

BILL NO.: 18-0322

ORDINANCE NO.: 18-

0202

INTRODUCED BY: COUNCIL MEMBER(s)

Reuter

**AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN  
PRODUCTS AND SERVICES FOR REBID LEGAL SERVICES – SHERIFF,  
DEPARTMENT OF THE SHERIFF.**

**WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends  
the renewal of the following bid awards at the same terms and conditions as previously bid,  
as authorized by the original Invitation for Bid awarded by the County, for an additional  
one-year term:

**BID NAME**

Rebid Legal Services - Sheriff

**AWARDED BIDDER**

Harness Law Office, LLC

**ORDINANCE NUMBER**

17-0259

**WHEREAS**, the Department of the Sheriff of Jefferson County, Missouri,  
requested renewal from the awarded bidder, Harness Law Office, LLC to renew their  
contract for the Rebid Legal Services – Sheriff with the County; and

**WHEREAS**, the Department of the Sheriff of Jefferson County, Missouri, finds it  
is in the best interest of the County to renew the bid award for Rebid Legal Services –  
Sheriff for the term of 4-24-18 to 4-23-19 with Harness Law Office, LLC with approval of

1 the County Council and County Executive up to **\$40,000.00 per year, for total amount**  
2 **not to exceed \$40,000.00 annually**, subject to budgetary limitations.

3 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
4 **AS FOLLOWS:**

5 Section 1. The County authorizes the renewal of the bid awards for an  
6 additional one-year term as follows:

7 BID NAME

8 Rebid Legal Services - Sheriff

9 TERM

10 4-24-18 to 4-23-19

11 Upon approval of the County Council and County Executive

12 AMOUNT

13 **Up to \$40,000.00 per year,**

14 **for total amount not to exceed \$40,000.00 annually,**

15 subject to budgetary limitations

16 AWARDED BIDDER

17 Harness Law Office, LLC

18 Section 2. The Jefferson County, Missouri, Council hereby authorizes the  
19 County Executive to execute a renewal agreement, incorporated herein by reference and  
20 attached as Exhibit A. The County Executive is further authorized to take any and all  
21 actions necessary to carry out the intent of this Ordinance.

1        Section 3.     Copies of all Invitations for Bid, Requests for Proposals, responses  
2        thereto, and any contracts or agreements shall be maintained by the Department of the  
3        County Clerk consistent with the rules and procedures for the maintenance and retention  
4        of records as promulgated by the Secretary of State.

5        Section 4.     This Ordinance shall be in full force and effect from and after its  
6        date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
7        shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski

Absent

Council Member District 2, Renee Reuter

yes

Council Member District 3, Phil Hendrickson

yes

Council Member District 4, Charles Groeteke

yes

Council Member District 5, Daniel Darian

yes

Council Member District 6, Daniel Stallman

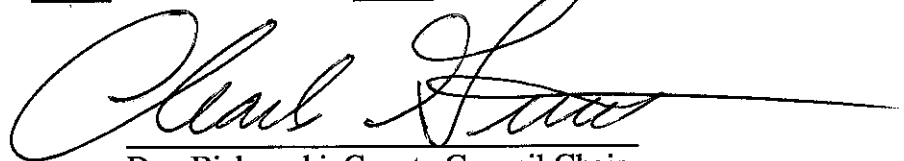
yes

Council Member District 7, James Terry

yes

THE ABOVE BILL ON THIS 26<sup>th</sup> DAY OF March, 2018:

✓ PASSED        FAILED



~~Don Bickowski~~, County Council Chair  
Charles Groeteke vice



Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 2<sup>ND</sup> DAY OF APRIL, 2018.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Randy B. Holman

Randy B. Holman, County Clerk

BY:

Katherine E. Missey

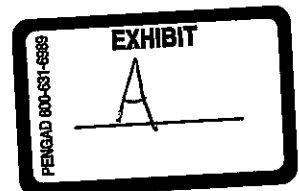
Reading Date: 03-26-2018



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050



Ken Waller

County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

**David Courtway - Director**

Web Address: [www.jeffco.mo.org](http://www.jeffco.mo.org)

Nicole Crawford  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

HARNESS LAW OFFICE, LLC  
703 N TRUMAN BLVD  
CRYSTAL CITY MO 63019

**RECEIVED**

**MAR 06 2018**

February 26, 2018

Attn: R. SCOTT HARNESS

Your company was awarded a bid for **"REBID LEGAL SERVICES - SHERIFF"** for the County of Jefferson, Missouri in **March 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **April 24, 2018 through April 23, 2019**.

#### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

R. Scott Harness  
Printed Name of Authorizing Agent

[Signature]  
Signature

3-1-18  
Date


If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

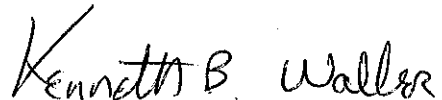
Respectfully,  
Vickie S. Pratt  
Vickie S. Pratt  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this  
\_\_\_\_\_ day of \_\_\_\_\_ 2018:

Harness Law Office, LLC  
Company Name

County of Jefferson, State of Missouri

  
Signature  
R. Scott Harness  
Print

  
Kenneth B. Waller County Executive

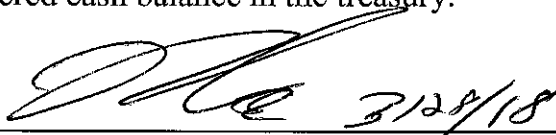
Company Address: \_\_\_\_\_

703 N Truman Blvd

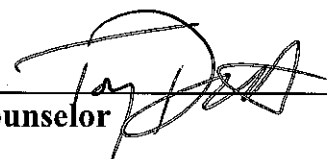
Crystal City MO 63019

Phone: 636-931-8900

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

 3/28/18  
County Auditor

APPROVED AS TO FORM

  
County Counselor