

<b>ATTENDING VETERINARIAN SERVICES 2019 8-14-2018</b>	<b>HIGH RIDGE ANIMAL HOSPITAL</b>
	2612 GRAVOIS RD HIGH RIDGE MO 63049
<b>STERILIZATION OF ANIMALS</b>	
Dogs Over 4 Months of Age Per Dog	SEE ATTACHED
Cats Over 4 Months of Age Per Cat	SEE ATTACHED
<b>GENERAL HEALTH EXAMINATION</b>	
DHLPP + CVK, If Needed Per Puppy	DON'T CARRY THE ONE WITH CORONA VIRUS (NOT USUALLY NECESSARY)
FVRCP-C, If Needed Per Kitten	\$25.00
Intra-Nasal Bordatella Per Dose	\$25.00
Rabies Vaccinations, If Needed Per Animal	\$25.00
Heartworm Test Per Animal	\$40.00
Fecal Examination Per Animal	\$20.00
Feline Leukemia Test Per Cat	\$30.00
Microchip, If Requested By Animal Control Per Animal	\$40 INCLUDES REGISTRATION
<b>OFFICE VISIT, EXAMINATIONS, TREATMENTS AND EUTHANASIA SERVICES</b>	
Office Visit at Veterinarian's Private Practice Per Office Visit	\$35.00
Euthanasia Services at Private Practice Per Animal	\$75 INCLUDES OFFICE VIST (DOES NOT INCLUDE CARE OF REMAINS)
<b>ANIMAL CONTROL CENTER EUTHANASIA SERVICES</b>	
Minimum On-Site Euthanasia Services Per Visit up to 15 Animals	
Per Animal Over Minimum Indicated Above	



**JEFFERSON COUNTY**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
729 MAPLE ST / PO BOX 100  
HILLSBORO MO 63050  
[WWW.JEFFCOMO.ORG](http://WWW.JEFFCOMO.ORG)

**BID #: 18-0056**

**Invitation for Bid: ATTENDING VETERINARIAN**  
**SERVICES 2019**

**Date Issued: 7-18-2018**

**BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, AUGUST 14, 2018, AT 2:00 P.M. LOCAL TIME.**

**Specification**

**Contact:**

**BETH STEINNERD**  
Jefferson County Animal Control  
636-797-6414  
[bsteinnerd@jeffcomo.org](mailto:bsteinnerd@jeffcomo.org)

**Contract**

**Contact:**

**VICKIE PRATT**  
Department of Administrative Services  
636-797-5380

**Mail (3) Three  
Complete Copies  
With Vendor And  
Bid Information As  
Shown In Sample:**

**SAMPLE ENVELOPE**

*VENDOR NAME*

*VENDOR ADDRESS*

*CONTACT NUMBER*

**DEPARTMENT OF THE COUNTY CLERK**

**JEFFERSON COUNTY MISSOURI**

**729 MAPLE ST / PO BOX 100**

**HILLSBORO MO 63050-0100**

SEALED BID: (BID NAME)

**Contract Term:**

**UPON APPROVAL OF THE  
COUNTY COUNCIL AND  
COUNTY EXECUTIVE**

**Vendor  
Information:**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

High Ridge Animal Hospital  
Company Name

Gwen Stair  
Authorized Agent (Print)

2612 Gravois Rd.  
Address

Gwen Stair  
Signature

High Ridge MO 63049  
City/State/Zip Code

Owner  
Title

(636) 677-3070  
Telephone #

7/31/18  
Date

23201657  
Tax ID #

highridgear@gmail.com  
E-mail

(636) 677-0315  
Fax #

# SPECIFICATIONS

## Attending Veterinarians Bid Specifications

Name of Veterinarian:	Dr. Gwen Stair
Business address:	2612 Gravois Rd.
Business phone and fax numbers:	(636) 677-3070 / (636) 677-0315
State of Missouri Veterinarian License No.	2015019635

### Sterilization of Animals

**Dogs over 4 months of age**

**Cats over 4 months of age**

\* male cats can be neutered at shelter

*Instructions:* This fee is all inclusive for sterilization service fees. When abnormal or unusual medical circumstances exist, which would result more intense levels of care or service, additional fees may be charged only with the prior approval of the Animal Control Manager.

\$70.00 per dog

\$70.00 per cat

Neuter	Spay
20-40 lbs - 110	110
40-60 - 120	145
60-80 - 130	156
80-100 - 140	200
100-120 - 160	220

*Bidding Information:* The Veterinarian shall provide spay or neuter sterilizations of dogs and cats from the County at the rate

indicated above, per dog and per cat sterilization performed. The County will contact the Veterinarian for a sterilization appointment and shall deliver the animal to the Veterinarian's private practice office on the morning of the animal's scheduled surgery. The animal's owner will take possession of the animal from the Veterinarian's private practice office, following the procedure.

### General Health Examination

**DHLPP+ CVK, if needed**

**FVRCP-C, if needed**

**Intra-Nasal Bordatella**

**Rabies vaccinations, if needed**

**Heartworm Test**

**Fecal Examination**

**Feline Leukemia Test**

**Microchip, if requested by Animal Control**

\$25.00 per puppy

\$25.00 per kitten

\$25.00

per dose

\$25.00

per animal

\$40.00

per animal

\$20.00 per animal

\$40.00

per cat

\$35.00

per animal

40 → includes registration

we don't carry the one with corona virus (not usually necessary)

\$30

*Instructions:* When animals are brought to the veterinarian's office from the Animal Control Center as part of an adoption, any examination and/or treatment exceeding those indicated above must be approved by the animal's adoptive owner; and will be paid by the adoptive owner. Services provided to animals delivered to the veterinarian's office by rescue groups will not be paid by the Animal Control Center.



*Bidding Information:*

- A. The Veterinarian shall provide General Health Examinations and Vaccinations, as needed, at the rates indicated above.
- B. The Veterinarian may provide any additional vaccinations as recommended to and/or requested by the animal's new owner, at rates determined by the Veterinarian and billed to the new owner.
- C. The County shall, whenever possible, microchip, de-worm, and administer initial DHLPP+CVK or FVRCP+C, and rabies vaccinations, to all animals prior to delivering the animal to the Veterinarian. The County will provide all available medical records to the Veterinarian when the animal is transported for sterilization or examination.

**Office Visit, Examinations, Treatments and Euthanasia Services**

**Office Visit at Veterinarian's Private Practice  
Euthanasia services at Private Practice**

\$35.00 per office visit  
\$15.00 per animal

*\$175 (includes office visit)  
-does not include care of remaining*

*Instructions:* This "office-visit" fee will be charged once per office visit, per animal delivered for examination and treatment, and once per animal or group of animals delivered for euthanasia. Fees for examination and treatment will vary based on the animal's condition and needs. Examinations and treatment estimated to exceed \$500.00 must be approved by the Animal Control Manager prior to beginning the treatments. The euthanasia fee is a flat fee that will reflect the combined costs of euthanasia solution, supplies and administration of the solution per animal euthanized.

*Bidding Information:*

A. Sick or injured animals brought into the Veterinarian's private practice office will be examined at the office visit rate indicated above. The Veterinarian shall provide emergency medical examinations and treatments not to exceed the amount of \$500.00; report the findings to the Animal Control Manager; and offer a recommended course of action. ~~The Animal Control Manager will make the decision on a course of action based on the recommendation of the Veterinarian and County budgetary considerations,~~ to provide treatments in excess of \$500.00. *The vet provides the manager with a proposed treatment plan → if treatment plan exceeds allotted funds then euthanasia may be elected by the vet.*

~~B. An animal or group of animals delivered to the Veterinarian's private practice for euthanasia services shall constitute one "office-visit."~~

**Animal Control Center Euthanasia Services**

**Minimum On-Site Euthanasia Services \$250.00 per visit for up to 15 animals**

**\$ 15.00 per animal over minimum indicated above**

*Instructions:* This fee reflects the minimum fee for coming to the Animal Control Center to perform euthanasia services and ~~supervisor shelter staff~~ administering rabies vaccinations. This fee is a flat rate that includes the euthanasia of a prescribed number of animals. When on-site euthanasia services are required for fewer than the prescribed number of animals indicated above, the flat rate will be paid. When the number of animals to be euthanized exceeds the prescribed number of animals for the flat rate, the "per-animal" rate will be added.

*\* Per no law, the vet will administer rabies vaccine*

*Bidding Information:*

- A. The Attending Veterinarian shall provide euthanasia services and ~~direct supervision of~~ rabies vaccinations of animals at the Animal Control Center, when requested, at a rates and minimum number of animals indicated above. This rate shall include the cost of any sedatives and controlled substances necessary to perform euthanasia. The County shall provide all other man-power, needles, syringes and equipment necessary to perform euthanasia.

*\* Depending on your location, vet can come do single euthanasias at a time (rather than wait till you have a lot to do)*



- B. The County shall provide all rabies vaccinations, rabies certificates, rabies tags, and other related supplies.

**Please check which euthanasia services can be provided:**

**Humane euthanasia of sick or injured animals:**

**Humane euthanasia due to public safety threat:**

**Humane euthanasia of feral cats (animals):**

**Humane euthanasia of wild, rabies suspect animals**

**Humane euthanasia for shelter population control**

✓  
✓  
no → we practice TNR (or S/NR)  
✓  
At doctor's discretion  
(usually won't euthanize healthy animals  
but will help flea)

**Consultation Services**

**Annual Program Review**

**\$100.00 per review**

*Instructions:* This service will be provided annually, when the Attending Veterinarian is requested by the Animal Control Manager to review the Animal Control Center's euthanasia and shelter medicine programs.

*Bidding Information:* The County shall provide the Veterinarian with a copy of the Animal Control Center's Euthanasia and Shelter Animal Health Care Program protocols annually. The Veterinarian will review the program protocols and make recommendations, as necessary, to ensure the adequate health and care of the animals in the custody of the County; and to ensure euthanasia of animals is accomplished in accordance with the standards as set forth by the American Veterinary Medical Association's Guidelines on Euthanasia. This annual review will be at the rate indicated above.

**Investigative Service Consultation at the Scene  
additional hour**

**\$250.00 per first hour, \$150.00 per each**

**Investigative Service Consultation at Private Practice \$125.00 per case**

*Instructions:* The Attending Veterinarian will assist Animal Control with investigations of alleged animal neglect, abuse and cruelty at the request of the Animal Control Manager. Investigative consultation will generally consist of examinations of animals and providing a written evaluation of the animals overall appears and condition. Generally, the animals will be transported to the veterinarian's private practice, although some large-scale circumstances might require the veterinarian to come to the scene or Animal Control Center. This flat rate service fee reflects fees for services provided when responding to the scene and fees for services provided when animals are delivered to for examination. Any additional testing, internal examinations or necropsy may be required, and additional reasonable fees may be added with prior approval of the Animal Control Manager.

*Bidding Information:* The Attending Veterinarian shall assist the County with animal neglect, abuse and cruelty investigations, as requested, by providing examinations of animals, formulating a professional opinion of the animal's condition and providing a written report of the findings to the County. For large scale incidents, the Attending Veterinarian may be called to the scene of the alleged neglect, abuse or cruelty. These services shall be provided at the rates indicated above for each consultation location. The rates quoted in this paragraph shall only be applicable to those requests made by the Division of Animal Control.

**Additional Information:**

*Instructions:* The following information will be including in the contract. These items do not require bidding but are provided for the veterinarian's knowledge when considering their bid.

*Bidding Information:*

1. The Veterinarian shall apply for and obtain an Animal Care Facilities Act license from the Missouri Department of Agriculture prior to rescuing animals from the County and placing said animals up for adoption or rescue through the Veterinarian's Private Practice.
2. Veterinarian understands that this is not an exclusive contract. The County reserves the right to enter into multiple contracts for veterinary services.
3. The term of this agreement is for one year from the date of its execution. The County may extend the length of the term of this agreement for an additional one year term. Any extension must be approved by the County in writing. This agreement may be terminated by either party by providing thirty (30) days written notice to the other party.
4. Both the County and the Veterinarian agree that the Veterinarian will act as an independent contractor in the performance of its duties under this agreement. Accordingly, the Veterinarian shall be responsible for payment of all taxes including Federal, State and local taxes arising out of the Veterinarian's activities in accordance with this agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.
5. The Veterinarian shall not assign any rights or delegate any duties under this agreement without the express written consent of the County.

Additional information: \_\_\_\_\_

#1.) We will ~~only~~ work through an established rescue (our hospital is not set up to house animals long term)

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	2612 GRAVOIS RD HIGH RIDGE MO 63049
<b>PLEASE CHECK WHICH EUTHANASIA SERVICES CAN BE PROVIDED</b>	
Humane Euthanasia of Sick or Injured Animals:	X
Human Euthansia due to Public Safety Threat:	X
Humane Euthanasia of Feral Cats (Animals)	NO WE PRACTICE TNR (OR SNR)
Humane Euthanasia of Wild, Rabies, Suspect Animals:	X
Humane Euthanasia for Shelter Population Control:	AT DOCTOR'S DISCRETION (USUALLY WON'T EUTHANIZE HEALTHY ANIMALS BUT WILL HELP PLACE)
<b>CONSULTATION SERVICES</b>	
Annual Program Review, Price Per Review	\$100.00
Investigative Services Consultation at the Scene (Price Per First Hour)	\$250.00
Price Per Each Additional Hour	\$150.00
Investigative Service Consultation at Private Practice, Price Per Case	\$125.00
<b>REQUIRED DOCUMENTS</b>	
NOTARIZED WORK AFFIDAVIT COMPLETED	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y
COPY OF INSURANCE PROVIDED	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y
COOPERATIVE BID FORM (Y/N)	N
COOPERATIVE CONTACT INFO:	Y
COMPANY INFORMATION AND SIGNATURE	Y
BID DEPOSIT REQUIRED	N/A
<b>COMMENTS:</b>	SEE ATTACHED WE WILL ONLY WORK THROUGH AN ESTABLISHED RESCUE (OUR HOSPITAL IS NOT SET UP TO HOUSE ANIMALS LONG TERM)