

BILL NO.: 18-0634

ORDINANCE NO.: 18-

0309

INTRODUCED BY: COUNCIL MEMBER(s) Bickowski

**AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
PRODUCTS AND SERVICES FOR INDIRECT COST ALLOCATION,
DEPARTMENT OF PROSECUTING ATTORNEY - NONSUPPORT.**

WHEREAS, Jefferson County, Missouri, (hereafter, the "County") recommends
the renewal of the following bid awards at the same terms and conditions as previously bid,
as authorized by the original Invitation for Bid awarded by the County, for an additional
one-year term:

BID NAME

Indirect Cost Allocation

AWARDED BIDDER

MAXIMUS Consulting Services, Inc.

ORDINANCE NUMBER

17-0257

WHEREAS, the Department of Prosecuting Attorney – Nonsupport of Jefferson
County, Missouri, requested renewal from the awarded bidder, MAXIMUS Consulting
Services, Inc. for the renewal of the contract for the Indirect Cost Allocation with the
County; and

WHEREAS, the Department of Prosecuting Attorney – Nonsupport of Jefferson
County, Missouri, finds it is in the best interest of the County to renew the bid award for

FILED

JUN 27 2018

1 Indirect Cost Allocation for the term of date of approval to 5-14-19 with MAXIMUS
2 Consulting Services, Inc. with approval of the County Council and County Executive up
3 to \$6,200.00 per term, for total amount not to exceed \$6,200.00 for the term, subject to
4 budgetary limitations.

5 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
6 **AS FOLLOWS:**

7 Section 1. The County authorizes the renewal of the bid awards for an
8 additional one-year term as follows:

9 BID NAME

10 Indirect Cost Allocation

11 TERM

12 date of approval to 5-14-19

13 Upon approval of the County Council and County Executive

14 AMOUNT

15 Up to \$6,200.00 per term,

16 for total amount not to exceed \$6,200.00 for the term,

17 subject to budgetary limitations

18 AWARDED BIDDER

19 MAXIMUS Consulting Services, Inc.

20 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
21 County Executive to execute a renewal agreement, attached hereto and incorporated herein

1 by reference and attached as Exhibit A. The County Executive is further authorized to take
2 any and all actions necessary to carry out the intent of this Ordinance.

3 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
4 thereto, and any contracts or agreements shall be maintained by the Department of the
5 County Clerk consistent with the rules and procedures for the maintenance and retention
6 of records as promulgated by the Secretary of State.

7 Section 4. This Ordinance shall be in full force and effect from and after its
8 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
9 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski

yes

Council Member District 2, Renee Reuter

yes

Council Member District 3, Phil Hendrickson

yes

Council Member District 4, Charles Groeteke

yes

Council Member District 5, Daniel C. Darian

yes

Council Member District 6, Daniel Stallman


yes

Council Member District 7, James Terry

yes

THE ABOVE BILL ON THIS 25th DAY OF June, 2018:

☒ PASSED ☐ FAILED


Don Bickowski, County Council Chair


Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS 27TH DAY OF JUNE, 2018.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2018.

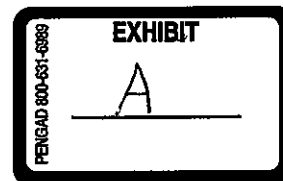
Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Randy B. Holman
Randy B. Holman, County Clerk

BY: Katherine E. Missay

Reading Date: 06-25-2018



**AMENDMENT 01
TO
CONTRACT FOR SERVICES**

This **AMENDMENT 01** (this "Amendment") to the Contract for Services by and between **MAXIMUS Consulting Services, Inc.**, a Virginia corporation ("Contractor" or "MAXIMUS"), and the **County of Jefferson, Missouri** ("County" or "Client"), jointly "the Parties," is hereby entered into as follows:

WHEREAS, the Parties entered into a Contract for Services (the "Agreement") dated May 15, 2017, to provide indirect cost allocation plan services; and

WHEREAS, the Parties desire to modify certain provisions of the Agreement, including to extend the term of the Agreement and increase the maximum amount payable under the Agreement.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree to amend the Agreement as follows:

1. Term. The Parties agree that the term of the Agreement shall be extended May 15, 2017 through May 14, 2019.
2. Exhibit A, Scope of Services, attached and incorporated by reference as if fully set forth herein, shall replace in its entirety any prior "Exhibit A" to the Agreement.
3. Exhibit B, Compensation, attached and incorporated by reference as if fully set forth herein, shall replace in its entirety any prior "Exhibit B" to the Agreement.

All other terms and conditions of the Agreement remain unchanged and in full force and effect in accordance with the Agreement.

This Amendment 01 shall be effective as of the date of last signature below.

IN WITNESS WHEREOF, the Parties have executed this Amendment through their duly authorized representatives intending to be legally bound thereby.

MAXIMUS Consulting Services, Inc.
1891 Metro Center Drive
Reston, VA 20190

Jefferson County, Missouri
729 Maple Street. PO Box 100
Hillsboro, MO 63050

By: _____
Name: _____
Title: _____
Date: _____
Digitally signed by T. Isadora Huntley
DN: cn=T. Isadora Huntley, o=Director, Contracts, ou=MAXIMUS Consulting Services, Inc., email=tisadora.huntley@maximus.com, c=US
Date: 2018.06.20 16:57:09 -04'00'

By: Kenneth Walker
Name: KENNETH WALLER
Title: COUNTY EXECUTIVE
Date: 6-27-18

EXHIBIT A
Scope of Services

Description of Services:

For preparation of a cost allocation plan for the Child Support Enforcement Office which will document the indirect costs in addition to direct program costs based Fiscal Years 2016 and 2018, respectively.

Each indirect cost allocation plan will:

- implement an indirect cost rate proposal for the Child Support Enforcement Office
- distribute central services general fund cost to other County Departments and funds
- document the full overhead cost associated with administration of the Child Support Enforcement Office
- provide cost data for an indirect cost rate proposal for the Prosecuting Attorney and Circuit Clerk's Title IV-D programs
- prepare the indirect rates as necessary
- submit the final cost allocation plan and indirect rate proposal ready for submission to the State for review of the rates

EXHIBIT B
Compensation

For Services provided as set forth in Exhibit A, Client agrees to pay Consultant compensation in the amount of:

- a. Six Thousand Two Hundred Dollars (\$6,200.00) for the FY 2016 plan
- b. Six Thousand Two Hundred Dollars (\$6,200.00), for the FY 2018 plan.

Consultant will invoice the Client the full amount upon completion of the cost allocation plan, indirect cost rates, and submission of the material to the State of Missouri, Office of Child Support Enforcement.

Consultant will render to Client one or more invoices for the fees specified herein, with payment due thirty (30) days after each invoice date.