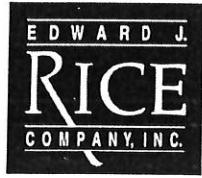


REASSESSMENT NOTICES 2017 3-21-2017	EDWARD RICE COMPANY INC	MAIL SERVICES LLC	DIVERSIFIED COMPANIES LLC	INFOSEND INC	PRESORT INC	PREMIER GRAPHICS	MASTERS TOUCH LLC	SPECIALTY MAILING	INPUT TECHNOLOGY INC
	PO BOX 1398 SPRINGFIELD MO 65801	9051 WATSON RD 256 ST. LOUIS MO 63126	3721 POWERS CT CHATTANOOGA TN 37416	4240 E LA PALMA AVE ANAHEIM CA 92807	5051 SOUTHWEST ST. LOUIS MO 63110	860 HONEYSPOT RD STRATFORD CT 06615	1405 N ASH ST SPOKANE WA 99201	2801 CLARK AVE STE 100 ST. LOUIS MO 63103	4425 HUNT AVE ST. LOUIS MO 63110
RESIDENTIAL NOTICES									
90,000 PAGE 1						\$2,880.00			
90,000 PAGE 2						\$1,800.00			
90,000 #10 WINDOW ENVELOPES						\$1,800.00			
TOTAL			\$7,992.00		\$9,554.65	\$10,350.00			\$9,360.00
COMMENTS:	NO BID	SEE ATTACHED	SEE ATTACHED	SEE ATTACHED	INCLUDES TAX	FOLD PAGE 1+2 INSERT INTO #10 WINDOW + MAIL \$2,700 PROCESS LIST, SET UP FORMS + PROGRAM LAYOUT FOR PRINT \$1,170	PLEASE SEE ATTACHED	PLEASE SEE ATTACHED	PLEASE SEE ATTACHED
REQUIRED DOCUMENTS									
NOTARIZED WORK AFFIDAVIT COMPLETED		Y	Y	Y	Y	Y	Y	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):		N	Y	N	N	Y	N	Y	N
COPY OF INSURANCE PROVIDED		Y	Y	N	Y	Y	Y	Y	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY		N	Y	Y	Y	Y	Y	Y (2B)	Y
COOPERATIVE BID FORM (Y/N)		N	Y	Y	Y	Y	Y	Y	Y
COOPERATIVE CONTACT INFO:		N	Y	Y	Y	Y	Y	Y	Y
COMPANY INFORMATION AND SIGNATURE		N	Y	Y	N	N	Y	Y	Y
BID DEPOSIT REQUIRED		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COMMENTS:	NO BID	PLEASE SEE ATTACHED FOR PRICING MISSING PAGES 11- 16	PLEASE SEE ATTACHED FOR ADDITIONAL PRICING	PLEASE SEE ATTACHED	PLEASE SEE ATTACHED	PLEASE SEE ATTACHED	PLEASE SEE ATTACHED	HAS LETTER STATING NO REAL ESTATE OR PERSONAL PROPERTY BUT IT IS NOT NOTARIZED	PLEASE SEE ATTACHED



Business forms and information management services.

P.O. Box 1398
Springfield, MO 65801-1398
Phone: (417) 869-3312
Toll Free: 800-728-9711
FAX: (417) 869-9019

February 23, 2017

Fax: (636)797-5470

Wes Wagner
Department of the County Clerk
729 Maple Street
PO Box 100
Hillsboro, MO 63050

Dear Vickie:

Thank you for the opportunity to bid on the printing and mailing of your REASSESSMENT NOTICES 2017. We appreciate the opportunity to be of service to your county.

However, we feel that we must respectfully decline to bid. Unfortunately, we will not be as competitive as you need on this type of service.

Thank you again for the opportunity. If you have any questions, or if we may be of further help to your county, please do not hesitate to call me at anytime.

Sincerely,

Chris Rice
CR:ee



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0025

Invitation for Bid: REASSESSMENT NOTICES 2017

Date Issued: 2-21-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, MARCH 21, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

CARY BLUM
Department of the Assessor
636-797-5462
cblum@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

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**Vendor
Information:**

MAIL Services Inc Gary S. LAK
Company Name Authorized Agent (Print)
9051 Watson Rd 256 Gary S. LAK
Address Signature
St. Louis Mo 63126 National Sales
City/State/Zip Code Title
814-920-8891 3/13/2017 20-8732530
Telephone # Date Tax ID #
galer@midcommunicationsgroup.com Fax #
E-mail

2017 Reassessment Notices

Pricing

Outgoing #10 single window envelope	\$0.025/ea
Page 1 – 8 ½ x 11 laser, variable data, blk	\$0.022/ea
Page 2 – 8 ½ x 11 static print, blk	\$0.018/ea
Printing and processing (print, fold, insert, etc)	\$0.044/ea

Mailed from our Des Moines IA facility



JEFFERSON COUNTY
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<i>VENDOR ADDRESS</i>	JEFFERSON COUNTY MISSOURI
<i>CONTACT NUMBER</i>	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100

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Diversified Companies, LLC
Company Name

John Dawson
Authorized Agent (Print)

3721 Powers Court
Address

John Dawson
Signature

CHATTANOOGA, TN. 37416
City/State/Zip Code

Managing Partner
Title

800.899.2017
Telephone #

3/13/17
Date

62-1504772
Tax ID #

j.dawson@divcompanies.com
E-mail

800.932.9669
Fax #





2017 Cost Schedule- Jefferson County Missouri

Printing based of Quantity = 90,000	Pricing
#10 Window Envelope, white stock, 1-color imprint 1 side	
Assessment notice with Variable data on front and printed on the back with additional info from county. Forms printed two sided in black only.	
Forms include all variable data, NCOA services, Cass Certification and DPV services to gain maximum postage discounts.	
Total printing cost per notice	\$0.0888 each
Total printing cost for approximately 90,000 notices	\$7992.00
Pricing does not include Track and Trace system which is optional (see additional info and cost enclosed in proposal).	

Alternate Bid using a double window envelope to scan returned notices	Pricing
Same specifications as above	
Please see enclosed samples from Gwinnett County Ga for reference	
Total cost for 90,000 notices utilizing the barcode scan window application – dependent on your software application.	\$8892.00

Postage Estimate	Pricing
Postage estimate determined by processing of notices. Any pieces not qualifying for automation through the USPS will require additional postage.	.32 - .38 each
Postage estimated at first class presort. Postage will be less per notice if grouping notices. Postage deposit due in advance of mail date or mail under county permit.	
Flats: When multiple notices are grouped into a single envelope, those groupings with 6+ notices must be inserted into a 9x12 envelope with a special, mailing cover sheet	\$0.75 per envelope



**JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES**
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

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Date Issued: 2-21-2017

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Contact:**

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Department of the Assessor
636-797-5462
cblum@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

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With Vendor And
Bid Information As
Shown In Sample:**

**Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE**

**Vendor
Information:**

SAMPLE ENVELOPE

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

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InfoSend, Inc.

Russ Rezai

Company Name

Authorized Agent (Print)

4240 E. La Palma Ave.

Signature

Address

Anaheim, CA 92807

President

Title

City/State/Zip Code

3/16/2017

33-0748516

Telephone #

Date

Tax ID #

attn: Kelly Law kelly.l@infosend.com

174.993.1306

Fax #

E-mail



Pricing: Data Processing, Print & Mail Service Set-up Fee

InfoSend's Fees – Initial Set-up Costs

Implementation, professional services, and optional services fees.

Professional Services Fees

Please pick from one of the options below:

Option 1 - Express PDF Implementation: \$0.00 - WAIVED

With this option, you control the formatting of your documents and do not pay maintenance fees.

Option 2 - Data-Only (e.g. flat files, XML) Implementation: \$0.00 - WAIVED

When this option is selected InfoSend creates, hosts and maintains an application to generate your bills. Your current document design will be matched. Please note that data manipulations are not part of the standard offering.

Document Redesign Service: \$0.00 - WAIVED

We will assist you in redesigning the format of your printed documents if needed. We will become responsible for later changing the format of the documents, if needed (Professional Services Fees will apply for future changes.

Please note that Clients must sign off on requirements documents (Statement of Work, project plan, etc.) before programming and system configuration can begin. Client can be charged additional fees and/or have the project go-live date delayed if requirements are changed after they have been finalized and signed off.

Professional Services Fee

Per hour and performed only upon request. For customizations made to your data processing application after go-live. Work is only started after receiving your approval of a formal quote.

Per Hour

\$150.00

Pricing: Data Processing, Print & Mail Service Fees

InfoSend's Fees – Turnkey Data Processing, Print & Mail Service:

The individual prices shown in the table below apply only to the turnkey Data Processing Print & Mail service for the following document types. Other types of document printing and or mailing can be quoted later, if needed.

Primary Services	Turnkey Data Processing Print & Mail service	Per Item	Options Below:
		Valuation Notices (Per Sheet) Est. Volume 90,000 documents/annually	\$0.06
		Informational Letter (Per Sheet) Est. Volume 90,000 documents/annually	\$0.06
		Price includes black duplex printing of variable data and form elements on the front and back of the page onto white form with a perforation (See forms section on next page for material costs)	
		Postage (for all job types) You will be invoiced for the exact postage used. You must use one of the two USPS approved Move Update methods to get the presort discounts:	Pass Through Current Lowest First Class Postage rate is \$0.37
		Electronic Address Updates – NCOALink or ACS Per reported update. InfoSend electronically reports the addresses it received in your data that need to be updated because the customer filed a Change of Address Report with the USPS. Cost is per update.	\$0.25

Material Component Fees – Data Processing Print & Mail Service

Statement, Invoice, or Letter Paper Stock			
Materials	All Documents: white paper stock with or without perforation. Paper is 8.5x11" and 24lb. Price includes all inventory costs. All of your content will be digitally printed on the plain white paper in black ink per the printing option from the prior table that you select before implementation.	Per Sheet	\$0.015
	Custom Envelope per County spec: #10 Single Window Outgoing Envelope	Per Envelope	\$0.019

Pricing: Turnkey Data Processing Print & Mail Service

Optional Services

Insertion Fee – Drop Shipped or InfoSend-produced Inserts Clients can print and fold inserts and ship them to InfoSend to be mailed with the statements. If folding is required add \$0.01 to the fee. InfoSend-printed inserts are quoted upon request. No additional service cost to use selective inserting to selectively include inserts with certain bill types as long as at least 3,000 customers are targeted (set-up costs can apply in some situations for advanced selective inserting criteria). Cost includes all inventory costs.	Per Insert	\$0.01
InfoSend-produced Inserts We noted in the County's bid specs that a special message insert, 3.5 x 8.5 will be provided from the Assessor's office to be inserted with each notice. The County may find it more cost efficient to have InfoSend print these inserts directly.	3.5"x8.5" white paper	\$0.02
	3.5"x8.5" color paper	\$0.03
Professional Services Per hour and performed only upon request. For customizations made to document processing program or document format after go-live. Work is only started after receiving your approval of a formal quote.	Per Hour	\$150.00



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0025

Invitation for Bid: REASSESSMENT NOTICES 2017

Date Issued: 2-21-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, MARCH 21, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

CARY BLUM
Department of the Assessor
636-797-5462
cblum@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME	
VENDOR ADDRESS	
CONTACT NUMBER	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:

UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

**Vendor
Information:**

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PRESORT INC. KEY JOYCE
Company Name Authorized Agent (Print)

5051 500thwest Key Joyce
Address Signature

ST. LOUIS, MO 63110 BUSINESS MGR.
City/State/Zip Code Title

314-771-7678 3-16-17 43-1579295
Telephone # Date Tax ID #

KJOYCE@PRESORTINC.COM 314-771-6554
E-mail Fax #



thinking OUTSIDE the Mailbox

Presort, Inc. - 5051 Southwest Ave - St. Louis, MO 63110-3427

Phone: (314) 771-7678 Fax: (314) 771-6554

Estimate

Estimate #: 44401
Est Date: 3/10/2017
CustCode: Jef005

CUSTOMER INFO

Attn: Terry Roesch
Jefferson County Assessor's Office
P.O. Box 100
Hillsboro MO 63050
Phone: (636) 797-5470 Fax: (636) 797-5470
Terms:

JOB INFO

Estimate # 44401

Account Rep: Ken Joyce
Email:
Job Name: 2017 Real Estate Valuation Notices
Data Due: Pstg \$ Due:
Material Due: Drop Date:

Qty	Description	Unit Price	Ext Price
-----	-------------	------------	-----------

Data

1	Prepare Data and Sort per USPS -	0.00000	\$0.00
<u>SubTotal:</u>			\$0.00

Print Services

90000	Supply Envelopes - #10 Window Envelope with Return address and Customer Permit	0.02453	\$2,208.00
90000	Valuation Notice - Laser Print 1 Color Black - 8.5" x 11",Simplex Print,Variable Print,Sign-off Required from Customer,Digital Sign-Off	0.02700	\$2,430.00
90000	Informational Letter - Laser Print 1 Color Black - 8.5" x 11",Simplex Print,Static,Sign-off Required from Customer,Digital Sign-Off	0.02500	\$2,250.00
<u>SubTotal:</u>			\$6,888.00

Bindery

180000	Folding - 8.5" x 11", Letter Fold	0.00500	\$900.00
<u>SubTotal:</u>			\$900.00

Mail

90000	Inserting - #10 Env (4 1/8" x 9 1/2"), (3) Three Inserts	0.01750	\$1,575.00
<u>SubTotal:</u>			\$1,575.00

Postage

*Postage must be received 24 hours in advance of mail date
*This estimate is valid for 30 days and is subject to change based on review of 'live' data and material

Sub Total:	\$9,363.00
Tax:	\$191.65
Total Services:	\$9,554.65
Postage:	\$0.00
Total Incl. Postage:	\$9,554.65

Comments



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
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Contact:**

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636-797-5462
cblum@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT

Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
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Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

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**Vendor
Information:**

Premier Graphics
Company Name

Sean Huban
Authorized Agent (Print)

860 HoneySpot Road
Address

Signature

Stratford CT 06615
City/State/Zip Code

Chief Revenue Officer
Title

203-416-1114
Telephone #

06-1632203
Date **TAX ID #**

info@premieruplink.com
E-mail

203-386-1624
Fax #



Pricing Sheet

Description	Quantity	Unit Cost	Total Cost
1.) Page 1 variable laser printed notice 1/0 black 8.5 x 11 with variable data	90,000	\$.032	\$2,880
2.) Page 2 Printed 8.5 x 11 letter 1/0 Black	90,000	\$.02	\$1,800
3.) #10 window envelopes	90,000	\$.02	\$1,800
4.) Fold page 1 + page 2 insert into #10 window + mail	90,000	\$.03	\$2,700
5.) Process list, set up forms + program layout for print	90,000	\$.013	\$1,170
Totals	90,000	\$.115	\$10,350



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SEALED BID: (BID NAME)

Contract Term:
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COUNTY EXECUTIVE**

**Vendor
Information:**

The Master's Touch, LLC

Company Name

Patrick Huett

Authorized Agent (Print)

1405 N Ash St

PH

Signature

Address

Spokane, WA 99201

Production Manager

Title

City/State/Zip Code

3-23-2017

Telephone #

Date

Tax ID #

sales@themasterstouch.com

(888)828-4169

Fax #

E-mail



SPOKANE HEADQUARTERS

1405 N ASH ST
SPOKANE WA 99201
PHONE: 509-326-7475
FAX: 888-828-4659
TOLL FREE: 800-301-1347

Description:

- CASS certify to validate mailing addresses and NCOA to identify moves to comply with USPS Move update for greatest discounted postage. Deliver Excel files to County with all updates.
- Laser print page one and page two (duplex) on 8 1/2 x 11 60# white
- Letter-fold and insert into #10 IMb window envelope printed with black return address
- Add 3.5 x 8.5 assessor supplied insert
- Presort for lowest automation rate postage
- Seal and tray for bulk mailing
- Quality check and deliver to USPS bulk mail facility in 3 to 4 mailings between April 30 and May 15, 2017

HAWAII BRANCH OFFICE

39 MALUNIU AVE STE 201
KAILUA HI 96734
PHONE: 800-301-1347
FAX: 888-828-4659

Price for 90,000 = \$12,035.00 + full service automation postage*

*Full Service automation postage for 5 digit presort is 37 cents per mail piece, up to 3 ounces.

Other:

- One full file of PDF's for every statement printed will be provided to the County, provided at no charge.
- Paperless, electronic notices are also available. A webinar is available for the County to review, if interested in this option.
- IMb Trace to track your mail pieces from induction to carrier delivery, provided at no charge.
- We offer to combine all notices that are delivering to an identical name and address in a single envelope.

Thank you for this opportunity.

Jim Cote'
President
March 18, 2017



JEFFERSON COUNTY
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cblum@jeffcomo.org

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SPECIALTY MAILING
Company Name

Paul Schmitt
Authorized Agent (Print)

2801 Clark Ave #100
Address

Paul Schmitt
Signature

St. Louis, MO 63103
City/State/Zip Code

Sales & Marketing Mgr.
Title

(314) 534-4599
Telephone #

3/21/17
Date

43-170 317
Tax ID #

Paul@speciailtymailing.com
E-mail

(314) 534-4707
Fax #

Printing of 2017 Reassessment Notices

Specifications:

Residential Notices

90,000 Page 1 (1) 8.5 x11 sheet on #20 Text, Black Ink one side
Personalized Data Provided by Jefferson County via Electronic
Media.

90,000 Page 2 (1) 8.5 x 11 sheet of generic sheet on #20 Text, Black Ink one side.

90,000 Number #10 window envelopes. #24 white wove
Black ink for return address and permit. Return service.

Cost : \$.028 ea \$ 2520.00

Processing/Inserting /Sorting

Cost : \$ 026 ea \$ 2340.00

Transportation per drop to USPS Hillsboro

Cost \$ 125.00/Drop

Print/Processing \$9305.00

Postage will be calculated at lowest possible at time of drop.

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**JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES**
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

BID #: 17-0025

Invitation for Bid: REASSESSMENT NOTICES 2017

Date Issued: 2-21-2017

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, MARCH 21, 2017, AT 2:00 P.M. LOCAL TIME.

Specification
Contact:
CARY BLUM
Department of the Assessor
636-797-5462
cblum@jeffcomo.org

Contract
Contact:
VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

<i>VENDOR NAME</i>
<i>VENDOR ADDRESS</i>
<i>CONTACT NUMBER</i>
DEPARTMENT OF THE COUNTY CLERK
JEFFERSON COUNTY MISSOURI
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)

Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

<u>Input Technology Inc.</u>	<u>Sam Farinella</u>
Company Name	Authorized Agent (Print)
<u>4425 Hunt Ave</u>	<u>Am Anmiller</u>
Address	Signature
<u>St Louis Mo 63110</u>	<u>Account Manager</u>
City/State/Zip Code	Title
<u>(314) 534-4375</u>	<u>3/5/17</u>
Telephone #	Date
	<u>43-1232726</u>
<u>SAM.FARINELLA@INPTECH.COM</u>	<u>(314) 534-3285</u>
E-mail	Fax #

III

Response to the Proposal

Input Technology Inc. (ITI) will provide all data preparation, printing and mailing service required for all the drops of the Real Estate Valuation for Residential and Commercial Notices for a total cost of \$9,360. This includes all printing of envelopes, notices and letter insert for the mailing. All terms and conditions of the bid are agreed to.

Option 1:
If you would print the letter on the back of the notice the cost would drop to \$8,260.

Option to print Insert:
For Input Technology to print 90,000 3.5 x 8.5 inserts on 20lb Yellow bond one sided black is \$1,208.