

BILL NO.: 18-1029

ORDINANCE NO.: 18-

0438

INTRODUCED BY: COUNCIL MEMBER(s)

Reuter

**AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
PRODUCTS AND SERVICES FOR COPIER REPAIRS 2018, DEPARTMENT OF
ADMINISTRATIVE SERVICES.**

WHEREAS, Jefferson County, Missouri, (hereafter, the "County") recommends
the renewal of the following bid awards at the same terms and conditions as previously bid,
as authorized by the original Invitation for Bid awarded by the County, for an additional
one-year term:

BID NAME

Copier Repairs 2018

AWARDED BIDDERS

CDS Office Technologies, Inc. (A1)

Da-Com Corporation (A2)

GFI Digital, Inc. (A3)

ORDINANCE NUMBER

17-0495

WHEREAS, the Department of Administrative Services of Jefferson County,
Missouri, requested renewal from all awarded bidders to renew their contracts for the
Copier Repairs 2018 with the County; and

FILED

OCT 23 2018

RANDY B. HOLMAN
COUNTY CLERK, JEFFERSON COUNTY, MO

1 **WHEREAS**, the Department of Administrative Services of Jefferson County,
2 Missouri, finds it is in the best interest of the County to renew the bid award for Copier
3 Repairs 2018 for the term of 1-1-19 to 12-31-19 with CDS Office Technologies, Da-Com
4 Corporation, and GFI Digital, Inc. with approval of the County Council and County
5 Executive up to **\$30,000.00 per term, for total amount not to exceed \$30,000.00 for the**
6 **term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1. The County authorizes the renewal of the bid awards for an
10 additional one-year term as follows:

11 BID NAME

12 Copier Repairs 2018

13 TERM

14 1-1-19 to 12-31-19

15 Upon approval of the County Council and County Executive

16 AMOUNT

17 **Up to \$30,000.00 per term,**

18 **for total amount not to exceed \$30,000.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDER

21 CDS Office Technologies, Inc. (A1)

22 Da-Com Corporation (A2)

1 GFI Digital, Inc. (A3)

2 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
3 County Executive to execute a renewal agreement, attached hereto and incorporated herein
4 by reference and attached as Exhibits A1, A2, and A3. The County Executive is further
5 authorized to take any and all actions necessary to carry out the intent of this Ordinance.

6 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
7 thereto, and any contracts or agreements shall be maintained by the Department of the
8 County Clerk consistent with the rules and procedures for the maintenance and retention
9 of records as promulgated by the Secretary of State.

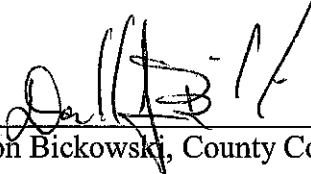
10 Section 4. This Ordinance shall be in full force and effect from and after its
11 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
12 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>yes</u>
Council Member District 2, Renee Reuter	<u>yes</u>
Council Member District 3, Phil Hendrickson	<u>yes</u>
Council Member District 4, Charles Groeteke	<u>yes</u>
Council Member District 5, Daniel C. Darian	<u>yes</u>
Council Member District 6, Daniel Stallman	<u>yes</u>
Council Member District 7, James Terry	<u>yes</u>

THE ABOVE BILL ON THIS 22nd DAY OF October, 2018:

✓ **PASSED** **FAILED**


Don Bickowski, County Council Chair


Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS 23RD DAY OF OCTOBER, 2018.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2018.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Randy B. Holman

Randy B. Holman, County Clerk

BY: Katherine E. Missey

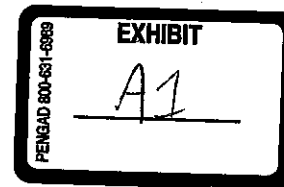
Reading Date: 10-22-2018



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050



Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Hillemeier
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

CDS OFFICE TECHNOLOGIES
13758 SHORELINE DR
EARTH CITY MO 63045

RECEIVED

SEP 11 2018

September 5, 2018

Attn: JOSEPH O'COIN

Your company was awarded a bid for **"COPIER REPAIRS 2018"** for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019 through December 31, 2019**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Joseph O'Coin
Printed Name of Authorizing Agent

[Signature]
Signature

09/10/2018
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

[Signature]

Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as _____ day of _____ 2018: of this

CDS OFFICE TECHNOLOGIES
Company Name

County of Jefferson, State of Missouri

Joseph O'Coin
Signature
Joseph O'Coin
Print

Kenneth B. Waller County Executive

Company Address: _____

13758 SHORELINE DR

EARTH CITY MO 63045

Phone: 314-739-4093

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy L. Appen
County Auditor

APPROVED AS TO FORM

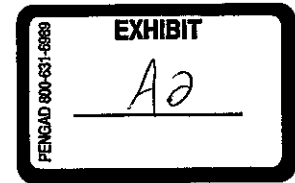
James L. Under
Acting County Counselor



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050



Ken Waller

County Executive

RECEIVED

DEPARTMENT OF ADMINISTRATIVE SERVICES

OCT 15 2018

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Hillemeyer
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

DA-COM CORPORATION
5317 KNIGHTS OF COLUMBUS
SAINT LOUIS MO 63119

September 5, 2018

Attn: ROBERT THOMPSON

Your company was awarded a bid for **"COPIER REPAIRS 2018"** for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

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OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

ROBERT Thompson
Printed Name of Authorizing Agent

[Signature]
Signature

9/20/18
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S Pratt

Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
_____ day of _____ 2018:

DA-Com CORPORATION
Company Name

County of Jefferson, State of Missouri


Signature

ROBERT THOMPSON
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

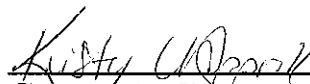
Company Address: _____

5317 KNIGHTS of COLUMBUS


ST. LOUIS, MO. 63119

Phone: (314) 442-2800

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

APPROVED AS TO FORM

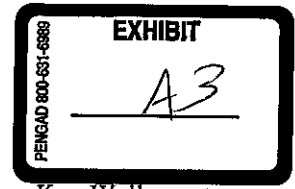

County Counselor



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050



Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffco.org

Nicole Hillemeier
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

GFI DIGITAL INC
12163 PRICHARD FARM RD
MARYLAND HEIGHTS MO 63043

RECEIVED

SEP 12 2018

September 5, 2018

Attn: ROBERT J. ROTH

Your company was awarded a bid for **"COPIER REPAIRS 2018"** for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

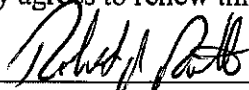
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OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Robert J. Roth
Printed Name of Authorizing Agent


Signature

9/11/18
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,



Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
11th day of September 2018:

GFI Digital
Company Name

County of Jefferson, State of Missouri

Robert J. Roth
Signature
Robert J. Roth
Print

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: _____

12163 Prichard Farm Road
Maryland Heights, mo 63043

Phone: 314-997-6300

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy L. Appert
County Auditor

APPROVED AS TO FORM

James L. Under
Acting County Counselor