paper, 4-Part Straight, White/Canary/Pink/Goldenrod, 8 1/2" x 11", Case

Item #: 901-646450Q

Model #: 3R12430

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 4-Part Straight, White/Canary/Pink/Goldenrod
- Letter size, 8 1/2" x 11"
- Designed for excellent performance in high-speed digital equipment
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability
- Performance Guaranteed



ITEM # 10980

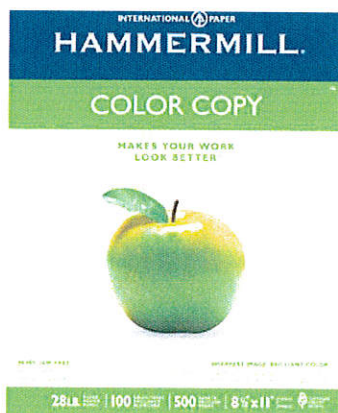
Item # BID-102467

Hammermill Color Copy Paper, 8-1/2" x 11", 100 Bright, 28 LB, 500 Sheets

Item #: 901-102467

Model #: 102467

Brand: Hammermill



Description

Hammer Mill color copy digital paper easily accommodates your high-volume color printing needs. This Hammermill color copy digital paper features a 99.99 percent jam-free guarantee to help decrease downtime and increase productivity in the workplace by eliminating time spent on fixing misfeeds or jams. Ideal for presentations, this paper comes in an ultra-bright photo-white shade to bring out vivid colors, and it features a smooth finish for improved color registration. The archival-quality acid-free paper resists fading and yellowing to provide long-term use. Designed for high-volume color printing, this paper features a heavyweight design to support heavier toner coverage and application.

- Paper size: 8 1/2" x 11"
- Brightness: 100 (US) / 112+ Euro bright
- Paper color: White
- Sheets per ream: 500
- Finish: Ultra-smooth
- Paper weight: 28 lbs.
- Number of sheets: Ream
- Acid-free for archival quality
- Ultrabright "Photowhite" shade provides better color registration
- Heavyweight sheet enables stable surface for supporting heavy toner coverage
- Offers a more stable surface for heavier toner applications and brilliant color
- 99.9% jam-free performance for worry-free results
- Ideal for presentations and proposals
- Certification and standards: FSC certified

Quill Brand® Colors

Features:

- 7 eye-pleasing colors
- Available in 20 lb. basis weight

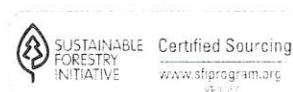
Environmental Characteristics:

- SFI® Certified Sourcing
- Manufactured under alkaline (acid-free) conditions for increased longevity and performance



Specifications:

Basis Weight (lb)	Smoothness	Caliper	PC Fiber
20	160	4.0	30%



Size/SKU:

Quill SKU	Size	Color	Sheets/Ream	Sheets/Carton	Cartons/Pallet
720539	8.5 x 11	Blue	500	5000	40
720573	8.5 x 14	Blue	500	5000	30
720563	8.5 x 11	Canary	500	5000	40
720577	8.5 x 14	Canary	500	5000	30
720565	8.5 x 11	Goldenrod	500	5000	40
720571	8.5 x 11	Gray	500	5000	40
720561	8.5 x 11	Green	500	5000	40
720575	8.5 x 14	Green	500	5000	30
720569	8.5 x 11	Ivory	500	5000	40
720583	8.5 x 14	Ivory	500	5000	30
720567	8.5 x 11	Pink	500	5000	40
720581	8.5 x 14	Pink	500	5000	30



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0074

Invitation for Bid: PAPER SUPPLIES 2018

Date Issued: 9-13-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, OCTOBER 17, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

MICHELLE SAUER
Department of Administrative Services
636-797-6249
msauer@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER
DEPARTMENT OF THE COUNTY CLERK
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Office Depot, Inc	Susan Cummings
Company Name	Authorized Agent (Print)
6600 North Military Trail	
Address	Signature
Boca Raton, FL 33496	Vice President
City/State/Zip Code	Title
561-438-4800	59-2663954
Telephone #	Date Tax ID #
odpbsd1@officedepot.com	800-593-8830
E-mail	Fax #

Office Depot's response is contingent upon Jefferson County's acceptance of the pricing, and terms and conditions as set forth in the State of Missouri Master Agreement.

2018 PAPER SUPPLY BID Please see Office Depot's Excel Pricing Sheets.

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10300	Envelopes - Coin Envelopes White Wove - Printmaster, SFI, #5-1/2, 24, 3-1/8 x 5-1/2, Gummed, Mailpoint Flap (500/Box, 5000/Ctn)	Quality Park	5170832	8	BOX	
10306	Envelopes - Booklet Envelopes, 6 x 9, White, #6-1/2, 24, 20M, Gummed, Wallet Flap (500/Ctn)	National	2256159	12	BOX	
10307	Envelopes - 9 x 12 Catalog Envelopes Brown Kraft OECS - Seville, SFI, #10-1/2, 28, 9 x 12, Kraft, Vellum, Gummed, Mailpoint Flap (250/Ctn)	National	5252741	24	BOX	
10308	Envelopes - #0, 6 x 10 Rugged Padded Mailer, Side Seam, Light Brown, 100/Carton	Caremail	CML1143419	140	EACH	
10309	Envelopes - 8 1/2 x 12 Jiffylite Self-Seal Mailer, Side Seam, #2, 8 1/2 x 12, Golden Brown, 100/Carton	Seal Air Corp	SEL10187	26	EACH	
10310	Envelopes - 10 1/2 x 16 Padded Self-Seal Mailer, Side Seam, #5, 10 1/2 x 16, Golden Brown, 100/Carton	Seal Air Corp	SEL21489	145	EACH	
10311	Envelopes - #15, 10 x 15 Catalog Envelopes Brown Kraft OECS - Vellum, Gummed, Mailpoint Flap (500/Ctn)	National	2198401	1	BOX	
10314	Envelopes - #10 Window, Commercial Window Left Hand Envelopes, 4-1/8 x 9-1/2, White, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2140238	184	BOX	
10315	Envelopes - #9 Regular, Commercial Envelopes White, 3-7/8 x 8-7/8, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2139741	54	BOX	
10316	Envelopes - #10 Regular, Commercial Envelopes White, 4-1/8 x 9-1/2, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2256150	155	BOX	
10317	Envelopes - #10 Window, Commercial Window Right Hand Envelopes, White, 4-1/8 x 9-1/2, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2256120	41	BOX	
10319	Envelopes - #9 Window, Commercial Window Envelopes, White, 3-7/8 x 8-7/8, Gummed, Commercial Flap, Poly Window (500/Box, 2500/Ctn)	National	2256161	10	BOX	
10323	Envelopes - 9" x 12" Catalog Envelope, Side Seam, White, 500/Box	National	2215036	0	BOX	
10330	Envelopes - 9" x 12" Catalog Envelope, 24.00 lb, Gummed, White, 250/Box	Universal	UNV44104	29	BOX	
10331	Envelopes - 9" x 12" Tamper-Indicating Envelopes - Peel & Seal - Tyvek - 100 / Box - White	Quality Park	QUAR2400	0	BOX	

2018 PAPEK SUPPLY BID Please see Office Depot's Excel Pricing Sheets.

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10332	Envelopes - 6" x 9" - Tyvek - Peel & Seal - 100 / Box - White	Business Source	BSN65699	0	BOX	
10700	Copy Paper - Letter, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV21200	7092	REAM	
10701	Copy Paper - Letter, 20lb, Pink, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11224	17	REAM	
10702	Copy Paper - Letter, 20lb, Canary, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11201	87	REAM	
10703	Copy Paper - Letter, 20lb, Goldenrod, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11205	15	REAM	
10704	Copy Paper - Letter, 20lb, Green, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11203	36	REAM	
10705	Copy Paper - Letter, 20lb, Blue, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11202	51	REAM	
10706	Copy Paper - Letter, 20lb., Buff, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11206	6	REAM	
10707	Copy Paper - Legal, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV24200	8	REAM	
10711	Copy Paper - 11 x 17, 92 Brightness, 20lb, White, 500 Sheets/Ream, 5 Reams/Carton	Universal	UNV28110	10	REAM	
10713	Letterhead - 8-1/2 x 11, 20lb, White, 91 Bright, Perfect Laser, 25% Cotton Fibers, Watermarked, (500/Pkg, 5000/Ctn)	Capitol	2085221	1	REAM	
10802	Cover - Letter, 80#, 94 Brightness, Laser Capatible, White, 250 Sheets/Ream, 8 Reams/Carton	Wausau 56981	2276022	24	REAM	
10804	Card Stock - Letter, 90#, Buff, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2288963	2	REAM	
10805	Card Stock - Letter, 65#, White, 250 Sheets/Ream, 10 Reams/Carton	Finch	6073124	18	REAM	
10806	Card Stock - Letter, 65#, Green, 250 Sheets/Ream, 8 Ream/Carton	Wausau	2288907	9	REAM	

2018 PAPER SUPPLY BID Please see Office Depot's Excel Pricing Sheets.

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10807	Card Stock - Letter, 110#, Cherry, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2262297	0	REAM	
10810	Card Stock - Astroparche Vellum Cover, 65lb, Ancient Gold, 8-1/2 x 11, 250/Pkg	Astroparche	6055237	0	REAM	
10811	Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pack	Esselte	ESS 30	34	PACKAGE	
10812	Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pack	Esselte	ESS 31	2	PACKAGE	
10813	Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pack	Esselte	ESS 41	2	PACKAGE	
10815	Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pack	Esselte	ESS 40	154	PACKAGE	
10900	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Letter (2/Set, 500/Pkg, 5000/Ctn)	Mead	2063251	152	REAM	
10901	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Letter (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241308	188	REAM	
10902	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2241305	200	REAM	
10903	NCR Paper - Heavyweight, 20lb, 4 Part, Straight, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2216205	20	REAM	
10904	NCR Paper - Heavyweight, 20lb, 5 Part, Reverse, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5060750	11	REAM	
10905	NCR Paper - Heavyweight, 20lb, 5 Part, Straight, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5062311	0	REAM	
10918	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Legal (2/Set, 500/Pkg, 5000/Ctn)	Mead	5202999	4	REAM	
10919	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Legal (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241309	48	REAM	
10920	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Legal (4/Set, 500/Pkg, 5000/Ctn)	Mead	2230434	0	REAM	

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10923	NCR Padding Compound - 1 Gallon, Liquid (4/Ctn)	Mead	5000301	1	GALLON	
10960	Crack-N-Peel - 8 1/2" x 11", Fluorescent Orange, 100/Pkg	Fasson	2249448	0	PACKAGE	
10972	Paper - 3 Hole Punch, Letter, 20#, 92 Bright, Smooth, Left, White, (500 Sheets/Ream, 10 Reams/Carton)	International Paper	2251795	71	REAM	
10980	Color Copy Paper - Letter, 28#, 100 Bright, Smooth, Photo White (500 Sheets/Ream, 8 Reams/Carton)	NO SUBSTITUTE Hammermill	2312967	10	REAM	



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0074

Invitation for Bid: PAPER SUPPLIES 2018

Date Issued: 9-13-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, OCTOBER 17, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

MICHELLE SAUER
Department of Administrative Services
636-797-6249
msauer@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

SAMPLE ENVELOPE

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER **DEPARTMENT OF THE COUNTY CLERK**
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

QUILL CORPORATION	<u>Romi Moormeier</u>
Company Name	Authorized Agent (Print)
<u>100 SCHELTER RD.</u>	<u>[Signature]</u>
Address	Signature
<u>LINCOLNSHIRE, IL 60069</u>	<u>National Sales Manager</u>
City/State/Zip Code	Title
<u>800-634-4809</u>	<u>9/28/2017</u>
Telephone #	Date
<u>bid@quill.com</u>	<u>36-2952904</u>
E-mail	Tax ID #
	<u>800-789-2016</u>
	Fax #

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10300	Envelopes - Coin Envelopes White Wove - Printmaster, SFI, #5-1/2, 24, 3-1/8 x 5-1/2, Gummed, Mailpoint Flap (500/Box, 5000/Ctn) 500/bx	Quality Park LUX	5170832 214632/LUX	8	BOX	33.84 BX
10306	Envelopes - Booklet Envelopes, 6 x 9, White, #6-1/2, 24, 20M, Gummed, Wallet Flap (500/Ctn) 24lb. 500/bx	National QUILL	2256159 BE6924	12	BOX	21.59 BX
10307	Envelopes - 9 x 12 Catalog Envelopes Brown Kraft OECS - Seville, SFI, #10-1/2, 28, 9 x 12, Kraft, Vellum, Gummed, Mailpoint Flap (250/Ctn) 250/bx	National QUILL	5252741 OE 91228	24	BOX	25.48 BX
10308	Envelopes - #0, 6 x 10 Rugged Padded Mailer, Side Seam, Light Brown, 100/Carton	Caremail	CML1143419	140	EACH	NO BID
10309	Envelopes - 8 1/2 x 12 Jiffylite Self-Seal Mailer, Side Seam, #2, 8 1/2 x 12, Golden Brown, 100/Carton	Seal Air Corp	SEL10187	26	EACH	NO BID
10310	Envelopes - 10 1/2 x 16 Padded Self-Seal Mailer, Side Seam, #5, 10 1/2 x 16, Golden Brown, 100/Carton	Seal Air Corp	SEL21489	145	EACH	NO BID
10311	Envelopes - #15, 10 x 15 Catalog Envelopes Brown Kraft OECS - Vellum, Gummed, Mailpoint Flap (500/Ctn)	National	2198401	1	BOX	NO BID
10314	Envelopes - #10 Window, Commercial Window Left Hand Envelopes, 4-1/8 x 9-1/2, White, Gummed, Commercial Flap, (500/Box, 2500/Ctn) 500/bx	National QUILL	2140238 WW10RW	184	BOX	19.17 BX
10315	Envelopes - #9 Regular, Commercial Envelopes White, 3-7/8 x 8-7/8, Gummed, Commercial Flap (500/Box, 2500/Ctn) 500/bx	National QUILL	2139741 WW9R	54	BOX	11.15 BX
10316	Envelopes - #10 Regular, Commercial Envelopes White, 4-1/8 x 9-1/2, Gummed, Commercial Flap (500/Box, 2500/Ctn) 500/bx	National QUILL	2256150 WW10R	155	BOX	17.62 BX
10317	Envelopes - #10 Window, Commercial Window Right Hand Envelopes, White, 4-1/8 x 9-1/2, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National QUILL	2256120 75035	41	BOX	12.30 BX
10319	Envelopes - #9 Window, Commercial Window Envelopes, White, 3-7/8 x 8-7/8, Gummed, Commercial Flap, Poly Window (500/Box, 2500/Ctn)	National QUILL	2256167 WW9WES	10	BOX	19.25 BX
10323	Envelopes - 9" x 12" Catalog Envelope, Side Seam, White, 500/Box 28lb. 250/bx	National QUALITY PARK	2215036 37682Q	0	BOX	17.38 BX
10330	Envelopes - 9" x 12" Catalog Envelope, 24.00 lb, Gummed, White, 250/Box 250/bx	Universal QUILL	UNV44104 OE 91224W	29	BOX	13.02 BX
10331	Envelopes - 9" x 12" Tamper-Indicating Envelopes - Peel & Seal - Tyvek - 100 / Box - White (PLAIN) 100/bx	Quality Park QUILL	QUAR2400 72018	0	BOX	25.26 BX

Invitation for Bid

12 of 17

Bidder's Initials

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2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10332	Envelopes - 6" x 9" - Tyvek - Peel & Seal - 100 / Box - White (PLAIN) 100/BX	Business Source QUILL	BSN65699 72016	0	BOX	17.36 BX
10700	Copy Paper - Letter, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton 720222CT \$29.90CT	Universal QUILL	UNV21200 720222	7092	REAM	2.99 RM
10701	Copy Paper - Letter, 20lb, Pink, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11224 720567	17	REAM	4.59 RM
10702	Copy Paper - Letter, 20lb, Canary, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11201 720563	87	REAM	4.59 RM
10703	Copy Paper - Letter, 20lb, Goldenrod, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11205 720565	15	REAM	3.81 RM
10704	Copy Paper - Letter, 20lb, Green, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11203 720561	36	REAM	4.59 RM
10705	Copy Paper - Letter, 20lb, Blue, 500 Sheets/Ream, 10 Reams/Carton	Universal QUILL	UNV11202 720559	51	REAM	4.59 RM
10706	Copy Paper - Letter, 20lb., Buff, 500 Sheets/Ream, 10 Reams/Carton IVORY	Universal QUILL	UNV11206 720569	6	REAM	3.81 RM
10707	Copy Paper - Legal, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton 720223CT \$45.30CT	Universal QUILL	UNV24200 720223	8	REAM	4.53 RM
10711	Copy Paper - 11 x 17, 92 Brightness, 20lb, White, 500 Sheets/Ream, 5 Reams/Carton 5 RM/CS \$37.05 7201117CT	Universal QUILL	UNV28110 720117	10	REAM	7.41 RM
10713	Letterhead - 8-1/2 x 11, 20lb, White, 91 Bright, Perfect Laser, 25% Cotton Fibers, Watermarked, (500/Pkg, 5000/Ctn) 500/BX	Capitol SOUTHWORTH	2085221 4030	1	REAM	9.71 BX
10802	Cover - Letter, 80#, 94 Brightness, Laser Capatible, White, 250 Sheets/Ream, 8 Reams/Carton 90# 250/PACK	NEENAH Wausau EXACT	2276027 49377Q	24	REAM	7.08 PK
10804	Card Stock - Letter, 90#, Buff, 250 Sheets/Ream, 8 Reams/Carton 90# IVORY 250/PK	NEENAH Wausau EXACT	2288963 49181	2	REAM	8.16 PK
10805	Card Stock - Letter, 65#, White, 250 Sheets/Ream, 10 Reams/Carton 67# 250/PK	Finch DOMTAR	6073124 810360Q	18	REAM	4.54 PK
10806	Card Stock - Letter, 65#, Green, 250 Sheets/Ream, 8 Ream/Carton 67# 250/PK	Wausau DOMTAR	2288907 81040	9	REAM	4.54 PK

Invitation for Bid

13 of 17

Bidder's Initials

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10807	Card Stock - Letter, 110#, Cherry, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2262297	0	REAM	NO BID
10810	Card Stock - Astroparche Vellum Cover, 65lb, Ancient Gold, 8-1/2 x 11, 250/Pkg	Astroparche	6055237	0	REAM	NO BID
10811	Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 30 30Q	34	PACKAGE	0.39 PK
10812	Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 31 31QQ	2	PACKAGE	0.39 PK
10813	Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pack	Esselte	ESS 41 41QQ	2	PACKAGE	0.73 PK
10815	Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pack	Esselte OXFORD	ESS 40 40QQQ	154	PACKAGE	0.73 PK
10900	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Letter (2/Set, 500/Pkg, 5000/Ctn) 10 Rm/CS SOLD 5000/CT	Mead XEROX	2063251 513420	152	REAM	152.54cs
10901	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Letter (3/Set, 501/Pkg, 5010/Ctn) 10 Rm/CS SOLD 5010/CT	Mead XEROX	2241308 636802	188	REAM	176.93cs
10902	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2241305	200	REAM	NO BID
10903	NCR Paper - Heavyweight, 20lb, 4 Part, Straight, Letter (4/Set, 500/Pkg, 5000/Ctn) 10 Rm/CS SOLD 5000/CT	Mead XEROX	2246205 646450Q	20	REAM	196.76cs
10904	NCR Paper - Heavyweight, 20lb, 5 Part, Reverse, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5060750	11	REAM	NO BID
10905	NCR Paper - Heavyweight, 20lb, 5 Part, Straight, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5062311	0	REAM	NO BID
10918	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Legal (2/Set, 500/Pkg, 5000/Ctn)	Mead	5202999	4	REAM	NO BID
10919	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Legal (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241309	48	REAM	NO BID
10920	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Legal (4/Set, 500/Pkg, 5000/Ctn)	Mead	2230434	0	REAM	NO BID

2018 PAPER SUPPLY BID

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10923	NCR Padding Compound - 1 Gallon, Liquid (4/Ctn)	Mead	5000301	1	GALLON	NO BID
10960	Crack-N-Peel - 8 1/2" x 11", Fluorescent Orange, 100/Pkg	Fasson	2249448	0	PACKAGE	NO BID
10972	Paper - 3 Hole Punch, Letter, 20#, 92 Bright, Smooth, Left, White, (500 Sheets/Ream, 10 Reams/Carton)	International Paper <i>QUILL</i>	2254795 <i>7203HP</i>	71	REAM	4.29 RM
10980	Color Copy Paper - Letter, 28#, 100 Bright, Smooth, Photo White (500 Sheets/Ream, 8 Reams/Carton)	NO SUBSTITUTE Hammermill	2312967 <i>102467</i>	10	REAM	7.11 RM

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Quill Bid Response Form

Quill Bid #: 17-15708

Customer Bid #: PAPER SUPPLIES 2018

Organization Name: COUNTY OF JEFFERSON

Enterprise# : 10558820

Contact Name: Vickie Pratt

Contact Phone#: 6367975380

Bid Type: Item

Bid Open Date: 10/17/2017

Bid Open Time: 2:00 PM

Item Expiration Date: 1/1/2019

Catalog Expiration Date:

Total Items: 38 (0 Won, 0 Lost)

Total: \$ 38385.98 (0.00 Won, 0.00 Lost)

Line#	Item#	Customer Item#	Description	Color	Make	Qty	Price	UoM	UoM Conv	Case Qty	Ext Total	Note	Page
1	2146321LUX	10300	28 LB WHITE ENVELOPES			8	33.84	PK		1	270.72	500/BOX	
2	BE6924	10306	ENVELOPES, BOOKLET, 6X9	WHITE		12	21.59	BX	500 EA = 1 BX	1	259.08	Quill Brand	
3	OE91228	10307	QB ENVELOPE, OPEN-END, 9X12	KRAFT		24	25.48	BX	250 EA = 1 BX	1	611.52	Quill Brand	
4	WW10RW	10314	#10 PREMIUM WINDOW ENVELOPE	WHITE		184	19.17	BX		5	3,527.28	Quill Brand	
5	WW9R	10315	QB ENVELOPES, W/O WINDOW, #9	WHITE		54	11.15	BX	1 5C = 1 BX	5	602.10	Quill Brand	
6	WW10R	10316	QB ENVELOPES, W/O WINDOW, #10	WHITE		155	17.62	BX	1 5C = 1 BX	5	2,731.10	Quill Brand	
7	75035	10317	QB #10 WINDOW ENV, RIGHT WINDOW	WHITE		41	12.30	BX	500 EA = 1 BX	5	504.30	Quill Brand	
8	WW9WES	10319	QB ENVELOPES, W/WINDOW, #9	WHITE		10	19.25	BX	1 5C = 1 BX	5	192.50	Quill Brand	
9	37682Q	10323	9X12 BOOKLET ENVELOPE 28WW	WHITE	QUALITY PARK PRODUCTS	1	17.38	BX	250 EA = 1 BX	4	17.38		
10	OE91224W	10330	QB ENVELOPE, GUMMED, 9X12	WHITE		29	13.02	BX	250 EA = 1 BX	1	377.58	Quill Brand	
11	72018	10331	QB ENVELOPES, PLAIN, 9X12	WHITE		1	25.26	BX	100 EA = 1 BX	5	25.26	Quill Brand	
12	72016	10332	QUILL 6X9 TYVEK PLAIN	WHITE		1	17.36	BX	100 EA = 1 BX	10	17.36	Quill Brand	
13	720222	10700	QUILL BRAND COPY PAPER LETTER			7092	2.99	RM		10	21,205.08	Quill Brand	
14	720222CT	10700	QUILL BRAND COPY PAPER LETTER	WHITE		1	29.90	CT		1	29.90	Quill Brand	
15	720567	10701	QUILL COLORED COPY PAPER-LTR	PINK		17	4.59	RM	10 RM = 1 CS	10	78.03	Quill Brand	
16	720563	10702	QUILL COLORED COPY PAPER-LTR	CANRY		87	4.59	RM	10 RM = 1 CS	10	399.33	Quill Brand	
17	720565	10703	QUILL COLORED COPY PAPER-LTR	GDROD		15	3.81	RM	10 RM = 1 CS	10	57.15	Quill Brand	
18	720561	10704	QUILL COLORED COPY PAPER-LTR	GREEN		36	4.59	RM	10 RM = 1 CS	10	165.24	Quill Brand	
19	720559	10705	QUILL COLORED COPY	BLUE		51	4.59	RM	10 RM = 1	10	234.09	Quill Brand	



Bid Samples

In your bid specifications, in order for us to be considered for an item award you require a sample. Due to the economy we are cutting back on the samples we are sending out with our bids. However, if we are truly in consideration for an item award, we would be more than happy to forward a sample of the item to you if requested. A specification sheet is attached for information on some items. You can view all items on our website at [www. Quill.com](http://www.Quill.com).

Quill Bid Team



ITEM # 10300

Item # BID-2146321LUX

LUX #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) 500/Box, 28lb.
White (512CO-28W-500)

Item #: 901-2146321LUX

Model #: 512CO-28W-500

Brand: LUX

Description

LUX #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) are great for storing small parts, such like: coins, jewelry, stamps, seeds, SD memory cards, resistors capacitors and all other kind of small electronic parts. Please note this envelope size is not mailable via USPS. Use this to send flat, bulky materials or multiple small items like coins, catalogs and jumbo cards. Flap is on the short side, helping to keep things from falling out after opening. Also called a "catalog" envelope, it actually comes in 39 sizes from tiny to huge, in white, traditional kraft, and array of colors for special impact.

- #5 1/2 Coin Envelopes (3 1/8 x 5 1/2) are perfect for storing and transferring of coins/jewelry/stamps/small objects/parts/materials
- Comes in 28lb. White, 28lb. Text Paper
- Dimensions: 3 1/8"L x 5 1/2"W
- Peel & Press Sealing Method

Use this to send flat, bulky materials or multiple small items like coins, catalogs and jumbo cards. Flap is on the short side, helping to keep things from falling out after opening.



ITEM # 10314

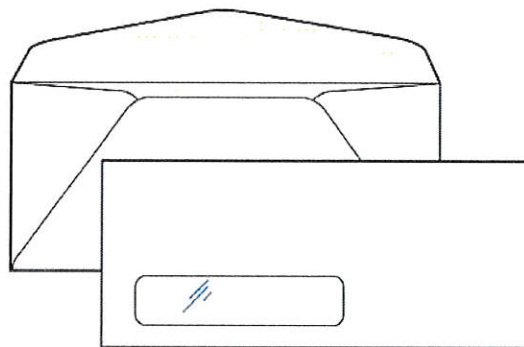
Item # **BID-WW10RW**

Quill Brand® Premium Single Window Business Envelopes; #10 with Window, 500/Box

Item #: 901-WW10RW

Model #: WW10RW

Brand: Quill Brand



Description

- Premium quality and highly presentable envelopes are ideal for auto-insertion machines
- Diagonal seams provide greater envelope capacity and strength
- Commercial gummed-style flap
- 24-lb. white wove stock
- #10 with window
- Size: 4-1/8Hx9-1/2"W
- 500 envelopes per box



ITEM # 10700

Item # BID-720222

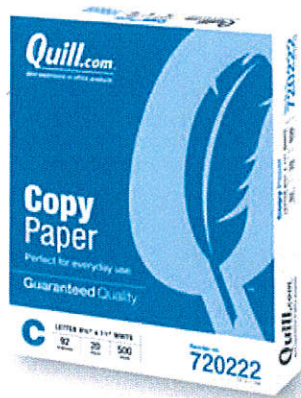
Quill Brand Copy Paper, 8 1/2" x 11", 92 Bright, 20 LB, 10 Reams of 500 Sheets

Item #: 901-720222

Model #: 720222RM

Brand: Quill Brand

Letter Size



Description

- 92 bright
- 20-lb. weight
- 8-1/2x11" letter size
- 500 sheets per ream
- Perfect for everyday use
- Features consistent weight, thickness, moisture level, and "curl control" for fewer copier jams
- Good contrast for greater readability
- Acid free for archival quality
- Poly-wrapped reams

#10701-10706

Quill Brand® Colors

Features:

- 7 eye-pleasing colors
- Available in 20 lb. basis weight

Environmental Characteristics:

- SFI® Certified Sourcing
- Manufactured under alkaline (acid-free) conditions for increased longevity and performance



Specifications:

Basis Weight (lb)	Smoothness	Caliper	PC Fiber
20	160	4.0	30%



Size/SKU:

Quill SKU	Size	Color	Sheets/Ream	Sheets/Carton	Cartons/Pallet
720559	8.5 x 11	Blue	500	5000	40
720573	8.5 x 14	Blue	500	5000	30
720563	8.5 x 11	Canary	500	5000	40
720577	8.5 x 14	Canary	500	5000	30
720565	8.5 x 11	Goldenrod	500	5000	40
720571	8.5 x 11	Gray	500	5000	40
720561	8.5 x 11	Green	500	5000	40
720575	8.5 x 14	Green	500	5000	30
720569	8.5 x 11	Ivory	500	5000	40
720583	8.5 x 14	Ivory	500	5000	30
720567	8.5 x 11	Pink	500	5000	40
720581	8.5 x 14	Pink	500	5000	30



ITEM # 10900

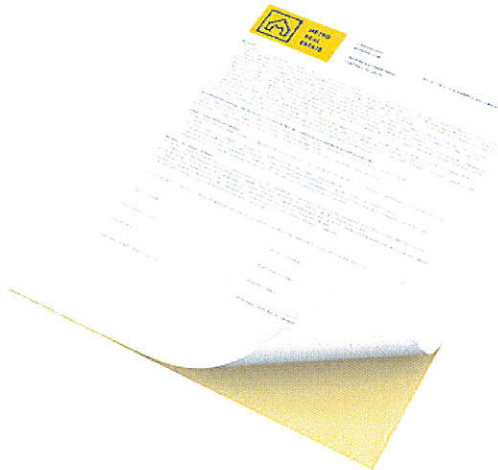
Item # BID-513420

Xerox® Bold™ Digital Carbonless Paper, 2 Part, Straight/Reverse, White/Canary Yellow, 5000/ct

Item #: 901-513420

Model #: 3R12420

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 2-Part Straight/Reverse, White/Canary
- Letter size, 8 1/2" x 11"
- Designed for excellent performance in high-speed digital equipment
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability



ITEM # 10901

Item # BID-636802

Xerox® Revolution™ Premium Digital Carbonless Paper, 3-Part Reverse, Pink/Canary/White, 8 1/2" x 11"

Item #: 901-636802

Model #: 3R12424

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 3-Part Reverse, Pink/Canary/White
- Designed for excellent performance in high-speed digital equipment
- Letter size: 8-1/2" x 11"
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability
- Performance Guaranteed
- 5,010 sheets per carton
- 1,670 collated sets



ITEM # 10903

Item # BID-646450Q

Xerox® Revolution™ Premium Digital Carbonless Paper, 4-Part Straight, White/Canary/Pink/Goldenrod, 8 1/2" x 11", Case

Item #: 901-646450Q

Model #: 3R12430

Brand: Xerox



Description

Great for important forms created on a wide variety of digital printers Designed for excellent performance on high-speed digital equipment. Proprietary capsule control technology reduces contamination and enhances image quality. Guaranteed to perform with outstanding image legibility through five parts. Performance Guaranteed.

- 4-Part Straight, White/Canary/Pink/Goldenrod
- Letter size, 8 1/2" x 11"
- Designed for excellent performance in high-speed digital equipment
- Benchmark image legibility on multiple part forms
- Sustainable Forestry Initiative® (SFI®) Certified
- Improved runnability
- Performance Guaranteed



ITEM # 10980

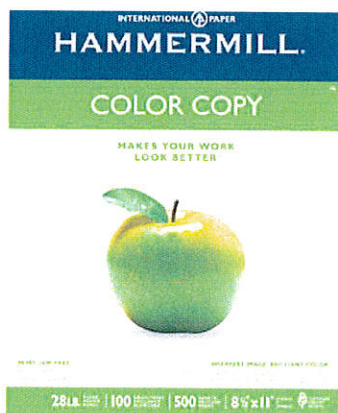
Item # BID-102467

Hammermill Color Copy Paper, 8-1/2" x 11", 100 Bright, 28 LB, 500 Sheets

Item #: 901-102467

Model #: 102467

Brand: Hammermill



Description

Hammer Mill color copy digital paper easily accommodates your high-volume color printing needs. This Hammermill color copy digital paper features a 99.99 percent jam-free guarantee to help decrease downtime and increase productivity in the workplace by eliminating time spent on fixing misfeeds or jams. Ideal for presentations, this paper comes in an ultra-bright photo-white shade to bring out vivid colors, and it features a smooth finish for improved color registration. The archival-quality acid-free paper resists fading and yellowing to provide long-term use. Designed for high-volume color printing, this paper features a heavyweight design to support heavier toner coverage and application.

- Paper size: 8 1/2" x 11"
- Brightness: 100 (US) / 112+ Euro bright
- Paper color: White
- Sheets per ream: 500
- Finish: Ultra-smooth
- Paper weight: 28 lbs.
- Number of sheets: Ream
- Acid-free for archival quality
- Ultrabright "Photowhite" shade provides better color registration
- Heavyweight sheet enables stable surface for supporting heavy toner coverage
- Offers a more stable surface for heavier toner applications and brilliant color
- 99.9% jam-free performance for worry-free results
- Ideal for presentations and proposals
- Certification and standards: FSC certified

Quill Brand® Colors

Features:

- 7 eye-pleasing colors
- Available in 20 lb. basis weight

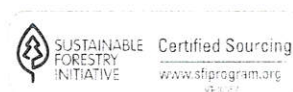
Environmental Characteristics:

- SFI® Certified Sourcing
- Manufactured under alkaline (acid-free) conditions for increased longevity and performance



Specifications:

Basis Weight (lb)	Smoothness	Caliper	PC Fiber
20	160	4.0	30%



Size/SKU:

Quill SKU	Size	Color	Sheets/Ream	Sheets/Carton	Cartons/Pallet
720539	8.5 x 11	Blue	500	5000	40
720573	8.5 x 14	Blue	500	5000	30
720563	8.5 x 11	Canary	500	5000	40
720577	8.5 x 14	Canary	500	5000	30
720565	8.5 x 11	Goldenrod	500	5000	40
720571	8.5 x 11	Gray	500	5000	40
720561	8.5 x 11	Green	500	5000	40
720575	8.5 x 14	Green	500	5000	30
720569	8.5 x 11	Ivory	500	5000	40
720583	8.5 x 14	Ivory	500	5000	30
720567	8.5 x 11	Pink	500	5000	40
720581	8.5 x 14	Pink	500	5000	30



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0074

Invitation for Bid: PAPER SUPPLIES 2018

Date Issued: 9-13-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, OCTOBER 17, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

MICHELLE SAUER
 Department of Administrative Services
 636-797-6249
msauer@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
 Department of Administrative Services
 636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME
VENDOR ADDRESS
CONTACT NUMBER **DEPARTMENT OF THE COUNTY CLERK**
 JEFFERSON COUNTY MISSOURI
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050-0100
 SEALED BID: (BID NAME)

Contract Term:
**UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE**

**Vendor
Information:**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

<u>Office Depot, Inc</u>	<u>Susan Cummings</u>
<u>Company Name</u>	<u>Authorized Agent (Print)</u>
<u>6600 North Military Trail</u>	<u></u>
<u>Address</u>	<u>Signature</u>
<u>Boca Raton, FL 33496</u>	<u>Vice President</u>
<u>City/State/Zip Code</u>	<u>Title</u>
<u>561-438-4800</u>	<u>59-2663954</u>
<u>Telephone #</u>	<u>Date Tax ID #</u>
<u>odpbsd1@officedepot.com</u>	<u>800-593-8830</u>
<u>E-mail</u>	<u>Fax #</u>

Office Depot's response is contingent upon Jefferson County's acceptance of the pricing, and terms and conditions as set forth in the State of Missouri Master Agreement.

2018 PAPER SUPPLY BID Please see Office Depot's Excel Pricing Sheets.

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10300	Envelopes - Coin Envelopes White Wove - Printmaster, SFI, #5-1/2, 24, 3-1/8 x 5-1/2, Gummed, Mailpoint Flap (500/Box, 5000/Ctn)	Quality Park	5170832	8	BOX	
10306	Envelopes - Booklet Envelopes, 6 x 9, White, #6-1/2, 24, 20M, Gummed, Wallet Flap (500/Ctn)	National	2256159	12	BOX	
10307	Envelopes - 9 x 12 Catalog Envelopes Brown Kraft OECS - Seville, SFI, #10-1/2, 28, 9 x 12, Kraft, Vellum, Gummed, Mailpoint Flap (250/Ctn)	National	5252741	24	BOX	
10308	Envelopes - #0, 6 x 10 Rugged Padded Mailer, Side Seam, Light Brown, 100/Carton	Caremail	CML1143419	140	EACH	
10309	Envelopes - 8 1/2 x 12 Jiffylite Self-Seal Mailer, Side Seam, #2, 8 1/2 x 12, Golden Brown, 100/Carton	Seal Air Corp	SEL10187	26	EACH	
10310	Envelopes - 10 1/2 x 16 Padded Self-Seal Mailer, Side Seam, #5, 10 1/2 x 16, Golden Brown, 100/Carton	Seal Air Corp	SEL21489	145	EACH	
10311	Envelopes - #15, 10 x 15 Catalog Envelopes Brown Kraft OECS - Vellum, Gummed, Mailpoint Flap (500/Ctn)	National	2198401	1	BOX	
10314	Envelopes - #10 Window, Commercial Window Left Hand Envelopes, 4-1/8 x 9-1/2, White, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2140238	184	BOX	
10315	Envelopes - #9 Regular, Commercial Envelopes White, 3-7/8 x 8-7/8, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2139741	54	BOX	
10316	Envelopes - #10 Regular, Commercial Envelopes White, 4-1/8 x 9-1/2, Gummed, Commercial Flap (500/Box, 2500/Ctn)	National	2256150	155	BOX	
10317	Envelopes - #10 Window, Commercial Window Right Hand Envelopes, White, 4-1/8 x 9-1/2, Gummed, Commercial Flap, (500/Box, 2500/Ctn)	National	2256120	41	BOX	
10319	Envelopes - #9 Window, Commercial Window Envelopes, White, 3-7/8 x 8-7/8, Gummed, Commercial Flap, Poly Window (500/Box, 2500/Ctn)	National	2256161	10	BOX	
10323	Envelopes - 9" x 12" Catalog Envelope, Side Seam, White, 500/Box	National	2215036	0	BOX	
10330	Envelopes - 9" x 12" Catalog Envelope, 24.00 lb, Gummed, White, 250/Box	Universal	UNV44104	29	BOX	
10331	Envelopes - 9" x 12" Tamper-Indicating Envelopes - Peel & Seal - Tyvek - 100 / Box - White	Quality Park	QUAR2400	0	BOX	

2018 PAPEK SUPPLY BID Please see Office Depot's Excel Pricing Sheets.

Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10332	Envelopes - 6" x 9" - Tyvek - Peel & Seal - 100 / Box - White	Business Source	BSN65699	0	BOX	
10700	Copy Paper - Letter, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV21200	7092	REAM	
10701	Copy Paper - Letter, 20lb, Pink, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11224	17	REAM	
10702	Copy Paper - Letter, 20lb, Canary, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11201	87	REAM	
10703	Copy Paper - Letter, 20lb, Goldenrod, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11205	15	REAM	
10704	Copy Paper - Letter, 20lb, Green, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11203	36	REAM	
10705	Copy Paper - Letter, 20lb, Blue, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11202	51	REAM	
10706	Copy Paper - Letter, 20lb., Buff, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV11206	6	REAM	
10707	Copy Paper - Legal, 92 Brightness, 20lb, White, 500 Sheets/Ream, 10 Reams/Carton	Universal	UNV24200	8	REAM	
10711	Copy Paper - 11 x 17, 92 Brightness, 20lb, White, 500 Sheets/Ream, 5 Reams/Carton	Universal	UNV28110	10	REAM	
10713	Letterhead - 8-1/2 x 11, 20lb, White, 91 Bright, Perfect Laser, 25% Cotton Fibers, Watermarked, (500/Pkg, 5000/Ctn)	Capitol	2085221	1	REAM	
10802	Cover - Letter, 80#, 94 Brightness, Laser Capatible, White, 250 Sheets/Ream, 8 Reams/Carton	Wausau 56981	2276022	24	REAM	
10804	Card Stock - Letter, 90#, Buff, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2288963	2	REAM	
10805	Card Stock - Letter, 65#, White, 250 Sheets/Ream, 10 Reams/Carton	Finch	6073124	18	REAM	
10806	Card Stock - Letter, 65#, Green, 250 Sheets/Ream, 8 Ream/Carton	Wausau	2288907	9	REAM	

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Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10807	Card Stock - Letter, 110#, Cherry, 250 Sheets/Ream, 8 Reams/Carton	Wausau	2262297	0	REAM	
10810	Card Stock - Astroparche Vellum Cover, 65lb, Ancient Gold, 8-1/2 x 11, 250/Pkg	Astroparche	6055237	0	REAM	
10811	Index Cards - 3" x 5" Unruled Index Cards, White, 100/Pack	Esselte	ESS 30	34	PACKAGE	
10812	Index Cards - 3" x 5" Ruled Index Cards, White, 100/Pack	Esselte	ESS 31	2	PACKAGE	
10813	Index Cards - 4" x 6" Ruled Index Cards, White, 100/Pack	Esselte	ESS 41	2	PACKAGE	
10815	Index Cards - 4" x 6" Unruled Index Cards, White, 100/Pack	Esselte	ESS 40	154	PACKAGE	
10900	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Letter (2/Set, 500/Pkg, 5000/Ctn)	Mead	2063251	152	REAM	
10901	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Letter (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241308	188	REAM	
10902	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2241305	200	REAM	
10903	NCR Paper - Heavyweight, 20lb, 4 Part, Straight, Letter (4/Set, 500/Pkg, 5000/Ctn)	Mead	2216205	20	REAM	
10904	NCR Paper - Heavyweight, 20lb, 5 Part, Reverse, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5060750	11	REAM	
10905	NCR Paper - Heavyweight, 20lb, 5 Part, Straight, Letter (5/Set, 500/Pkg, 5000/Ctn)	Mead	5062311	0	REAM	
10918	NCR Paper - Heavyweight, 20lb, 2 Part, Reverse, Legal (2/Set, 500/Pkg, 5000/Ctn)	Mead	5202999	4	REAM	
10919	NCR Paper - Heavyweight, 20lb, 3 Part, Reverse, Legal (3/Set, 501/Pkg, 5010/Ctn)	Mead	2241309	48	REAM	
10920	NCR Paper - Heavyweight, 20lb, 4 Part, Reverse, Legal (4/Set, 500/Pkg, 5000/Ctn)	Mead	2230434	0	REAM	

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Item Number	Item Description	Suggested Manufacturer	Vendor Item Number	Quantity Ordered	Unit Of Measure	Unit Cost
10923	NCR Padding Compound - 1 Gallon, Liquid (4/Ctn)	Mead	5000301	1	GALLON	
10960	Crack-N-Peel - 8 1/2" x 11", Fluorescent Orange, 100/Pkg	Fasson	2249448	0	PACKAGE	
10972	Paper - 3 Hole Punch, Letter, 20#, 92 Bright, Smooth, Left, White, (500 Sheets/Ream, 10 Reams/Carton)	International Paper	2251795	71	REAM	
10980	Color Copy Paper - Letter, 28#, 100 Bright, Smooth, Photo White (500 Sheets/Ream, 8 Reams/Carton)	NO SUBSTITUTE Hammermill	2312967	10	REAM	