

**CONSULTANT SELECTION RATING:**

Project: Jefferson County Courthouse, Sheriff Department, and Jail Space Study

Committee Member - Overall Score (combination of members score)

| <b><u>COMMITTEE MEMBERS:</u></b> |                   |                           |
|----------------------------------|-------------------|---------------------------|
| 1. Jason Jonas                   | 3. David Courtway | 5. Presiding Judge Missey |
| 2. Dan Naunheim                  | 4. Tim Whitney    |                           |

| <b><u>*Column Notes:<br/>SEE PAGE 2</u></b> | <b><i>Criteria 1</i></b>                        | <b><i>Criteria 2</i></b>   | <b><i>Criteria 3</i></b> | <b><i>Criteria 4</i></b>               | <b><i>Criteria 5</i></b> | <b><i>Criteria 6</i></b> | <b><i>Criteria 7</i></b>                                       | <b><i>TOTAL SCORE</i></b>   |
|---|---|--|--------------------------|--|--------------------------|--------------------------|--|-----------------------------|
|   | General qualifications of the Architect or Firm | Specific project experience with particular reference to the project scope | Personnel Qualifications | Management and organizational approach | References               | Project Approach         | General conformance with RFQ requirements and SOQ presentation | <b><u>OVERALL SCORE</u></b> |
| <b>CONSULTANT</b>                           | (15 pts. Max)                                   | (30 pts. Max)  | (10 pts. Max)            | (20 pts. Max)                          | (10 pts. Max)            | (10 pts. Max)            | (5 pts. Max)   | (100 pts. Total Maximum)    |
| <b>CGL</b>                                  | 57  | 121  | 44                       | 75                                     | 43                       | 39                       | 19   | <b>398</b>                  |
| <b>DILLE TRAXEL ARCHITECTURE</b>            | 45  | 89   | 33                       | 56                                     | 35                       | 34                       | 17   | <b>309</b>                  |
| <b>FGM ARCHITECTS</b>                       | 59  | 93   | 33                       | 68                                     | 40                       | 27                       | 15   | <b>335</b>                  |
| <b>HMN ARCHITECTS</b>                       | 61  | 105  | 38                       | 66                                     | 41                       | 32                       | 17   | <b>360</b>                  |
| <b>HR HURST-ROSCHE, INC</b>                 | 52  | 86   | 31                       | 53                                     | 29                       | 23                       | 15   | <b>289</b>                  |
| <b>N-FORM ARCHITECTURE</b>                  | 56  | 102  | 37                       | 56                                     | 43                       | 37                       | 19   | <b>350</b>                  |
| <b>ROSS &amp; BARUZZINI</b>                 | 60  | 123  | 41                       | 76                                     | 36                       | 41                       | 23   | <b>400</b>                  |
| <b>TREANOR HL</b>                           | 65  | 139  | 49                       | 91                                     | 34                       | 48                       | 22   | <b>448</b>                  |
| <b>WSP</b>                                  | 67  | 131  | 49                       | 87                                     | 45                       | 41                       | 24   | <b>444</b>                  |

*\*Column Notes, See Page 2*

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**\*COLUMN NOTES:**

**Criteria 1. General Qualifications of the Architect or Firm (15 pts. Max)**

Describe the firm and provide a statement of the firm's qualifications for performing requested services. Identify that the principal has met any licensing requirements needed by the State of Missouri. Identify the services which would be completed by your firm's staff and those that would be provided by sub-consultants, if any. Identify any sub-consultants you propose to utilize to supplement your firm's staff.

**Criteria 2. Specific project experience with particular reference to the project scope (30 pts. Max)**

Describe your firm's experience in working with jail and courthouse projects. In your description, list the project name, location, type of facility, cost and construction status.

**Criteria 3. Personnel Qualifications: Who will be involved in the project and the percent of their involvement? (10 pts. Max)**

Provide a brief summary of the qualifications and experience of each team member assigned to this project, including length of service with the firm and a resume, and the qualifications/experience of any sub-consultant on your project team. Also, include an organization chart of the staff available for this project and the designated project manager/lead for each applicable category.

**Criteria 4. Management and organizational approach (20 pts. Max)**

Show ability to manage several projects simultaneously. Include present and anticipated workload. Provide schedule showing the County proposed project in your firm's workload diagram. Show demonstrated systematic approach to quality assurance.

**Criteria 5. References (10 pts. Max)**

A minimum of five (5) references describing, in detail, previous similar work.

**Criteria 6. Project approach (10 pts. Max)**

Provide a detailed discussion of your firm's approach to the successful implementation of this project. Include thorough discussion of methodologies you believe are essential to accomplish all the required tasks within the desired timeline.

**Criteria 7. General conformance with RFQ requirements and SOQ presentation (5 pts. Max)**

The overall conformance of the firm's Statement of Qualifications to the Request for Qualifications. Is the SOQ easy to follow? Are the enclosed documents organized in the same order requested in the RFP?

**PROPOSAL REQUIREMENTS:**

- Provide a firm history and indicate the key contact from your company.
- Provide a description of your firm's approach to justice-planning projects.
- Provide resumes and background materials on all key project personnel. If members of the submitting firm, who will have a key role in this project, have relevant experience while with another firm, list these projects separately and provide the name of the other firm, with a
- Provide project description including date and scope of services for relevant justice facility planning and design projects completed in the past seven (7) years.
- Provide references with phone numbers for contact on all projects listed. Please verify that the contact information provided is accurate.
- Provide a complete listing of any litigation involving the firm in the past five (5) years. Also provide a listing of dismissal (and/or terminated services) with the past five (5) years.
- Any additional information you deem appropriate to assist in consultant selection.