

MICROFILMING SERVICES CODE ENFORCEMENT 2019 7-9-2019	OPTITEK NET LLC
	8706 MANCHESTER RD STE 100 ST LOUIS MO 63144
16mm Microfilming/per exposure	\$0.0243
35mm Microfilming/per exposure	\$0.988
Scanning small format documents/ per image	\$0.037
Scanning large format documents/ per image	\$0.49
Indexing files/ per file	\$0.038/INDEX
Duplicate 16mm roles/ per role	100'= \$24.38 215'= \$36.88
Duplicate 35mm roles/ per role	\$81.25
Master CDs/ per CD	\$20.00
Duplicate CD/ per CD	\$5.00
Document preperation/ per hour (removal of staples and paper clips also unfolding of over sized pages)	\$16.50
PICK-UP/DELIVERY	\$45.00

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REQUIRED DOCUMENTS	
NOTARIZED WORK AFFIDAVIT COMPLETED	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y
COPY OF INSURANCE PROVIDED	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y
COOPERATIVE BID FORM (Y/N)	Y
COOPERATIVE CONTACT INFO:	Y
COMPANY INFORMATION AND SIGNATURE	Y
BID DEPOSIT REQUIRED	N/A
COMMENTS:	