

ORDINANCE NO.: 18-

INTRODUCED BY: COUNCIL MEMBER(S) Bickowski

WHEREAS, Jefferson County, Missouri, (hereafter, the “County”) recommends the renewal of the following bid awards at the same terms and conditions as previously bid, as authorized by the original Invitation for Bid awarded by the County, for an additional one-year term:

Professional Governmental Consulting and Legislative Services

Strategic Capitol Consulting LLC

17-0303

WHEREAS, the Department of Administrative Services of Jefferson County, Missouri, requested renewal from the awarded bidder, Strategic Capitol Consulting LLC to renew their contract for the Professional Governmental Consulting and Legislative Services with the County; and

JUN 27 2018

RANDY B. HOLMAN
COUNTY CLERK, JEFFERSON COUNTY, MO

1 **WHEREAS**, the Department of Administrative Services of Jefferson County,
2 Missouri, finds it is in the best interest of the County to renew the bid award for
3 Professional Governmental Consulting and Legislative Services for the term from date of
4 approval to 5-31-19 with Strategic Capitol Consulting LLC with approval of the County
5 Council and County Executive up to **\$42,000.00 per term, for total amount not to exceed**
6 **\$42,000.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1. The County authorizes the renewal of the bid awards for an
10 additional one-year term as follows:

11 BID NAME

12 Professional Governmental Consulting and Legislative Services

13 TERM

14 date of approval to 5-31-19

15 with one (1) additional renewal option

16 Upon approval of the County Council and County Executive

17 AMOUNT

18 Up to \$42,000.00 per term,

19 for total amount not to exceed \$42,000.00 for the term,

20 subject to budgetary limitations

21 AWARDED BIDDER

22 Strategic Capitol Consulting LLC

1 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
2 County Executive to execute a renewal agreement, attached hereto and incorporated herein
3 by reference and attached as Exhibit A. The County Executive is further authorized to take
4 any and all actions necessary to carry out the intent of this Ordinance.

5 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
6 thereto, and any contracts or agreements shall be maintained by the Department of the
7 County Clerk consistent with the rules and procedures for the maintenance and retention
8 of records as promulgated by the Secretary of State.

9 Section 4. This Ordinance shall be in full force and effect from and after its
10 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
11 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski

Yes

Council Member District 2, Renee Reuter

Yes

Council Member District 3, Phil Hendrickson

Yes

Council Member District 4, Charles Groeteke

Yes

Council Member District 5, Daniel Darian

Yes

Council Member District 6, Daniel Stallman

Yes

Council Member District 7, James Terry

Yes

THE ABOVE BILL ON THIS 25th DAY OF June, 2018:

☒

PASSED

☐ **FAILED**

Don Bickowski

Don Bickowski, County Council Chair

Pat Schlette

Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS 27TH DAY OF JUNE, 2018.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2018.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Randy B. Holman
Randy B. Holman, County Clerk

BY: Katherine E. Missay

Reading Date: 06-25-2018



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffco.mo.org

Nicole Hillemeyer
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

STRATEGIC CAPITOL CONSULTING, LLC
16141 SWINGLEY RIDGE RD, STE 110
CHESTERFIELD MO 63019

May 23, 2018

Attn: Steven D. Tilley

Your company was awarded a bid for "**PROFESSIONAL GOVERNMENTAL CONSULTING AND LEGISLATIVE SERVICES**" for the County of Jefferson, Missouri in **June 2017**. The Invitation for Bid allows the County to renew your bid award for two additional one-year terms with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **June 1, 2018 through May 31, 2019**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Steven Tilley
Printed Name of Authorizing Agent

Steven D. Tilley
Signature

5/30/18
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt

Department of Administrative Services

EXHIBIT

A

PENGAD 800-631-6889

RECEIVED

JUN 04 2018

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as 3rd day of May 2017-2018 of this

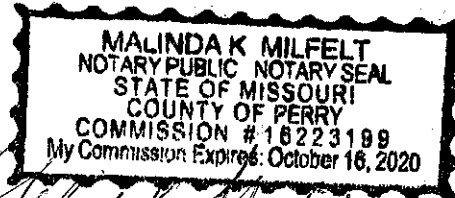
Strategic Capital Consulting LLC
Company Name County of Jefferson, State of Missouri

Steven Tilley
Signature
Steven Tilley
Print

Kenneth B. Waller
Kenneth B. Waller County Executive
County of Perry - State of Mo

Company Address: _____

16141 Swingley Ridge Rd
Suite 110
Chesterfield, Mo 63017



Malinda K. Milfelt
Notary - Malinda K. Milfelt
My Commission expires 10/16/20

Phone: 573-517-0030

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy L. April
County Auditor

APPROVED AS TO FORM

Jason L. Corda Acting County Counselor
County Counselor