



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Chuck Banks
Presiding Commissioner

Edward L. Kemp
1st District Commissioner

Patrick J. Lamping
2nd District Commissioner

DEPARTMENT OF ADMINISTRATION

Mark C. Abel - Director

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Barbara Redecker
Human Resources Manager

797-5071 / Fax 797-5596

Vickie Pratt
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Manager

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Long Elevator and Machine Company, Inc.
2211 Olive Street
St. Louis MO 63103

April 8, 2008

The County of Jefferson Missouri has awarded the bid for the purchase of:

ELEVATOR MAINTENANCE

Purchases will be made as requested.

The CONTRACT PURCHASE ORDER is #: **C08ELEVATORMAINT**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
(636) 797-5382