



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

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### DEPARTMENT OF ADMINISTRATIVE SERVICES

#### David Courtway - Director

Kristy Pedroli  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Web Address: [www.jeffccomo.org](http://www.jeffccomo.org)

Vickie Pratt  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

### **REJECTION OF INVITATION FOR BID/REQUEST FOR PROPOSAL**

To: County Executive, Director of Administration, County Counselor

From: Vickie S. Pratt

Date: 8-19-2019

Subject Matter of Proposed Bill: DELIVERED BULK FUEL 2019, REJECT INVITATION FOR BID

Council District(s) Affected: All

County Department(s) Affected: Department of Public Works

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### **SUMMARY**

The Department of Public Works requests a rejecting of all the bids for the Delivered Bulk Fuel 2019 that was opened on July 30, 2019. Two bids were received on July 30, 2019 for the Delivered Bulk Fuel 2019.

The Department of Public Works requests to reject the bids received due to insufficient required documentation that was not included with the Invitation for Bid submitted by one vendor; and due to the other vendor having to replace the card lock system causing a different cost structure for the bid price submitted. The bid specifications will be reviewed and revised so the Invitation for Bid for the Delivered Bulk Fuel can be rebid.

The Department of Public Works requests the rejecting of the bid that was submitted on July 30, 2019 for the Delivered Bulk Fuel 2019.

The Manager of Contracts and Grants now deems the Delivered Bulk Fuel 2019 bid rejected based on the recommendation of the Department of Public Works.

Reject Form Attached:

PLEASE COMPLETE FORM AND RETURN TO CONTRACTS AND GRANTS. FAX 636-797-5067 OR EMAIL:

[vpratt@jeffcomo.org](mailto:vpratt@jeffcomo.org), [msauer@jeffcomo.org](mailto:msauer@jeffcomo.org), and [Purchasing@jeffcomo.org](mailto:Purchasing@jeffcomo.org)

Call with any questions: 636-797-5380

**CHECK ONE OPTION**

<input type="checkbox"/> <b>AWARD</b>		<input checked="" type="checkbox"/> <b>REJECT</b>		<input type="checkbox"/> <b>CHANGE ORDER</b>	
If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.					
DATE	08/05/2019	DEPARTMENT	Public Works		
CONTACT NAME	Kurt Wengert			PHONE NUMBER	(636) 797-5427
BID NAME	Delivered Bulk Fuel 2019			BID OPENING DATE	07/30/2019
TIME SENSITIVE	If yes, explain:		Yes - Current contract expires 08/31/2019		
AWARD BID REJECT BID CHANGE ORDER (give detailed information )	REJECT ALL BIDS				
ANNUAL EXPENDITURE					
ACCOUNT STRING(S) TO CHARGE					
TERM OF CONTRACT					
CONTRACT NAME					
COMMENTS (give detailed information and attach any documentation if needed)	The County will need to revise the specifications and rebid				
	this contract. We will also need to extend the existing fuel				
	contract with Home Service Oil through October 31, 2019 to				
	allow for enough time for advertising and awarding a				
	permanent contract.				

Director/Elected Official Signature:

Date: 8-19-19