

BILL NO.: 19-0626

ORDINANCE NO.: 19-0332

INTRODUCED BY: COUNCIL MEMBER(s) Reuter

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
2 PRODUCTS AND SERVICES FOR MICROFILMING SERVICES 2018,
3 DEPARTMENT OF THE COUNTY RECORDER.**

4 **WHEREAS**, Pursuant to Ordinance 18-0350 Jefferson County, Missouri and the
5 Department of the County Recorder entered into a Contract, known as the Microfilming
6 Services 2018 Contract, with Image Express Inc.; and

7 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends
8 the renewal of the following bid awards at the same terms and conditions as previously bid,
9 as authorized by the original Invitation for Bid awarded by the County, for an additional
10 one-year term:

11 **BID NAME**

12 Microfilming Services 2018

13 **AWARDED BIDDER**

14 Image Express Inc.

15 **ORDINANCE NUMBER**

16 18-0350

17 **WHEREAS**, the Department of the County Recorder of Jefferson County,
18 Missouri, requested renewal from the awarded bidder, Image Express Inc. to renew the
19 contract for the Microfilming Services 2018 with the County; and

FILED

JUN 25 2019

KEN WALLER
COUNTY CLERK, JEFFERSON COUNTY, MO

1 **WHEREAS**, the Department of the County Recorder of Jefferson County,
2 Missouri, finds it is in the best interest of the County to renew the bid award for
3 Microfilming Services 2018 for the term of 8-13-19 to 8-12-20 with Image Express Inc.
4 with approval of the County Council and County Executive up to **\$5,000.00 per term, for**
5 **total amount not to exceed \$5,000.00 for the term**, subject to budgetary limitations.

6 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**

7 **AS FOLLOWS:**

8 Section 1. The County authorizes the renewal of the bid awards for an
9 additional one-year term as follows:

10 **BID NAME**

11 Microfilming Services 2018

12 **TERM**

13 8-13-19 to 8-12-20

14 Upon approval of the County Council and County Executive

15 **AMOUNT**

16 Up to **\$5,000.00 per term,**

17 **for total amount not to exceed \$5,000.00 for the term,**

18 subject to budgetary limitations

19 **AWARDED BIDDER**

20 Image Express Inc.

21 Section 2. The Jefferson County, Missouri, Council hereby authorizes the

22 County Executive to execute a renewal agreement, attached hereto and incorporated herein

1 by reference and attached as Exhibit A. The County Executive is further authorized to take
2 any and all actions necessary to carry out the intent of this Ordinance.

3 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
4 thereto, and any contracts or agreements shall be maintained by the Department of the
5 County Clerk consistent with the rules and procedures for the maintenance and retention
6 of records as promulgated by the Secretary of State.

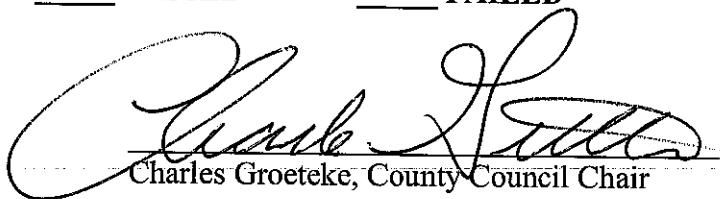
7 Section 4. This Ordinance shall be in full force and effect from and after its
8 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
9 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Phil Hendrickson	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Tracey Perry	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 24th DAY OF June, 2019:

✓ PASSED FAILED



Charles Groeteke, County Council Chair



Pat Schlette
Pat Schlette, Council Executive Assistant

THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 25th DAY OF June, 2019.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2019.



Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Ken Waller
Ken Waller, County Clerk
BY: John Sizh

Reading Date: 06-24-2019



County of Jefferson

State of Missouri
Administration Center
729 Maple Street • PO Box 100
Hillsboro, Missouri 63050

Dennis Gannon
County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Kristy Pedroli
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

EXHIBIT

A

PENGAD 800-931-9569

IMAGE EXPRESS INC
10921 VALLEY VIEW RD
EDEN PRAIRIE MN 55344

RECEIVED

JUN 10 2019

May 29, 2019

ORDINANCE
No. 19-0332

Attn: Rick Peck

Your company was awarded a bid for "MICROFILMING SERVICES 2018" for the County of Jefferson, Missouri in **August 2018**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, in the amount of **\$5,000.00**, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **August 13, 2019 through August 12, 2020**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Rick Peck

Printed Name of Authorizing Agent

6/4/19

Date

Rick Peck

Signature

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt

Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
5th day of June 2019:

Image Express Inc.
Company Name

Pick Peck
Signature Pick Peck
Print

County of Jefferson, State of Missouri

Dennis J. Gannon
Dennis J. Gannon County Executive

Company Address: 10921 Valley View Rd.
Eden Prairie MN 55344

Phone: 952 906 3022

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kathy Appel
County Auditor

APPROVED AS TO FORM

County Counselor