

BILL NO.: 18-1029

ORDINANCE NO.: 18-

*0438*

INTRODUCED BY: COUNCIL MEMBER(s) Reuter

1           **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**  
2   **PRODUCTS AND SERVICES FOR COPIER REPAIRS 2018, DEPARTMENT OF**  
3   **ADMINISTRATIVE SERVICES.**

4           **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends  
5   the renewal of the following bid awards at the same terms and conditions as previously bid,  
6   as authorized by the original Invitation for Bid awarded by the County, for an additional  
7   one-year term:

8           **BID NAME**

9           Copier Repairs 2018

10           **AWARDED BIDDERS**

11           CDS Office Technologies, Inc. (A1)

12           Da-Com Corporation (A2)

13           GFI Digital, Inc. (A3)

14           **ORDINANCE NUMBER**

15           17-0495

16           **WHEREAS**, the Department of Administrative Services of Jefferson County,  
17   Missouri, requested renewal from all awarded bidders to renew their contracts for the  
18   Copier Repairs 2018 with the County; and

**FILED**

OCT 23 2018

1           **WHEREAS**, the Department of Administrative Services of Jefferson County,  
2 Missouri, finds it is in the best interest of the County to renew the bid award for Copier  
3 Repairs 2018 for the term of 1-1-19 to 12-31-19 with CDS Office Technologies, Da-Com  
4 Corporation, and GFI Digital, Inc. with approval of the County Council and County  
5 Executive up to **\$30,000.00 per term, for total amount not to exceed \$30,000.00 for the**  
6 **term**, subject to budgetary limitations.

7           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
8 **AS FOLLOWS:**

9           Section 1.     The County authorizes the renewal of the bid awards for an  
10 additional one-year term as follows:

11                           BID NAME

12                           Copier Repairs 2018

13                           TERM

14                           1-1-19 to 12-31-19

15                           Upon approval of the County Council and County Executive

16                           AMOUNT

17                           **Up to \$30,000.00 per term,**

18                           **for total amount not to exceed \$30,000.00 for the term,**

19                           subject to budgetary limitations

20                           AWARDED BIDDER

21                           CDS Office Technologies, Inc. (A1)

22                           Da-Com Corporation (A2)

GFI Digital, Inc. (A3)

2        Section 2.      The Jefferson County, Missouri, Council hereby authorizes the  
3        County Executive to execute a renewal agreement, attached hereto and incorporated herein  
4        by reference and attached as Exhibits A1, A2, and A3. The County Executive is further  
5        authorized to take any and all actions necessary to carry out the intent of this Ordinance.

6           Section 3.      Copies of all Invitations for Bid, Requests for Proposals, responses  
7      thereto, and any contracts or agreements shall be maintained by the Department of the  
8      County Clerk consistent with the rules and procedures for the maintenance and retention  
9      of records as promulgated by the Secretary of State.

10            Section 4.     This Ordinance shall be in full force and effect from and after its  
11        date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
12        shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Phil Hendrickson	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Daniel C. Darian	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 22nd DAY OF October, 2018:

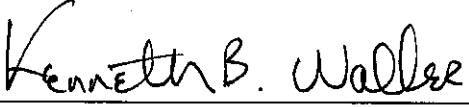
✓ PASSED        FAILED

Don Bickowski  
Don Bickowski, County Council Chair

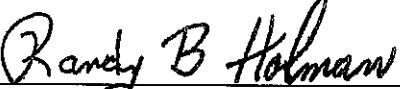
Pat Schlette  
Pat Schlette, Council Administrative Assistant

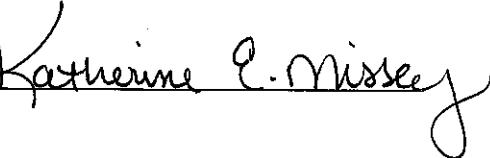
THIS BILL WAS  APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 23<sup>rd</sup> DAY OF OCTOBER, 2018.

THIS BILL WAS        VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS        DAY OF       , 2018.

  
Kenneth B. Waller  
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

  
Randy B. Holman  
Randy B. Holman, County Clerk

BY: 

Reading Date: 10-22-2018



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

PENGAD 800-631-6688

EXHIBIT

A1

Ken Waller  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Vickie Pratt  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

CDS OFFICE TECHNOLOGIES  
13758 SHORELINE DR  
EARTH CITY MO 63045

RECEIVED

SEP 11 2018

September 5, 2018

Attn: JOSEPH O'COIN

Your company was awarded a bid for "**COPIER REPAIRS 2018**" for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019** through **December 31, 2019**.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Joseph O'Coin  
Printed Name of Authorizing Agent

Vickie S. Pratt  
Signature

09/10/2018  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
day of \_\_\_\_\_ 2018:

CDS OFFICE TECHNOLOGIES  
Company Name

Joseph O'Coin  
Signature  
Joseph O'Coin  
Print

County of Jefferson, State of Missouri

Kenneth B. Waller County Executive

Company Address: \_\_\_\_\_  
13758 SHORELINE DR  
EARL CITY MO 63045  
Phone: 314-739-4093

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy Wappeler  
County Auditor

APPROVED AS TO FORM

Frank L. Lander  
Acting County Counselor



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

EXHIBIT

A2

Ken Waller

County Executive

RECEIVED

OCT 15 2018

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

DA-COM CORPORATION  
5317 KNIGHTS OF COLUMBUS  
SAINT LOUIS MO 63119

September 5, 2018

Attn: ROBERT THOMPSON

Your company was awarded a bid for "**COPIER REPAIRS 2018**" for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

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OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Robert Thompson  
Printed Name of Authorizing Agent

Robert Thompson  
Signature

9/20/18  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt  
Department of Administrative Services

**In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
\_\_\_\_ day of \_\_\_\_\_ 2018:**

Da-Com CORPORATION  
Company Name

**Signature**   
**Print** ROBERT THOMPSON

## **County of Jefferson, State of Missouri**

Kenneth B. Waller

## **Kenneth B. Waller County Executive**

**Company Address:**

## 53rd Knights of Columbus

St. Louis, Mo. 103119

Phone: (314) 442-2800

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy Wark  
**County Auditor**

**APPROVED AS TO FORM**

Anthony J. Gauden  
Anthony County Counselor



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

EXHIBIT

PENGAD 800-851-6886

A3

Ken Waller  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffccomo.org](http://www.jeffccomo.org)

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

GFI DIGITAL INC  
12163 PRICHARD FARM RD  
MARYLAND HEIGHTS MO 63043

RECEIVED

SEP 12 2018

September 5, 2018

Attn: ROBERT J. ROTH

Your company was awarded a bid for "**COPIER REPAIRS 2018**" for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

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OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Robert J. Roth

Printed Name of Authorizing Agent

Robert J. Roth

Signature

9/11/18

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt

Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as  
1/16 day of September 2018:

GFI Digital  
Company Name

Robert J. Roth  
Signature  
Robert J. Roth

Print

Company Address:

12163 Prichard Farm Road  
Maryland Heights, MO 63043

Phone: 314-997-6300

County of Jefferson, State of Missouri

Kenneth B. Waller  
Kenneth B. Waller County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy L. Parker  
County Auditor

APPROVED AS TO FORM

Jeanne L. Under  
Acting County Counselor