



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG

ADDENDUM #1:

**Request for
Proposal:**

**REMODEL OF EXSISTING COUNTY HIGHWAY
DEPARTMENT STAFF AND STORAGE SHED –
EAST PW17B022BLD**

Addendum 10-16-17
Date Issued:

ORIGINAL INVITATION FOR BID NOTICE ISSUED: **September 18, 2017**

BIDS SHALL BE ACCEPTED UNTIL: **TUESDAY, OCTOBER 24, 2017** AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

DANIEL NAUNHEIM
Department of Public Works
636-797-5569
dmaunheim@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

Contract Term:
**UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Company Name

Authorized Agent (Print)

Address

Signature

City/State/Zip Code

Title

Telephone #

Date

Tax ID #

E-mail

Fax #

ADDENDUM #1:

**THE INVITATION FOR BID FOR REMODEL OF EXISTING COUNTY HIGHWAY
DEPARTMENT STAFF AND STORAGE SHED – EAST PW17B022BLD BID
SPECIFICATIONS HAS BEEN REVISED.**

Addendum 1

Bidder shall initial all pages and return where the Bid Document denotes “BIDDER’ S INITIALS: _____”

This document should be submitted with the original bid/proposal.

Addendum No. 1

Remodeling of Existing County Highway Department Staff and Storage Shed - East Project No. PW17B022BLD

1. Highway Staff & Crews are typically on site from 6:30 am to 3:00 pm each day. Contractor will need to coordinate progress and shut-down of various areas with Staff & Crew to allow their continuous use of the spaces. Contractors are not required to submit a written phasing diagram with their bid.
2. Owner will move items from work areas as needed. See requirement for coordination between Contractor and Site Staff above.
3. Contractor will be allowed off-hours access to the building and site. Contractor shall maintain security of the site, or off-hours privileges will be withdrawn.
4. Provide new siding as shown in South Elevation (Sheet A-3; approximately 480 sf). Retain old siding and store on site as directed by Owner for their future use.
5. Electrical:
 1. Add (2) duplex data outlet boxes, with conduit to above adjacent ceilings--
 1. West wall of Office 110, approximate middle of wall, and
 2. South wall of Storage 111, approximate middle of wall
 2. Remove and re-install existing time clock to north wall of Common Area 105, between existing walk-door and re-located bulletin board. Include all required power and/or data.

Revised drawings reflecting the above enhancements to the electrical system will be provided to the awarded Contractor.

6. Contractor is not required to carry Builder's Risk insurance on this project.
7. Jefferson County will cover all costs associated with securing any necessary permits.
8. Regarding the cleaning of the floors, the Contractor will only be required to perform a first floor-cleaning, using the Proscos "Cleaner/Degreaser" product as specified in Section 03 0100: Maintenance of Concrete

**In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as _____ of this
day of _____ 2017:**

Company Name

County of Jefferson, State of Missouri

Signature

Kenneth B. Waller County Executive

Print

Company Address: _____

Phone: _____

I hereby certify under section 50.660 RSMo., there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

County Counselor