



**JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
729 MAPLE ST / PO BOX 100
HILLSBORO MO 63050
WWW.JEFFCOMO.ORG**

ADDENDUM #1:

**Request for
Proposal:** **SPECIFIC LEGAL SERVICES – COUNTY
COUNCIL** **Addendum** **4-3-17**
Date Issued:

ORIGINAL INVITATION FOR BID NOTICE ISSUED: **MARCH 3-21-2017** **BID #:** **17-0031**

BIDS SHALL BE ACCEPTED UNTIL: **MONDAY, APRIL 10, 2017**, AT 2:00 P.M. LOCAL TIME.

**Specification
Contact:**

TONY DORSETT
County Counselor of Jefferson County
636-797-5095
tdorsett@jeffcomo.org

**Contract
Contact:**

VICKIE PRATT
Department of Administrative Services
636-797-5380

**Mail (3) Three
Complete Copies
With Vendor And
Bid Information As
Shown In Sample:**

SAMPLE ENVELOPE

VENDOR NAME

VENDOR ADDRESS

CONTACT NUMBER

DEPARTMENT OF THE COUNTY CLERK

JEFFERSON COUNTY MISSOURI

729 MAPLE ST / PO BOX 100

HILLSBORO MO 63050-0100

SEALED BID: (BID NAME)

**Contract Term:
UPON APPROVAL OF THE
COUNTY COUNCIL AND
COUNTY EXECUTIVE**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
Information:**

Company Name

Authorized Agent (Print)

Address

Signature

City/State/Zip Code

Title

Telephone #

Date

Tax ID #

E-mail

Fax #

ADDENDUM #1:

THE INVITATION FOR BID FOR SPECIFIC LEGAL SERVICES – COUNTY COUNCIL BID SPECIFICATIONS HAS BEEN REVISED.

Addendum 1

Listed below are the changes to the SPECIFIC LEGAL SERVICES – COUNTY COUNCIL BID:

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Specification Contact changed to County Counselor Tony Dorsett

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1. STATEMENT OF PURPOSE

1.1. The County of Jefferson, Missouri (the “County”) is seeking the services of an experienced, professional, qualified law firm or an individual attorney capable of providing specific legal services for the County Council of Jefferson County, being cause numbers 16JE-CC00004 and 17JE-CC00261.

1.2. The professional services will include, but not be limited to: Representing the best interests of the County of Jefferson as determined by the County Council in regards to specific litigation in cause no. 16JE-CC00004 and 17JE-CC00261.

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2. GENERAL INFORMATION

The professional services will include, but not be limited to:

2.4. Represent the County, through the County Council in all matters relating to cause no. 16JE-CC00004 and 17JE-CC00261.

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7. COMPENSATION

3.1 ~~The vendor shall provide a not to exceed annual fee for the Professional Services described herein.~~ The vendor shall provide all hourly rates charged by its firm.

ESTIMATED SCHEDULE

The estimated schedule is as follows:

County releases RFP	March 24, 2017
Responses due	April 10, 2017
Consultant Interviews if needed (begin)	April 11, 2017
Contract awarded	April 14, 2017

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PRICING PAGE

SPECIFIC LEGAL SERVICES-COUNTY COUNSEL
For cause numbers 16JE-CC00004 and 17JE-CC00261

PROPOSAL DUE DATE: Monday, April 10, 2017 2:00 PM