

BILL NO.: 18-1119

ORDINANCE NO.: 18- O/H/le

INTRODUCED BY: COUNCIL MEMBER(s) Reuter

1           **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**  
2   **PRODUCTS AND SERVICES FOR JANITORIAL SUPPLIES 2018,**  
3   **DEPARTMENT OF PUBLIC WORKS.**

4           **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends  
5   the renewal of the following bid awards at the same terms and conditions as previously bid,  
6   as authorized by the original Invitation for Bid awarded by the County, for an additional  
7   one-year term:

8           **BID NAME**

9           Janitorial Supplies 2018

10           **AWARDED BIDDERS**

11           HP Products Corporation (A1)

12           All-Type Vacuum & Janitorial Supply (A2)

13           Industrial Soap Company (A3)

14           Royal Paper Inc. (A4)

15           Ecolab Inc. (A5)

16           **ORDINANCE NUMBER**

17           17-0517

FILED  
NOV 16 2018  
RANDY B. HOLMAN  
COUNTY CLERK, JEFFERSON COUNTY, MO

1       **WHEREAS**, the Department of Public Works of Jefferson County, Missouri,  
2 requested renewal from all awarded bidders, but Royal Paper Inc. stated that they would  
3 not be renewing their contract for the Janitorial Supplies 2018 with the County; and

4       **WHEREAS**, the Department of Public Works of Jefferson County, Missouri, finds  
5 it is in the best interest of the County to renew the bid award for Janitorial Supplies 2018  
6 for the term of 1-1-19 to 12-31-19 with HP Products Corporation, All-Type Vacuum &  
7 Janitorial Supply, Industrial Soap Company, and Ecolab Inc. with approval of the County  
8 Council and County Executive up to **\$70,000.00 per term, for total amount not to exceed**  
9 **\$70,000.00 for the term**, subject to budgetary limitations.

10       **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**

11       **AS FOLLOWS:**

12       Section 1.      The County authorizes the renewal of the bid awards for an  
13 additional one-year term as follows:

14                           **BID NAME**

15                           Janitorial Supplies 2018

16                           **TERM**

17                           1-1-19 to 12-31-19

18                           Upon approval of the County Council and County Executive

19                           **AMOUNT**

20                           **Up to \$70,000.00 per term,**

21                           **for total amount not to exceed \$70,000.00 for the term,**

22                           subject to budgetary limitations

**AWARDED BIDDER**

## HP Products Corporation (A1)

## All-Type Vacuum & Janitorial Supply (A2)

### Industrial Soap Company (A3)

Ecolab Inc. (A4)

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute the renewal agreements, attached hereto and incorporated herein by reference and attached as Exhibit A1 through A4. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses thereto, and any contracts or agreements shall be maintained by the Department of the County Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.

15        Section 4.     This Ordinance shall be in full force and effect from and after its  
16        date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
17        shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski

YES

Council Member District 2, Renee Reuter

YES

Council Member District 3, Phil Hendrickson

YES

Council Member District 4, Charles Groeteke

YES

Council Member District 5, Daniel C. Darian

YES

Council Member District 6, Daniel Stallman

YES

Council Member District 7, James Terry

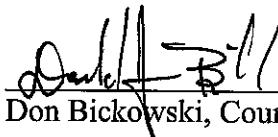
YES

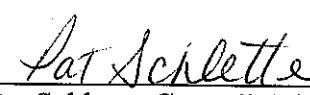
**THE ABOVE BILL ON THIS 3rd DAY OF November, 2018:**



**PASSED**

**FAILED**

  
\_\_\_\_\_  
Don Bickowski, County Council Chair

  
\_\_\_\_\_  
Pat Schlette, Council Administrative Assistant

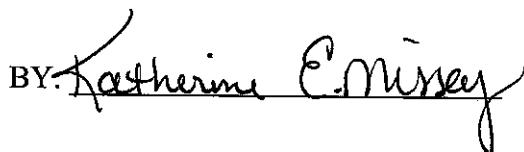
THIS BILL WAS  APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 15<sup>th</sup> DAY OF November, 2018.

THIS BILL WAS  VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS  DAY OF , 2018.



Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

  
Randy B. Holman, County Clerk  
BY: Katherine E. Minsey

Reading Date: 11-13-2018



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

PENGAD 800-631-6889

EXHIBIT

A1

Ken Waller  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

HP PRODUCTS CORPORATION  
4220 SAGUARO TRAIL  
INDIANAPOLIS IN 46268

RECEIVED  
OCT 24 2018

October 3, 2018

## SECOND REQUEST

Attn: CY NAHVI

Your company was awarded a bid for "**JANITORIAL SUPPLIES 2018**" for the County of Jefferson, Missouri in **December 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

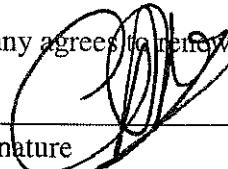
The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019 through December 31, 2019**.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Cy Nahvi  
Printed Name of Authorizing Agent

  
Signature

10/24/18

**\*RENEWAL BASED UPON ACCEPTANCE OF PRICE**

### ADJUSTMENTS FOR 2019.

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

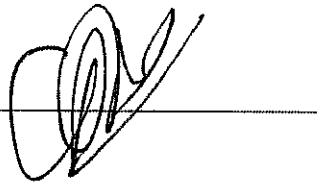
Department of Administrative Services

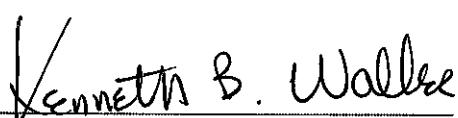
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
24th day of October 2018:

Ferguson Facilities Supply/HP Products Division  
Company Name

County of Jefferson, State of Missouri

Signature  
Cy Nahvi



  
Kenneth B. Waller

Kenneth B. Waller County Executive

Print

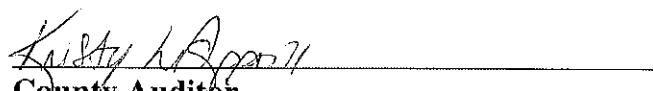
Company Address:

4220 Saguaro Trail

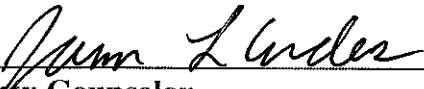
Indianapolis, IN 46268

Phone: 800-457-0916

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

  
County Auditor

APPROVED AS TO FORM

  
James L. Lunders  
County Counselor  
Acting

\*RENEWAL BASED UPON ACCEPTANCE OF PRICE ADJUSTMENTS FOR 2019.



RECEIVED  
OCT 24 2018

October 24, 2018

Vickie Pratt  
General Services/Contracts & Grants Manager  
County of Jefferson  
729 Maple Street, PO Box 100  
Hillsboro, MO 63050  
Phone: (636)797-5380  
E-mail: [vpratt@jeffcomo.org](mailto:vpratt@jeffcomo.org)

RE: Janitorial Supplies Contract Renewal for 2019

Attached are the documents for renewing the contract on Janitorial Supplies for the term period of January 1, 2019 through December 31, 2019. Updated pricing for the three items awarded to HP Products has been provided for your review. Please let us know if you have any questions.

Thank you for the opportunity to work with County of Jefferson. We would be interested in participating and provided prices on other requests for facility supplies. You can view all the products we have to offer at [www.hpproducts.com](http://www.hpproducts.com) and our electronic catalog <http://ferguson.dirxion.com/facilitiessupplies/>.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joan Gorman'.

Joan Gorman  
Quotations Specialists V  
[Joan.gorman@ferguson.com](mailto:Joan.gorman@ferguson.com)



ISO 9001-2000

Certificate Number 2006-005

HP Products Division  
4220 SAGUARO TRL  
INDIANAPOLIS, IN 46268-2550  
USA  
Phone: (317) 298-9957  
Fax: (317) 293-0459  
<http://www.hpproducts.com>

DATE: 10/23/2018

Sold To #: C010148  
JEFFERSON CO MISSOURI  
729 MAPLE ST  
PO BOX 100  
HILLSBORO, MO 63050-4317  
USA

## Bid Sheet

Bid Number: BID0000000387

Bid Information	
Due Date	10/23/2018
Expire Date	12/31/2019
Sales Rep	Gorman, Joan

Quote Period	
Start Date	1/1/2019
End Date	12/31/2019

Item Number	UOM	Description	Unit Price
5073300	CA	HP Can Liner 24x32 .5 Mil Black 500/cs (10/50)	23.52
7481178	BG	Cargill Winter Melt Halite 50# (100% Sod Chlor) 49/sk	5.81
7484003	CA	Wrapped Bar Soap 3/4oz Pleasant Scent 1000/cs	52.28

THANK YOU FOR YOUR BUSINESS!

Columbus, OH  
(614) 878-9676Cincinnati, OH  
(513) 683-8553Chicago, IL  
(708) 297-9100Detroit, MI  
(734) 369-5700St. Louis, MO  
(314) 423-2323Paducah, KY  
(270) 442-9292



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

RECEIVED

SEP 20 2018

Ken Waller

County Executive

EXHIBIT

A2

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hilliemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

ALL-TYPE VACUUM & JANITORIAL SUPPLY  
10678 TRENTON AVE  
SAINT LOUIS MO 63132

September 4, 2018

Attn: BRETT MARSHALL

Your company was awarded a bid for **“JANITORIAL SUPPLIES 2018”** for the County of Jefferson, Missouri in **December 2017**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2019 through December 31, 2019**.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Brett Marshall

Printed Name of Authorizing Agent

Brett Marshall

Signature

9-19-18

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt

Department of Administrative Services

◦ In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this  
19<sup>th</sup> day of September 2018:

All-Type Vacuum & Janitorial Supply County of Jefferson, State of Missouri  
Company Name

Jeff Marshall  
Signature

Kenneth B. Waller  
Kenneth B. Waller County Executive

Print

Company Address: 10678 Trenton Ave.  
St. Louis, MO 63132

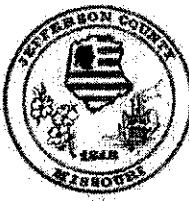
Phone: 314-427-0634

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy L. Smith  
County Auditor

APPROVED AS TO FORM

Maria L. Waller  
County Counselor  
acting

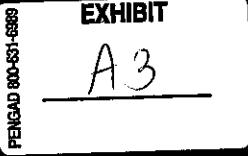


# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Ken Waller  
County Executive



## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillemeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

INDUSTRIAL SOAP COMPANY  
9150 LATTY AVE  
SAINT LOUIS MO 63134

RECEIVED

OCT 12 2018

October 3, 2018

## SECOND REQUEST

Attn: RON MORRISON

Your company was awarded a bid for "JANITORIAL SUPPLIES 2018" for the County of Jefferson, Missouri in December 2017. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from January 1, 2019 through December 31, 2019.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter. ✓
- 2) Updated insurance certificates. ✓
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County ✓  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page. ✓

Please sign and return as soon as possible if your company agrees to renew this contract.

Ron Morrison

Printed Name of Authorizing Agent

10-9-18

Date

Signature

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
day of \_\_\_\_\_ 2018:

Industrial Soap Company  
Company Name

  
Signature  
Ron Morrison

Print

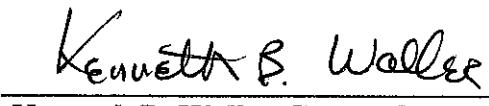
Company Address: \_\_\_\_\_

9150 Latty Avenue

St. Louis, MO. 63134

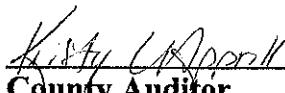
Phone: 314-241-6363

County of Jefferson, State of Missouri

  
Kenneth B. Waller

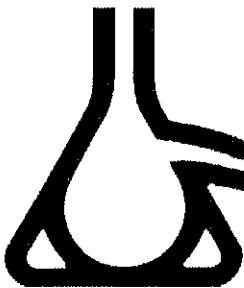
Kenneth B. Waller County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

  
County Auditor

APPROVED AS TO FORM

  
James L. Underhill  
County Counselor



# industrial soap company

THE TOTAL SOURCE (since 1933)

9150 Latty Ave. • St. Louis, MO 63134  
(314) 241-6363 • 1-800-405-7627 • Fax (314) 533-5556  
[www.industrialsoap.com](http://www.industrialsoap.com)

October 9, 2018

Vickie Pratt  
Department of Administrative Services  
County of Jefferson  
729 Maple Street –PO Box 100  
Hillsboro, MO. 63050

RE: Janitorial Supplies 2018

Dear Vickie,

Enclosed please find the following:

Executed renewal letter.

Updated insurance certificate.

Notarized letter stating we do not own any real or personal property in Jefferson County.

Spreadsheet with the NEW pricing as this contract is renewed. Due to tariffs and our suppliers raising prices, we have had to implement slight increases on the attached items for 2019.

Please let us know if you have any additional questions.

Sincerely,

  
Ron Morrison  
Vice President Contracts

## INDUSTRIAL SOAP COMPANY FOR JEFFERSON COUNTY



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

Ken Waller  
County Executive

EXHIBIT

A4

### DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillenmeyer  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

ECOLAB INC  
1 ECOLAB PLACE EGH-7  
ST. PAUL MN 55102

RECEIVED

SEP 24 2018

September 4, 2018

Attn: DALE MROZINSKI

Your company was awarded a bid for "JANITORIAL SUPPLIES 2018" for the County of Jefferson, Missouri in December 2017. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

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OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Dale Mrozinski

Printed Name of Authorizing Agent

Signature

9/19/2018

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
day of \_\_\_\_\_ 2018;

Ecolab Inc

Company Name

*Dale Mrozinski*

Signature

Dale Mrozinski

Print

Company Address:

1 Ecolab Place EGH 7

St. Paul, MN 55102

Phone: (651) 250-4358

County of Jefferson, State of Missouri

*Kenneth B. Waller*

Kenneth B. Waller County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

*Kathy W. Appling*  
County Auditor

APPROVED AS TO FORM

*John L. Under*  
County Counselor

*Acting*