

BILL NO.: 18-1031

ORDINANCE NO.: 18- 0440

INTRODUCED BY: COUNCIL MEMBER(s) Reuter

1           **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN  
2 PRODUCTS AND SERVICES FOR PRINTER - COPIER - FAX SUPPLIES 2018,  
3 DEPARTMENT OF ADMINISTRATIVE SERVICES.**

4           **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends  
5 the renewal of the following bid awards at the same terms and conditions as previously bid,  
6 as authorized by the original Invitation for Bid awarded by the County, for an additional  
7 one-year term:

8           **BID NAME**

9           Printer – Copier – Fax Supplies 2018

10           **AWARDED BIDDERS**

11           Office Source, Inc. (A1)

12           Beyond Technology (A2)

13           **ORDINANCE NUMBER**

14           17-0499

15           **WHEREAS**, the Department of Administrative Services of Jefferson County,  
16 Missouri, requested renewal from all awarded bidders, but Beyond Technology stated that  
17 they would not be able to renew the contract at the original price for the Printer – Copier –  
18 Fax Supplies 2018 contract with the County due to price increases with their supplier,  
19 Hewlett Packard (HP); and

**FILED**

OCT 23 2018

1           **WHEREAS**, Office Source, Inc. agreed to honor their original bid pricing for the  
2    Printer – Copier – Fax Supplies 2018 contract with the County, so the Department of  
3    Administrative Services desires to renew the contract; and

4           **WHEREAS**, the Department of Administrative Services of Jefferson County,  
5   Missouri, finds it is in the best interest of the County to renew the bid award for Printer –  
6   Copier – Fax Supplies 2018 for the term of 1-1-2019 to 12-31-2019 with Office Source,  
7   Inc. with approval of the County Council and County Executive up to **\$100,000.00** per  
8   **term, for total amount not to exceed \$100,000.00 for the term**, subject to budgetary  
9   limitations

10           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
11   **AS FOLLOWS:**

12        Section 1.     The County authorizes the renewal of the bid awards for an  
13        additional one-year term as follows:

14 BID NAME

15 Printer – Copier – Fax Supplies 2018

16 [TERM](#)

17 1-1-2019 to 12-31-2019

18 Upon approval of the County Council and County Executive

19 AMOUNT

Up to \$100,000.00 per term,

21 for total amount not to exceed \$100,000.00 for the term,

22 subject to budgetary limitations

**AWARDED BIDDER**

Office Source, Inc.

3        Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
4        County Executive to execute the renewal agreement, attached hereto and incorporated  
5        herein by reference and attached as Exhibit A. The County Executive is further authorized  
6        to take any and all actions necessary to carry out the intent of this Ordinance.

7        Section 3.      Copies of all Invitations for Bid, Requests for Proposals, responses  
8        thereto, and any contracts or agreements shall be maintained by the Department of the  
9        County Clerk consistent with the rules and procedures for the maintenance and retention  
10      of records as promulgated by the Secretary of State.

11            Section 4.     This Ordinance shall be in full force and effect from and after its  
12   date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
13   shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Phil Hendrickson	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Daniel C. Darian	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

**THE ABOVE BILL ON THIS 22nd DAY OF October, 2018:**

✓ PASSED        FAILED

  
Don Bickowski, County Council Chair

  
Pat Schlette, Council Administrative Assistant

THIS BILL WAS  APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 23<sup>rd</sup> DAY OF OCTOBER, 2018.

THIS BILL WAS        VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS        DAY OF       , 2018.

*Kenneth B. Waller*

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

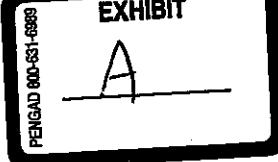
*Randy B. Holman*  
Randy B. Holman, County Clerk

BY: *Katherine E. Missey*

Reading Date: 10-22-2018



County of Jefferson  
State of Missouri  
Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050



Ken Waller  
County Executive

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

**David Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

OFFICE SOURCE INC  
719 RUDDER RD  
FENTON MO 63026

September 6, 2018

Attn: KRAIG SIMMONS

Your company was awarded a bid for **“PRINTER-COPIER-FAX SUPPLIES 2018”** for the County of Jefferson, Missouri in **November 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019 through December 31, 2019**.

**PLEASE INCLUDE THE FOLLOWING ITEMS:**

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Kraig Simmons  
Printed Name of Authorizing Agent

  
Signature

10/2/18  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

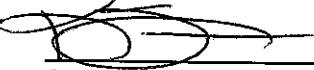
Respectfully,  


Vickie S. Pratt  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this  
day of 2018:

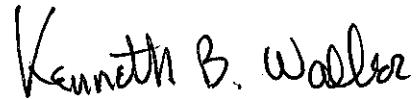
OFFICE SOURCE INC.  
Company Name

County of Jefferson, State of Missouri

  
Signature

Kraig Simons

Print

  
Kenneth B. Waller

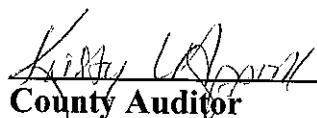
Kenneth B. Waller County Executive

Company Address: \_\_\_\_\_

719 Rudder Road  
Fenton MO 63026

Phone: 636 349 5101

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

  
County Auditor

APPROVED AS TO FORM

  
John B. Waller  
County Counselor