

BILL NO.: 18-1012

ORDINANCE NO.: 18-

0422

INTRODUCED BY: COUNCIL MEMBER(s) Bickowski

**AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
PRODUCTS AND SERVICES FOR LEGAL SERVICES - ASSESSOR,
DEPARTMENT OF THE COUNTY ASSESSOR.**

WHEREAS, Jefferson County, Missouri, (hereafter, the "County") recommends
the renewal of the following bid awards at the same terms and conditions as previously bid,
as authorized by the original Invitation for Bid awarded by the County, for an additional
one-year term:

BID NAME

Legal Services - Assessor

AWARDED BIDDER

Harness Law Office LLC

ORDINANCE NUMBER

17-0584

WHEREAS, the Department of the County Assessor of Jefferson County,
Missouri, requested renewal from the awarded bidder, Harness Law Office LLC to renew
their contract for the Legal Services – Assessor with the County; and

WHEREAS, the Department of the County Assessor of Jefferson County,
Missouri, finds it is in the best interest of the County to renew the bid award for Legal
Services – Assessor with approval of the County Council and County Executive up to

FILED

OCT 16 2018

1 **\$20,000.00 per term, for total amount not to exceed \$20,000.00 for the term, subject to**
2 budgetary limitations.

3 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
4 **AS FOLLOWS:**

5 Section 1. The County authorizes the renewal of the bid awards for an
6 additional one-year term as follows:

7 BID NAME

8 Legal Services - Assessor

9 TERM

10 1-1-2019 to 12-31-2019

11 Upon approval of the County Council and County Executive

12 AMOUNT

13 **Up to \$20,000.00 per term,**

14 **for total amount not to exceed \$20,000.00 for the term,**

15 subject to budgetary limitations

16 AWARDED BIDDER

17 Harness Law Office LLC

18 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
19 County Executive to execute a renewal agreement, attached hereto and incorporated herein
20 by reference and attached as Exhibit A. The County Executive is further authorized to take
21 any and all actions necessary to carry out the intent of this Ordinance.

1 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
2 thereto, and any contracts or agreements shall be maintained by the Department of the
3 County Clerk consistent with the rules and procedures for the maintenance and retention
4 of records as promulgated by the Secretary of State.

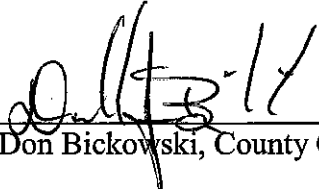
5 Section 4. This Ordinance shall be in full force and effect from and after its
6 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
7 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

| | |
|---|----------------|
| Council Member District 1, Don Bickowski | <u>yes</u> |
| Council Member District 2, Renee Reuter | <u>yes</u> |
| Council Member District 3, Phil Hendrickson | <u>yes</u> |
| Council Member District 4, Charles Groeteke | <u>Abstain</u> |
| Council Member District 5, Daniel C. Darian | <u>yes</u> |
| Council Member District 6, Daniel Stallman | <u>yes</u> |
| Council Member District 7, James Terry | <u>yes</u> |

THE ABOVE BILL ON THIS 9th DAY OF October, 2018:

☒ **PASSED** ☐ **FAILED**



Don Bickowski, County Council Chair



Pat Schlette, Council Administrative Assistant

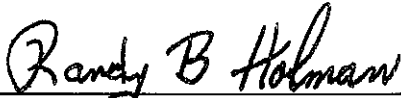
THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS 15TH DAY OF OCTOBER, 2018.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2018.

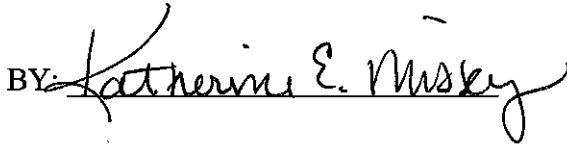


Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:



Randy B. Holman, County Clerk

BY: 

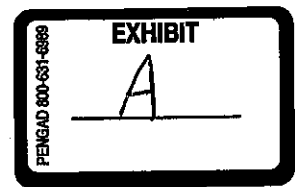
Reading Date: 10-09-2018



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050



Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomomo.org

Nicole Hillemeyer
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

RECEIVED

OCT 01 2018

HARNESS LAW OFFICE LLC
703 N TRUMAN BLVD
CRYSTAL CITY MO 63019

August 27, 2018

Attn: R. Scott Harness

Your company was awarded a bid for **"LEGAL SERVICES - ASSESSOR"** for the County of Jefferson, Missouri in **January 2018**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019 through December 31, 2019**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

R. Scott Harness
Printed Name of Authorizing Agent

[Signature]
Signature

9-22-18
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.


Respectfully,

Vickie S. Pratt
Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
_____ day of _____ 2018:

Harness Law Office, LLC
Company Name

County of Jefferson, State of Missouri


Signature
R. Scott Harness
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____

703 N Truman Blvd

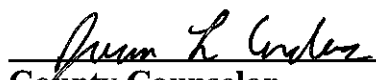
Crystal City MO 63019

Phone: 636-931-8900

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

APPROVED AS TO FORM


Susan L. Cordes
County Counselor